

Application Date: _____

Application # _____

Historic Preservation Commission
Certificate of Appropriateness Application

- | | | |
|---|--|---|
| <input type="checkbox"/> Air Condenser Unit(s) | <input type="checkbox"/> New Construction/Addition | <input type="checkbox"/> Roof/Gutter Repair |
| <input type="checkbox"/> Auxiliary Structure(s) | <input type="checkbox"/> Patio | <input type="checkbox"/> Sidewalk/Walkway Replacement |
| <input type="checkbox"/> Door Replacement | <input type="checkbox"/> Painting | <input type="checkbox"/> Siding Replacement |
| <input type="checkbox"/> Exterior Alteration(s) | <input type="checkbox"/> Porch/Balcony/Deck Construction | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Fence Installation/Replacement | <input type="checkbox"/> Railings | <input type="checkbox"/> Other: _____ |

Please complete this application in its entirety. Before submission of an application, the applicant is encouraged to review the Ocean Grove Historic District Architectural Design Guidelines for Residential Structures or Commercial Buildings and read the entire attached Information Sheet.

REQUIRED INFORMATION:

With each application depending on the scope of work proposed, you are required to submit color photos of the property, architectural plans or sketches, material samples, color samples, catalog cuts, or any other useful references for review. Once your application is scheduled for a meeting, you may be required to submit additional information or copies of your application and other submitted documents.

1. **Block:** _____ **Lot:** _____ **Qualifier:** _____

2. **Prop. Loc:** _____

3. **Property Owner's Information (required):** **Applicant's Information (required):**

Name: _____ **Name:** _____

Address: _____ **Address:** _____

Phone: _____ **Phone:** _____

Email: _____ **Email:** _____

4. **Property Type:** Single 2-4 Family Apartments Commercial

5. **Number of Units (if applicable):** # Res. Units _____ # of Commercial Units _____

6. **Zoning Approval (if required)?** Yes No

If your scope of work includes the construction, erection, reconstruction, alteration, conversion, or installation of any building or structure zoning approval is required prior to your application being reviewed by the Commission.

7. **Does your project include demolition of existing structures?** Yes No

IF YES, YOU MUST SUBMIT DEMOLITION CALCULATIONS. Refer to Section 907 of the Neptune Township Ordinance and its amendments.

