To schedule an inspection, you must provide the address, block and lot, permit number, your name and phone number.

Construction work must be inspected in accordance with the State Uniform Construction Code Regulation N.J.A.C. 5:23-2.18. This agency will carry out such periodic inspections during the progress of work as are necessary to insure that the work installed conforms to the requirements of the Uniform Construction Code.

The owner or other responsible person in charge of work must notify this agency when work is ready for a required inspection as specified below. Requests for inspections must be made at least 24 hours prior to the time the inspection is desired. Inspections will be performed within three business days of the time for which they are requested. The work must not proceed in a manner which will preclude in the inspection until it has been made and approval given.

- Required inspections for all subcodes for one and two family dwellings are the following:
  1. The bottom of the footing trenches before placement of the footings, except that in the case of pile foundations, inspections shall be made in accordance with the requirements of the Building subcode;
  2. Foundations and all walls up to grade level prior to back filling; a foundation location survey is required for new construction and must show the new foundation and the proposed foundation as shown on the original plot plan. New construction and additions located in a flood plain shall include flood hazard certificates as required;
  3. Open box (For structures with crawl spaces, first floor frame before installation of the subfloor);
  4. Slabs prior to placement of concrete – All slabs including basements, crawl spaces, porches & garages;
  5. Sheathing prior to covering with roofing and siding; required as-built survey due
  6. All structural framing and connections prior to covering with finish or infill material (approved plans and a completed framing check list shall be on site); Plumbing underground service, rough piping, water service, sewer, septic services and storm drains; electric rough wiring, panels and service installations;
  7. Insulation installations;
  8. Installation of all finished materials (each layer for rated assemblies), sealing of exterior joints; plumbing piping, trim and fixtures; electrical wiring, devices and fixtures; mechanical systems equipment;

Where buildings proposed for construction exceed two stories in height, or by their nature or use pose different, complex, or unusual inspection problems, additional or special inspections may be required. The applicant, by accepting the permit will be deemed to have consented to these requirements.

A final inspection is required for each applicable subcode area (Building, Electrical, Plumbing, Fire and Mechanical) before a final Certificate of Occupancy or Approval may be issued. Any violations of the approved plans and/or permit will be noted and the holder of the permit will be notified of discrepancies.

A complete copy of the approved plans must be kept on the job site.
If you do not understand any of this information please ask.