

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

JUNE 20, 2017

CALL TO ORDER

The meeting was called to order by Teretha Jones.

ROLL CALL

The following were in attendance: Teretha Jones – Meghan Plevier – Mike Palermo – Fred Mayo
Maureen Pampaloni

APPROVAL OF MINUTES

Maureen Pampaloni made the motion to approve the minutes of the May 16, 2017 meeting. Mike Palermo seconded the motion. Motion passed.

TREASURER'S REPORT

The report was read by Mike Palermo. Maureen Pampaloni made the motion to accept the report. Meghan Plevier seconded the motion. Motion passed.

COMMITTEE REPORTS

Personnel: The committee reported that the director's evaluation has been placed in the personnel file.

Budget: no report

Building: no report

Policies: no report

Outreach: no report

OLD BUSINESS

Makerspace progress: The wall panels in the makerspace room have been painted a lighter color to enlarge the room. The filing cabinets have been painted also to match the furniture.

Mike Yushack has fixed the SirsiDynix new software versions and has updated our server.

NEW BUSINESS

A discussion was held on the attendance of students in the afternoon. Suggestions were made as to how to deal with the issues at hand and guidelines will be set as we get closer to the school year.

Resolution #R6-17: Employ temporary library intern: Mike Palermo made the motion to hire Juliana Rodriguez effective June 26, 2017 through August 28, 2017 for up to 5 hours per week at a rate of \$10.00 per hour. A stipend of \$500.00 from the Library Trust Account will be provided. This position does not include benefits. Maureen Pampaloni seconded the motion. Motion passed.

Meghan Plevier made the motion to approve an additional wireless router to our system. Mike Palermo seconded the motion. Motion passed.

Over 80% of our physical form and on-line survey patrons indicated that the current library hours meets their needs. The focus group participants unanimously agreed that they would like the money re-invested in the library instead of being open a third night. This information will be submitted to the state library.

Mike Palermo made the motion to cancel the July Board of Trustees meeting. Maureen Pampaloni seconded the motion. Motion passed.

Maureen Pampaloni made the motion to close for executive session. Meghan Plevier seconded the motion. Motion passed.

Meghan Plevier made the motion to end executive session. Mike Palermo seconded the motion. Motion passed.

TRUSTEE COMMENTS

A thank you card addressed to the Board and Staff from Deborah Mayhue was read by Teretha Jones.

Mike Palermo: The display window is beautiful.

Maureen Pampaloni: The counter display is really nice.

Meghan Plevier: congratulations to Cheryl and the rest of the staff on the increase in program attendance. Keep up the good work.

ADJOURNMENT:

Maureen Pampaloni made the motion to adjourn at 5:45pm. Meghan Plevier seconded the motion. Motion passed.