

February 12, 2013

Sharon Killgallon, Executive Director calls the meeting to order at 7:00 p.m. and requests the attendance of officers.

Attendance

Barbara Burns	Present	Francis Paladino	Absent
Al Dawson	Present	Mary Winkler	Present
Julius Lodato	Present		

Also in Attendance:

Mario Delano, Attorney
Sharon Killgallon, Executive Director
Jenine McNamara, Administrative Assistant

Sunshine Law

The notice requirements of N.J.S.A. 10:4-18 have been met by publication of the required notice in The Asbury Park Press and The New Coaster; by posting a copy on the Bulletin Board in the Neptune Township Municipal Complex and by filing a copy with the Authority's Secretary. *At this time we ask that all cell phones be turned to vibrate or off, thank you.*

Moment of Silence

Flag Salute

Motion to Accept January 8, 2013 Minutes

Motioned by Al Dawson, Seconded by Julius Lodato

All present were in favor

RESOLUTION 02/13 Appointing Chairman of the OGSA

Motion made by Al Dawson to nominate Francis Paladino as Chairman of the OGSA, Seconded by Julius Lodato. Sharon asked if there was any discussion, and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – FEBRUARY 12, 2013**

RESOLUTION 03/13 Appointing Vice Chairman of the OGSA

Motion made by Al Dawson to nominate Mary Winkler as Vice Chairman of the OGSA, Seconded by Julius Lodato. Sharon asked if there was any discussion, and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

- Sharon turned the meeting over to Vice Chairperson, Mary Winkler

RESOLUTION 04/13 Appointing Treasurer of the OGSA

Motion made by Julius Lodato to nominate Al Dawson as Treasurer of the OGSA, Seconded by Al Dawson. Mary Winkler asked if there was any discussion. Seeing none, Mary called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

RESOLUTION 05/13 Appointing Secretary of the OGSA

Motion made by Al Dawson to nominate Julius Lodato Secretary of the OGSA, Seconded by Julius Lodato. Mary asked if there was any discussion, and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

RESOLUTION 06/13 Appointing Assistant Secretary of the OGSA

Motion made by Al Dawson to nominate Barbara Burns Assistant Secretary of the OGSA. Barbara Burns declined the nomination. Position not filled.

RESOLUTION 07/13 Establishing Regular & Special Meeting Schedule of the Ocean Grove Sewerage Authority and Appointment of Official Newspapers

Motioned by Al Dawson, Seconded by Julius Lodato

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – FEBRUARY 12, 2013**

RESOLUTION 08/13 Appointing Attorney for the OGSA

Al Dawson made a motion to appoint Mario Delano, Attorney for the OGSA, seconded by Julius Lodato. Mary asked if there was any other questions, and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

RESOLUTION 9/13 Appointing Conflict Attorney for the OGSA

Al Dawson made a motion to appoint Michael Celli, Esq., Conflict Attorney for the OGSA, seconded by Julius Lodato. Mary asked if there was any discussion, and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

RESOLUTION 10/13 Appointing Engineer of Engineering Services for the Ocean Grove Sewerage Authority

Al Dawson moved to appoint Matt Shafai of Leon S. Avakian as Engineer for the OGSA, seconded by Julius Lodato.

Discussion: Barbara asked why there was an engineering estimated amount under general professional services and another under capital outlays. Sharon stated that engineering fees that go against the project are capitalized – general engineering costs are expensed not capitalized. The engineer’s costs are estimated, and since there is no project this year, engineering costs are estimated to be under \$17,500 and therefore the appointment did not have to go out to bid.

Mary asked if there were any other discussion and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

RESOLUTION 11/13 Appointing Auditor and Accountant to Perform Auditing and Accounting Services for the OGSA

Al Dawson moved to appoint Gerald Stankowitz of Samuel Klein auditor and accountant to perform auditing and accounting services for the OGSA, seconded by Julius Lodato.

Mary asked if there was any discussion and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – FEBRUARY 12, 2013**

RESOLUTION 12/13 Approving Cash Management Plan

Motioned by Al Dawson, Seconded by Julius Lodato

Discussion: Sharon noted that the plan remains the same. Barbara noted several outdated statements and confusing wording in the document. Julius agreed that he has found that not for profit accounting is unique and did meet with Gerry early in his appointment as a commissioner to discuss several concerns he had with accounting practices / terminology.

Mary asked if there were any other questions and seeing none called for a roll call vote.

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

Executive Director’s Report:

- Interest charged on February 1, 2013 was \$233.91.
- The bills were sent out on January 18, 2013. We billed for \$555,317.30 which included usage for 26,405,000 gallons.
- Sharon advised that since the Township waived sewer fees for buildings that were uninhabitable for the first half of the year due to Sandy, she has received several phone calls from Ocean Grove homeowners who are questioning whether or not OGSA intends to waive their fees. Only one property (4 Boardwalk) has been officially declared uninhabitable. OGSA’s policy in their rules and regulations regarding unoccupied buildings are clear...

“... Sewer service can only be discontinued in case of demolition or a fire which make the building or structure uninhabitable or by the order of the local board of health to vacate the building for health reasons. Sewer service shall not be considered a service which can be temporarily discontinued. The owner of the property which is connected to the sewer will be responsible for payment of the sewer charge in accordance with the rate schedule as established by The Authority during the time a structure is unoccupied...”

Sharon spoke to Gerry who represents several authorities, and Gerry advised that most authorities are not waiving fees and advised that OGSA should not waive their fees. Sharon has directed several homeowners who have contacted her to go to the township to have their house declared uninhabitable. Mario will review the policy.

- Harris Computers demonstrated their software to Chuck, Jenine and Sharon. Harris’ costs were higher than expected, so Sharon, Chuck and Jenine will meet with another software company - Edmund’s – on the 25th.

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – FEBRUARY 12, 2013**

Payment of Bills

Motioned by Al Dawson, Seconded by Julius Lodato

Barbara Burns	Yes	Francis Paladino	Absent
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

- Last of the 2012 expenses came through
- \$16,000 paid for the Broadway Project

Motion to Go Into Closed Session Under the Open Public Meeting Act

Motioned by Al Dawson, Seconded by Julius Lodato

All Present were in favor

Motion to Come out of Executive Session Under the Open Public Meeting Act

Motioned by Al Dawson, Seconded by Julius Lodato

All Present were in favor

Comments from Commissioners:

- Barbara noted an error in the minutes. The location of the Sampler is referred to as 78 Main. January's minutes should be revised to read that the Sampler is located at 28 Main.

Comments from Public: No public present

Motion to Adjourn

Motioned by Al Dawson, Seconded by Julius Lodato

All present were in favor.

Meeting ended at 7:52 p.m.