

MINUTES OF THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE

FEBRUARY 16, 2016

CALL TO ORDER

The meeting was called to order by Teretha Jones at 5:05pm.

ROLL CALL

The following were in attendance: Teretha Jones – Meghan Plevier – Michael Palermo – Maureen Pampaloni – Claudia Mooij – John Bonney, Director and Deborah Mayhue, Secretary

APPROVAL OF MINUTES

Maureen Pampaloni made the motion to accept the minutes of the January 19, 2016 meeting. Michael Palermo seconded the motion. Motion passed.

TREASURER'S REPORT

Michael Palermo read the report. Maureen Pampaloni made the motion to accept the report. Meghan Plevier seconded the motion. Motion passed.

Michael Palermo stated that John Bonney was well prepared for the budget hearing. The Township officials were very receptive at the meeting. Congratulations to John.

SELECTION OF OFFICERS FOR COMMITTEES

Personnel: Michael Palermo – Madeline King and Meghan Plevier

Budget: Michael Palermo and Madeline King

Building: Teretha Jones and Claudia Mooij

Policies: Teretha Jones and Connie King

Outreach: Maureen Pampaloni and Meghan Plevier

Michael Palermo made the motion to accept the committee selections. Meghan Plevier seconded the motion. Motion passed.

OLD BUSINESS

John informed the Board that we will not be moving forward with the Labor Grant. A discussion was held on this issue and the Board agreed with the decision.

The new copier will be installed on February 18, 2016. We will be getting an updated version which will make color copies and have scanning capabilities.

NEW BUSINESS

Resolution: #R5-16: Accepting the 2015 Neptune Public Library Annual Report. Michael Palermo made the motion. Meghan Plevier seconded. Motion passed.

Resolution: #R6-16: Accepting the Mission of the Neptune Public Library Archive. Michael Palermo made the motion. Maureen Pampaloni seconded. Motion passed.

The Asbury Park Press has digitized the newspaper from the year 1905 to 2016. The price to access this feature would be 59.95 per year. It was suggested reaching out to the Asbury Park Press to inquire about the cost to us as a public library to buy the disk. This issue was tabled until the next meeting.

All supervisors have been trained on shutting down the computer system in case of a major storm or power outage. All staff have been trained to do online reservations and Sandy is being trained to handle office duties when Deborah is not available.

Starting March 1, 2016, all reservations will be done on-line. Kudos to Carolyn Damiano for setting this up and training the staff on how it works.

ADJOURNMENT

Meghan Plevier made the motion to adjourn. Maureen Pampaloni seconded the motion. Motion passed.