

**TOWNSHIP COMMITTEE WORKSHOP MEETING – DECEMBER 8, 2014 – 6:00 P.M.**

Mayor Brantley calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Eric J. Houghtaling	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____
Dr. Michael Brantley	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2014 and the Asbury Park Press on January 2, 2014, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – Policy on applications before Land Use Boards.
  
  
  
  
  
  
  
  
  
  
2. Discussion – Proposed revision to the Prohibited Occupancy section of the Property Maintenance Code. (PW)
  
  
  
  
  
  
  
  
  
  
3. Review Committee calendars/update on outstanding issues and capital items.  
- Various on-going capital improvement projects.

Res. # 14-541 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – DECEMBER 8, 2014 – 7:00 P.M.**

Mayor Brantley calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Eric J. Houghtaling	_____	
Mary Beth Jahn	_____	Anthony Panissidi Asbury Park Press
Kevin B. McMillan	_____	
Dr. Michael Brantley	_____	

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene J. Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2014 and the Asbury Park Press on January 2, 2014, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meeting held on November 24th.

**REPORT OF THE CLERK**

The Clerk states that the following reports and communications are on file in the Clerk's office:

An e-mail from Randy Slawsky, Lakewood Road, commending the Public Works Department for their assistance and hard work on a number of issues.

Senior Center monthly statistics for November.

**COMMENTS FROM THE DAIS**

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit

to the microphone with a limit of five minutes.

**ORDINANCES**

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 14-48** - An ordinance amending Land Development Ordinance, Volume II, §300, entitled, "Districts" and to add §423 to be entitled, "Transit Village Zone" – Final Reading

*Explanatory statement: This ordinance amends the Land Development Ordinance as a result of the recommendations of the Planning Board's January 2012 Comprehensive Master Plan to create a new Transit Village (TV) Zone with three subforms and setting forth principle uses, setbacks and development standards. (This ordinance contains the same text as Ordinance No. 14-06 which was tabled on February 10, 2014).*

PUBLIC HEARING:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**ORDINANCE NO. 14-49** - An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding a resident handicapped on-street parking zone on Mt. Hermon Way and removing two handicapped parking zones on Clark Avenue – Final Reading

*Explanatory statement: This ordinance authorizes a resident only handicapped parking stall in front of 148 Mt. Hermon Way and the removal of existing handicapped parking stalls in front of 117 Clark Avenue and 72 Clark Avenue*

PUBLIC HEARING:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**CONSENT AGENDA**

Res. # 14-542 – Establish fee for non-residential containerized garbage collection upon request.

Res. # 14-543 – Accept a Corrective Action Plan in connection with the 2013 audit recommendations.

Res. # 14-544 – Support the "Drive Sober or Get Pulled Over 2014 Year End Holiday Crackdown".

Res. # 14-545 – Place lien on 103 Franklin Avenue.

Res. # 14-546 – Grant leave of absence under the Family Medical Leave Act.

Res. # 14-547 – Release all surety bonds and developer's escrow for improvements at Wawa on Route 66.

Res. # 14-548 – Authorize an amendment to the 2014 municipal budget to realize monies from the New

Jersey Division of Highway Traffic Safety.

Res. # 14-549 – Authorize change in title and text in the 2014 municipal budget to provide matching funds for a County of Monmouth Municipal Drug Alliance Grant.

Res. # 14-550 – Authorize application to the State of New Jersey Department of Environmental Protection Flood Hazard Risk Reduction and Resiliency Grant Program.

Res. # 14-551 – Extend contract of Centerra Integrated Services to provide fleet management and maintenance.

Res. # 14-552 – Accept the resignation of Melvin Hood as an alternate member of the Planning Board.

Res. # 14-553 – Grant leave of absence under the Family Medical Leave Act.

Res. # 14-554 – Employ Special Law Enforcement Officer – Class I in the Police Department on a part-time basis.

Res. # 14-555 – Employ Special Law Enforcement Officers – Class II and Jailers in the Police Department on a part-time basis.

Res. # 14-556 – Authorize the purchase of liquid magnesium treated granular chloride through the County Cooperative Purchasing Program.

Res. # 14-557 – Authorize bulkhead repair at the Municipal Marina.

Res. # 14-558 – Authorize the transfer of 2014 budget appropriations.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Res. # 14-559 – Reclassify employee to the position of Foreman in the Department of Public Works.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Res. # 14-560 – Reclassify part-time Custodian in the Building Maintenance Department to full-time status.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

Res. # 14-561 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

RESOLUTION #14-541 – 12/8/14

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Vacant Foreman position

Contract negotiations – Cityworks/West Lake Avenue Redevelopment

Contract negotiations – Additional/alternate bid work at Jumping Brook Ballfields

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #14-542 - 12/8/14

ESTABLISH FEE FOR NON-RESIDENTIAL CONTAINERIZED GARBAGE  
COLLECTION UPON REQUEST

WHEREAS, Ordinance No. 07-59 establishes provisions and regulations for non-residential garbage collection; and,

WHEREAS, the ordinance permits the establishment of fees for collection of non-residential containerized receptacles by Resolution of the Township Committee; and,

WHEREAS, the Township has established fees for contractual weekly collection and now desires to establish a fee for non-contractual/pick-up as needed service,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township Committee that the following rates are hereby established for collection of non-residential containerized receptacles by the Public Works Department:

Contractual – Weekly Pick-up

Non-residential not for profit organizations - \$2.00 per cubic yard per pick-up

All other non-residential businesses - \$4.00 per cubic yard per pick-up

Contractual – Weekly Pick-up

Organizations/businesses outside of Neptune Township - \$6.00 per cubic yard per pick-up

Non-contractual – Pick-up as needed (not to exceed eight per year)

Non-residential organizations/businesses - \$6.00 per cubic yard per pick-up

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Director of Public Works and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

*Township of Neptune  
 Corrective Action Plan - In Response to 2012 Audit  
 Michael J. Bascom, CMFO, CTC*

<b>Comment / Recommendation</b>	<b>Explanation</b>	<b>Corrective Action</b>	<b>Responsible Employee</b>	<b>Date of C.A.</b>
<u>Finance</u> - Interfunds receivable and payable are reflected on the various balance sheets of the funds at December 31, 2013.	The Township did not clear all Interfunds prior to December 31, 2013 as sufficient funds were not available in certain accounts.	Township will clear all Interfunds as of December 31 of each year if sufficient funds are available to do so.	Michael J. Bascom CFO  Edward Hudson, Asst. CFO	12/31/14
<u>Municipal Court</u> – There are various items on the bank reconciliation, some of which date back to prior years.	Unresolved errors are carried on the monthly journals until resolved by the court or resolved with the assistance of the AOC .	The court will make every effort to prevent errors and to resolve all errors immediately.	Ursula Postell, Court Administrator	12/31/14
Municipal Court - Bail Receipts are not always deposited within 48 hours as required by statute.	Bail was not picked up from the Police Dept and entered into the system on a timely basis.	The court will access the safe in the Police Dept each morning and will deposit funds within 48 hours as required.	Ursula Postell, Court Administrator	12/31/14



RESOLUTION #14-543 - 12/8/14

ACCEPT A CORRECTIVE ACTION PLAN IN CONNECTION  
WITH THE 2013 AUDIT RECOMMENDATIONS

WHEREAS, the Township Committee previously accepted the 2013 Township of Neptune audit by resolution; and,

WHEREAS, the various Departments within the Township have reviewed the comments and recommendations portion of said audit and submitted a Corrective Action Plan to the Chief Financial Officer and Township Committee,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Corrective Action Plan of the 2013 Township of Neptune Audit be and is hereby accepted and is authorized for submission to the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-544 - 12/8/14

SUPPORT THE "DRIVE SOBER OR GET PULLED OVER  
2014 YEAR END HOLIDAY CRACKDOWN"

WHEREAS, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually; and,

WHEREAS, 22% of motor vehicle fatalities in New Jersey in 2013 were alcohol related; and,

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and,

WHEREAS, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and,

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the State to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and,

WHEREAS, the project will involve increased impaired driving enforcement from December 5, 2014 through January 2, 2015; and,

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby declares its support for the *Drive Sober or Get Pulled Over Year End Holiday Crackdown* from December 5, 2014 through January 2, 2015 and pledges to increase awareness of the dangers of drinking and driving; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police and Sgt. Michael Zarro.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-545 - 12/8/14

PLACE LIEN ON 103 FRANKLIN AVENUE

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
104/1691	103 Franklin Avenue	477.10

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-546 - 12/8/14

GRANT LEAVE OF ABSENCE UNDER THE FAMILY MEDICAL LEAVE ACT

WHEREAS, Joe Leone, Driver in the Department of Public Works, has requested a leave of absence under the provisions of the Family Medical Leave Act during which time he will utilize sick time and unpaid leave; and,

WHEREAS, the Business Administrator has approved the request,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that Joe Leone, Driver in the Department of Public Works, is hereby granted a leave of absence, with the use of sick time and unpaid leave, under the provisions of the Family Medical Leave Act from November 20, 2014 through February 12, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Business Administrator, and Human Resources.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-547 - 12/8/14

RELEASE ALL SURETY BONDS AND DEVELOPERS ESCROW FOR  
IMPROVEMENTS AT WAWA ON ROUTE 66

WHEREAS, Wawa, Inc. filed a maintenance bond written by Travelers Casualty & Surety Company of America in the amount of \$84,030.00, guaranteeing the maintenance of site improvements for two years at the project known as Wawa, located on State Highway 66 (Block 10000, Lots 27 & 28); and,

WHEREAS, the two year maintenance period has expired and the Township Engineering Consultant has conducted an inspection; and,

WHEREAS, on November 24, 2014, the Township Engineering Consultant certified that all site work has been completed and said maintenance bond may be released,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the release of the maintenance bond as stated herein; and,

BE IT FURTHER RESOLVED, that all remaining balances of the cash performance guarantee account and inspection escrow account be and are hereby authorized to be refunded; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer, Township Engineer, Township Engineering Consultant and Construction Official.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-548 - 12/8/14

AUTHORIZE AN AMENDMENT TO THE 2014 MUNICIPAL BUDGET TO REALIZE MONIES FROM THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2014 in the sum of \$7,500.00 which is now available from the New Jersey Division of Highway Traffic Safety in the amount of \$7,500.00; and,

BE IT FURTHER RESOLVED that the like sum of \$7,500.00 is hereby appropriated under the caption of 2014 Drive Sober or Get Pulled Over Year End Crackdown; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from a New Jersey Division of Highway Traffic Safety – 2014 Drive Sober or Get Pulled Over Year End Crackdown in the amount of \$7,500.00; and,

BE IT FURTHER RESOLVED, that the Clerk shall forward a certified copy of this resolution to the Chief Financial Officer, Assistant C.F.O., and Auditor.

Vote:

Bishop: aye  
Houghtaling: aye  
Jahn: aye  
McMillan: aye  
Brantley: aye

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-549 - 12/8/14

AUTHORIZE CHANGE IN TITLE AND TEXT IN 2014 MUNICIPAL BUDGET TO  
PROVIDE MATCHING FUNDS FOR A COUNTY OF MONMOUTH  
MUNICIPAL DRUG ALLIANCE GRANT

WHEREAS, N.J.S. 40A:4-85 provides that the Director of the Division of Local Finance may, at the request of, or with the consent of, the governing body of the county or municipality, make changes of the title, text or amount of any appropriation appearing in the budgets as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such county or municipality; and,

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S. 40A:4-85, the Township of Neptune hereby requests the Director of the Division of Local Finance to make the following corrections in the budget of the year 2014;

	<u>Appropriation Title</u>	<u>Amount</u>
Appropriation From:	Matching Funds for Grants	\$ 15,390.75
Appropriation To:	County of Monmouth DEDR Municipal Match	\$ 15,390.75

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute above referred to, and is necessary for the orderly operation of the municipality for the reasons hereinafter set forth: The appropriation "Matching Funds for Grants" is a non-spending appropriation which must be transferred into a specific line-item for use by the municipality. The municipality has been awarded funding from the County of Monmouth DEDR Municipal Match which requires a municipal cash match which is expected to be \$15,390.75 for 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-550 – 12/8/14

AUTHORIZE APPLICATION TO THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FLOOD HAZARD RISK REDUCTION AND RESILIENCY GRANT PROGRAM

WHEREAS, the State of New Jersey Department of Environmental Protection has announced the Flood Hazard Risk Reduction and Resiliency Grant Program; and,

WHEREAS, the purpose of this competitive grant program is to fund projects that will reduce storm surge and flood hazard risks and enhance resiliency in the areas impacted by Superstorm Sandy; and,

WHEREAS, said grant has eligible funding for projects limited to Coastal Lake Surge Reduction and Increased Discharge Capacity, Flood Risk Reduction Infrastructure, Stormwater Management, and Beneficial Reuse of Dredge Material; and,

WHEREAS, the Borough of Avon-By-The-Sea is preparing an application for grant funding under said program for silt removal, storm system improvements and wall repairs to Sylvan Lake; and,

WHEREAS, a portion of the storm water that is discharged into Sylvan Lake originates in the Township of Neptune; and,

WHEREAS, said grant application must be signed by a person(s) authorized by written resolution or ordinance of the local government unit to file an application for a grant, to represent the local government unit in all matter relating to the application process, and to obligate the local government unit to the terms and conditions of a grant agreement,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Mayor be and is hereby authorized to sign and file an application for the aforementioned grant; and,

BE IT FURTHER RESOLVED, that a copy of this resolution will be included as part of the grant application to the State of New Jersey Department of Environmental Protection; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administration, Chief Financial Officer and Grant Coordinator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #14-551 - 12/8/14

EXTEND CONTRACT OF CENTERRA INTEGRATED SERVICES TO PROVIDE  
FLEET MANAGEMENT AND MAINTENANCE

WHEREAS, the Township contracted with G4S Integrated Fleet Services, Inc. to provide fleet management and maintenance services to the Township through December 31, 2013 with the option of up to two additional single year extensions; and,

WHEREAS, the Township Committee desires to extend this contract for a period of one year through December 31, 2015 pursuant to N.J.S.A. 40A:11-15 and amend the original agreement to reflect current size of fleet; and,

WHEREAS, as a result of changes in corporate structure G4S Integrated Fleet Services, Inc. is now Centerra Integrated Services; and,

WHEREAS, funds will be provided in the 2014 municipal budget in the appropriation entitled Vehicle Maintenance O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a one year extension of the current contract, with amendments to reflect the current size of the fleet, with Centerra Integrated Services to provide fleet management and maintenance to the Township of Neptune through December 31, 2015 at an annual amount of \$870,853.00 which represents an increase of 1.5% in the annual amount per the current index rate calculation; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to Centerra Integrated Services, Business Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-552 - 12/8/14

ACCEPT THE RESIGNATION OF MELVIN HOOD AS AN  
ALTERNATE MEMBER OF THE PLANNING BOARD

WHEREAS, the Township Committee has received electronic correspondence from Melvin Hood resigning as an alternate member of the Planning Board effective December 31, 2014,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Melvin Hood as an alternate member of the Planning Board is hereby accepted effective December 31, 2014; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Administrative Officer of the Planning Board.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-553 - 12/8/14

GRANT LEAVE OF ABSENCE UNDER THE FAMILY MEDICAL LEAVE ACT

WHEREAS, Elena Gonzalez, Sergeant in the Police Department, has requested a leave of absence under the provisions of the Family Medical Leave Act during which time she will utilize both sick time and unpaid leave; and,

WHEREAS, the Business Administrator has approved the request,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that Elena Gonzalez, Sergeant in the Police Department, is hereby granted a leave of absence, with the use of sick time and unpaid leave (beginning January 1, 2015), under the provisions of the Family Medical Leave Act from December 22, 2014 through April 6, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Public Safety Director, Business Administrator, and Human Resources.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-554 - 12/8/14

EMPLOY SPECIAL LAW ENFORCEMENT OFFICER CLASS I  
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for an additional Special Law Enforcement Officers – Class I in the Police Department on a part-time hourly basis; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Police Director has made his recommendation; and,

WHEREAS, funds will be provided in the 2014 municipal budget in the appropriation entitled Police S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Samantha Marcus be and is hereby employed as a part-time Special Law Enforcement Officers - Class I, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, effective January 1, 2015, at an hourly rate as established by prior resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-555 - 12/8/14

EMPLOY SPECIAL LAW ENFORCEMENT OFFICERS CLASS II  
AND JAILERS IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for additional Special Law Enforcement Officers – Class II and Jailers in the Police Department on a part-time hourly basis; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Police Director has made his recommendations; and,

WHEREAS, funds will be provided in the 2014 municipal budget in the appropriation entitled Police S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby employed as a part-time Special Law Enforcement Officers - Class II and part-time Jailers, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, effective January 1, 2015, at an hourly rate as established by prior resolution of the Township Committee:

Joseph Sicliano  
Christopher Kampf  
Travis Sodon

Joseph Baldasare  
Julian Morgan  
Joshua Jenkins

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-556 - 12/8/14

AUTHORIZE THE PURCHASE OF LIQUID MAGNESIUM TREATED GRANULAR CHLORIDE THROUGH THE COUNTY COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Neptune Township Public Works Department desires to purchase liquid magnesium treated granular sodium chloride for treatment of roads during winter storms through an authorized vendor under the Monmouth County Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Morton Salt, Inc. has been awarded Monmouth County Cooperative Contract No. F-157-2014 for this item; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the item shall not exceed \$72.68 per ton; and,

WHEREAS, funds for this purpose are available in the 2014 municipal budget in the appropriation entitled Streets and Road Maintenance O.E. and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of liquid magnesium treated granular sodium chloride for treatment of roads during winter storms from Morton Salt, Inc. through the Monmouth County Cooperative Purchasing Program be and is hereby authorized at an amount not to exceed \$72.68 per ton; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-557 - 12/8/14

AUTHORIZE BULKHEAD REPAIR AT THE MUNICIPAL MARINA

WHEREAS, the Purchasing Agent and Township Engineer solicited quotes for the repair of a section of bulkhead at the Municipal Marina; and,

WHEREAS, the cost of said repair is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Township Engineer and the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 13-18 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the bulkhead repairs at the Municipal Marina be and is hereby authorized through Marine Lumber & Piling, LLC pursuant to their quote of \$23,755.92; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Township Engineer and Harbor Master.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-558 - 12/8/14

AUTHORIZE THE TRANSFER OF 2014 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of current year appropriations during the last two months of the fiscal year; and,

WHEREAS, the Chief Financial Officer has recommended that the following appropriation transfers be authorized:

<b>APPROPRIATION</b>	<b>FROM</b>	<b>TO</b>
Finance OE	5,000.00	
Finance SW	4,000.00	
MIS SW	15,000.00	
Tax Assessment OE	10,000.00	
Planning Board OE	10,000.00	
Code Enforce SW	35,000.00	
Liability Insurance OE	25,000.00	
Admin DPW SW	20,000.00	
Solid Waste Collection SW	95,000.00	
Maintenance Parks OE	17,000.00	
Electricity OE	100,000.00	
Gasoline OE	90,000.00	
Solid Waste Disposal OE	204,000.00	
Clerk OE		2,800.00
Clerk SW		3,700.00
Tax Assessment SW		1,500.00
Legal OE		90,000.00
Engineering SW		48,000.00
Police OE		70,000.00
Police SW		175,000.00
OEM OE		7,000.00
Streets & Road Maintenance OE		50,000.00
Admin DPW OE		3,500.00
Bldgs. SW		18,000.00
MOMV OE		85,000.00
Recreation SW		2,500.00
Sr. Ctr. SW		45,000.00
Telecommunications OE		7,500.00
Natural Gas OE		10,000.00
Debt Note Interest		10,500.00
<b>TOTAL</b>	<b>630,000.00</b>	<b>630,000.00</b>

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that 2014 Budget Appropriations be transferred as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #14-559 - 12/8/14

RECLASSIFY EMPLOYEE TO THE POSITION OF FOREMAN IN THE  
DEPARTMENT OF PUBLIC WORKS

WHEREAS, due to the reclassification of George Reid to the position of Supervisor, there is a vacancy in the position of Foreman in the Road Department of Public Works; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Business Administrator has made his recommendation to reclassify a Foreman to this position; and,

WHEREAS, funds will be provided in the 2014 municipal budget in the appropriation entitled Roads S&W and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jaime Garay be and is hereby reclassified to the position of Foreman in the Road Department of Public Works, effective December 9, 2014, at an annual salary of \$66,500.00 and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Director of Public Works, AFSCME Local #1844, and Human Resources.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-560 - 12/8/14

RECLASSIFY PART-TIME CUSTODIAN IN THE BUILDING MAINTENANCE  
DEPARTMENT TO FULL-TIME STATUS

WHEREAS, there is a vacancy in the position of full-time Custodian in the Building Maintenance Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Business Administrator has made his recommendation to reclassify a current part-time Custodian to the full-time position; and,

WHEREAS, funds will be provided in the 2014 municipal budget in the appropriation entitled Buildings & Grounds S&W and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Anthony Cardiello be and is hereby reclassified as a full-time Custodian in the Building Maintenance Department, on a probationary basis for a period of not less than 90 days and not exceeding one year, effective December 9, 2014, at an annual salary of \$32,000.00 (substantial experience level); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Business Administrator, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Human Resources.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #14-561 – 12/8/14

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	737,240.00
FEDERAL & STATE GRANT FUND	98,220.04
TRUST OTHER	9,712.58
GENERAL CAPITAL FUND	101,723.60
SEWER OPERATING FUND	195,256.87
SEWER CAPITAL FUND	6,740.00
MARINA OPERATING FUND	36,311.74
MARINA CAPITAL FUND	26,485.92
BILL LIST TOTAL	\$1,211,690.75

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 12/08/14



RICHARD J. CUTTRELL, MUNICIPAL CLERK