

**MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE**

**OCTOBER 16, 2018**

**CALL TO ORDER**

The meeting was called to order by Teretha Jones at 5:05 p.m.

**ROLL CALL**

The following were in attendance: Teretha Jones, Bridget James, Fred Mayo, Maureen Pampaloni, Meghan Plevier, Library Director John Bonney, Acting Secretary Sandy Michlich, and Amani Neptune. Connie King and Torquato Tasso were absent.

**APPROVAL OF MINUTES**

Maureen Pampaloni made a motion to accept the minutes from the September 18, 2018 meeting. Fred Mayo seconded. Motion passed.

**TREASURER'S REPORT**

John Bonney read the treasurer's report. Meghan Plevier made a motion to accept the report. Maureen Pampaloni seconded. Motion passed.

**COMMITTEE REPORTS**

Personnel : No new report.  
Budget : No new report.  
Building : No new report.  
Policy : No new report.  
Outreach : No new report.

**EXECUTIVE SESSION**

Motion was made by Teretha Jones to go to executive session. Seconded by Fred Mayo.

Motion was made to return to public session by Meghan Plevier, seconded by Maureen Pampaloni.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

John Bonney discussed the 1/3 millage amount for 2019.

Resolution #R8-18, hiring Amani Neptune as Confidential Administrative Assistant : motion to approve was made by Fred Mayo, seconded by Meghan Plevier. Motion passed.

John Bonney discussed an internal posting for a Senior Library Assistant. This would be a title change with an increase in salary and responsibilities, and not a supervisory position. Motion to approve was made by Meghan Plevier, seconded by Maureen Pampaloni. Motion passed.

John Bonney presented a plan to replace the tables and chairs in the Children's Department. Motion to approve the purchase was made by Maureen Pampaloni, seconded by Fred Mayo. Motion passed.

John Bonney presented information concerning adding a Children's Library Learning Center consisting of a wall mounted play area for toddlers and an activity play cube. A suggestion was made to add hand sanitizer stations in the area. Motion to approve the purchase was made by Brenda James, seconded by Maureen Pampaloni. Motion passed.

John Bonney presented a plan to update the tables in the conference room and replace the metal shelving with new cabinets. Motion to approve the purchase was made by Maureen Pampaloni, seconded by Meghan Plevier. Motion passed.

John Bonney reported on the status of the Friends of the Library with an update on fund raising efforts and a scrapbook that the Friends prepared highlighting their activities. Teretha Jones requested that an annual report be given to the Trustees.

#### **TRUSTEE COMMENTS**

Maureen Pampaloni noted that the Library was highlighted in the Neptune News.

Meghan Plevier commented on the window display about Dyslexia.

It was noted that the Neptune Public Library won the Asbury Park Press Best Library for 2018, making it the second year in a row.

Teretha Jones and Brenda James noted that MURC's annual fund raiser is on November 17th.

Trustees commented on the improvements in the conference room with the new paint and framing for proclamations. It was requested that a new clock also be purchased to compliment the updated décor.

#### **PUBLIC COMMENTS**

Teretha Jones noted that there were no members of the public present.

#### **ADJOURNMENT**

Motion to adjourn was made by Meghan Plevier, seconded by Maureen Pampaloni. Motion passed. Meeting was adjourned at 5:45 p.m.