



**Historic Preservation Commission
Regular Meeting
Tuesday, January 08, 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753**

The meeting will be called to order by the Chair, who states, “Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed.”

Notice requirements of R.S. 10-14-8, “Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

The following procedure will be follows:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, Mr. Wesley Kain attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC office for review. At this time we ask that all cell phones are turned off or put on vibrate and the co-operation of the public in limiting any un-necessary noise.

Happy New Year

The next regular meeting will be held Tuesday, February 12, 2013



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I. ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER

II. ATTENDANCE

Kennedy Buckley	_____	Jenny Shaffer	_____
Cathleen Crandall	_____	Leonard Steen (VC)	_____
Lucinda Heinlein (VC)	_____	Stephanie Ann Carr	_____
Deborah Osepchuk (Chairperson)	_____	Christopher Flynn Alt 1	_____
		Donna Spencer Alt 2	_____

Also present is Wesley M. Kain attorney the Commission and State Shorthand Reporting.

III. 2013 REORGANIZATION:

1. Election of Chair Person
2. Election of 1st Vice Chairperson
3. Election of 2nd Vice Chairperson
4. Establishment of 2013 Regular Meeting Dates:

January	08, 2013	July	09, 2013
February	12, 2013	August	13, 2013
March	12, 2013	September	10, 2013
April	09, 2013	October	08, 2013
May	14, 2013	November	11, 2013
June	11, 2013	December	10, 2013

An advertisement will be placed in the Asbury Park Press and New Coaster

IV. FOLLOWING MEMBERS HAS BEEN (RE)APPOINTED:

- Kennedy Buckley as a Class C member for a four year term expiring December 31, 2016;
- Christopher Flynn as the Alternate #1 for a one year term expiring December 31, 2013
- Donna Spencer as the Alternate #2 for a one year term expiring December 31, 2013

V. APPLICATION(S) FOR REVIEW:

1. HPC Application	2012-194	Block	13	Lot	692.02	Address	5 Webb Avenue
Description of Work:	Adoption of Fact and Findings for Demolition						
Buckley _____	Crandall _____	Heinlein _____	Shaffer _____	Steen _____	Osepchuk _____	Car _____	
Flynn _____	Spencer _____						
2. HPC Application	2012-195	Block	13	Lot	692.02	Address	5 Webb Avenue
Description of Work:	Residential Addition and Exterior Alterations						
Buckley _____	Crandall _____	Heinlein _____	Shaffer _____	Steen _____	Osepchuk _____	Car _____	
Flynn _____	Spencer _____						
3. HPC Application	2012-249	Block	27	Lot	372	Address	21 Surf Avenue
Description of Work:	AC Unit						
Buckley _____	Crandall _____	Heinlein _____	Shaffer _____	Steen _____	Osepchuk _____	Car _____	
Flynn _____	Spencer _____						

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4. HPC Application	2012-245	Block	24	Lot	485.01	Address	24 Ocean Pathway
Description of Work:	Stair Replacement & Roof Repair						
Buckley _____	Crandall _____	Heinlein _____	Shaffer _____	Steen _____	Osepchuk _____	Car _____	
Flynn _____	Spencer _____						

VI. DISCUSSIONS ITEMS

- a. Air Condenser Platforms
- b. Aeratis Porch Flooring Material

VII. APPLICATIONS TO MEMORIALIZE:

- a. None

VIII. ADJOURNMENT