

April 9, 2013

Chairman, Fran Paladino calls the meeting to order at 7:00 p.m. and requests the roll call.

Attendance

Barbara Burns	Present	Francis Paladino	Present
Al Dawson	Present	Mary Winkler	Present
Julius Lodato	Absent		

Also in Attendance:

Mario Delano, Attorney
Sharon Killgallon, Executive Director
Jenine McNamara, Administrative Assistant

Sunshine Law

The notice requirements of N.J.S.A. 10:4-18 have been met by publication of the required notice in The Asbury Park Press and The New Coaster; by posting a copy on the Bulletin Board in the Neptune Township Municipal Complex and by filing a copy with the Authority's Secretary. *At this time we ask that all cell phones be turned to vibrate or off, thank you.*

Moment of Silence

Flag Salute

Motion to Accept March 12, 2013 Minutes

Motioned by Al Dawson, Seconded by Mary Winkler
Al, Fran and Mary were in Favor. Barbara abstained.

RESOLUTION 17/13 **Authorizing Purchase Agreement for Computer and Professional Services**

Motioned by Mary Winkler, Seconded by Al Dawson

Barbara Burns	Yes	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Absent		

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – APRIL 9, 2013**

Discussion: Sharon advised that this is the purchase agreement with Harris Computers for the conversion from OGSA's present DOS based billing system, which is outdated and the cost of support very high, to a Windows based system. Sharon recognized Chuck for his wealth of knowledge with regard to conversions and for his negotiation skills resulting in a reduction of the cost of the conversion of over \$1,200. Upon completion of the conversion customers will have the ability to view their account and print out invoices. Sharon suggested that new software be purchased next year that will allow customers to make payments online. Barbara found the agreement troublesome in that the agreement is open-ended with no rate protection or rate cap as well as no guarantee that the software will perform. The present support agreement with Harris Computers will be used until expired, at which time it will be reviewed and the cost negotiated if necessary.

Executive Director's Report:

- 18 properties went to tax lien sale on March 14, 2013 for a total of \$4,409.38.
- As of March 29, 2013, there was \$41,695.59 outstanding on 260 accounts.
- Interest charged on April 1, 2013 was \$616.40.
- TNSA's treatment cost was received. Cost was estimated in the budget to be \$535,000. The actual cost is \$478,000. OGSA's quarterly bill has been reduced from \$135,000 to \$119,000.

Payment of Bills

Motioned by Al Dawson, Seconded by Mary Winkler

Barbara Burns	Yes	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Absent		

Comments from Commissioners:

- Fran noted that the flow was up slightly in the month of March.
- A written response was made to TNSA with regard to their rerating correspondence. After review of a letter OGSA sent to TNSA a couple months ago, Sharon was reminded that OGSA had requested that it be kept informed of any discussion with regard to upgrading the pump station. Sharon also learned that OGSA will not be responsible for the cost of any upgrade to the system if OGSA does not have any increase in its capacity.
- Fran noted that the flow for 2012 was 20,000,000 gallons less than 2011, likely due to less occupancy.

Comments from Public: No public present

OCEAN GROVE SEWERAGE AUTHORITY
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Motion to Adjourn

Motioned by Al Dawson, Seconded by Mary Winkler

All present were in favor.

Meeting ended at 7:31 p.m.