

**2014 REORGANIZATION MEETING – JANUARY 1, 2014  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**

**CALL TO ORDER** - The Municipal Clerk calls the 2014 Township Committee Reorganization Meeting to order.

**NOTICE REQUIREMENTS**

The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**INVOCATION** - Reverend Paul Brown – First Pentecostal Church

**FLAG SALUTE**

**OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBERS**

Re-elected Township Committeeman J. Randy Bishop will be sworn into office by will be sworn into office by The Honorable Frank Pallone, Congressman - New Jersey 6th Congressional District.

Re-elected Township Committeeman Eric J. Houghtaling will be sworn into office by The Honorable James J. McGann, Monmouth County Superior Court Judge and former Mayor of Neptune Township.

**MEMBERS QUALIFIED TO SERVE**

The Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2014:

J. Randy Bishop      Dr. Michael Brantley      Eric J. Houghtaling  
Mary Beth Jahn      Kevin B. McMillan

**ELECTION OF MAYOR**

Res. # 14-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2014.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Oath of Office administered by The Honorable Lawrence M. Lawson, Monmouth County Superior Court Assignment Judge and former Mayor of Neptune Township.

**ELECTION OF DEPUTY MAYOR**

Res. # 14-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2014.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Oath of Office administered by Judge Lawson.

**PRESENTATION**

The Mayor will make a presentation to Eric J. Houghtaling who served as Mayor in 2013.

**APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS**

The Mayor will announce the appointments of Departmental Chairpersons for 2014:

J. RANDY BISHOP – Land Use, Code, Construction, Senior Center and Tourism.

ERIC J. HOUGHTALING – Public Works, Public Safety and MURC

MARY BETH JAHN – Economic Development, Finance and Marina

KEVIN B. MC MILLAN – Library, Recreation, Community Development and MURC

DR. MICHAEL BRANTLEY – Health, Welfare, MURC and Administration

**CONSENT AGENDA – PROFESSIONAL APPOINTMENTS**

Res. # 14-3 - Appoint Township Attorney.

Res. # 14-4 - Appoint Acting Township Attorney.

Res. # 14-5 - Appoint Labor Attorney.

Res. # 14-6 - Appoint Prosecutor.

Res. # 14-7 - Appoint Public Defender.

Res. # 14-8 - Appoint Alternate Public Defender.

Res. # 14-9 – Appoint Municipal Court Judge.

Res. # 14-10 - Appoint Regional Contribution Agreement and Environmental/Shade Tree Comm. Attorney.

Res. # 14-11 - Appoint Bond Counsel.

Res. # 14-12 – Appoint Transcript Reporters.

Res. # 14-13 - Appoint Auditor.

Res. # 14-14 – Appoint Township Engineer.

Res. # 14-15 - Appoint Engineering Consultants.

Res. # 14-16 – Appoint consultant for Computer Aided Drafting and Design (CADD) Services

Res. # 14-17 - Appoint Historic Preservation Commission Attorney.

Res. # 14-18 – Appoint Special Counsel for Emergency Medical Services issues.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

(Judge Lawson will administer Oaths of Office to professional appointees who are present)

**CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS**

- Res. # 14-19 - Appoint member to the Township of Neptune Sewerage Authority.
- Res. # 14-20 - Appoint member to the Ocean Grove Sewerage Authority.
- Res. # 14-21 - Appoint members to the Board of Adjustment.
- Res. # 14-22 - Appoint members to the Recreation Committee.
- Res. # 14-23 - Appoint members to the Senior Citizens Advisory Council.
- Res. # 14-24 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.
- Res. # 14-25 - Appoint members to the Fletcher Lake Commission.
- Res. # 14-26 - Appoint members to the Wesley Lake Commission.
- Res. # 14-27 - Appoint members to the Deal Lake Commission.
- Res. # 14-28 - Appoint Trustees to the Economic Development Corporation.
- Res. # 14-29 - Appoint members to the Municipal Parade Committee.
- Res. # 14-30 - Appoint members to the Local Emergency Planning Committee.
- Res. # 14-31 - Appoint member to the Harbor Commission.
- Res. # 14-32 - Appoint members to the Board of Health.
- Res. # 14-33 - Appoint members to the Region 12 watershed area.
- Res. # 14-34 - Appoint members to the Rent Leveling Board.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**MAYOR'S APPOINTMENTS TO CITIZEN BOARDS**

**The Mayor announces the following appointments to the Environmental/Shade Tree Commission:**

**Julie Soleil, Peter Longo and Maryann Boyne for three year terms.**

**Shane Toohey as the Alternate #1 member for an unexpired two year term.**

**Beth Miller as the Alternate #2 member for a two year term**

Res. # 14-35 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**The Mayor announces the following appointments to the Planning Board:**

**Tassie York, as the Class I Member for a one year term.**

**Robert Lane, as the Class II member for a one year term.**

**J. Randy Bishop, as the Class III member for a one year term.**

**Richard Ambrosio and Rev. Paul Brown, as Class IV members for four year terms**

**Mel Hood, as the Class IV Alternate #2 for a two year term.**

Res. # 14-36 - Confirm Mayor's appointments to the Planning Board.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**The Mayor announces the following appointments to the Historic Preservation Commission:**

**Deborah Osepchuk as a Class B member for a four-year term**

**Lucinda Heinlein as a Class C member for a four-year term**

**Christopher Flynn as the Alternate #1 member for a one-year term**

**Donna Spencer as the Alternate #2 member for a one-year term**

Res. # 14-37 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**The Mayor announces the following appointments to the Board of Library Trustees:**

**Teretha Jones for a five-year term.**

**Meghan Plevier as the Superintendent of School's representative for a one-year term.**

**Madeline King as the Mayor's representative for a term concurrent with the Mayor.**

Res. # 14-38 - Confirm Mayor's appointments to Board of Library Trustees.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS**

Res. # 14-39 - Appoint Community Development representatives.

Res. # 14-40 – Appoint representative to Meridian Health Advisory Board.

Res. # 14-41 - Appoint Municipal Liaison to the Monmouth County Transportation Council.

Res. # 14-42 - Appoint Board of Education Liaison.

Res. # 14-43 – Designate Public Agency Compliance Officer.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**CONSENT AGENDA – FINANCIAL & INSURANCE MATTERS/FEE SCHEDULES/LEGAL NOTICES**

Res. # 14-44 – Establish salaries for certain appointed professionals.

Res. # 14-45 – Designate meeting dates for 2014.

Res. # 14-46 – Designate official newspapers.

Res. # 14-47 - Establish Cash Management Plan.

Res. # 14-48 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 14-49 - Approve Petty Cash Funds.

Res. # 14-50 - Establish the interest rates to be charged by the tax office.

Res. # 14-51 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 14-52 - Establish a fee schedule for repair rates performed by the Department of Public Works.

Res. # 14-53 - Authorize the Tax Assessor to sign stipulations and file cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 14-54 - Approve 2014 Temporary Budget.

Res. # 14-55 – Establish 2014 hourly rates for part-time positions.

Res. # 14-56 – Establish salaries for part-time positions not covered by contract.

Res. # 14-57 – Authorize joining of Statewide Insurance Fund.

Res. # 14-58 – Appoint Risk Management Consultant.

Res. # 14-59 – Appoint Statewide Insurance Fund Commissioner.

Res. # 14-60 – Establish fee for refuse and recycling containers.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**COMMENTS FROM THE TOWNSHIP COMMITTEE**

**MAYOR'S ADDRESS**

**CLOSING PRAYER – Rev. Paul Brown**

**ADJOURNMENT**

RESOLUTION #14-1 - 1/1/14

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2014

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2014.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-2 - 1/1/14

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2014

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mary Beth Jahn be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2014.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
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OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-3 - 1/1/14

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2014 and desires to make an appointment from the proposals received; and,

WHEREAS, funds for Township Attorney will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2014, effective January 1, 2014 at an annual retainer as set by resolution and a hourly rate of \$125.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-4 - 1/1/14

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as acting Township Attorney for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-5 - 1/1/14

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of James L. Plosia, Jr., Apruzzese, McDermott, Mastro & Murphy, as Township Labor Attorney for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-6 - 1/1/14

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2014, effective January 1, 2014 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-7 - 1/1/14

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2014, effective January 1, 2014 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-8 - 1/1/14

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy (Eric D. Brophy and Richard P Diegnan, Jr.) to serve as Alternate Public Defender in the absence of the Public Defender for the year 2014, at a compensation rate of \$85.00 per hour; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-9 - 1/1/14

APPOINT MUNICIPAL COURT JUDGE

WHEREAS, the Township of Neptune desires to appoint a Municipal Court Judge through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Robin Wernik as Municipal Court Judge effective January 1, 2014 for a three year term expiring December 31, 2016 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Municipal Court Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-10 - 1/1/14

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/  
SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION  
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OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-11 - 1/1/14

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION

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A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-12 - 1/1/14

APPOINT TRANSCRIPT REPORTERS

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporters through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of the following Transcript Reporters to serve municipal boards as indicated for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk:

Planning Board – State Shorthand  
Board of Adjustment – Torro Reporting  
Historic Preservation Commission – Jersey Shore Reporting, LLC

BE IT FURTHER RESOLVED, that in the event the Township Committee, or other Board or Commission of the Township, has a need for transcript services, a selection shall be made from one of the three Transcript Reporters appointed above; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-13 - 1/1/14

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Larsen, LLP (Thomas Fallon) as Township Auditor for the year 2014, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-14 - 1/1/14

APPOINT TOWNSHIP ENGINEER

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Leanne Hoffmann as Township Engineer for a three year term effective January 1, 2014 and expiring December 31, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Township Engineer.

CERTIFICATION

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-15 - 1/1/14

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consultant Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2014:

Leon S. Avakian, Inc.  
Maser Consulting  
Adams, Rehmann, Heggan  
CME Associates  
H2M Engineering  
Sam Schwartz Engineering

John S. Truhan Consulting Engineers, Inc.  
Roberts Engineering Group  
T&M Associates  
BPM Engineering  
PS&S Engineering  
Najarian Associates

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-16 - 1/1/14

APPOINT CONSULTANTS FOR COMPUTER AIDED  
DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint Consultants for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Leon S. Avakian; Civil Solutions; BPM Engineering; and CME Associates for CADD Services, effective January 1, 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-17 - 1/1/14

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Eugene Melody as Attorney to the Historic Preservation Commission for the year 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-18 - 1/1/14

APPOINT SPECIAL COUNSEL FOR EMERGENCY MEDICAL SERVICES ISSUES

WHEREAS, the Township of Neptune desires to appoint Special Counsel to represent the Township's interests in issues relating the Emergency Medical Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 12, 2013 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy, LLC as Special Counsel for Emergency Medical Services issues for the year 2014 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-19 - 1/1/14

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that James W. Manning, Jr. be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2014 and expiring January 31, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-20 - 1/1/14

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Joel Popkin be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2014 and expiring January 31, 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-21 - 1/1/14

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

WHEREAS, the Township Committee has received a letter from Cynthia Suarez resigning as the Alternate #1 member of the Board of Adjustment effective January 1, 2014,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Cynthia Suarez as the Alternate #1 member of the Board of Adjustment be and is hereby accepted effective January 1, 2014; and,

BE IT FURTHER RESOLVED, that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Dianna Harris and Barbara Bascom to four-year terms expiring December 31, 2017

Clifford Johnson as the Alternate #1 member to an unexpired two year term expiring December 31, 2014

Frances M. Keel as the Alternate #2 member to a two-year term expiring December 31, 2015

Charles Moore as the Alternate #3 member to an unexpired two year term expiring December 31, 2014

Roger Eichenour as the Alternate #4 member to a two-year term expiring December 31, 2015

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-22 - 1/1/14

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2014:

Roger Brown  
Michelle Moss  
Niarra Harvey  
Cathleen Crandall  
Dave Taliaferro  
Bridget James  
Maureen Ruotolo  
Laria Hamilton  
Matt Olds

Verita Hill  
Connie Ogden  
Myan Nichols-Morgan  
Monica Kowalski  
Eric Houghtaling  
Robert Lane  
Charles "Chappy" Williams  
Kevin McMillan  
Michael Radwanski

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-23 - 1/1/14

APPOINT MEMBERS TO THE SENIOR CITIZEN ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizen Advisory Council for the year 2014:

Ptl. Michael Adam  
Maureen Minnick  
Elizabeth Schneider  
Jacqueline Catley  
Thomas Collins  
Walter Drummond

Anne Sibole  
Arthur Bauter  
Therman Baker  
Joan Keleigh  
Robert Hodges

Cynthia Moore  
Esther Day  
June Stucky  
Evelyn Bedell  
Angela Germann

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-24 - 1/1/14

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE  
AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2014:

Ava Johnson	Beth Jaccodine
Sherry Sotnikoff	Mary Beth Jahn
Billy Brown	Jill Tierney
Gail Oliver	Ninette Tuerk
Faye Scholz, LCSW	Rick Matson
Brittany Salvatore	Molly Berkowitz
Lt. Eugene Stewart	Jennifer Clearwaters
Chappy (Charles) Williams	Laria Hamilton

BE IT FURTHER RESOLVED, that Mary Beth Jahn shall serve as Mayoral Representative to the Drug Alliance.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-25 - 1/1/14

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2014:

J. Randy Bishop - Township Committee Member  
Susan Roach – Township Committee Representative  
William Mockridge - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Robert Scholz - At-large member  
Carol Bernard - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-26 - 1/1/14

APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for the year 2014:

Dr. Michael Brantley - Township Committee member  
Mindi Arcoleo - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Sharon Davis - at-large member  
Rev. Paul Brown - Neptune alternate member

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', written in a cursive style.

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-27 - 1/1/14

APPOINT REPRESENTATIVES TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jason Jones be and is hereby appointed as a member and Eric Houghtaling as an alternate member to the Deal Lake Commission for a one year term expiring December 31, 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-28 - 1/1/14

APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointment of Carol Rizzo as a Municipal Trustee to the Economic Development Corporation for the year 2014; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Mary Beth Jahn as the Municipal Trustee and Len Steen as the member at-large Trustee to the Economic Development Corporation for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Economic Development Corporation.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-29 - 1/1/14

APPOINT MEMBERS TO THE MUNICIPAL PARADE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling and Randy Bishop be and are hereby appointed to serve on the Municipal Parade Committee for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee and Ocean Grove Camp Meeting Association.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-30 - 1/1/14

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2014:

Michael Bascom - Emergency Management Coordinator/Chairman  
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat  
Kevin Devlin – Deputy Emergency Management Coordinator - Communications  
Donald Colarusso – Deputy Assistant Coordinator  
William Rosen - Deputy Assistant Coordinator  
David Shotwell – EMS  
George Waterman – EMS  
Dwayne Breeden - Fire  
James Hunt, Deputy Chief of Police  
Sharon Rowe - Secretary  
David Mooij - Board of Education  
Don Frangipane – Board of Education / EOC Facility  
Vito Gadaleta – Business Administrator/Public Information Officer  
Edward Hudson - Purchasing/Resource Management  
Dr. Michael Brantley - Mayor  
Eric J. Houghtaling - Public Safety Committeeman  
Doug Campbell - JSUMC  
Wayne Rode - Public Works  
Rosemary Gray - Shelter Management  
Roberta Grace - Public Assistance  
Richard Cuttrell – Weather  
Bernard Haney – GIS/Donations Management  
Leanne Hoffmann - Engineer  
Joseph Mauro - TNHA  
James W. Manning, Jr. - TNSA  
Stephen Vetrano, D.O. – Medical Director  
William Doolittle – Construction Official  
Tim O'Connor – Marina Supervisor  
Edward Finlay - Marina  
Neptune Fire Chief  
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-31 - 1/1/14

APPOINT MEMBER TO THE NEPTUNE HARBOR COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Beverly Fey be and is hereby appointed to the Neptune Harbor Commission for a five year term expiring December 31, 2018; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Harbor Master, Business Administrator and Harbor Commission Secretary.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-32 - 1/1/14

APPOINT MEMBERS TO THE BOARD OF HEALTH

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals are hereby appointed to the Board of Health:

Perla Simmons, Ray Huizenga and Frances Griffin for three year terms expiring December 31, 2016.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-33 - 1/1/14

APPOINT MEMBERS TO THE REGION 12 WATERSHED AREA

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and they are hereby appointed as representatives to the Region 12 Watershed Area for the year 2014:

(VACANT) (Mid and South)  
Shay Schembri (North)

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-34 - 1/1/14

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2014:

Fred Porter  
Deacon Morrell Massicot  
Constance Holmes  
James Manning, Jr.  
Charles (Mal) Woolfolk  
Beverly Holland (Alternate #1)

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-35 - 1/1/14

CONFIRM MAYOR'S APPOINTMENTS TO THE  
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Julie Soleil, Peter Longo and Maryann Boyne for three year terms expiring December 31, 2016.

Beth Miller as the Alternate #2 member for a two year term expiring December 31, 2015

BE IT FURTHER RESOLVED, that Carmen Cancel-Seaman is hereby removed as the Alternate #1 member due to lack of attendance; and,

BE IT FURTHER RESOLVED, that Shane Toohey is hereby appointed as the Alternate #1 member for an unexpired two year term expiring December 31, 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-36 - 1/1/14

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2014:

Tassie York, as the Class I Member for a one year term expiring December 31, 2014.

Robert Lane, as the Class II member for a one year term expiring December 31, 2014.

J. Randy Bishop, as the Class III member for a one year term expiring December 31, 2014.

Richard Ambrosio, as a Class IV member (Environmental Commission representative) for a four year term expiring December 31, 2017.

Rev. Paul Brown, as a Class IV member for a four year term expiring December 31, 2017

Mel Hood, as the Class IV Alternate #2 for a two year term expiring December 31, 2015.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-37 - 1/1/14

CONFIRM MAYOR'S APPOINTMENTS TO  
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Deborah Osepchuk as a Class B member for a four-year term expiring December 31, 2017

Lucinda Heinlein as a Class C member for a four-year term expiring December 31, 2017

2014 Christopher Flynn as the Alternate #1 member for a one-year term expiring December 31,

2014 Donna Spencer as the Alternate #2 member for a one-year term expiring December 31,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-38 - 1/1/14

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Teretha Jones for a five-year term expiring December 31, 2018.

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2014.

Madeline King as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-39 - 1/1/14

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael Bascom be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2014; and,

BE IT FURTHER RESOLVED, that Vito Gadaleta and Monique Burger are hereby appointed as Alternate Community Development Representatives; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-40 - 1/1/14

APPOINT REPRESENTATIVE TO THE MERIDIAN HEALTH ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby appointed as the Township Committee representative to the Meridian Health Advisory Board for the year 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Meridian Health Advisory Board.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-41 - 1/1/14

APPOINT REPRESENTATIVE TO THE  
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-42 - 1/1/14

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2014.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-43 - 1/1/14

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2014 in accordance with P.L. 1975 c 125 (N.J.A.C. 17:27) at the salary set by resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that funds for this purpose will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-44 - 1/1/14

ESTABLISH SALARIES FOR CERTAIN APPOINTED PROFESSIONALS

WHEREAS, the Municipal Judge, Municipal Prosecutor, Alternate Municipal Prosecutor, Public Defender, Alternate Public Defender and Township Attorney receive compensation and are not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for these positions for the year 2014; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes 2014 salaries for the professionals listed below who are not covered by a collective bargaining contract or agreement (all salaries are the same as 2013):

<b>POSITION</b>	<b>2014 SALARY</b>
Municipal Judge	\$ 54,742.00
Municipal Prosecutor	36,400.00
Alternate Municipal Prosecutor	\$400 per session
Public Defender	19,760.00
Alternate Public Defender	\$85 per hour
Township Attorney	32,897.76

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-45 - 1/1/14

DESIGNATE MEETING NIGHTS FOR THE YEAR 2014

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month at the Neptune Municipal Complex, 2<sup>nd</sup> Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2014 in accordance with the requirements of R.S. 10:4-18:

January 13	July 14
January 27	July 28
February 10	August 11
February 24	August 25
March 10	September 8
March 24	September 22
April 14	October 9 (Thursday)
April 28	October 27
May 12	November 10
May 22 (Thursday)	November 24
June 9	December 8
June 23	December 22

January 1, 2015 - 12:25 P.M.  
Sine Die Meeting  
January 1, 2015 – 12:30 P.M.  
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2014

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-46 - 1/1/14

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2014 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-47 - 1/1/14

ESTABLISH CASH MANAGEMENT PLAN

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to adopt a Cash Management Plan, including the Designation of a Depository or Depositories,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan dated January 1, 2014, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", is written over the certification text.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-48 - 1/1/14

ESTABLISH A GRACE PERIOD FOR TAX, SEWER  
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-49 - 1/1/14

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Deputy Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
MOMV	Wayne Rode	100.00
Library	Marian Bauman	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-50 - 1/1/14

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.
3. This resolution shall be published in its entirety once in the Coaster.
4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #14-51 - 1/1/14

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE  
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-six (56) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read 'Richard J. Cuttrell', written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-52 - 1/1/14

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED  
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2014:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	15.00 per ton
Disposal Fee	110.00 per ton
Plywood	20.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-53 - 1/1/14

AUTHORIZE THE TAX ASSESSOR TO SIGN STIPULATIONS AND FILE  
CROSS APPEALS AND ASSESSOR APPEALS FOR CORRECTIONS ONLY  
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2014 County Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor be and is hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that J. Steven Walters will act as the Township expert in defense of 2014 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Tax Assessor, and the County Board of Taxation.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-54 - 1/1/14

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2014 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell". The signature is stylized and cursive.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-55 - 1/1/14

ESTABLISH 2014 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2014; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2014:

Title	Hourly Rate
Yard Attendant	\$13.71
Bus Driver	\$15.27
Kitchen Aid	\$10.17
Building Inspector	\$27.87
Marina Attendant	\$11.14
Sub-Code Official	\$39.00
Tourism Representative	\$13.05
Special Police - Class I	\$15.00
Special Police - Class II	\$18.22
Part-Time On Call Custodian	\$19.29
Violations Clerk	\$12.00
School Crossing Guard	\$13.50
Public Safety Officer	\$15.15
Senior Public Safety Officer	\$18.39
Plumbing Sub-Code Official	\$48.17

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-56 – 1/1/14

ESTABLISH SALARIES FOR PART-TIME POSITIONS NOT COVERED BY CONTRACT

WHEREAS, there exists a number of part-time positions in the Township of Neptune that are not covered by a collective bargaining contract for which the Township Committee desires to establish salaries for the year 2013 through 2015; and,

WHEREAS, funds will be provided for the first three months of 2014 in the 2014 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2014 will be provided in the Budget for the year 2014, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

WHEREAS, the amounts listed below shall be the approved salary for each of these part-time positions for the year 2013 and said amount shall be increased by 2% as of January 1, 2014 and by 2% on January 1, 2015,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes salaries for certain stipend positions not covered by a collective bargaining contract or agreement for the year 2013:

<b><u>Position</u></b>	<b><u>2013 Salary</u></b>
Rent Leveling Board Secretary	\$ 3,000.00
Public Agency Compliance Officer	\$ 1,105.00
Shade Tree / Env Comm Secretary	\$ 1,500.00
Mercantile Officer	\$ 4,967.00
Assistant Mercantile Officer	\$ 1,592.00
Taxi Licenses	\$ 2,486.00
OEM Secretary	\$ 2,486.00
OEM Assistant / Deputy Coordinators	\$ 2,296.00
Deputy OEM Coordinator	\$ 3,725.00
OEM Coordinator	\$ 6,211.00
Parks Inspector	\$ 1,245.00
Marina Supervisor	\$ 5,767.00
Alliance Coordinator	\$ 11,348.00
Harbor Commission Secretary	\$ 1,500.00
Zoning Compliance Officer	\$ 5,000.00
Technical Asst to the Construction Official	\$ 5,000.00
2nd Sewer Operator License	\$ 3,107.00
Deputy Economic Development Coord. Mayor	\$ 4,592.00
Township Committee Member	\$ 8,609.00
Medical Director	\$ 7,461.00
Land Use Administrator	\$ 2,208.00
HPC Secretary	\$ 5,413.00
	\$ 6,368.00

Assistant Zoning Officer	\$	3,000.00
Recycling Coordinator	\$	1,311.00

BE IT FURTHER RESOLVED, that the above salaries shall be increased by 2% as of January 1, 2014 and by 2% on January 1, 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #14-57 - 1/1/14

AUTHORIZE JOINING OF STATEWIDE INSURANCE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND") a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, et seq.; and,

WHEREAS, the Township of Neptune has complied with relevant law with regard to the acquisition of insurance; and,

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and,

WHEREAS, the Township of Neptune ("LOCAL UNIT") has determined that membership in the FUND is in the best interest of the LOCAL UNIT; and,

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from January 1, 2014, terminating on January 1, 2017 at 12:01 a.m. standard time; and,

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been cancelled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, does hereby agree to join the Statewide Insurance Fund; and,

BE IT FURTHER RESOLVEED, that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and,

BE IT FURTHER RESOLVED, that the LOCAL UNIT is applying to the FUND for the following types of coverages:

- Workers' Compensation and Employers' Liability
- Liability, Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler and Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability.
- Pollution Liability

BE IT FURTHER RESOLVED, that Vito Gadaleta is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and,



BE IT FURTHER RESOLVED, that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Business Administrator, Chief Financial Officer, and the Statewide Insurance Fund accompanied by an executed Indemnity and Trust Agreement.

\_\_\_\_\_  
Dr. Michael Brantley,  
Mayor

ATTEST:

\_\_\_\_\_  
Richard J. Cuttrell,  
Municipal Clerk  
January 1, 2014

This Resolution agreed to the 1st day of January, 2014, by a vote of:

\_\_\_\_\_ Affirmative      \_\_\_\_\_ Abstain      \_\_\_\_\_ Negative      \_\_\_\_\_ Absent

RESOLUTION #14-58 - 1/1/11

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and,

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Ted Wardell of Brown & Brown Benefit Advisors as its local Risk Management Consultant for calendar year 2014.

2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2014 in the form attached hereto.

Township of Neptune

By: \_\_\_\_\_  
Dr. Michael Brantley, Mayor

ATTEST:

\_\_\_\_\_  
Richard J. Cuttrell, Clerk

I, Richard J. Cuttrell, Clerk of the Township of Neptune, County of Monmouth, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the governing body of the Township of Neptune, in the County of Monmouth, New Jersey, on January 1, 2014.

\_\_\_\_\_  
Richard J. Cuttrell, Clerk

RESOLUTION #14-59 - 1/1/14

APPOINT STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Vito D. Gadaleta is hereby appointed as the Fund Commissioner for the local unit.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the local unit
3. The Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune

By: \_\_\_\_\_  
Dr. Michael Brantley, Mayor

ATTEST:

\_\_\_\_\_  
Richard J. Cuttrel, Clerk

This Resolution agreed to on the 1<sup>st</sup> day of January, 2014 by a vote of:

\_\_\_\_ Affirmative      \_\_\_\_ Abstain      \_\_\_\_ Negative      \_\_\_\_ Absent

RESOLUTION #14-60 - 1/1/14

ESTABLISH FEE FOR REFUSE AND RECYCLING CONTAINERS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the fee for refuse (blue) and recycling (green) containers is hereby established as follows:

	<u>95 gallon</u>	<u>65 gallon</u>	<u>35 gallon</u>
Blue refuse container	\$ 60.00	\$ 50.00	\$ 40.00
Green recycling container	\$ 36.00	\$ 30.00	\$ 24.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Public Works, Chief Financial Officer and Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 01/01/2014



Richard J. Cuttrell, Municipal Clerk