

# **MINUTES OF THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE**

**OCTOBER 20, 2015**

## **CALL TO ORDER**

The meeting was called to order at 5:05pm by Teretha Jones.

## **ROLL CALL**

The following were in attendance: Meghan Plevier – Madeline King – Claudia Mooij – Maureen Pampaloni – Mike Palermo – Teretha Jones - Connie King - John Bonney ; Acting Director, Deborah Mayhue; Secretary and Sandy Michlich; Senior Librarian.

## **APPROVAL OF MINUTES**

Meghan Plevier made the motion to approve the minutes of the September 15, 2015 meeting. Mike Palermo seconded the motion.

## **TREASURER'S REPORT**

Mike Palermo read the report. A total of \$1974.89 has been credited to the Library account after closing purchase orders that are not being used. Meghan Plevier made the motion to accept the report. Madeline King seconded the motion.

## **EXECUTIVE SESSION**

Meghan Plevier made the motion to close the meeting for executive session. Mike Palermo seconded the motion. Motion passed.

Mike Palermo made the motion to close executive session. Connie King seconded the motion. Motion passed.

## **COMMITTEE REPORTS**

Personnel: The personnel committee made the recommendation to hire John Bonney as Library Director, effective November 1, 2015 at a salary of \$75000.00. John Bonney accepted the position.

Budget: no report

Building: no report

Policy: no report

Outreach: no report

## **OLD BUSINESS**

Senior Librarian, Sandy Michlich led the discussion on the Theft of Library Material Policy. The Board decided that the policy will remain that: if a patron is barred for overdues, collections or court, the entire household will be barred.

The server upgrade was a success. The virtual server was installed and the switches and fire wall were upgraded.

## **NEW BUSINESS**

The annual Book Sale with the Friends will be held on Friday November 13 and Saturday November 14 from 9:00 – 5:00.

A discussion was held on the Author Book Signing Policy. This issue will be referred to the policy committee.

Our mobile printing has been a huge success. There have been 924 print jobs sent to the printer in just one year. It was recommended that we renew the service for one year for \$725. Mike Palermo made the motion. Madeline King seconded. Motion passed.

The fire alarm is not connected to the Library. Bids for installation will be going out in Jan-Feb 2016. Installation is expected by the spring.

We received the State Aid check in the amount of \$12216.00

John stated that he will be sitting down with staff members to schedule being open for three nights instead of two. This is something we will have to do in 2018 to be compliant with the State Library.

## **ADJOURNMENT**

Mike Palermo made the motion to adjourn. Maureen Pampaloni seconded the motion. Motion passed.