



**Historic Preservation Commission
REORGANIZATION MEETING
Tuesday, January 08, 2019 7:00 PM**

MINUTES

Municipal Complex - 25 Neptune Boulevard - Neptune NJ 07753 - Township Committee Room (Second Floor)

The meeting was called to order AT 7:03 PM by HPC Attorney Ronald Cucchiaro, who stated, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in a calm and orderly manner to the nearest smoke-free exit or as directed.

Notice requirements of R.S.10-14-8, "Open Meetings Act" has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and on the Township website www.neptunetownship.org.

The procedure for the conduct of the meeting is as follows:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant and make suggestions and/or comments regarding the proposal. At the direction of the Chair, the public portion will open for questions regarding the proposal or project before the Commission. At that point, we ask that the public come forward, give their name and address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, Mr. John Miller, Attorney for the Commission will review the conditions, suggestions and/or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 PM, with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC Office for review. At this time, we ask that all cell phones be turned off or put on vibrate and we ask for the co-operation of the public in limiting any unnecessary noise."

I. ROLL CALL / FLAG SALUTE / MEETING CALLED TO ORDER

II. ATTENDANCE

Kennedy Buckley	P
Lucinda Heinlein	P
Pamela Mallette	P
Jenny Shaffer	P
Lenny Steen	A
Joseph Wierzbinsky	P
James McNamara	P
Deborah Osepchuk	P

ALSO PRESENT: John P. Miller, Ronald D. Cucchiaro (Attorneys) and Torro Reporting, LLC

III. PRIVILEGE OF THE FLOOR / OPEN PUBLIC DISCUSSION

NONE

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IV. 2019 REORGANIZATION

1. ELECTION OF CHAIR PERSON:

Deb Osepchuk nominated by Ms. Heinlein; seconded by Mr. Buckley

Kennedy Buckley	Y
Lucinda Heinlein	Y
Pamela Mallette	Y
James McNamara	Y
Jenny Shaffer	Y
Lenny Steen	A
Joseph Wierzbinsky	Y
Deborah Osepchuk	Y

2. ELECTION OF 1st VICE CHAIR PERSON:

Lucinda Heinlein nominated by Mr. Buckley; seconded by Mr. Wierzbinsky

Kennedy Buckley	Y
Lucinda Heinlein	Y
Pamela Mallette	Y
James McNamara	Y
Jenny Shaffer	Y
Lenny Steen	A
Joseph Wierzbinsky	Y
Deborah Osepchuk	Y

3. ELECTION OF 2nd VICE CHAIR PERSON:

Lenny Steen nominated by Ms. Heinlein; seconded by Mr. Buckley

Kennedy Buckley	Y
Lucinda Heinlein	Y
Pamela Mallette	Y
James McNamara	Y
Jenny Shaffer	Y
Lenny Steen	A
Joseph Wierzbinsky	Y
Deborah Osepchuk	Y

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4. APPOINTMENT / REAPPOINTMENT OF MEMBERS:

- i. Jen Shaffer reappointed and sworn in as a Class A member for a four-year term expiring December 31, 2022.
- ii. Joseph Wierzbinsky reappointed and sworn in as a Class C member for a four-year term expiring December 31, 2022.
- iii. James McNamara appointed and sworn in as Alternate Member #1 for a one year term expiring December 31, 2019.

5. ESTABLISHMENT OF 2019 REGULAR MEETING DATES

February 12, 2019	August 13, 2019
March 12, 2019	September 10, 2019
April 9, 2019	October 8, 2019
May 14, 2019	November 12, 2019
June 11, 2019	December 10, 2019
July 9, 2019	January 14, 2020 (REORGANIZATION MEETING)

MOTION TO APPROVE MADE BY MS. HEINLEIN; SECONDED BY MS. MALLETTE.

Kennedy Buckley	Y
Lucinda Heinlein	Y
Pamela Mallette	Y
James McNamara	Y
Jenny Shaffer	Y
Lenny Steen	A
Joseph Wierzbinsky	Y
Deborah Osepchuk	Y

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V. APPLICATIONS FOR REVIEW:

- 1. Application HPD2018-005 -- 120 SO MAIN STREET – Block 257 Lot 7**
Shore Point Architecture (Applicant); 120 So Main Realty LLC (Owner)
Description of Work: **Adopt or Deny Findings of Fact**
IN ATTENDANCE: S. Carlidge, Shore Point Architecture, Applicant

MOTION TO APPROVE MADE BY MS. HEINLEIN; SECONDED BY MR. BUCKLEY.

Kennedy Buckley	Y	
Lucinda Heinlein	Y	
Pamela Mallette	Y	
James McNamara	Y	
Jenny Shaffer	<u>NV</u>	-- Absent from initial hearing; ineligible to vote.
Lenny Steen	A	
Joseph Wierzbinsky	Y	
Deborah Osepchuk	Y	

NV : NO VOTE

- 2. Application HPC2018-210 – 52 CENTRAL AVENUE – Block 210 Lot 17**
Matthew Sniffen (Applicant); Brian & Karen Aumueller (Owners)
Description of Work: **Chimney Removal / Roof Patch**
IN ATTENDANCE: M. Sniffen, Applicant; K. Aumueller, Owner

EVIDENCE ENTERED: A-2 – Historic Photo

APPLICANT GRANTED PERMISSION TO REMOVE CHIMNEY ABOVE ROOFLINE WITH THE STIPULATION THAT CHIMNEY IS RECONSTRUCTED WHEN ROOF IS REPLACED LATER IN THE YEAR.

MOTION TO APPROVE MADE BY MS. MALLETTE; SECONDED BY MR. WIERZBINSKY.

Kennedy Buckley	Y
Lucinda Heinlein	Y
Pamela Mallette	Y
James McNamara	Y
Jenny Shaffer	Y
Lenny Steen	A
Joseph Wierzbinsky	Y
Deborah Osepchuk	Y

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3. Application HPC2018-210 – 99 MT TABOR WAY – Block 140 Lot 12

Francine Simonsen (Owner / Applicant)

Description of Work: **Exterior Alterations**

IN ATTENDANCE: Barbara Elmer, McNeely Property Management, Property Manager, 99 Mt Tabor Way; Michael Moss, Moss Architecture LLC, architect for McNeely Property Management

Ms. Elmer appeared as representative of McNeely Property Management on behalf of property owner. No documents authorizing such representation were proffered at hearing; Ms. Elmer was asked to provide same to Commission Secretary subsequent to hearing.

RE: Columns: Applicant agreed to provide new column style / cut sheet to Commission Secretary.

RE: Newel Posts: Applicant agreed to 4” square posts.

RE: Post Cap: Applicant agreed to ball cap.

RE: Balusters: Applicant agreed to 4” spacing on center.

RE: Piers: Applicant agreed to exposed piers (concrete parge); paint color to be determined at a later date.

MOTION TO APPROVE WITH STIPULATIONS MADE BY MS. MALLETT; SECONDED BY MS. HEINLEIN.

Kennedy Buckley	Y
Lucinda Heinlein	Y
Pamela Mallette	Y
James McNamara	Y
Jenny Shaffer	N
Lenny Steen	A
Joseph Wierzbinsky	Y
Deborah Osepchuk	Y

VI. APPLICATIONS AND RESOLUTIONS TO BE MEMORIALIZED:

1. Resolution 2019-001 for 1 SURF AVENUE – MOTION: HEINLEIN / SECOND: BUCKLEY

Kennedy Buckley	Y	
Lucinda Heinlein	Y	
Pamela Mallette	Y	
James McNamara	Y	
Jenny Shaffer	NV	-- Absent from initial hearing; ineligible to vote.
Lenny Steen	A	
Joseph Wierzbinsky	Y	
Deborah Osepchuk	Y	

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2. Resolution 2019-002 for 94 MT CARMEL WAY– MOTION: HEINLEIN / SECOND: WIERZBINSKY

Kennedy Buckley	Y	
Lucinda Heinlein	Y	
Pamela Mallette	Y	
James McNamara	Y	
Jenny Shaffer	<u>NV</u>	-- Absent from initial hearing; ineligible to vote.
Lenny Steen	A	
Joseph Wierzbinsky	Y	
Deborah Osepchuk	Y	

3. Resolution 2019-003 for 148 HECK AVENUE– MOTION: HEINLEIN / SECOND: BUCKLEY

Kennedy Buckley	Y	
Lucinda Heinlein	Y	
Pamela Mallette	Y	
James McNamara	Y	
Jenny Shaffer	<u>NV</u>	-- Absent from initial hearing; ineligible to vote.
Lenny Steen	A	
Joseph Wierzbinsky	Y	
Deborah Osepchuk	Y	

4. Resolution 2019-004 : AERATIS PRODUCTS– MOTION: BUCKLEY / SECOND: MALLETTE

Kennedy Buckley	Y	
Lucinda Heinlein	Y	
Pamela Mallette	Y	
James McNamara	Y	
Jenny Shaffer	<u>NV</u>	-- Absent from initial hearing; ineligible to vote.
Lenny Steen	A	
Joseph Wierzbinsky	Y	
Deborah Osepchuk	Y	

VII. DISCUSSION ITEMS: None

VIII. ADJOURNMENT

**MOTION TO ADJOURN OFFERED BY MR. BUCKLEY AND SECONDED BY MS. MALLETTE.
MEETING ADJOURNED AT 8:54 PM**

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