



**Historic Preservation Commission
 Reorganization Meeting Minutes
 Tuesday, January 12, 2015 7:00 PM
 Municipal Complex, 25 Neptune Blvd
 Twp Committee Room (2nd Fl), Neptune NJ 07753**

ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER

The meeting called to order by Eugene Melody, Attorney at 7:04 pm. Mr. Melody read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

ATTENDANCE

Kennedy Buckley	<u>P</u>	Jenny Shaffer	<u>P</u>
Stephanie Ann Carr	<u>P</u>	Leonard Steen	<u>P</u>
Lucinda Heinlein (VC)	<u>P</u>	Damaris Adamo Alt No. 1	<u>A</u>
Pamela Mallette	<u>P</u>	Donna Spencer Alt No. 2	<u>A</u>
Deborah Osepchuk	<u>P</u>		

ALSO PRESENT: Eugene Melody III, ESQ and Torro Reporting, LLC

2016 REORGANIZATION:

1. Election of Chair Person

A nomination was made by Leonard Steen to elect Deborah Osepchuk as the Chairperson, the motion was seconded by Lucinda Heinlein, and carried.

Buckley	<u>P</u>	Carr	<u>P</u>	Heinlein	<u>P</u>	Mallette	<u>P</u>	Osepchuk	<u>N/A</u>
Shaffer	<u>P</u>	Steen	<u>P</u>	Adamo	<u>A</u>	Spencer	<u>A</u>		

2. Election of 1st Vice Chairperson

A nomination was made by Jenny Shaffer to elect Lucinda Heinlein as Vice Chairperson, the motion was seconded Stephanie Ann Carr Motion carried.

Buckley	<u>P</u>	Carr	<u>P</u>	Heinlein	<u>N/A</u>	Mallette	<u>P</u>	Osepchuk	<u>p</u>
Shaffer	<u>P</u>	Steen	<u>P</u>	Adamo	<u>A</u>	Spencer	<u>A</u>		

3. Election of 2nd Vice Chairperson

A nomination was made by Lucinda Heinlein to elect Leonard Steen as Second Vice Chairperson, the motion was seconded Stephanie Ann Carr. Motion carried.

Buckley	<u>P</u>	Carr	<u>P</u>	Heinlein	<u>P</u>	Mallette	<u>P</u>	Osepchuk	<u>P</u>
Shaffer	<u>P</u>	Steen	<u>N/A</u>	Adamo	<u>A</u>	Spencer	<u>A</u>		

Establishment of 2016 Regular Meeting Dates

A motion was made by Lucinda Heinlein to accept the regular meeting dates as listed on the agenda, the motion was seconded by Stephanie Ann Carr, and carried.

Following Members Were Sworn-in:

- Leonard Steen as a Class C member for a four year term expiring December 31, 2019;
- Pamela Mallette as a Class B member for a four year term expiring December 31, 2019;

APPLICATIONS AND RESOLUTIONS MEMORIALIZED:

- Resolution 2016-001 for 127 Clark Avenue – Block 260 Lot 12
- Resolution 2016-002 for 30 McClintock Street – Block 144 Lot 7
- Resolution 2016-003 for 123 Broadway – Block 240 Lot 10
- Resolution 2016-004 for 16 Main Ave – Block 211 Lot 2 (WINDOWS ONLY)
- Resolution 2016-005 for 73 ½ Franklin Avenue – Block 267 Lot 19
- Resolution 2016-006 for 45 Main Avenue – Block 164 Lot 6
- Resolution 2016-007 for 80 Main Avenue – Block 207 Lot 7



**Historic Preservation Commission
Reorganization Meeting Minutes
Tuesday, January 12, 2015 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753**

APPLICATION(S) REVIEWED:

11. Peter Wilderotter/Sawbucks Contracting

HPC Application No. 2015-270
90 Heck Avenue (Block 216 Lot 1)
The Commission voted to approve the proposed porch alterations.
Motion made by: Mr. Steen Seconded by: Ms. Carr

Buckley	<u>Y</u>	Carr	<u>Y</u>	Heinlein	<u>Y</u>	Malette	<u>Y</u>	Osepchuk	<u>RECUSED</u>
Shaffer	<u>Y</u>	Steen	<u>Y</u>	Adamo	<u>N/A</u>	Spencer	<u>N/A</u>		

12. 44 HECK AVE, LLC

HPC Application No. 2015-228
44 Heck Avenue (Block 214 Lot 9)
The Commission voted to approve the walkway and stair replacements. The applicant must submit update plans for review.
Motion made by: Mr. Steen Seconded by: Ms. Carr

Buckley	<u>Y</u>	Carr	<u>Y</u>	Heinlein	<u>Y</u>	Malette	<u>Y</u>	Osepchuk	<u>Y</u>
Shaffer	<u>ABS</u>	Steen	<u>Y</u>	Adamo	<u>N/A</u>	Spencer	<u>N/A</u>		

13. PAUL & TRISH KOCH/MARK A. PAVLIV, AIA

HPC Application No. 2015-278
75 Cookman Avenue (Block 249 Lots 14 & 15)
The Commission voted to approve the proposed new single family dwelling.

Buckley	<u>Y</u>	Carr	<u>Y</u>	Heinlein	<u>Y</u>	Malette	<u>Y</u>	Osepchuk	<u>Y</u>
Shaffer	<u>Y</u>	Steen	<u>Y</u>	Adamo	<u>N/A</u>	Spencer	<u>N/A</u>		

DISCUSSIONED ITEMS

The Commission discussed ZBA Application NO. 12/22 87 Mt Hermon way also known as Block 150 Lot 11. The Commission voted to have the HPC Attorney draft and send notice to the Board outlining their concerns and requesting further information about the photographs submitted with the application.

ADJOURNMENT

Meeting adjourned at 9:03 pm.
Motioned by: Stephanie Ann Carr Seconded by: Kennedy Buckley. All members in favor.