

MINUTES OF THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE

AUGUST 18, 2015

CALL TO ORDER

The meeting was called to order at 5:05pm by Teretha Jones.

ROLL CALL

The following were in attendance: Teretha Jones – Connie King – Mike Palermo – Maureen Pampaloni – Meghan Plevier – Madeline King and John Bonney, Acting Director.

APPROVAL OF MINUTES

Madeline King made the motion to accept the minutes of the July 21, 2015 meeting. Mike Palermo seconded the motion. Motion passed.

TREASURER'S REPORT

The report was read by Mike Palermo. Meghan Plevier made the motion to accept the report. Connie King seconded. Motion passed.

COMMITTEE REPORTS

Personnel: The posting for the director's position has been posted within the township site and the Coaster. The posting will be up until August 28th.

Budget: No report

Building: A discussion was held on the brownout last week that lasted about three hours .In case this happens again, it was suggested that we purchase flashlights since we don't have emergency lighting in the center of the library.

Policies: No report

Outreach: No report

OLD BUSINESS

Video Surveillance Policy: The policy was distributed to the Board along with two quotes we received in 2010. The Board was in agreement that both of the quotes were very expensive. John has spoken to the Twp. Administrator about this issue and was told that things are in the works on the township end and the Library will be kept in the loop. More information will be given to the Board when it is received.

Computer Upgrade Update: Everything is on point. The computers will be down on Saturday, August 22nd and Monday, August 24th but the library will be open to do basic transactions.

NEW BUSINESS

A discussion was held on non-local members. Any non-resident can purchase a library card regardless of where they live outside of Neptune.

John stated that he met with the staff in February and again in August to ensure that they are achieving their goals and getting help if needed. The annual reviews will be done in October.

The Library basement cage has been cleaned out. Duplicate payroll and purchase order information has been shredded. The next step is archival material which will be done soon.

The children's department is doing an upgrade in design for different sections. Colorful duct tape is being used to help patrons looking for certain types of books.

A discussion was held on the trees in front of the library. The trees are growing too tall and also wide, to the point of blocking entrance to the Library back door. The trees are not a good fit for this area and need to be removed. Public Works has been contacted. A decision can be made on this issue in a future board meeting.

The Outreach Events for the rest of August and the month of September was included in the Board packets.

ADJOURNMENT

Motion to adjourn was made by Mike Palermo and seconded by Maureen Pampaloni. Motion passed.

