

January 8, 2013

Chairman, Francis Paladino calls the meeting to order at 7:00 p.m. and requests the roll-call.

**Roll Call**

Barbara Burns	Present (@ 7:06pm)	Francis Paladino	Present
Al Dawson	Present	Mary Winkler	Present
Julius Lodato	Present		

**Also in Attendance:**

Mario Delano, Attorney  
Sharon Killgallon, Executive Director  
Jenine McNamara, Administrative Assistant

**Sunshine Law**

The notice requirements of N.J.S.A. 10:4-18 have been met by publication of the required notice in The Asbury Park Press and The New Coaster; by posting a copy on the Bulletin Board in the Neptune Township Municipal Complex and by filing a copy with the Authority's Secretary. *At this time we ask that all cell phones be turned to vibrate or off, thank you.*

**Moment of Silence**

**Flag Salute**

**Motion to Accept December 11, 2012 Minutes**

*Motioned by Mary Winkler, Seconded by Al Dawson*

All present were in favor

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**RESOLUTIONS**

**1/13            **Establishing Date of Reorganization of the Ocean Grove Sewerage Authority****

*Motioned by Al Dawson, Seconded by Julius Lodato*

Barbara Burns	Yes	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

- Fran advised that he would not be in attendance at the next meeting (February 12, 2013), the reorganization meeting. The ordinance we are governed by states that the reorganization meeting must take place on or after February 1<sup>st</sup> and that the commissioners who are presently in office shall remain in office until they are replaced. It was agreed that Mary Winkler would chair the February meeting. As required, Mary will get sworn in prior to the meeting.
- The date of the reorganization of the OGSA was established as February 12, 2013.

**Executive Director's Report:**

- As of December 31, 2012, there was \$24,159.39 outstanding on 210 accounts.
- On January 1, 2013 \$331.08 was charged in interest.
- A CD in the amount of \$75,382.25 was closed out on January 2, 2013 in order to pay this month's bills.
- Discussion Regarding 81 Stockton:
  - Sharon provided the commissioners with photographs. The Authority declared the situation an emergency on December 20, 2012. It was determined that the main is good, and that the issue was that the T-Y's they were capped with wood and rotted allowing ground water to run through the T-Y's which eroded the road base causing a sinkhole. New cement caps were installed, and the area was filled in. The cost for the work is approximately \$5,000. Sharon suggested that more money be put in the repairs line of the budget next year, because the past couple of years Neptune have been making OGSA do repairs rather than them doing repairs and billing OGSA the next year as was always done in the past.
  - Al questioned why the cost of hiring an outside contractor super-sucker was paid for by OGSA when the Township has one. Sharon said that she was advised by the Township that their camera was broken. Although OGSA should have been able to just do the televising and the Township do the cleaning of the mains, OGSA did both because we had to rent the equipment for a minimum of a ½ day (\$975) so since we had to pay that amount we continued to use their services for the half a day by cleaning additional mains. Fran and Sharon will work on getting better communication with Public Works on maintenance issues.

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- Discussion Regarding 28 Main:
  - Sharon provided the commissioners with a copy of her letter to the homeowner. The 2012 charges were credited and the account deactivated. The property has sold, but the deed has not yet transferred, so the new owner is not yet known. Mr. Koplitz is requesting a credit for any services billed since demolition to date. By policy he is not eligible for 2010 because the demolition took place after October 1, 2009. That would leave only the annual service charge and interest for 2011. Sharon recommended that no further refund be given. Who would we give the refund to? All these charges were not paid by Koplitz but by the lien holder. When the lien holder paid the charges our accounts cleared. The Commissioner's agreed that a refund will not be given. Sharon was directed to write a letter to the property owner advising him that 2012 charges have been removed and the account deactivated. And advising him that the authority commissioners considered his request to credit the account for any services billed since demolition to date at this meeting and their decision was not to grant his request.

**Payment of Bills**

*Motioned by Al Dawson, Seconded by Julius Lodato*

Barbara Burns	Yes	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

- Sharon advised that there are a few more bills outstanding for December – Mario's bill, OGSA's share of the judge's cost, Flood's cost, and engineering costs for the Stockton Avenue project.
- Barbara questioned the fluctuation of the service fees on the 2012 spreadsheet. Sharon explained that the service fees include the 4 quarter billings and interest. We account for all that is billed in the month that it is billed not when it is received. The first quarter billing in January includes usage from the last quarter plus the annual service charge. The second, third and fourth quarterly billings (April, July and October) include only the usage from the prior quarter.
- Julius questioned the Harris bill. Sharon explained that Harris Computer charges an annual charge for software support of their general ledger and billing system. Next year the cost should go down because of the new computer system. The present service charge is very high because the old system is extremely outdated.

**Motion to Go Into Closed Session Under the Open Public Meeting Act**

*Motioned by Mary Winkler, Seconded by Al Dawson*

All Present were in favor

**Motion to Come out of Executive Session Under the Open Public Meeting Act**

*Motioned by Al Dawson, Seconded by Mary Winkler*

All Present were in favor

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**Comments from Commissioners:**

- Mario explained that at the next meeting Sharon will open the meeting and a chair will be elected. If the chair is present, they start the meeting. If the chair is not present, then the vice-chair is elected. If the vice-chair is present, then the vice-chair takes over the meeting, and so on.
- Sharon explained that since there is no project this year resulting in the engineer not being paid more than \$17,500, the appointment does not have to go out to bid. The engineer, auditor, attorney and conflict attorney will just be appointed.

**Comments from Public:** No public present

**Motion to Adjourn**

*Motioned by Al Dawson, Seconded by Julius Lodato*

All present were in favor.

Meeting ended at 7:43 p.m.