



Historic Preservation Commission
Regular Meeting Minutes
Tuesday, May 10, 2016 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753

The meeting will be called to order by the Chair, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed."

Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

The following procedure will be follows:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, **Mr. Eugene Melody** attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC office for review. At this time we ask that all cell phones are turned off or put on vibrate and the co-operation of the public in limiting any un-necessary noise.

I. ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER

II. ATTENDANCE

Kennedy Buckley	_____	Jenny Shaffer	_____
Stephanie Ann Carr	_____	Leonard Steen	_____
Lucinda Heinlein (VC)	_____	Demaris Adamo Alt No. 1	_____
Pamela Mallette	_____	Donna Spencer Alt No. 2	_____
Deborah Osepchuk	_____		

ALSO PRESENT: Eugene Melody III, ESQ and Torro Reporting, LLC

III. APPLICATIONS AND RESOLUTIONS TO MEMORIALIZE:

1. Resolution 2016-029 for 75 Benson Avenue

Buckley	_____	Carr	N/A	Heinlein	_____	Mallette	N/A	Osepchuk	_____
Shaffer	N/A	Steen	_____	Adamo	N/A	Spencer	N/A		

2. Resolution 2016-030 for 35 Pilgrim Pathway

Buckley	_____	Carr	N/A	Heinlein	_____	Mallette	N/A	Osepchuk	_____
Shaffer	N/A	Steen	_____	Adamo	N/A	Spencer	N/A		

3. Resolution 2016-031 for 30 Embury Avenue

Buckley	_____	Carr	N/A	Heinlein	_____	Mallette	N/A	Osepchuk	_____
Shaffer	N/A	Steen	_____	Adamo	N/A	Spencer	N/A		

4. Resolution 2016-032 for 45 Main Avenue

Buckley	_____	Carr	_____	Heinlein	_____	Mallette	N/A	Osepchuk	_____
Shaffer	N/A	Steen	N/A	Adamo	N/A	Spencer	N/A		



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5. Resolution 2016-033 for Acceptable Porch Flooring Material and Colors

Buckley	_____	Carr	_____	Heinlein	_____	Malette	N/A	Osepchuk	_____
Shaffer	N/A	Steen	_____	Adamo	N/A	Spencer	N/A		
	_____		_____		_____		_____		

1. Resolution 2016-027 for Block 216 Lot 2 also known as 88 Heck Avenue

Buckley	_____	Carr	_____	Heinlein	_____	Malette	_____	Osepchuk	N/A
Shaffer	N/A	Steen	_____	Adamo	_____	Spencer	N/A		
	_____		_____		_____		_____		

2. HPC2016-101-129 CENTRAL AVE -Deck
3. HPC2016-092-83 ABBOTT AVE-Siding|Other
4. HPC2016-081-117 CLARK AVE-Painting
5. HPC2016-078-30 ATLANTIC AVE-Sidewalk|Other
6. HPC2016-071-7 SURF AVE-AirCondenser|Siding|Windows
7. HPC2016-063-123 BROADWAY-Windows
8. HPC2016-058-109 WEBB AVE-Door
9. HPC2016-059-63 BENSON AVE-Deck|Railings|Other
10. HPC2016-055-30 SEA VIEW AVE-Door|Windows

APPLICATION(S) FOR REVIEW:

1. Matthew Gannon/ Sunny Mac

HPC Application 2016-026
16 Abbott Avenue – Block 247 Lot 2
Description of Work: Solar Panels

Buckley	_____	Carr	_____	Heinlein	_____	Malette	_____	Osepchuk	_____
Shaffer	_____	Steen	_____	Adamo	_____	Spencer	_____		
	_____		_____		_____		_____		

2. Robery and Janice Breen

HPC Application 2015-282
37 Broadway – Block 246 Lot 19
Description of Work: Porch Repair, Trim, Door, Railing, Siding, and Roof Replacement

Buckley	_____	Carr	_____	Heinlein	_____	Malette	_____	Osepchuk	_____
Shaffer	_____	Steen	_____	Adamo	_____	Spencer	_____		
	_____		_____		_____		_____		

3. Jeff Krawitz

HPC Application 2015-089
20-22 Abbott Avenue – Block 246 Lot 8
Description of Work: Exterior Alterations, Windows, Hardscape, Paint, and Doors

Buckley	_____	Carr	_____	Heinlein	_____	Malette	_____	Osepchuk	_____
Shaffer	_____	Steen	_____	Adamo	_____	Spencer	_____		
	_____		_____		_____		_____		

IV. DISCUSSION ITEMS

1. Open Violations
2. Guideline Revisions and Procedures:
3. Schedule Special Hearings
4. Other/Correspondences



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V. ADJOURNMENT