

**TOWNSHIP COMMITTEE WORKSHOP MEETING – MAY 9, 2016 – 6:00 P.M.**

Mayor McMillan calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – Amendment to Rent Leveling Board ordinance regarding posting of escrow monies.
  
2. Discussion – Amendment to land use ordinance providing the calculation for net density provisions.
  
3. Review Committee calendars/update on outstanding issues and capital items.  
- Various on-going capital improvement projects.

Res. # 16-216 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – MAY 9, 2016 – 7:00 P.M.**

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene J. Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meetings held on March 28<sup>th</sup> and April 11<sup>th</sup>.

**COMMENTS FROM THE DAIS**

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PROMOTION OF POLICE OFFICERS**

INTRODUCTION OF CANDIDATES - Chief of Police and Police Director.

PUBLIC COMMENT ON RESOLUTION (One visit/five minute limit)

Res. # 16-217 – Promote police officers to the rank of Sergeant and Lieutenant in the Police Department.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

OATHS OF OFFICE ADMINISTERED – Mayor McMillan

MOTION FOR BRIEF RECESS

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES**

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 16-15** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding a resident handicapped on-street parking zone on Central Avenue - Final Reading

*Explanatory Statement: This ordinance authorizes a resident handicapped on-street parking zone in front of 99 Central Avenue.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-16** – An ordinance to amend Volume I, Chapter VII, Section 7-9 of the Code of the Township of Neptune by designating Inskip Avenue as a one-way street - Final Reading

*Explanatory Statement: This ordinance designates the entire length of Inskip Avenue as a one-way street in a westerly direction.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-17** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune to add a parking time limitation to a portion of Sixth Avenue - First Reading

*Explanatory Statement: This ordinance establishes a two hour parking time limitation on a portion of the south side of 6<sup>th</sup> Avenue between Atkins Avenue and Memorial Drive*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-18** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding a resident handicapped on-street parking zone on Abbott Avenue and removing handicapped parking zones on Abbott Avenue and Bath Avenue - First Reading

*Explanatory Statement: This ordinance authorizes the installation of a resident only handicapped parking stall in front of 147 Abbott Avenue and the removal of existing handicapped parking zones in front of 115 Abbott Avenue and 35 Bath Avenue.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

The Public Hearings on Ordinances 16-17 and 16-18 will be held on Monday, May 23rd.

### **CONSENT AGENDA**

Res. # 16-218 – Authorize the purchase of natural gas supply services for public use of an online auction website.

Res. # 16-219 – Support Click It or Ticket mobilization efforts.

Res. # 16-220 – Establish policy for selecting professional services from the Engineering Pool List.

Res. # 16-221 – Authorize the cancellation of mortgages in connection with Façade Improvement Program loans.

Res. # 16-222 – Authorize early opening for the Headliner Nightclub on May 27, 2016.

Res. # 16-223 – Authorize a Department of Environmental Protection Green Communities Grant for a Community Forestry Plan.

Res. # 16-224 – Authorize hazardous material training.

Res. # 16-225 – Authorize an amendment to the 2016 municipal budget to realize monies from the NJ Department of Environmental Protection – Office of Coastal and Land Use Planning.

Res. # 16-226 – Authorize an amendment to the 2016 municipal budget to realize monies from the NJ Department of Law & Public Safety - HMEP Planning & Training Grant.

Res. # 16-227 – Authorize an amendment to the 2016 municipal budget to realize monies from the NJ Department of Law and Public Safety – Division of Highway Traffic Safety.

Res. # 16-228 – Authorize an amendment to the 2016 municipal budget to realize monies from the NJ Department of Environment Protection – Green Communities Grant.

Res. # 16-229 – Authorize submission of a 2016 Recreation Trails Program Grant application to the NJ Department of Environmental Protection for Phase I of the Veterans Park Walking Trail.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**The Mayor announces the following appointments to the Planning Board:**

**Robert Lane, as a Class IV member for an unexpired four year term.  
John Bonney as the Class II Member for an unexpired one year term.**

Res. # 16-230 – Confirm Mayor’s appointments to the Planning Board.

Offered by:\_\_\_\_\_ Seconded by:\_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 16-231 – Authorize the purchase of police communications equipment through the State Cooperative Purchasing Program.

Offered by:\_\_\_\_\_ Seconded by:\_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 16-232 – Authorize the payment of bills.

Offered by:\_\_\_\_\_ Seconded by:\_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

ORDINANCE NO. 16-17

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE TO ADD A PARKING TIME LIMITATION TO A PORTION OF SIXTH AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-7.5 – Parking Time Limited on Certain Streets – is hereby amended to add the following:

<u>Name of Street</u>	<u>Side</u>	<u>Hours</u>	<u>Max Time</u>	<u>Location</u>
Sixth Avenue	South	8:00am to 4:00 pm	2 hours	Beginning at a point 240 feet east of Atkins Avenue and extending eastward to Memorial Drive

SECTION 2

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

\_\_\_\_\_  
Richard J. Cuttrel, Municipal Clerk

\_\_\_\_\_  
Kevin B. McMillan, Mayor

ORDINANCE NO. 16-18

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING A RESIDENT HANDICAPPED ON-STREET PARKING ZONE ON ABBOTT AVENUE AND REMOVING HANDICAPPED PARKING ZONES ON ABBOTT AVENUE AND BATH AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Abbott Avenue	1	North side of Abbott Avenue beginning 25 feet east of the northeast intersection of Abbott Avenue and Lawrence Avenue

SECTION 2

Volume I, Chapter VII, Section 7-21.1 – Handicapped Parking On-Street, is hereby amended by *removing* the following parking zone:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Abbott Avenue	1	North side of Abbott Avenue beginning 25 feet west of the northwest intersection of Abbott Avenue and Delaware Avenue

SECTION 3

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by *removing* the following parking zone:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Bath Avenue	1	North side of Bath Avenue beginning 56 feet east of the northeast intersection of Bath Avenue and Central Avenue

SECTION 4

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrel,  
Municipal Clerk

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Kevin B. McMillan,  
Mayor



RESOLUTION #16-216 – 5/9/16

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:  
  
Contract negotiations – Cityworks owned West Lake Avenue property  
Personnel – Employee disciplinary matter
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

RESOLUTION #15-217 - 5/9/16

PROMOTE POLICE OFFICERS TO THE RANK OF SERGEANT  
AND LIEUTENANT IN THE POLICE DEPARTMENT

WHEREAS, the Township Committee desires to promote police officers to the rank of Sergeant and Lieutenant in the Police Department; and,

WHEREAS, the positions were duly posted and applicants went through the promotional procedure; and,

WHEREAS, funds will be provided in the 2016 municipal budget in the appropriation entitled Police S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following Police Officers in the Township of Neptune be and are hereby promoted to the rank of Sergeant and Lieutenant, at an annual salary as indicated in the F.O.P. Local #19 contract, effective May 10, 2016:

To the rank Sergeant:

Officer Vincent Letsch  
Officer Brice Byham  
Officer Matthew Webb

To the rank Lieutenant:

Sgt. Michael Zarro

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-218 – 5/9/16

AUTHORIZE THE PURCHASE OF NATURAL GAS SUPPLY SERVICES  
FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Township of Neptune has determined to move forward with the EMEX Reverse Auction in order to procure Natural Gas for Neptune Township; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of Natural Gas supply service for public use through the use of an online auction service; and

WHEREAS, the Township will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Purchasing Agent of Neptune Township be and he is hereby authorized to execute on behalf of Neptune Township any Natural Gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

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Kevin B. McMillan, Mayor

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-219 - 5/9/16

SUPPORT CLICK IT OR TICKET MOBILIZATION EFFORTS

WHEREAS, there were 560 motor vehicle fatalities in New Jersey in 2015; and,

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and,

WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and,

WHEREAS, the National Highway Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975 and 2000; and,

WHEREAS, the State of New Jersey will participate in the nationwide *Click it or Ticket* safety belt mobilization from May 23, 2016 until June 5, 2016 in an effort to raise awareness and increase seat belt usage through a combination of education and enforcement; and,

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 91% to 93%; and,

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby declares its support for the Click It or Ticket seat belt mobilization both locally and nationally from May 23, 2016 through June 5, 2016 and pledges to increase awareness of the mobilization and the benefits of seat belt use; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Police Department.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-220 – 5/9/16

ESTABLISH POLICY FOR SELECTING PROFESSIONAL SERVICES  
FROM THE ENGINEERING POOL LIST

WHEREAS, Neptune Township maintains an Engineering Pool List of engineers who are chosen for professional services when needed, and in accordance with the Public Contract Law, and based on their listing on the Engineering Pool List and expertise in the area needed by Neptune Township; and

WHEREAS, any engineer on the Engineering Pool List, which is selected for professional services on behalf of Neptune Township cannot serve or be retained by private clients in Neptune Township on services that require the attention or review of Municipal Officials, Agencies or Boards, since such dual representation of both Neptune Township and private clients would serve as a conflict of interest; and

WHEREAS, Neptune Township desires to establish a policy to address potential and actual conflicts of interest with regard to the Request for Professional Services in the area of engineering, which is the basis of this Resolution.

THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Neptune, that the governing body shall continue to maintain through the Engineering Department of Neptune Township, an Engineering Pool List of qualified engineers to be used for various engineering projects sponsored by Neptune Township, but in furtherance of the policy to avoid conflicts of interest, shall require any engineer on the Engineering Pool List who is selected for services to execute a Certification concerning conflict of interest certifying that the particular engineer/engineering firm, while providing services under any contract with Neptune Township for Neptune Township, shall not be representing private clients in Neptune Township at the same time, where such representation of private clients would require action or review by Neptune Township Municipal Officials, Agencies or Boards in fulfilling the engineer's obligations for a private client; and,

BE IT FURTHER RESOLVED, that should an engineer have a conflict, it shall not be selected by Neptune Township on a municipal project while the conflict exists, and should the conflict be discovered by Neptune Township and confirmed after an engineer on the Engineering Pool List certifies that no conflict exists, then that engineer/firm shall be removed from the Engineering Pool List, and not be returned to the Engineering Pool List for a period of at least three years, with further certification of lack of conflict of interest at the time of future placement on the Engineering Pool List; and,

BE IT FURTHER RESOLVED, that the Municipal Engineer shall provide a monthly report to the governing body as to the selection of engineers for services by the Municipal Engineering Department, and the basis for such selection from the Engineering Pool List.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-221 - 5/9/16

AUTHORIZE THE CANCELLATION OF MORTGAGES IN CONNECTION  
WITH FAÇADE IMPROVEMENT PROGRAM LOANS

WHEREAS, the Township of Neptune holds the following four mortgages in connection with Façade Improvement Program Loans:

<u>DATE</u>	<u>NAME</u>	<u>ADDRESS</u>
June 18, 2010	Anthony Sauta d/b/a Total Car Care	604 Highway 35
Dec. 15, 2010	Paul & Kathleen Passante	54 Olin Street
May 18, 2010	Monica Kowalski, Esq., LLC & Poppy Do, LLC	601 Highway 35
May 18, 2010	Julius A. Lodato, Jr. & Poppy Do, LLC	601 Highway 35

WHEREAS, the loans have been paid in full and the façades have been maintained for the required five year period; and;

WHEREAS, the Township desires to cancel said mortgages in accordance with the terms of the mortgage notes,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and they are hereby authorized to execute cancellations of four mortgages, as stated herein, in connection with four Façade Improvement Program Loans; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Secretary to the Economic Development Corporation.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-222 – 5/9/16

AUTHORIZE EARLY OPENING FOR THE HEADLINER NIGHTCLUB ON MAY 27, 2016

WHEREAS, the Headliner Nightclub has announced that it is hosting a live broadcast of the WFAN Boomer & Carton Morning Radio Program on Friday, May 27, 2016; and,

WHEREAS, the Program begins live coverage at 6:00 a.m. and the Headliner has requested special authorization to open and serve alcoholic beverages beginning at 5:45 a.m. on that day only; and,

WHEREAS, municipal ordinance establishes 7:00 a.m. as the opening time for consumption of alcoholic beverages on licensed premises; and,

WHEREAS, the Police Department has reviewed and approved this request to permit the sale of alcoholic beverages beginning at 5:45 a.m. on May 27<sup>th</sup> only,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes an extension to the operating hours of the Headliner Nightclub, 1401 Highway 35, to sell alcoholic beverages for on-premise consumption only beginning at 5:45 a.m. on Friday, May 27, 2016 (closing time remains 2:00 a.m.); and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police and Police Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-223 - 5/9/16

AUTHORIZE A DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GREEN COMMUNITIES GRANT FOR A COMMUNITY FORESTRY MANAGEMENT

WHEREAS, the Township of Neptune desires to further the public interest by obtaining a grant for from the State of New Jersey in the amount of approximately \$3,000.00 to the fund the following project: Green Communities Grant – Community Forestry Management Plan; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta or the successor to the office of Township Administrator, is hereby authorized to:

- a) make application for such a loan and/or such a grant;
- b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$3,000.00 and not more than \$3,000.00;
- c) to execute any amendment thereto which do not increase the Grantee's obligations; and,

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Neptune hereby agrees to match 50% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified 100% of the match will be made up of in-kind services; and,

BE IT FURTHER RESOLVED, that the Grantee agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance pursuant to the agreement

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 9th day of May, 2016.

Ayes: Bishop, Brantley, Rizzo, Williams, and McMillan  
Noes: None  
Absent: None

I, Richard J. Cuttrell, Municipal Clerk, of the Township of Neptune certify that this resolution was duly adopted by the Township Committee at a meeting duly held on the 9<sup>th</sup> day of May, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature.

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Richard J. Cuttrell, Municipal Clerk

Seal



RESOLUTION #16-224 - 5/9/16

AUTHORIZE HAZARDOUS MATERIAL TRAINING

WHEREAS, on July 13, 2015, the Township Committee adopted Resolution #15-297 which authorized Federal Resources Supply to supply four hazardous material training sessions for Township emergency responders; and,

WHEREAS, this award was based on the review of Request for Proposals submitted for these services; and,

WHEREAS, the Purchasing Agent recommends that said Proposal be extended for an additional year under the same terms and conditions in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in the 2016 Municipal Budget through a 2016 HMEP Training Grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Federal Resources Supply be and is hereby authorized to provide four 2016 hazardous material training sessions at \$5,950.00 per session (total of \$23,800.00) to Township emergency responders; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and O.E.M. Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-225 - 5/9/16

AUTHORIZE AN AMENDMENT TO THE 2016 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
OFFICE OF COASTAL AND LAND USE PLANNING

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2016 in the sum of \$15,000.00 which is now available from the New Jersey Department of Environmental Protection Office Of Coastal and Land Use Planning in the amount of \$15,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$15,000.00 is hereby appropriated under the caption of Coastal Zone Management – Municipal Public Access Planning; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from a NJDEP Office of Coastal and Land Use Planning – Municipal Public Access Planning Grant in the amount of \$15,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk shall forward a certified copy of this resolution to the Chief Financial Officer, Assistant C.F.O., Township Engineer and Auditor.

Vote:

Bishop: aye  
Brantley: aye  
Rizzo: aye  
Williams: aye  
McMillan: aye

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-226 - 5/9/16

AUTHORIZE AN AMENDMENT TO THE 2016 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM NJ DEPARTMENT OF LAW AND PUBLIC SAFETY  
HMEP PLANNING & TRAINING GRANT

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2016 in the sum of \$26,000.00 which is now available from a New Jersey Department of Law & Public Safety Division of State Police FY 15-16 HMEP Planning & Training Grant in the amount of \$26,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$26,000.00 is hereby appropriated under the caption of NJSP HMEP Planning & Training Grant; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from a NJDL&PS Division of State Police annual HMEP Planning & Training Grant in the amount of \$26,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye  
Brantley: aye  
Rizzo: aye  
Williams: aye  
McMillan: aye

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-227 - 5/9/16

AUTHORIZE AN AMENDMENT TO THE 2016 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM THE DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF HIGHWAY TRAFFIC SAFETY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2016 in the sum of \$5,000.00 which is now available from the NJ Department of Law & Public Safety – Division of Highway Traffic Safety in the amount of \$5,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$5,000.00 is hereby appropriated under the caption of Click It or Ticket 2016 Seat Belt Mobilization; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the New Jersey Department of Law & Public Safety – Division of Highway Traffic Safety 2016 Click It or Ticket Seat Belt Mobilization grant in the amount of \$5,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye  
Brantley: aye  
Rizzo: aye  
Williams: aye  
McMillan: aye

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-228 - 5/9/16

AUTHORIZE AN AMENDMENT TO THE 2016 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL  
PROTECTION – GREEN COMMUNITIES GRANT

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2016 in the sum of \$3,000.00 which is now available from the New Jersey Department of Environmental Protection Division of Parks and Forestry in the amount of \$3,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$3,000.00 is hereby appropriated under the caption of Green Communities Grant – Community Forestry Management Plan; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from a NJDEP Division of Parks and Forestry Green Communities Grant in the amount of \$3,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk shall forward a certified copy of this resolution to the Chief Financial Officer, Assistant C.F.O., Environmental/Shade Tree Commission and Auditor.

Vote:

Bishop: aye  
Brantley: aye  
Rizzo: aye  
Williams: aye  
McMillan: aye

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-229 - 5/9/16

AUTHORIZE SUBMISSION OF A 2016 RECREATIONAL TRAILS PROGRAM GRANT APPLICATION TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR PHASE I OF THE VETERANS PARK WALKING TRAIL

WHEREAS, the Township desires to submit an application to the New Jersey Department of Environmental Protection Division of Parks and Forestry Office of Natural Lands Management for a Recreational Trails Program Grant in the amount of \$24,000 for Phase I of the Veterans Park Walking Trail at Veterans Park on Old Corlies Avenue; and;

WHEREAS, the funding will be used for necessary planning studies, environmental assessments and associated permit costs for the proposed walking trail; and,

WHEREAS, construction and implementation of said trail furthers multiple goals and objectives of the Township of Neptune Master Plan and the Parks and Recreation Plan; and,

WHEREAS, the Township will meet the required 20% match through in-kind materials and services,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the submission of a 2016 Recreation Trails Program Grant Application to the New Jersey Department of Environmental Protection Division of Parks and Forestry Office of Natural Lands Management in the amount of \$24,000 for planning studies, environmental assessments and permit costs associated with Phase I of the Veterans Park Walking Trail at Veterans Park on Old Corlies Avenue; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Engineer, Business Administrator, Recreation Director, Chief Financial Officer, Grants Coordinator and Community Programs Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-230 - 5/9/16

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board:

Robert Lane as a Class IV member for an unexpired four year term expiring December 31, 2018.

John Bonney as the Class II member for an unexpired one year term expiring December 31, 2016.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-231 - 5/9/16

AUTHORIZE THE PURCHASE OF POLICE COMMUNICATIONS EQUIPMENT  
THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Chief of Police and Police Director have recommended the purchase of police communications equipment through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, PMC Associates has been awarded New Jersey State Contract No. 83900 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the equipment shall not exceed \$329,253.40; and,

WHEREAS, funds for this purpose are available from Ordinance No. 15-33 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of police communications equipment through New Jersey Cooperative Purchasing Program Contract No. 83900 be and is hereby authorized at an amount not to exceed \$329,253.40; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Chief of Police, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-232 – 5/9/16

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$910,171.31
FEDERAL & STATE GRANT FUND	3,020.16
TRUST FUND	80,463.51
GENERAL CAPITAL FUND	294,369.83
SEWER OPERATING FUND	27,663.98
SEWER CAPITAL FUND	350.00
MARINA OPERATING FUND	12,290.25
UDAG TRUST	500.00
LIBRARY TRUST	3,046.58
BILL LIST TOTAL	\$1,331,875.62

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 05/09/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK