

Neptune Public Library  
Board of Trustees Meeting Agenda  
February 19, 2013

*Announcement of Compliance with Open Public Meetings Law: The Director announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisements on January 3, 2013 in the Asbury Park Press and the Coaster and have been filed with the Municipal Clerk and posted on the Library bulletin boards.*

1. Call to Order
2. Roll Call: \_\_\_ Jones \_\_\_ King, C \_\_\_ King, M \_\_\_ Krimko  
\_\_\_ Palermo \_\_\_ Pampaloni \_\_\_ Plevier
3. Oaths of Office, per NJ Citizen Service Act of 2009 for Madeline
4. Approval of Minutes of January 15, 2013 meeting
5. Treasurer's Report – Financial report and Action on Bills
  - 2012 transfer of funds into Trust Account - \$17,447.18
  - Budget 2013
6. Committee Reports:
  - Personnel
  - Budget
  - Building
  - Policies
  - Outreach
7. Old Business –
  - Early Childhood Advisory Council report
  - Project Peace in the Afternoon update
  - Update on Teacher cards
8. New Business-
  - New statute A3908/S2765
  - Computers in Libraries conference R5-13
  - Microfilm reader
  - Archival classes offered by NJ State Library
  - Marketing with John and Jenn
  - Book Clubs in 2012
9. Trustee Comments
10. Public Comments
11. Adjournment

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NEPTUNE PUBLIC LIBRARY BOARD OF TRUSTEES

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February 19, 2013 .

Resolution #R5-13

Computers in Libraries Conference

Whereas the annual Computers in Libraries conference is being held in Washington, DC on April 8-10, and whereas the key presentations specifically relate to the Neptune Public Library's Strategic Plan and goals to achieve that plan,

Therefore, be it resolved that Krista Horan is authorized to attend the conference and expend up to \_\_\_\_\_ in hotels, parking, and conference fees.

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President

Date

RESOLUTION #13-75 – 1/14/13

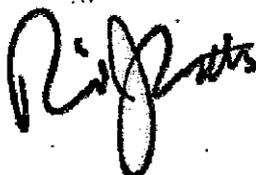
AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	303,144.94
FEDERAL & STATE GRANT FUND	10,674.92
TRUST OTHER	75,502.29
GENERAL CAPITAL FUND	141,557.50
SEWER OPERATING FUND	8,148.55
MARINA OPERATING FUND	3,438.48
MARINA CAPITAL FUND	1,453.72
DOG TRUST	64.20
UDAG RECIPROCAL TRUST	250.00
LIBRARY TRUST	906.92
BILL LIST TOTAL	\$545,141.52

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/14/12



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-99 – 1/28/13

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	3,910,778.37
FEDERAL & STATE GRANT FUND	6,853.02
TRUST OTHER	34,524.25
GENERAL CAPITAL FUND	166,119.28
SEWER OPERATING FUND	195,217.43
SEWER CAPITAL FUND	80,750.52
MARINA OPERATING FUND	5,721.83
DOG TRUST	14,954.00
UDAG RECIPROCAL TRUST	1,500.00
LIBRARY TRUST	556.38
BILL LIST TOTAL	\$4,416,975.08

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

Major Account	Account	Description	Original Budget	Adjusted Budget	Disbursed	On PO's	Balance	% Used
Budget Balance (Current Budget Year) 01-201-29-390-010 Education Municipal Library S&W								
01-201-29-390-010		Education Municipal Library S&W	133,613.00	133,613.00	0.00	0.00	133,613.00	0.0%
		Wages and Salaries-Full Time	0.00	0.00	0.00	0.00	0.00	
		Overtime	0.00	0.00	0.00	0.00	0.00	
<b>Totals</b>			133,613.00	133,613.00			133,613.00	0.0%

Major Account	Account	Description	Original Budget	Adjusted Budget	Disbursed	On PO's	Balance	% Used
Budget Balance (Current Budget Year) 01-201-29-390-020 Education Municipal Library OE								
01-201-29-390-020		Education Municipal Library OE	198,404.00	198,404.00	0.00	0.00	198,404.00	0.0%
		Legal Advertising	0.00	0.00	0.00	0.00	0.00	
		Postage and Express Charges	0.00	0.00	0.00	0.00	0.00	
		Maintenance of Other Equipment	0.00	0.00	0.00	0.00	0.00	
		Other Professional Services	0.00	0.00	0.00	0.00	0.00	
		Contractual Services	0.00	0.00	0.00	500.00	-500.00	
		Materials and Supplies	0.00	0.00	0.00	0.00	0.00	
		Books and Publications	0.00	0.00	0.00	3,600.00	-3,600.00	
		Office Supplies	0.00	0.00	0.00	750.00	-750.00	
		Electrical and Communications Supplies	0.00	0.00	0.00	0.00	0.00	
		Conferences and Meetings	0.00	0.00	0.00	0.00	0.00	
		Education and Training	0.00	0.00	0.00	0.00	0.00	
		Professional Association Dues	0.00	0.00	0.00	0.00	0.00	
		Office Equipment	0.00	0.00	0.00	0.00	0.00	
		Electrical and Communications Equipment	0.00	0.00	0.00	0.00	0.00	
		Plumbing, Air Conditioning and Heating E	0.00	0.00	0.00	0.00	0.00	
		Furniture and Furnishings	0.00	0.00	0.00	0.00	0.00	
		Electricity	0.00	0.00	0.00	0.00	0.00	
		Telephone Charges	0.00	0.00	0.00	0.00	0.00	
		Telecommunications Charges	0.00	0.00	0.00	74.90	-74.90	
		Insurance and Surety Bonds	0.00	0.00	0.00	0.00	0.00	
		Group Insurance	0.00	0.00	0.00	0.00	0.00	
		Miscellaneous	0.00	0.00	0.00	0.00	0.00	
		Rental / Lease	0.00	0.00	0.00	0.00	0.00	
<b>Totals</b>			198,404.00	198,404.00	74.90	4,850.00	193,479.10	0.0%

Account	Description	Year Starting Balance	Open Purchase Orders	Current Balance
01-295-55	RESERVE FOR STATE LIBRARY AID	-11,288.17		-10,705.26

Balances from Fiscal Year Begin 1/1/2013

01-295-55 RESERVE FOR STATE LIBRARY AID	
	Current Year Balance
Budget	0.00
Disbursed	-22248.73
Encumbered	11,543.47
Other Allocated	0.00
Balance	10,705.26

29-299-55 Reserve for Library Trust	
	Current Year Balance
Budget	0.00
Disbursed	-52455.22
Encumbered	10,878.90
Other Allocated	0.00
Balance	41,576.32



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STATEMENT OF ACCOUNT



002128 06DSZK01 000000  
TOWNSHIP OF NEPTUNE PUBLIC LIBRARY  
25 NEPTUNE BOULEVARD  
NEPTUNE NJ 07753

Page: 1 of 3  
Statement Period: Jan 01 2013-Jan 31 2013  
Cust Ref #: 7859179108-881-B-9  
Primary Account #: 785-9179108

**PF Fixed Rate**

TOWNSHIP OF NEPTUNE PUBLIC LIBRARY

Account # 785-9179108

**ACCOUNT SUMMARY**

Statement Balance as of 01/01	55,839.42
Plus 15 Deposits and Other Credits	21,012.06
Plus Interest Paid	9.41
Less 9 Checks and Other Debits	2,827.82
Statement Balance as of 01/31	74,033.07

**ACCOUNT ACTIVITY**

**Transactions by Date**

DATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
1/2	DEPOSIT		87.00	55,926.42
1/2	Check #10201	337.97		55,588.45
1/3	DEPOSIT		195.10	55,783.55
1/3	Check #10202	1,384.57		54,398.98
1/3	Check #10203	80.95		54,318.03
1/4	DEPOSIT		149.40	54,467.43
1/4	Check #10205	85.15		54,382.28
1/4	Check #10204	32.26		54,350.02
1/7	DEPOSIT		408.34	54,758.36
1/8	DEPOSIT		190.68	54,949.04
1/9	DEPOSIT		105.40	55,054.44
1/11	DEPOSIT		127.95	55,182.39
1/14	DEPOSIT		374.57	55,556.96
1/15	DEPOSIT		56.50	55,613.46
1/16	DEPOSIT		392.05	56,005.51
1/22	DEPOSIT		510.10	56,515.61
1/22	Check #10207	486.44		56,029.17
1/22	Check #10206	171.89		55,857.28
1/23	Check #10208	215.19		55,642.09
1/23	Check #10209	33.40		55,608.69
1/25	DEPOSIT		289.70	55,898.39
1/25	INTEREST PAID		9.41	55,907.80
1/28	DEPOSIT		195.60	56,103.40
1/30	DEPOSIT		423.50	56,526.90
1/31	DEPOSIT		17,506.17	74,033.07

**Checks Paid**

No. Checks: 9

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
1/2	10201	337.97	1/3	10203	80.95
1/3	10202	1,384.57	1/4	10204	32.26

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)



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STATEMENT OF ACCOUNT

TOWNSHIP OF NEPTUNE PUBLIC LIBRARY

Page: 3 of 3  
Statement Period: Jan 01 2013-Jan 31 2013  
Cust Ref #: 7859179108-881-B-9  
Primary Account #: 785-9179108

ACCOUNT ACTIVITY

<b>Checks Paid (continued)</b>			<small>*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments</small>		
DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
1/4	10205	85.15	1/23	10208	215.19
1/22	10206	171.89	1/23	10209	33.40
1/22	10207	486.44			

INTEREST SUMMARY

Beginning Interest Rate	0.20%
Number of Days in this Statement Period	31
Interest Earned this Statement Period	9.41
Annual Percentage Yield Earned this Statement Period (APY)	0.20%
Interest Paid Year to Date	9.41

V1.8.4|s-1:47436

002128 06DSZK01 005277

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GENERAL ACCOUNT



55-136  
312

VOID AFTER 90 DAYS  
FROM DATE

No. 017323

17323

PAY

SEVENTEEN THOUSAND FOUR HUNDRED FORTY SEVEN and 18/100

DATE

AMOUNT

1/28/2013

\*\*\*17,447.18

TO THE  
ORDER  
OF

LIBRARY TRUST ACCOUNT

  
\_\_\_\_\_  
AUTHORIZED SIGNATURES MP

⑈017323⑈ ⑆031201360⑆ 7859177649⑈

TOWNSHIP OF NEPTUNE • GENERAL ACCOUNT

No. 017323

Check #17323 \$ \*\*\*17,447.18  
VENDOR: 6261 - LIBRARY TRUST ACCOUNT

PO/Invoice #	Description	Amount	PO/Invoice #	Description	Amount
	2011 RESERVES	17,447.18			

Check #17323 \$ \*\*\*17,447.18  
VENDOR: 6261 - LIBRARY TRUST ACCOUNT

PO/Invoice #	Description	Amount	PO/Invoice #	Description	Amount
	2011 RESERVES	17,447.18			

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