



*Where Community, Business & Tourism Prosper*

**Neptune Township ~ Planning Board  
Reorganization Meeting Minutes  
Wednesday, January 24, 2018 - 7:00 PM  
Township Meeting Room 2<sup>nd</sup> Floor**

**ATTENDANCE:**

**Present:** Richard Ambrosio, John Bonney, Bishop Paul Brown, Keith P. Cafferty, Dyese Davis, Sharon Davis, Linda Kornegay, Robert Lane, Mychal Mills, Mark Kitrick, Esq. – Attorney to the Board, Peter R. Avakian, PE, PP, CME – Board Engineer, Helen Zincavage, PP, AICP – Board Planner, Robin DeCorso of Torro Reporting, LLC, and Kristie Armour – Board Secretary.

**Absent:** Mayor Dr. Michael Brantley and Richard Culp

**OPENING:** Meeting called to order by Kristie Armour – Board Secretary. Ms. Armour advised the public of the fire exits and how the meeting will proceed.

**NEW AND RE-APPOINTED BOARD MEMBERS ARE SWORN IN:**

John Bonney, as the Class II member for a one year term expiring December 31, 2018.

Robert Lane, Jr. as the Class III member for a one year term expiring December 31, 2018.

Richard Ambrosio, as a Class IV member (Environmental Commission representative) for a four year term expiring December 31, 2021.

Bishop Paul Brown as a Class IV member for a four year term expiring December 31, 2021.

Linda Kornegay, as the Class IV Alternate #2 for a two year term expiring December 31, 2019.

**REORGANIZATION:**

The Board nominates and elects the following officers:

Sharon Davis for Chairperson 2018 – Motion made by Robert Lane, Jr. and seconded by Dyese Davis. All members present in favor.

Bishop Paul Brown for Vice Chairperson 2018 – Motion made by Sharon Davis and seconded by Dyese Davis. All members present in favor.

The Board takes action on the following:

Appointment of Board Professionals for 2018 as per recommendations of the RFQ Subcommittee:

Recommendation for Planning Board Attorney 2018 – Mark Kitrick, Esq. of King, Kitrick, Jackson, and McWeeney – Motion made by John Bonney and seconded by Sharon Davis. All members present in favor.

Recommendation for Planning Board Planner 2018 – Jennifer Beahm, PP, AICP of Leon S. Avakian, Inc. – Motion made by Sharon Davis and seconded by Bishop Paul Brown. All members present in favor.

Recommendation for Planning Board Engineer 2018 – Peter R. Avakian, PE, PP of Leon S. Avakian, Inc. – Motion made by Sharon Davis and seconded by Dyese Davis. All members present in favor.

Mark Kitrick, Esq. indicates that John McCormack, PE, PTOE who has been utilized as the Board's traffic expert in the past has recently switched firms and expresses his desire to continue to serve the Board when necessary. Committeeman Lane makes a motion to continue to utilize Mr. McCormack for the Board's traffic needs, seconded by Sharon Davis. All members present in favor.

**RESOLUTIONS MEMORIALIZED:**

**Resolution #17-01 – Approval of Meeting Dates for the Year 2018**

**Resolution #17-02 – Confirm the Election of Officers 2018**

**Resolution #17-03 – Approving the Appointment of Board Professionals 2018**

**Resolution #17-04 – Designate the Official Newspapers for Publication and Legal Notices**

**Dyese Davis makes the motion to approve all 4 resolutions. Seconded by John Bonney. All members present in favor.**

**ADJOURNMENT:**

With no further reorganization requirements before the Board, a motion to adjourn the Reorganization Meeting and to open the Regular Meeting was offered by Bishop Brown, moved and seconded by Dyese Davis. All members present in favor. Reorganization meeting closed at 7:15 PM.