



Historic Preservation Commission
Special Meeting Minutes
Tuesday, August 23, 2016 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753

ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER

The meeting called to order by Deborah Osepchuk, Chairperson, at 7:11 pm. Mrs. Osepchuk read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

ATTENDANCE

Kennedy Buckley	<u>P</u>	Jenny Shaffer	<u>P</u>
Lucinda Heinlein (VC)	<u>P</u>	Leonard Steen	<u>P (7:23)</u>
Pamela Mallette	<u>A</u>	Joseph Wierzbinsky	<u>P</u>
Deborah Osepchuk	<u>P</u>	Demaris Adamo Alt No. 1	<u>P (7:30)</u>
		Donna Spencer Alt No. 2	<u>A</u>

ALSO PRESENT: Eugene Melody III, ESQ
Torro Reporting, LLC

OPEN PUBLIC DISCUSSION

No Open Public Discussion

APPLICATION(S) FOR REVIEWED

- a. Edward and Carol Dunleavy/Shawn McCaffrey
HPD Application No. 2016-001
35 Atlantic Avenue – Block 105 Lot 21
Description of Work: Initial Hearing for a ***Partial*** Demolition

1. Introduction of Application to the Commission and public;
The application was introduced to the Commission and the public by Mrs. Osepchuk.
2. Administration of Oath to Applicant and any witnesses.
The Applicant, Mr. Shawn McCaffrey of Special Response Construction and Property Owner, Edward Dunleavy, were sworn in by Torro Reporting.
3. The following exhibits were marked into evidence;
 - A-1 Application and its attachments;
 - A-2 Copy of the Notice of Hearing mailed to property owners located within 200ft and Certified Mail Receipts; (Dated 08/08/16)
 - A-3 Certification Affidavit of Mailing of the Notice of Hearing to property owners located within 200 ft of the subject property (Dated 08/22/16),
 - A-4 Affidavit of Publication for Publication of Notice (Dated 08/10/16)
 - A-5 Certified List of Property Owners located within 200 ft of the subject property and the Assessor’s Certification;



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4. Opening statement of the interest parties (Applicant and Objectors);
The Property Owner explains that he is requesting partial demolition to take place at the rear of the existing structure that he does not think is part of the original structure.
5. Presentation of Applicant's case:
The Property Owner presented the partial demolition plans and calculations.
6. Presentation of Commission expert:
No experts.
7. Presentation by any Objector (if any):
No objections.
8. Public comment:
No Public Comments.
9. Closing statements:
The Property Owner read through and answered the "finding of facts" criteria in which the Commission's decision should be based upon. The applicant responded to the questions or concerns the Commission had at that time.
10. Conclusion of Hearing and announcement of future dates;
The Commission established a waiting time period for at least sixty (60) days to enable any interested parties to acquire or to establish a procedure for the preservation of the subject property. The Facts of Finding will be adopted or denied on Tuesday, November 08, 2016.

DISCUSSED ITEMS

No other items were discussed.

ADJOURNMENT

A motion was made by Mr. Steen to adjourn the meeting at 8:14 pm, the motion was seconded by Mrs. Adamo. All members in favor. Minutes submitted by Dawn Crozier, Secretary