

TOWNSHIP COMMITTEE MEETING – MARCH 27, 2017

Mayor Brantley called the meeting to order at 6:00 p.m. and requested the Clerk to call the roll. The following members were present: Robert Lane, Jr., Carol Rizzo, and Mayor Michael Brantley. Absent: Kevin B. McMillan and Nicholas Williams

Also present at the dais were Richard J. Cuttrell, Municipal Clerk; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Gene Anthony, Township Attorney.

Mayor Brantley announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 5, 2017 and The Coaster on January 12, 2017, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

The following items were discussed in open session:

The 2016 Annual Report of the Police Department was presented by Mr. Bascom, Police Chief James Hunt, Captain Larry Fisher, Captain Michael McGhee and Captain Anthony Gualario. The Report will be released to the public via the Township web site on March 28th. The group presented crime statistics and initiatives focused on community outreach. Mr. Bascom noted a 19.7% decrease in the crime rate versus 2015. The Chief reviewed maps which indicated the location of each crime. Each Captain then reviewed their area of responsibility within the department as well as their goals moving forward including technological advances and updates to mobile applications. The Department responded to over 32,400 calls in 2016 and received 2.3 million views on various social media. The Committee members expressed their thanks and appreciation to the Department for their efforts. Each member noted the importance of the Department's commitment to community outreach.

The Mayor discussed the need for a policy for the use of meeting space in the Municipal Building. Mr. Bascom stated that the policy has been that any group not affiliated with the municipal government has not been permitted to use the Municipal Building. Mr. Anthony stated that the Township cannot allow a private organization to use the room without an agreement and there must be some type of mutual consideration. Use of municipal facilities by a for-profit organization is very limited. A policy should be established by ordinance or resolution. The Committee indicated that consideration should only be given to non-profit Neptune community based organizations that provide a service or benefit to Neptune Township

Mr. Anthony recommended to the Committee that when an organization is interesting in doing a program for Township residents utilizing a municipal facility and/or seeking the Township's support or sponsorship of a program, the organization must submit a written proposal for review by the Committee. The Committee would then decide if they want to approve the activity.

The Mayor indicated that he wants a policy on the spending of monies in various Township Trust Funds by governing body members for their program. Mr. Bascom stated that he will prepare an amendment to the Cash Management Plan to address this and the Committee can adopt the amendment at the next regular meeting.

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN PUBLIC MEETINGS ACT

Ms. Rizzo offered the following resolution, moved and seconded by Mr. Lane, that it be adopted:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation – Abandoned properties

Personnel – Recommendation for hire to the position of Drive

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

The resolution was adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

The Committee entered executive session for discussion on closed session matters.

The Committee reviewed the application of Yaron Muhammed for the position of Driver and took action by resolution at the regular meeting.

The Committee returned to the Meeting Room for the regular portion of the meeting.

Mayor Brantley called the meeting to order and requested the Clerk to call the roll. The following members were present: Robert Lane, Jr., Carol Rizzo, and Mayor Michael Brantley. Absent: Kevin B. McMillan and Nicholas Williams.

Also present at the dais were Richard J. Cuttrell, Municipal Clerk; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Gene Anthony, Township Attorney.

After a moment of Silent Prayer and the Flag Salute, the Mayor asked the Clerk to indicate the fire exits.

The Clerk stated, "Fire exits are located in the rear of the room and to my right. In case of fire you will be notified by bell and or public address system, then proceed to the nearest smoke-free exit"

Mayor Brantley announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 5, 2017 and The Coaster on January 12, 2017, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES

Ms. Rizzo offered a motion, seconded by Mr. Lane, to approve the minutes of the meeting held on March 13th. All were in favor.

PROCLAMATION

The Mayor proclaimed the month of May as Older Americans Month in the Township of Neptune.

REPORT OF THE CLERK

The Clerk stated that the following reports and communications are on file in his office:

Tax Collector's 2016 annual report.

COMMENTS FROM THE DAIS

Mr. Lane stated that he attended the MURC meeting and the MURC breakfast fund raiser. He thanked Dianna Harris and Michael Golub for their work at the fund raiser. He announced that 90 tickets have been sold for the USO Dinner Dance on April 29th at the American Legion on Gully Road. He attended the Ocean Grove Homeowners Association meeting on March 25th where the Ocean Grove Fire Commissioner Chairman spoke about the recent fire.

Ms. Rizzo stated that she attended the MURC fund raiser for the community garden and the Gables Homeowners Association meeting. The medical debt workshop was well attended. The processes to get debt reduced and paid was discussed. She attended the following:

- Board of Library Trustees meeting where programs and outreach were discussed.
- A meeting to update progress on the Assessment Demonstration Program, the next step is a focus on commercial properties.

- Ocean Grove Homeowners Association meeting and she is waiting to hear back from JCP&L on a concern raised about transformers.

She spoke to the Monmouth Housing Alliance on their progress at Winding Ridge. There are ten families left that do not qualify under the affordable housing guidelines. They have until July to make a decision on housing options.

The Mayor attended the Ocean Grove Beautification Project. He expressed his appreciation for all of their work to beautify Ocean Grove. He announced a Grand Opening Ceremony for Indian Motorcycles on April 1st and a Groundbreaking Ceremony for the West Lake Avenue Streetscape Project on April 3rd.

PUBLIC COMMENTS ON RESOLUTIONS

Michael D. Fornino, 120 Fulham Place, asked why the Township is spending over \$600,000 to upgrade the heating hot water at the Municipal Building. Mr. Gadaleta stated that the project replaces the boilers in the Municipal Building. This resolution authorizes a change order in the amount of \$4,930, the actual bid award was approved in 2016. Mr. Fornino stated that he did something similar at the YMCA which saved 1/3 of their energy costs.

Mr. Fornino asked for the location of the outfall valve and bulkhead installation project. Mr. Bascom responded from the bottom of Snake Hill along South Riverside Drive to the Yacht Club. The project was approved for funding by FEMA.

Mr. Fornino asked for the location of the speed humps. Mr. Bascom stated there will be new speed humps on West Jumping Brook Road and existing humps are being converted to speed tables at several locations including South Riverside Drive and Jumping Brook Road.

Mr. Fornino asked if the acquisition of laptops for police vehicles will provide officers with more access. Mr. Bascom stated that this is replacing 12 year old technology and will put all the vehicle computer equipment into one component.

Hank Coakley, Valley Road, asked if the bulkhead project can be extended down to the Cracker Barrel. Mr. Bascom responded that this specific project cannot be extended. This was a 2011 application that was just approved. Other project applications are in the pipeline. Mr. Coakley stated that he is in favor of any and all equipment for the Police Department. They have to make difficult decisions under pressure and over 30 officers across the country have been killed in the line of duty so far this year.

Michael Golub, 30 Cliffwood Drive, asked if a Customer Service Representative is needed in the Land Use Office and should not all employees be customer service representatives. Mr. Gadaleta stated that the Community Programs Coordinator is also performing the customer service representative duties in the Land Use Department, She is being moved to the Administration Office to fill the vacancy created by the retirement of Roberta Grace. A different employee is being to take the Customer Service Representative spot in Land Use. Mr. Bascom added that the title of Customer Service Representative is what used to be referred to as a Clerk/Typist.

ORDINANCE NO. 17-10 - ADOPTED

Mr. Lane offered the following ordinance, moved and seconded by Ms. Rizzo, that it be adopted:

ORDINANCE NO. 17-10

AN ORDINANCE TO AMEND VOLUME I, CHAPTER XVI, SECTION 16-2.1 OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY AMENDING THE SEWER RENTAL RATE FOR BARBER AND BEAUTY SHOPS

The Mayor requested public comments on the above ordinance. There being no comments, he closed the public hearing.

The ordinance was adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

APPOINT MEMBER TO THE FLETCHER LAKE COMMISSION – TABLED

Ms. Rizzo offered motion, seconded by Mr. Lane, to table a resolution to “Appoint member to

the Fletcher Lake Commission". All were in favor.

CONSENT AGENDA

Ms. Rizzo offered the following resolutions of the Consent Agenda, moved and seconded by Mr. Lane, that they be adopted:

AUTHORIZE STAND-BY DUTY PAYMENT TO OFFICE OF EMERGENCY MANAGEMENT PERSONNEL

WHEREAS, volunteer personnel in the Office of Emergency Management were placed on stand-by duty as a result of the snow emergency declared on March 14th; and,

WHEREAS, overtime payment at the rate of \$14.00 per hour is authorized by resolution of the Township Committee to be paid to said personnel in the event of a long duration situation such as storm or disaster which requires readiness and staffing; and,

WHEREAS, funds will be provided for the first three months of 2017 in the 2017 Temporary Budget and funds for the balance of 2017 will be provided in the Budget for the year 2017, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that stand-by duty payment at the rate of \$14.00 per hour be and is hereby authorized to the following Office of Emergency Management staff for the hours indicated as a result of the snow emergency on March 14, 2017:

- Jeffrey Devlin – 12 hours
- William Van Meter – 12 hours
- Kenny Sprague – 10 hours
- Marlon Smith – 10 hours

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator, Business Administrator, Chief Financial Officer and Assistant C.F.O.

EMPLOY PUBLIC SAFETY OFFICERS IN THE EMERGENCY MEDICAL SERVICES DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for additional Public Safety Officers on a part-time hourly basis; and,

WHEREAS, the positions were duly posted and applicants have been interviewed; and,

WHEREAS, the EMS Manager and Business Administrator have made their recommendations; and,

WHEREAS, funds will be provided for the first three months of 2017 in the 2017 Temporary Budget and funds for the balance of 2017 will be provided in the Budget for the year 2017, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Bruno Castanheira, Bradley Rubin and Dan J. Doggat be and are hereby employed as part-time Public Safety Officers, effective April 3, 2017, contingent upon successful completion of a background investigation and medical evaluation, at an hourly rate as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the EMS Manager, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

SUPPORT THE DISTRACTED DRIVING 2017 CRACKDOWN

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and,

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, in 2014 alone distracted driving-related crashes resulted in 3,179 deaths and 431,000 injuries on our nation's roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in more than 800,000 crashes between 2010-2014; and

WHEREAS, the State of New Jersey will participate in the nationwide *Distracted Driving 2017 Crackdown* from April 1 - 21, 2017 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is UDrive. UText. UPay; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune declares its support for the *Distracted Driving 2017 Crackdown* both locally and nationally from April 1 - 21, 2017 and pledges to increase awareness of the dangers of distracted driving; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Capt. Michael McGhee and Lt. Michael Zarro.

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH UPGRADE TO HEATING HOT WATER PLANT AT THE MUNICIPAL COMPLEX

WHEREAS, a contract was awarded to Midcoast Mechanical, Inc. in the amount of \$618,123.00 in connection with the project to upgrade the heating hot water plant at the Municipal Complex; and,

WHEREAS, a change to the contract has been experienced as a result of replacing three wall thermostats with wall sensors capable of being monitored through the existing BMS system; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in Ordinance No. 13-39 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #1 in the contract with Midcoast Mechanical, Inc. in connection with the project to upgrade the heating hot water plant at the Municipal Complex resulting in a net increase of \$4,730.00 revising the total contract amount to \$622,853.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH INTERFAITH NEIGHBORS, INC. TO PROVIDE CONGREGATE MEALS AT THE NEPTUNE SENIOR CENTER

WHEREAS, Interfaith Neighbors, Inc., provides noon-time meal services to senior citizens at the Neptune Senior Center; and,

WHEREAS, Interfaith Neighbors, Inc., wishes to continue the engagement of services of Neptune Township and Neptune Township wishes to continue to provide services to Interfaith Neighbors and to the senior citizens who participate in this program at the Neptune Senior Center; and,

WHEREAS, Interfaith Neighbors, Inc. will provide payment to the Township of Neptune in the amount of \$1,859.00 per month for kitchen staff,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk are hereby authorized to execute an agreement with Interfaith Services, Inc. to provide payment in the amount of \$1,859.00 per month to the Township of Neptune for noon-time meals to senior citizens at the Neptune Senior Center for the year 2017; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Senior Center Director, Chief Financial Officer, and Grant Coordinator.

AUTHORIZE A REDUCTION IN THE PERFORMANCE GUARANTEE FILED BY SHARK RIVER BEACH & YACHT CLUB FOR SITE IMPROVEMENTS AT THE YACHT CLUB ON SOUTH RIVERSIDE DRIVE

WHEREAS, on February 1, 2015, Shark River Beach & Yacht Club posted a cash performance guarantee in the amount of \$52,440.00 guaranteeing site improvements at the Shark River Beach & Yacht Club, 306 South Riverside Drive (Block 5322, Lot 4); and,

WHEREAS, at the request of the Developer, the Township Engineer has inspected the site improvements and has recommended a 70% reduction in the performance guarantee which is the maximum amount of reduction permitted under the Municipal Land Use Law; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a reduction in the Performance Guarantee for Shark River Beach & Yacht Club, 306 South Riverside Drive (Block 5322, Lot 4) to the amount of \$15,732.00; and,

BE IT FURTHER RESOLVED, that 70% of the cash performance guarantee in the amount of \$36,708.00 shall be refunded to the Developer; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Engineer and the Developer.

ACCEPT A MAINTENANCE GUARANTEE AND RELEASE A PERFORMANCE GUARANTEE FILED BY OMNI CENTRE CONDOMINIUM ASSOCIATION FOR SITE IMPROVEMENTS AT THE OMNI CENTRE, 1900 CORLIES AVENUE

WHEREAS, on July 5, 2016, Omni Centre Condominium Association filed a cash performance bond in the amount of \$27,120.00, guaranteeing site improvements at the Omni Centre, 1900 Corlies Avenue (Block 1203, Lot 3); and,

WHEREAS, the Township Engineering Consultant has certified that all site improvements have been completed in a satisfactory manner and said performance bond can be released contingent upon posting a two year maintenance bond in the amount of \$4,068.00; and,

WHEREAS, the amount of the two year maintenance guarantee will be retained from the return of the cash performance guarantee,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the performance guarantee as stated herein be and is hereby authorized to be released and the two year cash maintenance guarantee is hereby accepted; and,

BE IT FURTHER RESOLVED, that the cash performance guarantee in the amount of \$23,052.00 be and is hereby authorized to be refunded with \$4,068.00 being retained as the two year maintenance guarantee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer and Township Engineer.

AUTHORIZE EXECUTION OF A STATE-LOCAL GRANT AGREEMENT IN CONNECTION WITH A PRE-DISASTER MITIGATION COMPETITIVE GRANT PROGRAM AWARD FOR OUTFALL VALVE AND BULKHEAD INSTALLATION PROJECT

WHEREAS, the Township has submitted an application for funding to the New Jersey Office of Emergency Management Pre-Disaster Mitigation Competitive Grant Program to perform a Outfall Valve and Bulkhead Installation Project; and,

WHEREAS, the Township has received notification that it will receive grant funding in the amount of \$835,529.25 to be applied to the project cost and,

WHEREAS, the Township Committee desires to accept said funding and authorize execution of the required State-Local Grant Agreement,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Neptune Township Emergency Management Coordinator be and is hereby authorized to execute a State-Local Grant Agreement in connection with a Pre-Disaster Mitigation Competitive Grant Program award in the amount of \$835,529.25 for the Outfall Valve and Bulkhead Installation

Project; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator, Chief Financial Officer, Assistant C.F.O., and Grant Coordinator.

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
611/9	235 Fisher Avenue	197.00
504/16	45 Ridge Avenue	143.00

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

AUTHORIZE TEMPORARY NO PARKING ON CERTAIN STREETS IN CONNECTION WITH OCEAN GROVE CAMP MEETING ASSOCIATION EVENTS

WHEREAS, the Ocean Grove Camp Meeting Association has numerous events scheduled during the Summer that will require temporary no parking restrictions for pedestrian safety and access by large buses; and,

WHEREAS, the Police Department has reviewed and approved this action,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the posting of temporary no parking at the following locations during the dates and times indicated:

Auditorium Events

- Date & Time: July 14th - 11:00 p.m. to July 15th - 11:00 p.m.
- July 21st - 11:00 p.m. to July 22nd - 11:00 p.m.
- July 28th - 11:00 p.m. to July 29th - 11:00 p.m.
- August 4th - 11:00 p.m. to August 5th – 11:00 p.m.
- August 11th – 11:00 p.m. to August 12th – 11:00 p.m.
- August 18th – 11:00 p.m. to August 19th – 11:00 p.m.

Location: Northside of McClintock Street between Pilgrim Pathway and Central Avenue

Annual Choir Festival

Date & Time: July 9th - 5:00 pm to 10:00 p.m.

Locations: Southside of westbound Ocean Pathway from Ocean Avenue to Central Avenue and Westside of Central Avenue between the Ocean Pathways.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Lt. Zarro, Director of Public Works, Fire Inspector, and Ocean Grove Camp Meeting Association.

AUTHORIZE THE EXECUTION OF A UTILITY ENGINEERING AND CONSTRUCTION AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN CONNECTION WITH THE ROUTE 66 CONSTRUCTION PROJECT

WHEREAS, the State of New Jersey is about to undertake the design and construction of Route 66 from Jumping Brook Road to Bowne Road/Wayside Road; and,

WHEREAS, the project may require the construction of new, and/or the protection, relocation and/or adjustment of facilities of the existing sewer system which is owned and operated by the Neptune Township Sewer Department (Utility); and,

WHEREAS, the State of New Jersey has prepared an Agreement outlining the responsibilities of the State and Utility for work associated with the Township's sanitary sewer infrastructure; and,

WHEREAS, the Utility's legal right to occupy public right-of-way, subject to the conditions imposed by the State, is in no way mitigated by this Agreement; and,

WHEREAS, the Utility is not obligated by State law or agreement to relocate its own facilities at its own expense for this type of Project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby authorize the execution of Utility Engineering and Construction Agreement, on behalf of the Neptune Township Sewer Department, with the New Jersey Department of Transportation Community Affairs, in connection with the Route 66 construction project; and,

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the agreement, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Dr. Michael Brantley, Mayor

Richard J. Cuttrel, Municipal Clerk

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the New Jersey Department of Transportation (accompanied by three executed copies of said Agreement), the Township Engineer and Township Attorney.

RECLASSIFY EMPLOYEE TO THE POSITION OF CUSTOMER SERVICE REPRESENTATIVE IN THE ENGINEERING AND LAND USE DEPARTMENT

WHEREAS, there is a vacancy in the position of Customer Service Representative in the Engineering and Land Use Department; and,

WHEREAS, the position was duly posted; and,

WHEREAS, the Human Resources Director and the Business Administrator have made a recommendation to reclassify an existing employee to said position; and,

WHEREAS, funds will be provided for the first three months of 2017 in the 2017 Temporary Budget and funds for the balance of 2017 will be provided in the Budget for the year 2017, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Courtney Grodeska be and is hereby reclassified to the position of Customer Service Representative in the Engineering and Land Use Department at an annual salary of \$28,119.00 effective April 3, 2017; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Engineer, Land Use Administrator, Chief Financial Officer, Assistant C.F.O., and AFSCME Local #1844.

AUTHORIZE APPROPRIATION FOR THE INSTALLATION OF SPEED HUMPS AT VARIOUS LOCATIONS

WHEREAS, the Township Engineer solicited quotes for the removal and/or installation of new speed humps on various municipal roadways; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Township Engineer and the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 13-14, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the removal and/or installation of speed humps on various municipal roadways be and is hereby authorized through Guzzi Masonry and Paving at a total amount not to exceed \$37,000.00 at the following unit pricing:

Removal and installation - \$4,350.00
Installation - \$3,550.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Engineer, Chief Financial Officer, Assistant C.F.O., and Public Works Director.

AUTHORIZE THE REFUND OF TAXES AS A RESULT OF AN OVERPAYMENT FOR 225 MAPLE AVENUE

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to refund the taxes as stated herein; and,

BLOCK	LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
1701	4	N Mitchell & T Ehrman	225 Maple Avenue	2016	1,065.48

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

AUTHORIZE ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE (301 WILLOW DRIVE)

WHEREAS, Cazenovia Creek Funding I, LLC previously purchased a Tax Sale Certificate comprising a lien on the following property:

Certificate #	Block/Lot	Address	Property Owner
2016-294	4202/7	301 Willow Drive	Ryan Woolley

WHEREAS, Cazenovia Creek Funding I, LLC has filed a duly executed affidavit swearing that he is still the lawful owner of said certificate but has lost same; and,

WHEREAS, the Tax Collector has recommended the issuance of a duplicate tax sale certificate pursuant to Chapter 99, P.L. 1997,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to issue a duplicate tax sale certificate to be marked "Duplicate Certificate" to Cazenovia Creek Funding I, LLC upon payment of the sum of \$100.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

AUTHORIZE ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE (400 OVERLOOK DRIVE)

WHEREAS, Cazenovia Creek Funding I, LLC previously purchased a Tax Sale Certificate

comprising a lien on the following property:

Certificate #	Block/Lot	Address	Property Owner
2016-321	4912/4	400 Overlook Drive	Vincent P. Denucci, Sr.

WHEREAS, Cazenovia Creek Funding I, LLC has filed a duly executed affidavit swearing that he is still the lawful owner of said certificate but has lost same; and,

WHEREAS, the Tax Collector has recommended the issuance of a duplicate tax sale certificate pursuant to Chapter 99, P.L. 1997,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to issue a duplicate tax sale certificate to be marked "Duplicate Certificate" to Cazenovia Creek Funding I, LLC upon payment of the sum of \$100.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

AUTHORIZE TEMPORARY CLOSING AND TEMPORARY NO PARKING ON VARIOUS STREETS IN CONNECTION WITH THE NEW JERSEY MARATHON

WHEREAS, the New Jersey Marathon is scheduled for Sunday, April 30, 2017 and,

WHEREAS, it is necessary to temporarily close portions of roadways and designate no parking in the same areas; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates the following temporary street closures and temporary no parking on April 30, 2017 from 5:00 A.M. to 1:00 P.M. for the New Jersey Marathon:

- 1) Both sides of westbound Ocean Pathway
- 2) Northbound side of Ocean Avenue entire length
- 3) Eastbound side of Broadway between Ocean Avenue to Central Avenue
- 4) Both sides of Central Avenue between Broadway and Pilgrim Pathway

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Lt. Zarro, Director of Public Works, and Ocean Grove Fire Inspector.

The resolutions of the Consent Agenda were adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

AUTHORIZE THE PURCHASE OF POLICE VEHICLE LAPTOP COMPUTERS THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

Mr. Lane offered the following resolution, moved and seconded by Ms. Rizzo, that it be adopted:

WHEREAS, the Chief of Police and Police Director have recommended the purchase of laptop computers for 25 police vehicles through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Advanced Electronics Design d/b/a Patrol PC has been awarded New Jersey State Contract No. 81300 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the equipment shall not exceed \$5,028.00 per computer for a total of \$125,700.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 16-27 and the Chief

Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of laptop computers for twenty-five (25) police vehicles through New Jersey Cooperative Purchasing Program Contract No. 81300 be and is hereby authorized at an amount not to exceed \$125,700.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Chief of Police, Assistant C.F.O. and Auditor.

The resolution was adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

Ms. Rizzo offered the following resolution, moved and seconded by Mr. Lane, that it be adopted:

WHEREAS, there is a vacancy in the position of Driver in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Business Administrator have made their recommendation; and,

WHEREAS, funds will be provided for the first three months of 2017 in the 2017 Temporary Budget and funds for the balance of 2017 will be provided in the Budget for the year 2017, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to Yaron Muhammed for the position of Driver in the Department of Public Works, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective April 3, 2017, at an annual salary of \$31,200.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human Resources Director.

The resolution was adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

AUTHORIZE THE PAYMENT OF BILLS

Ms. Rizzo offered the following resolution, moved and seconded by Mr. Lane, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$4,059,118.92
GRANT FUND	3,400.00
TRUST FUND	24,648.76
GENERAL CAPITAL FUND	60,954.24
SEWER OPERATING FUND	986,174.50
MARINA OPERATING FUND	889.70
LIBRARY TRUST	4,693.20
BILL LIST TOTAL	\$5,139,879.32

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

The resolution was adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

AUTHORIZE THE TRANSFER OF 2016 SEWER UTILITY BUDGET APPROPRIATION RESERVES

Mr. Lane offered the following resolution, moved and seconded by Ms. Rizzo, that it be adopted:

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of previous year appropriations during the first three months of the fiscal year; and,

WHEREAS, the Chief Financial Officer has recommended that the following appropriation transfers be authorized;

FROM:

TNSA Annual Charge	75,000.00
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TO:

Group Insurance for Employees	75,000.00
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THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the 2016 Sewer Utility Budget Appropriation Reserves be transferred as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

The resolution was adopted on the following vote: Lane, aye; Rizzo, aye; and Brantley, aye.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Joyce Klein, 105 Mt. Hermon Way, stated at the last meeting it was her understanding that there was a bit of confusion regarding traffic and she wanted to clear that up. She stated Resolution # 17- 132 which is the resolution the Township Committee adopted accepting the recommendation of the Ocean Grove Parking Task Force. It also discussed time restrictions on parking. She stated she wanted to make sure that the discussions would be continued and Ms. Rizzo would be delegated to finish those discussions.

Mayor Brantley stated if it is in the Resolution they will follow that.

Ms. Klein questioned whether there has been any progress regarding angle parking in Ocean Grove.

Mr. Cuttrell stated he spoke with the Engineer and hopefully it will be on the meeting in April.

Michael Golub, 305 Cliffwood Drive, thanked the Committee for their kind words regarding the brunch. He stated on the subject of MURC he thanked them for attending but was not sure of what degree of information they received from the report. He felt people were not happy that leadership from the highest level was not present and he felt it was disrespectful and insensitive. He also reported that on Route 33 a bunch of trucks pulled up on Route 33 opposite the shopping center and they backed into the stream which he's complained about for years. He felt the residents in that area should have been compensated for the inconvenience of that stream.

Gail Oliver, Neptune City, thanked Vito for giving figures to Diana. She questioned how they were looking.

Mr. Gadaleta stated there was a complete detail provided by the Police Department and the Governing Body has been provided with that as well and it is regarding Alpha Liquor Store Property.

Ms. Oliver questioned the date of the streetscape project for West Lake Avenue.

Mayor Brantley stated it would be April 3rd at 3pm.

Mr. Gadaleta stated full blown construction would take place on the tenth and stated what it would consist of.

Ms. Oliver stated there was an evacuation at the taxation building and questioned what happened.

Mr. Bascom explained what took place.

Ms. Oliver also discussed Murc's Community Meeting which took place a couple of weeks ago and the fact that the Mayor was unable to attend. She stated she was going to make a recommendation to Diana that the meeting be changed so that the Mayor can attend. Ms. Oliver stated his presence makes a difference because there were pressuring issues in that area.

Mayor Brantley stated he has informed Ms. Harris of his availability.

Kennedy Buckley, Broadway, stated that there was inadequate posting of no parking signs for the Central Avenue project. Mr. Gadaleta stated that signs were posted and the Contractor notified each home on Central Avenue and one home in from Central Avenue on every east-west street. Mr. Buckley asked if construction permits can be put on-line so people will be able to know if construction work has been approved. Ms. Rizzo stated that she spoke to a Realtor on this issue and it is done in New York City. Mr. Gadaleta will look into the matter.

Jack Bredin, 94 ½ Heck Avenue, stated he went to the Building Department two weeks ago and asked if there were permits on a specific piece of property and he had all of the information that would be needed to acquire the information and he was told that he had to fill out an OPRA request. He also stated he did not believe there was a plan to restore Wesley Lake. He suggested the Township hire an engineer to come up with a plan.

Nancy Clarke, 47 Embury Avenue, stated at the last Township Committee Meeting they heard about the interaction between an attorney, architect and engineer as it relates to revising the HPC guidelines. She questioned whether an RFP has been released seeking that consultant. She wondered if there any involvement with the Historical Committee regarding this activity. She questioned their threshold requirement for multiple bids. She also expressed her concerns regarding immigrants and was happy to see the police reaching out. She also discussed the census and immigrants and the lack of funding that could be received due to lack of their participation. She asked them to start thinking now so that they can prepare.

Mayor Brantley stated if she was concerned with the census she should contact the state or her state representatives because there was not much that they can do.

Ms. Clarke felt it was a community responsibility.

Mr. Gadaleta stated they were developing the detailed scope of work and were working with professionals that have done this before for other communities, then and RFP will go out.

Ms. Rizzo had a conversation with the HPC and some members of the HPC will be involved.

Michael Fornino, 120 Fulham Place, complained that Ms. Clarke was given seven minutes at the podium. He questioned whether his street would be paved.

Mr. Gadaleta stated he would see something within the next two weeks.

Mr. Fornino stated some people will only do things when they are rewarded. He discussed anonymous calls and money that would be given should go to worthy causes. Some people do things because they have to be done and some do things for benefit.

Pat Supplee, 11 Heck Avenue, expressed thanks for the presentation of the Police Department Annual Report. She liked hearing of the attempt to recruit immigrants as police officers. She asked how bilingual information will be distributed. Mr. Bascom stated that it will be handed out during community events as well as at clinics and churches. Capt. McGhee reviewed the standing policy from the State Attorney General that immigration status can only be asked for in the event of a felony arrest or DUI. Ms. Supplee encouraged the Township to continue to work on getting language specific information out to various sources and use people who all already trusted by the community. Mr. Bascom explained that the Police Department will be starting the Friendship Force

which will consist of the police partnering with community leaders to communicate information.

Richard Williams, Abbott Avenue, questioned why they were doing what they were doing by writing new guidelines for the HPC. He felt everyone was totally baffled by this.

Mr. Gadaleta stated the primary reason is the feedback that the Township constantly gets from applicants to the HPC, builders who are involved, attorneys and even architects who are involved in undertaking projects within the historic district. So the decision of the governing body is to look at reworking the guidelines and making it user friendly.

Barbara Burns, 4 Ocean Avenue, stated people complain about the HPC all the time but that doesn't mean their complaints are grounded. She stated if you live in Ocean Grove you have to live by the rules.

Hank Coakley, Valley Road, renewed his plea to the Committee to support legislation sponsored by Senator Beck to prevent convicted felons from collecting a state pension.

Ms. Rizzo offered a motion, seconded by Mr. Lane to adjourn. All were in favor.

Richard J. Cuttrel,
Municipal Clerk