

# OCEAN GROVE BOARD OF FIRE COMMISSIONERS

## MINUTES

MARCH 4, 2014

### OPENING

Meeting called to order.

Flag Salute

The Clerk announced the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been advertised in a March 2013 issue of the Asbury Park Press and The Coaster.

### UNFINISHED BUSINESS OF THE OUTGOING BOARD

Motion to adjourn the Board sine die by Commissioner Jarmer, second by Commissioner Gannon, unanimously approved.

### ELECTION REPORT

The Clerk reported the district election was held on February 15, 2014.

For the open commissioner positions, Scott Jarmer received 109 votes, Bill Ball 70 voters, Joseph San Felice II 64 votes, and Clark Cate 47 votes. The budget passed with 139 votes in favor and 10 against.

Investiture of Bill Ball and Scott Jarmer to the position of Commissioner.

## **REORGANIZATION**

On the motion of Commissioner Gannon and second of Commissioner Jarmer, and approval of the entire Board, Robert McEwan was selected to act as temporary Chairman.

Robert McEwan was nominated by Comm. Jarmer and second by Comm. Gannon for the office of Chairman for the next year.

The Board voted and unanimously approved.

Scott Jarmer was nominated for Secretary of the Board of Fire Commissioners by Deuchar, second by Gannon. The Board voted and unanimously approved.

William Ball was nominated for the office of Treasurer of the Board of Fire Commissioners by Deuchar, seconded by Gannon. The Board voted and unanimously approved.

## **APPOINTMENTS**

Resolution 2014-3-01 (attached) A RESOLUTION TO ESTABLISH STAFF POSITIONS

Offered by: Comm. Jarmer

Second by: Comm Deuchar

Voting in Favor

Commissioner Ball

Commissioner Jarmer

Commissioner Deuchar

Commissioner Gannon

Commissioner McEwan

None opposed, none abstained.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

Resolution 2014-3-2 (attached) TO ESTABLISH SCHEDULE OF MEETINGS from April 2012 through March 2013 and the Fire District Election

Offered by: Comm. Ball

Second by: Comm. Gannon

Voting in Favor

Commissioner Ball

Commissioner Jarmer

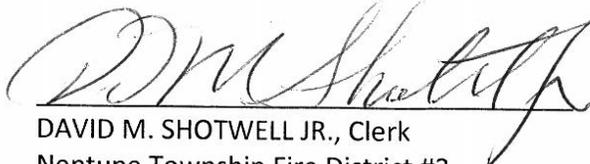
Commissioner Deuchar

Commissioner Gannon

Commissioner McEwan

None opposed, none abstained.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

Resolution #2014-3-3 (attached) TO APPOINT PROFESSIONALS (auditor & attorney)

Offered by: Comm. Gannon

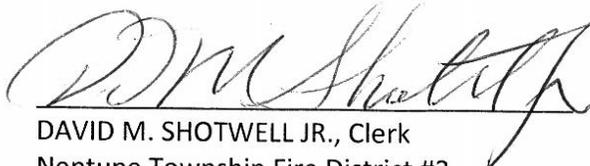
Second by: Comm. Jarmer

Voting in Favor

Commissioner Ball  
Commissioner Jarmer  
Commissioner Deuchar  
Commissioner Gannon  
Commissioner McEwan

None opposed, none abstained.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

Resolution #2014-3-4 (attached) DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

Offered by: Comm. Deuchar

Second by: Comm. Gannon

Voting in Favor

Commissioner Ball

Commissioner Jarmer

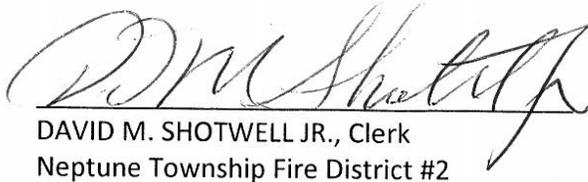
Commissioner Deuchar

Commissioner Gannon

Commissioner McEwan

None opposed, none abstained.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

Resolution #2014-3-5 (attached) TO DESIGNATE OFFICIAL NEWSPAPERS for legal notices for the Board

Offered by: Comm. Jarmer

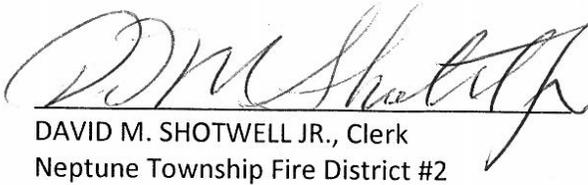
Second by: Comm. Ball

Voting in Favor

Commissioner Ball  
Commissioner Jarmer  
Commissioner Deuchar  
Commissioner Gannon  
Commissioner McEwan

None opposed, none abstained.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

Resolution (#2014-3-6) DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS of the Neptune Township Fire District #2 (Ocean Grove Fire District).

Offered by: Comm. Jarmer

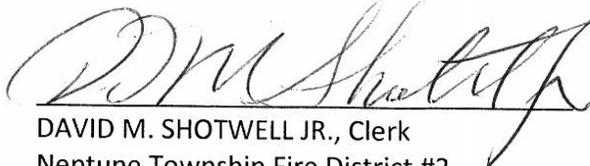
Second by: Comm. Deuchar

Voting in Favor

Commissioner Ball  
Commissioner Jarmer  
Commissioner Deuchar  
Commissioner Gannon  
Commissioner McEwan

None opposed, none abstained.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

Motion to resume the regular meeting agenda by Comm. Jarmer, second by Comm. Ball, unanimously approved.

## COMMUNICATIONS

Eagle Hook & Ladder Co. #1., advising of 2 applications for the fire department.

## ACTION ON COMMUNICATIONS

No action

## **TREASURER'S REPORT**

Rick Cuttrell presented the Treasurer Report and the Bill list.

The Report of the treasurer and bill list were approved and the bill list moved for payment by Comm. Deuchar, second by Comm. Jarmer, and unanimously approved.

## **OLD BUSINESS**

1. The Board approved a request from Chief Dilello that each company be permitted to take one item of apparatus to the Asbury Park St. Patrick's Day Parade.
2. Ron Cole reported on progress for the installation of the replacement generator in the Olin St. firehouse.
3. Repairs at the Eagle firehouse are pending an estimate from a qualified mason.

## **NEW BUSINESS**

Commissioner Deuchar requested the Board consider replacement of Chief's vehicle. Discussion followed. The matter was referred to the financial officer.

## **FIRE OFFICIAL AND CHIEF'S REPORT**

The fire official reported that the end of year reports were filed. 49 alarms have been dispatched for the year, as of 2/28/2014.

## **PUBLIC HEARING**

The floor was opened for public comment.

## **ADJOURNMENT**

Following the opportunity for public comment, the meeting as was adjourned at 19:55 by unanimous agreement of the Board

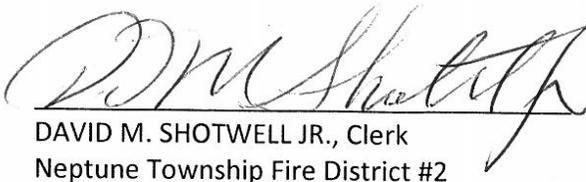
RESOLUTION #2014-03-01

A RESOLUTION TO ESTABLISH STAFF POSITIONS

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Ronald G. Cole Jr.	Paid Firefighter
Ronald G. Cole Jr.	Fire Official
Scott Liddick	Fire Inspector
David M. Shotwell Jr.	Clerk of the Board
Richard J. Cuttrel	Financial Officer
James Hundley	Attorney
Vincent J. Alvino	Auditor
Rev. Walter Quigg	Chaplain
Rev. John DiGiamberardino	Chaplain

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

RESOLUTION NO. 2014-03-02

A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2014-2015, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated:

Thursday, April 10, 2014

Thursday, May 8, 2014

Thursday, June 12, 2014

Thursday, July 10, 2014

Thursday, August 14, 2014

Tuesday, September 11, 2014

Thursday, October 9, 2014

Thursday, November 13, 2014

Thursday, December 11, 2014

Thursday, January 8, 2015

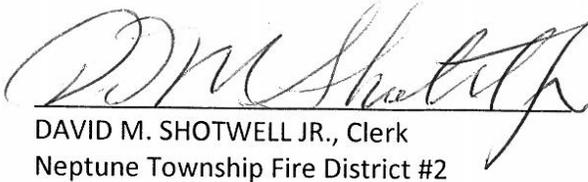
Thursday, February 12, 2015

Tuesday, March 3, 2015 Organizational Meeting

Saturday, February 21, 2015 Fire District Election  
(2PM – 9PM)

**BE IT FURTHER RESOLVED**, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

**RESOLUTION NO. 2014-03-03**

**A RESOLUTION TO APPOINT PROFESSIONALS**

**WHEREAS,** There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

**WHEREAS,** These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

**NOW, THEREFORE, BE IT RESOLVED,** By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Vincent J. Alvino

Auditor

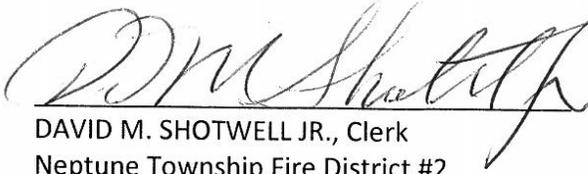
James Hundley

Attorney

**BE IT FURTHER RESOLVED,** That these appointments are being made pending submission and approval of service contracts; and,

**BE IT FURTHER RESOLVED,** That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

RESOLUTION #2014-03-04

A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

BE IT RESOLVED, that the Central Jersey Bank and PNC Bank are hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

BE IT FURTHER RESOLVED, that the Central Jersey Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

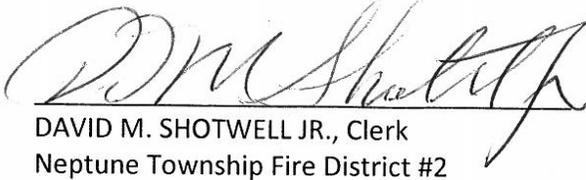
Signature of: Chairman, Secretary, Treasurer or Financial Officer.

RESOLUTION #2014-03-05

A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2

**RESOLUTION #2014-03-06**

**A RESOLUTION TO DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE  
SPECIFIC AREAS**

**BE IT RESOLVED**, the following areas shall fall under the supervision of the indicated Commissioners:

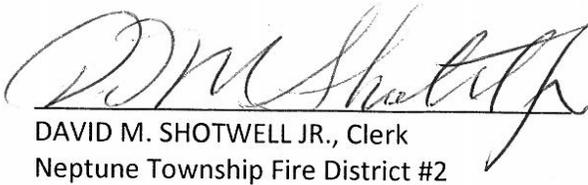
**FACILITIES:** Commissioner Matthew Gannon

**ADMINISTRATION & FINANCE:** Commissioner William Ball

**PERSONNEL:** Commissioner Scott Jarmer

**APPARATUS:** Commissioner Edwin Deuchar

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.

  
DAVID M. SHOTWELL JR., Clerk  
Neptune Township Fire District #2