

MINUTES OF THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE

NOVEMBER 17, 2015

CALL TO ORDER

The meeting was called to order at 5:05 by Teretha Jones.

ROLL CALL

The following were in attendance: Teretha Jones – Claudia Mooij – Maureen Pampaloni – Meghan Plevier – Madeline King – Connie King – John Bonney, Director and Deborah Mayhue ,Secretary

APPROVAL OF MINUTES

Claudia Mooij made the motion to accept the minutes of the October 20, 2015 meeting. Meghan Plevier seconded the motion. Motion passed.

TREASURER'S REPORT

The report was read by John Bonney. Leftover funds from 2014, in the amount of \$2868.61 will be transferred to the Trust account in January 2016. The two day book sale generated a total of \$637.00. Maureen Pampaloni made the motion to accept the report. Madeline King seconded the motion. Motion passed.

COMMITTEE REPORTS

Personnel

Madeline King made the motion to close for executive session. Meghan Plevier seconded the motion. Motion passed.

Madeline King made the motion to close executive session. Teretha Jones seconded the motion. Motion passed. John Bonney was offered a contract by the Board. A discussion of the contract was held and Meghan Plevier made the motion to close again for executive session. Madeline King seconded the motion. Teretha Jones made the motion to close executive session. Madeline King seconded the motion. Motion passed. John Bonney accepted the contract offered by the Board. Teretha Jones made the motion to draft a contract, with an agreed upon - two-year followed by a three-year with semi-annual evaluations and 3% increments beginning January 2017. This motion was seconded by Claudia Mooij. Motion passed.

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Budget: no report

Building: no report

Policies: A book signing/book sale policy was distributed to the Board for review. This discussion will take place at the next meeting.

Outreach: no report

OLD BUSINESS

Staff evaluations have been completed. Everyone on staff has goals that are attainable with an end date. John will meet with employees every three months to see how things are going.

NEW BUSINESS

Resolution #R7-15

Accepting the resignation of Taphenese Brown effective November 14, 2015.

Resolution #R8-15

Food for Fines and Angel Tree Gift Cards. Library income for the week of Dec 7-12, 2015 will be used .

Resolution #R9-15 Trustee Budget for 2016

Madeline King made the motion to accept the Trustee Budget for 2016. Maureen Pampaloni seconded the motion. Motion passed.

Resolution #R10-15 Salaries for 2016

Meghan Plevier made the motion to approve the salaries for 2016. Madeline King seconded the motion. Motion passed.

Resolution #R11-15 Holidays for 2016

Maureen Pampaloni made the motion to approve the holidays for 2016. Meghan Plevier seconded the motion. Motion passed.

Resolution #R12-15

Meeting dates for 2016.

TRUSTEE COMMENTS

Madeline: The personnel committee would like to thank Teretha for all the help and support throughout this year.

ADJOURNMENT

Maureen Pampaloni made the motion to adjourn. Meghan Plevier seconded the motion. Motion passed.