

**2015 REORGANIZATION MEETING – JANUARY 1, 2015  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**

**CALL TO ORDER** - The Municipal Clerk calls the 2015 Township Committee Reorganization Meeting to order at 12:30 p.m.

**NOTICE REQUIREMENTS**

The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2014 and the Asbury Park Press on January 2, 2014, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**INVOCATION** – Pastor Randy Steinman

**FLAG SALUTE**

**OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBER**

Re-elected Township Committeeman Kevin B. McMillan will be sworn into office by The Honorable Robin Wernik, Neptune Township Municipal Court Judge.

**MEMBERS QUALIFIED TO SERVE**

The Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2015:

J. Randy Bishop      Dr. Michael Brantley      Eric J. Houghtaling  
Mary Beth Jahn      Kevin B. McMillan

**ELECTION OF MAYOR**

Res. # 15-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2015.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

Oath of Office administered by Judge Wernik.

**ELECTION OF DEPUTY MAYOR**

Res. # 15-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2015.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

Oath of Office administered by Judge Wernik.

### **PRESENTATION**

The Mayor will make a presentation to Dr. Michael Brantley who served as Mayor in 2014.

### **APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS**

The Mayor will announce the appointments of Departmental Chairpersons for 2015:

J. RANDY BISHOP – Land Use, Code, Construction, Senior Center and Tourism.

DR. MICHAEL BRANTLEY – Health, Welfare, Court, Public Safety and MURC

ERIC J. HOUGHTALING – Public Works, Marina and MURC

KEVIN B. MC MILLAN – Library, Recreation, Community Development and MURC

MARY BETH JAHN – Economic Development, Finance, and Administration

### **CONSENT AGENDA – PROFESSIONAL APPOINTMENTS**

Res. # 15-3 - Appoint Township Attorney.

Res. # 15-4 - Appoint Acting Township Attorney.

Res. # 15-5 - Appoint Labor Attorney.

Res. # 15-6 - Appoint Prosecutor.

Res. # 15-7 - Appoint Public Defender.

Res. # 15-8 - Appoint Alternate Public Defender.

Res. # 15-9 - Appoint Regional Contribution Agreement and Environmental/Shade Tree Comm. Attorney.

Res. # 15-10 - Appoint Bond Counsel.

Res. # 15-11 – Appoint Transcript Reporter.

Res. # 15-12 - Appoint Auditor.

Res. # 15-13 - Appoint Engineering Consultants.

Res. # 15-14 – Appoint consultant for Computer Aided Drafting and Design (CADD) Services

Res. # 15-15 - Appoint Historic Preservation Commission Attorney.

Res. # 15-16 – Appoint Special Counsel for Emergency Medical Services issues.

*Professional Appointments Consent Agenda*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

(Judge Wernik will administer Oaths of Office to professional appointees who are present)

**CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS**

Res. # 15-17 - Appoint member to the Township of Neptune Sewerage Authority.

Res. # 15-18 - Appoint member to the Ocean Grove Sewerage Authority.

Res. # 15-19 - Appoint members to the Board of Adjustment.

Res. # 15-20 - Appoint members to the Recreation Committee.

Res. # 15-21 - Appoint members to the Senior Citizens Advisory Council.

Res. # 15-22 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.

Res. # 15-23 - Appoint members to the Fletcher Lake Commission.

Res. # 15-24 - Appoint members to the Wesley Lake Commission.

Res. # 15-25 - Appoint members to the Deal Lake Commission.

Res. # 15-26 - Appoint Trustees to the Economic Development Corporation.

Res. # 15-27 - Appoint members to the Municipal Parade Committee.

Res. # 15-28 - Appoint members to the Local Emergency Planning Committee.

Res. # 15-29 - Appoint member to the Harbor Commission.

Res. # 15-30 - Appoint members to the Board of Health.

Res. # 15-31 - Appoint members to the Region 12 watershed area.

Res. # 15-32 - Appoint members to the Rent Leveling Board.

*Citizen Board Appointments Consent Agenda*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

**MAYOR'S APPOINTMENTS TO CITIZEN BOARDS**

**The Mayor announces the following appointments to the Environmental/Shade Tree Commission:**

**Beth Miller, Joseph W. Halifko, III and Stacey Draper for three year terms.**

**Shane Toohey as the Alternate #1 member for a two year term.**

Res. # 15-33 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

**The Mayor announces the following appointments to the Planning Board:**

**Tassie York, as the Class I Member for a one year term.**

**Robert Lane, as the Class II member for a one year term.**

**J. Randy Bishop, as the Class III member for a one year term.**

**Janel Jones and Richard Culp, as Class IV members for four year terms**

**Silvester Griffin, as the Class IV Alternate #1 for a two year term.**

Res. # 15-34 - Confirm Mayor's appointments to the Planning Board.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

**The Mayor announces the following appointments to the Historic Preservation Commission:**

**Jen Shaffer as a Class A member for a four-year term**

**Stephanie Carr as a Class C member for a four-year term**

**Christopher Flynn as the Alternate #1 member for a one-year term**

**Donna Spencer as the Alternate #2 member for a one-year term**

Res. # 15-35 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

**The Mayor announces the following appointments to the Board of Library Trustees:**

**Connie King for a five-year term.**

**Meghan Plevier as the Superintendent of School's representative for a one-year term.**

**Madeline King as the Mayor's representative for a term concurrent with the Mayor.**

Res. # 15-36 - Confirm Mayor's appointments to Board of Library Trustees.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

**CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS**

Res. # 15-37 - Appoint Community Development representatives.

Res. # 15-38 – Appoint representative to Meridian Health Advisory Board.

Res. # 15-39 - Appoint Municipal Liaison to the Monmouth County Transportation Council.

Res. # 15-40 - Appoint Board of Education Liaison.

Res. # 15-41 – Designate Public Agency Compliance Officer.

Res. # 15-42 – Appoint Governing Body Subcommittees.

*Township Committee/Administrative Staff Appointments Consent Agenda*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

**CONSENT AGENDA – FINANCIAL & INSURANCE MATTERS/FEE SCHEDULES/LEGAL NOTICES**

Res. # 15-43 – Establish salaries for certain appointed professionals.

Res. # 15-44 – Designate meeting dates for 2015.

Res. # 15-45 – Designate official newspapers.

Res. # 15-46 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 15-47 - Approve Petty Cash Funds.

Res. # 15-48 - Establish the interest rates to be charged by the tax office.

Res. # 15-49 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 15-50 - Establish a fee schedule for repair rates performed by the Department of Public Works.

Res. # 15-51 - Authorize the Tax Assessor to sign stipulations and file cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 15-52 - Approve 2015 Temporary Budget.

Res. # 15-53 – Establish 2015 hourly rates for part-time positions.

Res. # 15-54 – Appoint Risk Management Consultant.

Res. # 15-55 – Appoint Statewide Insurance Fund Commissioner.

Res. # 15-56 - Establish Cash Management Plan.

Res. # 15-57 – Establish fee for refuse and recycling containers.

*Financial & Insurance Matters/Fee Schedules/Legal Notices Consent Agenda*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; McMillan, \_\_\_\_\_; Jahn, \_\_\_\_\_.

### **PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

### **COMMENTS FROM THE TOWNSHIP COMMITTEE**

### **MAYOR'S ADDRESS**

**CLOSING PRAYER** – Reverend John Wright

**ADJOURNMENT**

RESOLUTION #15-1 - 1/1/15

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2015

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mary Beth Jahn ~~be~~ and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2015.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-2 - 1/1/15

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2015

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin B. McMillan be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2015.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-3 - 1/1/15

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds for Township Attorney will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2015, effective January 1, 2015 at an annual retainer as set by resolution and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-4 - 1/1/15

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as acting Township Attorney for the year 2015, effective January 1, 2015 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-5 - 1/1/15

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of James L. Plosia, Jr., Apruzzese, McDermott, Mastro & Murphy, as Township Labor Attorney for the year 2015, effective January 1, 2015 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-6 - 1/1/15

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2015, effective January 1, 2015 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-7 - 1/1/15

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2015, effective January 1, 2015 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-8 - 1/1/15

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy (Eric D. Brophy and Richard P Diegnan, Jr.) to serve as Alternate Public Defender in the absence of the Public Defender for the year 2015, at a per hour compensation rate as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-9 - 1/1/15

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/  
SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2015, effective January 1, 2015 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-10 - 1/1/15

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2015, effective January 1, 2015 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-11 - 1/1/15

APPOINT TRANSCRIPT REPORTER

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporter through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Torro Reporting to serve as Transcript Reporter for all municipal boards and committees for the year 2015, at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-12 - 1/1/15

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Larsen, LLP as Township Auditor for the year 2015, effective January 1, 2015 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-13 - 1/1/15

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consultant Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2015:

Leon S. Avakian, Inc.  
Adams, Rehmann, Heggan  
CME Associates  
Partner Engineering & Science

Roberts Engineering Group  
T&M Associates  
Sam Schwartz Engineering  
WJH Engineering

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-14 - 1/1/15

APPOINT CONSULTANTS FOR COMPUTER AIDED  
DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint Consultants for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Leon S. Avakian; Civil Solutions; and CME Associates for CADD Services, effective January 1, 2015 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-15 - 1/1/15

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Eugene Melody as Attorney to the Historic Preservation Commission for the year 2015 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-16 - 1/1/15

APPOINT SPECIAL COUNSEL FOR EMERGENCY MEDICAL SERVICES ISSUES

WHEREAS, the Township of Neptune desires to appoint Special Counsel to represent the Township's interests in issues relating the Emergency Medical Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 11, 2014 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy, LLC as Special Counsel for Emergency Medical Services issues for the year 2015 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-17 - 1/1/15

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that James Williams be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2015 and expiring January 31, 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-18 - 1/1/15

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Julius Lodato be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2015 and expiring January 31, 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-19 - 1/1/15

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT FURTHER RESOLVED, that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

William Frantz and Joseph Sears to four-year terms expiring December 31, 2018

Frances M. Keel as the Alternate #1 member to a two year term expiring December 31, 2016

Carol Rizzo as the Alternate #2 member to an unexpired two year term expiring December 31, 2015

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "R. Cuttrell", is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-20 - 1/1/15

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2015:

Roger Brown	Verita Hill
Michelle Moss	Connie Ogden
Niarra Harvey	Myan Nichols-Morgan
Cathleen Crandall	Monica Kowalski
Dave Taliaferro	Eric Houghtaling
Bridget James	Robert Lane
Maureen Ruotolo	Charles "Chappy" Williams
Laria Hamilton	Kevin McMillan
Matt Olds	Michael Radwanski

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-21 - 1/1/15

APPOINT MEMBERS TO THE SENIOR CITIZEN ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizen Advisory Council for the year 2015:

Capt. Larry Fisher  
Maureen Minnick  
Elizabeth Schneider  
Jacqueline Catley  
Thomas Collins  
Walter Drummond

Anne Sibole  
Arthur Bauter  
Therman Baker  
Joan Keleigh  
Robert Hodges

Cynthia Moore  
Esther Day  
June Stucky  
Evelyn Bedell  
Angela Germann

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-22 - 1/1/15

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE  
AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2015:

Ava Johnson  
Sherry Sotnikoff  
Billy Brown  
Gail Oliver  
Rick Matson  
Capt. Larry Fisher  
Laria Hamilton

Beth Jaccodine  
Mary Beth Jahn  
Mallory Chosak  
Ninette Tuerk  
Brittany Salvatore  
Jennifer Clearwaters

BE IT FURTHER RESOLVED, that Mary Beth Jahn shall serve as Mayoral Representative to the Drug Alliance.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-23 - 1/1/15

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2015:

J. Randy Bishop - Township Committee Member  
Susan Roach – Township Committee Representative  
William Mockridge - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Robert Scholz - At-large member  
Carol Bernard - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-24 - 1/1/15

APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for the year 2015:

Dr. Michael Brantley - Township Committee member  
Beth Miller - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Sharon Davis - at-large member  
Rev. Paul Brown - Neptune alternate member

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

**TABLED**

DN #15-25 - 1/1/15

APPOINT REPRESENTATIVES TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jason Jones be and is hereby appointed as a member and Eric Houghtaling as an alternate member to the Deal Lake Commission for a one year term expiring December 31, 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.



RESOLUTION #15-26 - 1/1/15

APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointment of Carol Rizzo as a Municipal Trustee to the Economic Development Corporation for the year 2015; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Mary Beth Jahn as the Municipal Trustee and Len Steen as the member at-large Trustee to the Economic Development Corporation for the year 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Economic Development Corporation.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "R. Cuttrell", is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-27 - 1/1/15

APPOINT MEMBERS TO THE MUNICIPAL PARADE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling and Randy Bishop be and are hereby appointed to serve on the Municipal Parade Committee for the year 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee and Ocean Grove Camp Meeting Association.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-28 - 1/1/15

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2015:

Michael Bascom - Emergency Management Coordinator/Chairman  
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat  
Kevin Devlin – Deputy Emergency Management Coordinator - Communications  
Donald Colarusso – Deputy Assistant Coordinator  
William Rosen - Deputy Assistant Coordinator  
David Shotwell – EMS  
George Waterman – EMS  
Doug Rowell - Fire  
James Hunt, Chief of Police  
Sharon Rowe - Secretary  
David Mooij - Board of Education  
Don Frangipane – Board of Education / EOC Facility  
Vito Gadaleta – Business Administrator/Public Information Officer  
Edward Hudson - Purchasing/Resource Management  
Mary Beth Jahn - Mayor  
Dr. Michael Brantley - Public Safety Committeeman  
Doug Campbell - JSUMC  
Wayne Rode - Public Works  
Rosemary Gray - Shelter Management  
Roberta Grace - Public Assistance  
Richard Cuttrell – Weather  
Bernard Haney – GIS/Donations Management  
Leanne Hoffmann - Engineer  
Joseph Mauro - TNHA  
James W. Manning, Jr. - TNSA  
Stephen Vetrano, D.O. – Medical Director  
William Doolittle – Construction Official  
Tim O'Connor – Marina Supervisor  
Edward Finlay – Marina  
William Bailey – OGCMA  
Molly Berkowitz – JSUMC Trauma  
Stephanie Oppegaard – Human Resources  
Neptune Fire Chief  
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-29 - 1/1/15

APPOINT MEMBER TO THE NEPTUNE HARBOR COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Hank Coakley be and is hereby appointed to the Neptune Harbor Commission for a five year term expiring December 31, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Harbor Master, Business Administrator and Harbor Commission Secretary.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-30 - 1/1/15

APPOINT MEMBER TO THE BOARD OF HEALTH

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mary Jones be and is hereby appointed to the Board of Health for a three year term expiring December 31, 2017.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-31 - 1/1/15

APPOINT MEMBERS TO THE REGION 12 WATERSHED AREA

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and they are hereby appointed as representatives to the Region 12 Watershed Area for the year 2015:

(VACANT) (Mid and South)  
Shay Schembri (North)

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-32 - 1/1/15

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2015:

Deacon Morrell Massicot  
Constance Holmes  
James Manning, Jr.  
Charles (Mal) Woolfolk  
Ruth Johnson

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-33 - 1/1/15

CONFIRM MAYOR'S APPOINTMENTS TO THE  
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Beth Miller, Joseph W. Halifko, III and Stacey Draper for three year terms expiring December 31, 2017.

Shane Toohey as the Alternate #1 member for a two year term expiring December 31, 2016

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-34 - 1/1/15

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2015:

Tassie York, as the Class I Member for a one year term expiring December 31, 2015.

Robert Lane, as the Class II member for a one year term expiring December 31, 2015.

J. Randy Bishop, as the Class III member for a one year term expiring December 31, 2015.

Janel Jones and Richard Culp as Class IV members for a four year term expiring December 31, 2018.

Silvester Griffin, as the Class IV Alternate #1 for a two year term expiring December 31, 2016.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-35 - 1/1/15

CONFIRM MAYOR'S APPOINTMENTS TO  
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Jen Shaffer as a Class A member for a four-year term expiring December 31, 2018

Stephanie Carr as a Class C member for a four-year term expiring December 31, 2018

Christopher Flynn as the Alternate #1 member for a one-year term expiring December 31,  
2015

Donna Spencer as the Alternate #2 member for a one-year term expiring December 31,  
2015

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-36 - 1/1/15

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Connie King for a five-year term expiring December 31, 2019.

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2015.

Madeline King as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "R. J. [unclear]", is written below the certification text.

RESOLUTION #15-37 - 1/1/15

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2015; and,

BE IT FURTHER RESOLVED, that Monique Burger is hereby appointed as the Alternate Community Development Representative; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-38 - 1/1/15

APPOINT REPRESENTATIVE TO THE MERIDIAN HEALTH ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby appointed as the Township Committee representative to the Meridian Health Advisory Board for the year 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Meridian Health Advisory Board.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-39 - 1/1/15

APPOINT REPRESENTATIVE TO THE  
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-40 - 1/1/15

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2015.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-41 - 1/1/15

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2015 in accordance with P.L. 1975 c 125 (N.J.A.C. 17:27) at the salary set by resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that funds for this purpose will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-42 – 1/1/15

APPOINT GOVERNING BODY SUBCOMMITTEES

WHEREAS, the governing body of the Township of Neptune desirous to appoint 2015 Subcommittees with representatives from the governing body participating with said Subcommittees as liaisons to the various departments and activities of the Township of Neptune for the benefit of the governing body and the Township of Neptune; and

WHEREAS, Committeepersons appointed to said Subcommittees shall serve in an advisory capacity and report back to the governing body as a liaison to report on departmental activities and make recommendations for improvements; and

WHEREAS, each subcommittee, to the extent limited by State Statute and Law, may also serve as a screening committee for personnel matters that need to be decided by the entire governing body.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby authorizes the following subcommittees and confirms appointments to the same for the year 2015:

A. Land Use, Code, Construction, Senior Center and Tourism

Committeeperson J. Randy Bishop (Chairperson)  
Mayor or Deputy Mayor as requested  
Land Use Administrator  
Senior Center Director  
Construction Official  
Code Enforcement Supervisor  
Township Engineer  
Business Administrator

B. Health, Welfare, Court, and Public Safety

Committeeperson Dr. Michael Brantley (Chairperson)  
Mayor or Deputy Mayor as requested  
Police Chief or other Police Department designee  
Police Director  
Court Administrator  
Registrar of Vital Statistics  
Business Administrator

C. Public Works and Marina

Committeeperson Eric J. Houghtaling (Chairperson)

Mayor or Deputy Mayor as requested  
Public Works Director  
Chief Financial Officer  
Harbor Master  
Business Administrator

D. Library, Recreation, Community Development and MURC

Committeeperson Kevin B. McMillan (Chairperson)  
Mayor as requested  
Recreation Director  
Library Director  
Community Projects Coordinator  
Business Administrator

E. Economic Development, Finance and Administration

Mayor Mary Beth Jahn (Chairperson)  
Deputy Mayor as requested  
Municipal Clerk  
Chief Financial Officer  
Economic Development Director  
Business Administrator

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



2

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-43 - 1/1/15

ESTABLISH SALARIES FOR CERTAIN APPOINTED PROFESSIONALS

WHEREAS, the Municipal Judge, Municipal Prosecutor, Alternate Municipal Prosecutor, Public Defender, Alternate Public Defender and Township Attorney receive compensation and are not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for these positions for the year 2015; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes 2015 salaries/retainers for the professionals listed below who are not covered by a collective bargaining contract or agreement:

<b>POSITION</b>	<b>2015 SALARY/RETAINER</b>
Municipal Judge	\$ 56,110.55
Municipal Prosecutor	37,310.00
Alternate Municipal Prosecutor	\$410 per session
Public Defender	20,254.00
Alternate Public Defender	\$90 per hour
Township Attorney	33,720.20

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-44 - 1/1/15

DESIGNATE MEETING NIGHTS FOR THE YEAR 2015

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month at the Neptune Municipal Complex, 2<sup>nd</sup> Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2015 in accordance with the requirements of R.S. 10:4-18:

January 12	July 13
January 26	July 27
February 9	August 10
February 23	August 24
March 9	September 10 (Thursday)
March 23	September 28
April 13	October 8 (Thursday)
April 27	October 26
May 11	November 9
May 21 (Thursday)	November 23
June 8	December 14
June 22	December 28

January 1, 2016 - 12:25 P.M.  
Sine Die Meeting  
January 1, 2016 – 12:30 P.M.  
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2015

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-45 - 1/1/15

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2015 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-46 - 1/1/15

ESTABLISH A GRACE PERIOD FOR TAX, SEWER  
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-47 - 1/1/15

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated (note that the MOMV Petty Cash Fund is being eliminated effective immediately):

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-48 - 1/1/15

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.
3. This resolution shall be published in its entirety once in the Coaster.
4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-49 - 1/1/15

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE  
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-six (56) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-50 - 1/1/15

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED  
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2015:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	15.00 per ton
Disposal Fee	110.00 per ton
Plywood	20.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-51 - 1/1/15

AUTHORIZE THE TAX ASSESSOR TO SIGN STIPULATIONS AND FILE  
CROSS APPEALS AND ASSESSOR APPEALS FOR CORRECTIONS ONLY  
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2015 County Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor be and is hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2015 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Tax Assessor, and the County Board of Taxation.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-52 - 1/1/15

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2015 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-53 - 1/1/15

ESTABLISH 2015 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2015; and,

WHEREAS, funds will be provided for the first three months of 2015 in the 2015 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2015 will be provided in the Budget for the year 2015, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2015:

Title	Hourly Rate
Yard Attendant	\$13.98
Bus Driver	\$15.58
Kitchen Aid	\$10.37
Building Inspector	\$30.00
Sub-Code Official	\$39.00
Marina Attendant	\$11.36
Tourism Representative	\$13.31
Special Law Enforcement Officer - Class I	\$15.30
Special Law Enforcement Officer - Class II	\$18.58
Supervising Special Law Enforcement Officer - Class II	\$22.00
Part-Time On Call Custodian Without Black Seal License	\$18.91
Part-Time On Call Custodian with Black Seal License	\$19.68
Violations Clerk	\$12.24
Municipal Intern	\$10.00
Public Safety Officer	\$15.45
Senior Public Safety Officer	\$18.76
Plumbing Sub-Code Official	\$48.17

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-54 - 1/1/15

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and,

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and,

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Ted Wardell of Brown & Brown Benefit Advisors as its local Risk Management Consultant for calendar year 2015.
2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2015 in the form attached hereto.

Township of Neptune

By: \_\_\_\_\_  
Mary Beth Jahn, Mayor

ATTEST:

\_\_\_\_\_  
Richard J. Cuttrell, Clerk

I, Richard J. Cuttrell, Clerk of the Township of Neptune, County of Monmouth, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the governing body of the Township of Neptune, in the County of Monmouth, New Jersey, on January 1, 2015.

\_\_\_\_\_  
Richard J. Cuttrell, Clerk

RESOLUTION #15-55 - 1/1/15

APPOINT STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Vito D. Gadaleta is hereby appointed as the Fund Commissioner for the local unit.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the local unit
3. The Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune

By: \_\_\_\_\_  
Mary Beth Jahn, Mayor

ATTEST:

\_\_\_\_\_  
Richard J. Cuttrell, Clerk

This Resolution agreed to on the 1<sup>st</sup> day of January, 2015 by a vote of:

\_\_\_\_ Affirmative      \_\_\_\_ Abstain      \_\_\_\_ Negative      \_\_\_\_ Absent

RESOLUTION #15-56 - 1/1/15

ESTABLISH CASH MANAGEMENT PLAN

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to adopt a Cash Management Plan, including the Designation of a Depository or Depositories,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan dated January 1, 2015, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #15-57 - 1/1/15

ESTABLISH FEE FOR REFUSE AND RECYCLING CONTAINERS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the fee for refuse (blue) and recycling (green) containers is hereby established as follows:

	<u>95 gallon</u>	<u>65 gallon</u>	<u>35 gallon</u>
Blue refuse container	\$ 60.00	\$ 50.00	\$ 40.00
Green recycling container	\$ 36.00	\$ 30.00	\$ 24.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Public Works, Chief Financial Officer and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2015



Richard J. Cuttrell, Municipal Clerk