

PERMIT# \_\_\_\_\_  
(office use only)



**ENGINEERING DEPARTMENT**  
PHONE 732-988-5200 X 298

**STREET OPENING PERMIT**  
FAX 732-988-4259

**SECTION A:** (to be completed by applicant)

Applicant's name \_\_\_\_\_ Phone #: \_\_\_\_\_

Address \_\_\_\_\_

Contractor \_\_\_\_\_

(if other than applicant)

Address \_\_\_\_\_

Location of excavation \_\_\_\_\_

Show location on sketch below-road names, distances, etc. if space not sufficient, attach detailed drawing

Three empty rectangular boxes for sketching the location of the excavation on a street.

Three empty rectangular boxes for sketching the location of the excavation on a street.

Nature, purpose, and extent of excavation work \_\_\_\_\_

\_\_\_\_\_

Construction Cost \$ \_\_\_\_\_

For trenches only: Length \_\_\_\_\_ FT Width \_\_\_\_\_ FT Depth \_\_\_\_\_ FT

Are street closures or traffic rerouting required? Yes \_\_\_\_\_ No \_\_\_\_\_

**(if yes, attach sketch and description of proposed traffic control devices)**

Proposed date of commencement \_\_\_\_\_ Proposed completion \_\_\_\_\_

Statement: The undersigned applicant for a street excavation permit hereby warrants that the information herein is correct and that he is familiar with, and agrees to abide by the requirement of the "Street Excavation Ordinance" of the Township of Neptune.

**NOTE: APPLICANT SHALL NOTIFY ENGINEERING DEPT  
AT 732-988-5200x229 48-HRS PRIOR TO  
COMMENCEMENT OF WORK**

Dated \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

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**SECTION B:** (to be completed by Township Engineer)

**Road Openings Disturbing Less Than 90 SF:**

Application Fee (\$50.00)	\$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	<input type="checkbox"/> Paid <input type="checkbox"/> Not Paid <input type="checkbox"/> N/A	Date Received: _____
Cash Repair Deposit (Twp Code Ch. 13-1.6)	\$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	<input type="checkbox"/> Paid <input type="checkbox"/> Not Paid <input type="checkbox"/> N/A	Date Received: _____
Insurance Certificate	By: _____	<input type="checkbox"/> Provided <input type="checkbox"/> Not Provided <input type="checkbox"/> N/A	Expiration Date: _____

**Road Openings Disturbing Greater Than 90 SF:**

Application Fee (\$25.00/100 SF)	\$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	<input type="checkbox"/> Paid <input type="checkbox"/> Not Paid <input type="checkbox"/> N/A	Date Received: _____
Cash Repair Deposit (Twp Code Ch. 13-1.6)	\$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	<input type="checkbox"/> Paid <input type="checkbox"/> Not Paid <input type="checkbox"/> N/A	Date Received: _____
Inspection Fee (\$500.00 or 5% Cost)	\$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	<input type="checkbox"/> N/A	Date Received: _____
Performance Bond (\$4,000/5-years)	No.: _____ By: _____	<input type="checkbox"/> N/A	Date Received: _____
Insurance Certificate	By: _____	<input type="checkbox"/> Provided <input type="checkbox"/> Not Provided <input type="checkbox"/> N/A	Expiration Date: _____

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**SECTION C:** (to be completed by Township Engineer)

**Approved**

**Denied**

**Comments:**

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**Township Engineer**

\_\_\_\_\_  
**Date**



## STREET OPENING PERMIT FEE SCHEDULE

### Road Openings Disturbing Less Than 90 SF:

- Application Fee in the amount of \$50.00 (Twp Code Ch. 13-1.3)

### Road Openings Disturbing Greater Than 90 SF:

- Application Fee in the amount of \$25.00/100 SF or portion thereof (Twp Code Ch. 13-1.3)
- Street Opening Performance Bond in the amount of \$4,000 for a term of five (5) years (Twp Code Ch. 13-1.6) **(Original Bonds shall be submitted to the Municipal Clerk)**
- Inspection Escrow Fee in the amount of five percent (5%) of the estimated cost of the project, or five hundred (\$500.00) dollars, whichever is greater (Twp Code Ch. 13-1.11)

**\*\*\*Application Fee and Inspection Escrow Fee shall be paid in separate checks\*\*\***

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### Excavation of Newly Paved Streets:

No street opening permit shall be issued by the Director of Engineering & Planning which would allow an excavation or opening in paved and improved street surface less than three (3) years old unless the applicant can clearly demonstrate that public health or safety requires that the proposed work be permitted or unless an emergency condition exists.

If determined that the roadway needs to be opened in the event of an emergency the following penalty shall apply.

The penalty charge shall be on a sliding scale determined as follows:

- a. Penalty assessment = \$1,000
  - b. Area of road cut in S.F. x \$5 = Varies
- Total a. and b. = Varies

Penalty factor is three (3%) percent of the above total for each unelapsed month or fraction thereof of the three (3) year (36 months) restricted period. Maximum penalty shall be one hundred eight (108%) percent of above total and minimum penalty shall be five hundred (\$500.00) dollars. **No portion of the penalty charge shall be refundable and penalty charges do not relieve the permit holder from the required performance cash bond or the required insurance. Restoration of all road openings in "new street" pavement shall be to a "newly paved" condition. The restoration shall be according to subsection 13-1.10.**

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### Certificate of Insurance:

All Applications require submission of a Certificate of Insurance in the minimum amount of \$100,000-\$250,000 for bodily injury, \$25,000 property damage for the purpose of indemnifying the Township of Neptune, in the County of Monmouth, for any personal injuries or property damage, which might be sustained during the work progress. (Twp Code Ch. 13-1.5)