



**Historic Preservation Commission  
Regular Meeting  
Tuesday, February 09, 2015 7:00 PM  
Municipal Complex, 25 Neptune Blvd  
Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

The meeting will be called to order by the Chair, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed." Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website [www.neptunetownship.org](http://www.neptunetownship.org). The following procedure will be follows: Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, **Mr. Eugene Melody** attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal. The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC office for review. At this time we ask that all cell phones are turned off or put on vibrate and the co-operation of the public in limiting any un-necessary noise.

**I. ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER**

**II. ATTENDANCE**

Kennedy Buckley	_____	Jenny Shaffer	_____
Stephanie Ann Carr	_____	Leonard Steen	_____
Lucinda Heinlein (VC)	_____	Damaris Adamo Alt No. 1	_____
Pamela Mallette	_____	Donna Spencer Alt No. 2	_____
Deborah Osepchuk	_____		

**ALSO PRESENT:** Eugene Melody III, ESQ and Torro Reporting, LLC

**III. APPLICATIONS AND RESOLUTIONS TO MEMORIALIZE:**

- Resolution 2016-009 Setting Forth and Place of Regular Meetings
- Resolution 2016-010 Confirming Election of Chair and Vice chair
- Resolution 2016-011for Block 216 Lot 1 also known as 90 Heck Avenue
- Resolution 2016-012 for Block 214 Lot 9 also known as 44 Heck Avenue
- Resolution 2016-013 for Block 249 Lot 14 also known as 75 Cookman Avenue

**APPLICATION(S) FOR REVIEW:**

**1. Frank and Laurel Hentz**

HPC Application 2015-015  
106 Clark Avenue (Block 270 Lot 7)  
Description of Work: Exterior Alterations

Buckley	_____	Carr	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____
Shaffer	_____	Steen	_____	Adamo	_____	Spencer	_____		

**2. P & J Pizzie/Rob Gatzke**

HPC Application 2015-281  
16 Main Avenue (Block 211 Lot 2)  
Description of Work: Exterior Alterations

Buckley	_____	Carr	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____
Shaffer	_____	Steen	_____	Adamo	_____	Spencer	_____		



**Historic Preservation Commission  
Regular Meeting  
Tuesday, February 09, 2015 7:00 PM  
Municipal Complex, 25 Neptune Blvd  
Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

- 3. **Claire Klepner & Louis Gioffre/Mark Pavliv, AIA**  
HPC Application 2016-004  
62 Heck Avenue (Block 214 Lot 1)  
Description of Work: Addition, Siding, AC Unit, Hardscape, Painting, & Window  
Buckley \_\_\_\_\_ Carr \_\_\_\_\_ Heinlein \_\_\_\_\_ Mallette \_\_\_\_\_ Osepchuk \_\_\_\_\_  
Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Adamo \_\_\_\_\_ Spencer \_\_\_\_\_
  
- 4. **Elaine Gannon/Ben Strasser, Solar City**  
HPC Application NO. 2016-003  
2 Webb Avenue (Block 230 Lot 8)  
Description of Work: Solar Panels  
Buckley \_\_\_\_\_ Carr \_\_\_\_\_ Heinlein \_\_\_\_\_ Mallette \_\_\_\_\_ Osepchuk \_\_\_\_\_  
Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Adamo \_\_\_\_\_ Spencer \_\_\_\_\_
  
- 5. **John Merriman/Sawbucks Contracting LLC**  
HPC Application NO. 2015-012  
140 Broadway (Block 255 Lot 5)  
Description of Work: Porch Repairs  
Buckley \_\_\_\_\_ Carr \_\_\_\_\_ Heinlein \_\_\_\_\_ Mallette \_\_\_\_\_ Osepchuk \_\_\_\_\_  
Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Adamo \_\_\_\_\_ Spencer \_\_\_\_\_
  
- 6. **Amira Yunis & Dudley Hancox/John Burgdorfer**  
HPC Application No. 2015-107 (Amendment)  
11 Ocean Pathway (Block 115 Lot 4)  
Description of Work: Amendment includes windows, siding, shingles, and exterior alterations  
Buckley \_\_\_\_\_ Carr \_\_\_\_\_ Heinlein \_\_\_\_\_ Mallette \_\_\_\_\_ Osepchuk \_\_\_\_\_  
Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Adamo \_\_\_\_\_ Spencer \_\_\_\_\_
  
- 7. **Jeanne & Glenn Paulsen/PH Construction LLC**  
HPC Application No. 2016-018  
14 Ocean Pathway (Block 128 Lot 4)  
Description of Work: Exterior Alterations  
Buckley \_\_\_\_\_ Carr \_\_\_\_\_ Heinlein \_\_\_\_\_ Mallette \_\_\_\_\_ Osepchuk \_\_\_\_\_  
Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Adamo \_\_\_\_\_ Spencer \_\_\_\_\_

**IV. DISCUSSIONS ITEMS**

- 1. Open Violations
- 2. Guideline Revisions and Procedures
- 3. Schedule Special Hearings
  - i. Reschedule March 2016 Regular Meeting Date
  
- 4. Other/Correspondences
  - i. ZBA App No. 16/02 –Sawbucks Contracting  
Bulk Variance-Front Yard Setback for Stairs  
81 Fletcher Lake Ave (Block 296 Lot 7)

**V. ADJOURNMENT**