



Historic Preservation Commission
Reorganization Meeting
Tuesday, January 10, 2017 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753

The meeting will be called to order by the Chair, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed."

Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

The procedures for the conduct of the meeting are as follows:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, Mr. Eugene Melody attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC office for review. At this time we ask that all cell phones are turned off or put on vibrate and the co-operation of the public in limiting any un-necessary noise.

I. ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER

II. ATTENDANCE

Kennedy Buckley _____ Jenny Shaffer _____
Lucinda Heinlein (VC) _____ Leonard Steen _____
Pamela Mallette _____ Joseph Wierzbinsky _____
Deborah Osepchuk _____ Damaris Adamo Alt No. 1 _____
Donna Spencer Alt No. 2 _____

ALSO PRESENT: Eugene Melody III, ESQ and Torro Reporting, LLC

III. OPEN PUBLIC DISCUSSION

IV. 2017 REORGANIZATION:

- 1. Election of Chair Person
Elect: _____
Buckley _____ Heinlein _____ Mallette _____ Osepchuk _____
Shaffer N/A Steen N/A Wierzbinsky _____ Adamo _____ Spencer _____

2. Election of 1st Vice Chairperson
Elect: _____
Buckley _____ Heinlein _____ Mallette _____ Osepchuk _____
Shaffer N/A Steen N/A Wierzbinsky _____ Adamo _____ Spencer _____

3. Election of 2nd Vice Chairperson
Elect: _____
Buckley _____ Heinlein _____ Mallette _____ Osepchuk _____
Shaffer N/A Steen N/A Wierzbinsky _____ Adamo _____ Spencer _____



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4. Establishment of 2017 Regular Meeting Dates:

		July	11, 2017
February	14, 2017	August	08, 2017
March	14, 2017	September	12, 2017
April	11, 2017	October	10, 2017
May	09, 2017	November	14, 2017
June	13, 2017	December	12, 2017

Reorganization Meeting Tuesday, January 09, 2018

V. FOLLOWING MEMBERS HAS BEEN (RE)APPOINTED:

1. Kennedy Buckley as a Class C member for a four year expiring December 31, 2020;
2. Damaris Amado as the Alternate #1 member for an one year expiring December 31, 2017
3. Donna Spencer as the Alternate #2 member for an one year expiring December 31, 2017

VI. APPLICATIONS AND RESOLUTIONS TO MEMORIALIZE:

1. Resolution 2016-059 for 35 Atlantic Avenue (Partial Demolition)

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

2. Resolution 2016-060 for 148 Webb Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

3. Resolution 2016-061 for 129 Franklin Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

4. Resolution 2016-062 for 1 Ocean Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsk	_____	Adamo	_____	Spencer	_____

5. Resolution 2016-063 for 98 Pennsylvania Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

6. Resolution 2016-064 for 67 Delaware Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

7. Resolution 2016-065 for 90 Franklin Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

The next regular meeting will be held Tuesday, February 14, 2016



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8. Resolution 2016-066 for 98 Main Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

9. Resolution 2016-067 for 58-60 Main Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

10. Resolution 2016-068 for 93 Stockton Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

11. Resolution 2016-069 for 11 Embury Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

12. Resolution 2016-070 for 93 Central Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

13. Resolution 2016-071 for 101 Webb Avenue

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

14. Resolution 2016-072 for 78 Mt Hermon Way

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____		
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____	Spencer	_____

Administrative Approvals

<u>Application Number</u>	<u>Parcel Data</u>	<u>Type of Work</u>
1. HPC2016-248	126 LAKE AVE	Roof
2. HPC2016-236	129 MT TABOR WAY	Roof
3. HPC2016-227	58 EMBURY AVE	Deck
4. HPC2016-228	93 MT HERMON WAY	Roof
5. HPC2016-229	93 MT HERMON WAY 1/2	Roof
6. HPC2016-225	11 BROADWAY	Air Condenser
7. HPC2016-224	43 PILGRIM PATHWAY	Siding-Fire Damage
8. HPC2016-223	92 MT CARMEL WAY	Roof
9. HPC2016-222	23 WEBB AVE	Roof
10. HPC2016-212	50 CENTRAL AVE	Painting Deck Railings
11. HPC2016-210	148 ABBOTT AVE	Windows
12. HPC2017-003	80 ABBOTT AVE	Roof
13. HPC2016-261	91 WEBB AVE	Air Condenser
14. HPC2016-253	113 BROADWAY	Roof

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15. HPC2016-252	136 LAKE AVE	Patio and Painting
16. HPC2016-251	102 MT HERMON WAY	Roof
17. HPC2016-250	136 LAKE AVE	Retaining Wall
18. HPC2016-249	140 MAIN AVE	Roof
19. HPC2016-248	126 LAKE AVE	Roof
20. HPC2016-242	1 OCEAN PATHWAY	Windows
21. HPC2016-241	31 SURF AVE	Windows
22. HPC2016-238	53 BROADWAY	Fence

VII. APPLICATION(S) FOR REVIEW:

1. Edward and Carol Dunleavy/Shawn McCaffrey

HPC Application No. 2016-162

35 Atlantic Ave – Block 105 Lot 21

Description of Work: Residential Addition

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____	Spencer	_____
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____		

1. David H. Fulton/Darren Vickery, Architect

HPC Application No. 2016-237

86 Heck Avenue

Description of Work: Residential Addition

Buckley	_____	Heinlein	_____	Mallette	_____	Osepchuk	_____	Spencer	_____
Shaffer	N/A	Steen	N/A	Wierzbinsky	_____	Adamo	_____		

VIII. DISCUSSIONS ITEMS

1. Open Violations
2. Guideline Revisions and Procedures
3. Schedule Special Hearings
4. Other/Correspondences
5. Product Review
 - i. Wolf PVC Porch Material

IX. ADJOURNMENT