

TOWNSHIP COMMITTEE MEETING – JUNE 20, 2013 – 4:30 P.M.

Mayor Houghtaling calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Dr. Michael Brantley	_____	
Mary Beth Jahn	_____	Kevin Penton Asbury Park Press
Kevin B. McMillan	_____	
Eric J. Houghtaling	_____	

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on June 13, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

PRESENTATION OF MAYOR’S BALL PROCEEDS TO MARY’S PLACE BY THE SEA

The Mayor will present a check in the amount of \$50,000 from the Mayor’s Ball to Mary’s Place By The Sea.

PROCLAMATION

The Mayor will proclaim the month of July as Recreation and Parks Month in the Township of Neptune.

REPORT OF THE CLERK

The Clerk states that the following reports and communications are on file in the Clerk's office:

A letter from the Gables Residents Association thanking the Department of Public Works for their continued hard work and clean-up effort as a result of Hurricane Sandy.

Rosemary Gray sent letters of thanks to the following for recent donations and contributions to the Senior Center: Thomas Donohue, Ellen & Benjamin Famiglietti, Joyce Ingram, Forever Young Group, Doris O’Neil, Eileen Antonides, Brenda Jackson, Don Bartlett, Ed Wyzykowski, Eleonore & Harry Merriman and Mary Lee.

COMMENTS FROM THE DAIS

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 13-23 - Bond Ordinance providing for the Emergency Watershed Protection Measures Program, including Wesley and Fletcher basins, by and in the Township of Neptune, in the County of Monmouth, State of New Jersey; appropriating \$1,500,000 therefor (including a grant received or expected to be received in the amount of \$1,122,000) and authorizing the issuance of \$359,100 bonds or notes of the township to finance part of the cost thereof. – Final Reading

Explanatory Statement: Implementation of the Township's Emergency Watershed Protection Measures Program, including but not limited to, the removal of sediment from the Wesley and Fletcher Basins and the replacement of the retaining wall at the Wesley Basin, including but not limited to, excavation, fill, grading and seeding, various drainage improvements, and other similar improvements.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

CONSENT AGENDA

Res. # 13-293 – Authorize Revocable License Agreement to permit the placement of a retaining wall within the Municipal Right-of-Way adjacent to 526 South Riverside Drive.

Res. # 13-294 – Authorize the refund of municipal marina summer dockage deposit.

Res. # 13-295 – Accept the resignation of Harry J. Conover as a Driver in the Department of Public Works.

Res. # 13-296 – Accept the resignation of Joseph Palmisano as a Driver in the Department of Public Works.

Res. # 13-297 – Reclassify Jason Pyle as a permanent full-time Driver in the Department of Public Works.

Res. # 13-298 – Authorize the temporary street closings in connection with National Night Out.

Res. # 13-299 – Authorize an amendment to the 2013 Municipal Budget to realize monies from the Clean Communities Program.

Res. # 13-300 – Authorize the renewal of liquor licenses for the 2013-2014 licensing year.

Res. # 13-301 – Authorize corrected amendment to approved 2013 municipal budget.

Res. # 13-302 – Designate the Emergency Management Coordinator as the Appropriate Authority pursuant to the Police Department Rules and Regulations.

Res. # 13-303 - Accept a maintenance guarantee and release a performance bond filed by 26-28 Highway 35, LLC for site improvements at Accredited Dermatology at 26-28 Highway 35.

Res. # 13-304 – Authorize temporary street closing in connection with the Community Pride Block Party.

Res. # 13-305 – Authorize the cancellation of sewer rent (103 Highland Avenue).

Res. # 13-306 – Employ Marina Attendant on a part-time basis.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-307 – Appoint Deputy Municipal Assessor.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-308 – Confirm the purchase of three vehicles for the Code/Construction Department under the New Jersey State Cooperative Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-309 – Authorize Change Order #1 in connection with North Riverside Drive Pump Station Improvements.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-310 – Authorize Najarian Associates to perform groundwater sampling and remedial investigation at the former Welsh Farms site on Old Corlies Avenue.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-311 – Employ Clerk-Typist/Customer Service Representative in the Code/Construction Department on a probationary basis.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-312 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

Res. # 13-313 – Authorize the execution of a Memorandum of Agreement with AFSCME Local #1844 for a Successor Collective Bargaining Agreement.

Offered by: _____ Seconded by: _____

Vote: Bishop, _____; Brantley, _____; Jahn, _____; McMillan, _____; Houghtaling, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

RESOLUTION #13-293 – 6/20/13

AUTHORIZE REVOCABLE LICENSE AGREEMENT TO PERMIT THE REPLACEMENT
OF A RETAINING WALL WITHIN THE MUNICIPAL RIGHT-OF-WAY
ADJACENT TO 526 SOUTH RIVERSIDE DRIVE

WHEREAS, Thomas Xenakis and Janice Aglieti with property located at 526 South Riverside Drive, Block 405, Lots 49-51, on the tax map of the Township of Neptune has requested a Revocable License Agreement for the installation of a new segmental block of retaining wall to replace an existing wall to the same dimensions within a municipal right of way; and,

WHEREAS, Thomas Xenakis and Janice Aglieti are seeking a license to provide for the installation of the aforesaid wall, subject to its removal, should the controlling authority need access to the aforesaid right of way,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a Revocable License Agreement with Thomas Xenakis and Janice Aglieti, a true copy of such proposed agreement is attached hereto as Exhibit "A" subject to conditions of the agreement with payment to the Township of Neptune of \$300.00 to cover legal fees and a payment to Gene J. Anthony, Esq. of \$70.00 covering the recording costs, and subject to all other requirements for permits and zoning compliance; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute the Agreement, and return to the Township Attorney for recording.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-294 – 6/10/13

AUTHORIZE THE REFUND OF MUNICIPAL MARINA
SUMMER DOCKAGE DEPOSIT

WHEREAS, Norman Samodovitz submitted a deposit for summer dockage at the Municipal Marina for a 38 foot sailboat; and,

WHEREAS, it has been determined that the Marina travel lift is unable to lift this boat due to its weight; and,

WHEREAS, Mr. Samodovitz has indicated he will be moving his boat elsewhere and has requested a refund; and,

WHEREAS, the Harbor Master recommends a refund of the deposit,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Harbor Master be and hereby is authorized to cancel and refund the amount of \$400.00 to Norman Samodovitz for the reason as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Harbor Master, Deputy Tax Collector and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-295 - 6/20/13

ACCEPT THE RESIGNATION OF HARRY J. CONOVER AS A
DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township Committee has received a letter from Harry J. Conover resigning as a Driver in the Department of Public Works effective June 21, 2013,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Harry J. Conover as a Driver in the Department of Public Works is hereby accepted effective June 21, 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., AFSCME Local 1844, Mandy To and Director of Public Works.

CERTIFICATION
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OF NEPTUNE ON 06/20/13

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-296 - 6/20/13

ACCEPT THE RESIGNATION OF JOSEPH PALMISANO AS A
DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works received a verbal resignation from Joseph Palmisano resigning as a Driver in the Department of Public Works effective May 31, 2013,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Joseph Palmisano as a Driver in the Department of Public Works, not in good standing, is hereby accepted effective May 31, 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., AFSCME Local 1844, Mandy To and Director of Public Works.

CERTIFICATION

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OF NEPTUNE ON 06/20/13

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-297 - 6/20/13

RECLASSIFY JASON PYLE AS A PERMANENT FULL-TIME
DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Jason Pyle was hired as a Driver in the Department of Public Works on September 10, 2012; and,

WHEREAS, he has performed his duties in a satisfactory manner and the Public Works Director has recommended that he be reclassified on a permanent full-time basis,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jason Pyle be and he is hereby reclassified as a permanent full-time Driver effective immediately; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Business Administrator, Chief Financial Officer and AFSCME Local #1844.

CERTIFICATION
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-298 - 6/20/13

AUTHORIZE THE TEMPORARY STREET CLOSINGS
IN CONNECTION WITH NATIONAL NIGHT OUT

WHEREAS, the National Night Out event will be held on Tuesday, August 6, 2013; and,

WHEREAS, the Police Department has recommended that certain streets be temporarily closed for the safety of the participants; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following streets shall be closed to vehicular traffic and designated as no parking on Tuesday, August 6, 2013 between the hours of 4:00 PM to 9:00 PM:

- 1) Atkins Avenue between Corlies Avenue and Embury Avenue.
- 2) Embury Avenue between Memorial Drive and Atkins Avenue.
- 3) Division Street between Pharo Street and Atkins Avenue.

BE IT FURTHER RESOLVED, that the Department of Public Works is hereby requested to supply the necessary barricades to close said streets; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief of Police, Director of Public Works, Fire Inspector and Business Administrator.

CERTIFICATION

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COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-299 - 6/20/13

AUTHORIZE AN AMENDMENT TO THE 2013 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE CLEAN COMMUNITIES PROGRAM

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2013 in the sum of \$7,872.81 which is now available from a NJDEP Clean Communities Grant in the amount of \$7,872.81; and,

BE IT FURTHER RESOLVED that the like sum of \$7,872.81 is hereby appropriated under the caption of FY2013 Clean Communities Program; and,

BE IF FURTHER RESOLVED, that the above is the result of funds from a NJDEP Clean Communities Program Grant in the amount of \$60,009.42 (\$52,136.61 was anticipated in the 2013 adopted budget); and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye
Brantley: absent
Jahn: aye
McMillan: aye
Houghtaling: aye

CERTIFICATION
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-300 - 6/20/13

AUTHORIZE THE RENEWAL OF LIQUOR LICENSES
FOR THE 2013-2014 LICENSING YEAR

WHEREAS, the following liquor licensees have completed the renewal application and a New Jersey State Sales Tax Clearance Certificate has been received by the Clerk's Office,

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses, and Club Licenses in the Township of Neptune be and are hereby renewed for the period July 1, 2013 to June 30, 2014:

<u>LICENSE NUMBER</u>	<u>NAME</u>	<u>ADDRESS</u>
1334-33-013-002	Mom's Kitchen, Inc. t/a Mom's Kitchen	1129 Fifth Avenue
1334-44-022-002	VPK, Inc. t/a Alpha Liquors	1515 West Lake Avenue
1334-36-038-001	Longwood Hospitality, LLC t/a Hampton Inn & Suites	4 McNamara Way
1334-31-036-001	Shark River Hills Fire Company #4, Inc.	200 Brighton Avenue

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control, and Municipal Clerk.

CERTIFICATION
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COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-301 – 6/20/13

AUTHORIZE CORRECTED AMENDMENT TO APPROVED 2013 MUNICIPAL BUDGET

WHEREAS, the local municipal budget for the year 2013 was approved on the 25th day of March, 2013; and,

WHEREAS, the public hearing on said budget has been held as advertised on April 22, 2013, and,

WHEREAS, an amendment to said approved municipal budget was authorized on April 22, 2013 and the municipal budget was also adopted on April 22, 2013; and,

WHEREAS, it is necessary to reauthorize said amendment with a correction,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, of the County of Monmouth, that the following amendments to the approved budget of 2013 be made:

	From	To
GENERAL REVENUES		
3. Miscellaneous Revenues – Section G: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Other Special Items:		
Reserve for FEMA (Hurricane Sandy)	775,000.00	1,250,004.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations	2,052,497.95	2,527,501.95

SUMMARY OF REVENUES

3. Miscellaneous Revenues:

Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations	2,052,497.95	2,527,501.95
Total Miscellaneous Revenues	9,849,864.13	10,324,868.13

5. Subtotal General Revenues	14,567,847.21	15,042,851.21
7. Total General Revenues	40,065,753.68	40,540,757.68

8. GENERAL APPROPRIATIONS

(E) Deferred Charges and Statutory Expenditures-
Municipal Excluded from "CAPS"

Special Emergency Authorizations – 5 Years	720,000.00	1,195,004.00
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(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	6,781,213.68	7,256,217.68
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(L) Subtotal General Appropriations	37,165,753.68	37,640,757.68
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9. Total General Appropriations	40,065,753.68	40,540,757.68
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SUMMARY OF APPROPRIATIONS

(E) Total Deferred Charges	720,000.00	1,195,004.00
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Total General Appropriations	40,065,753.68	40,540,757.68
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DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER UTILITY

Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government Services

FEMA Disaster Assistance – Hurricane Sandy	105,000.00	140,000.00
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Total Sewer Utility Revenues	6,674,600.00	6,709,600.00
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11. APPROPRIATIONS FOR SEWER UTILITY

Deferred Charges and Statutory Expenditures:
DEFERRED CHARGES:

Special Emergency Authorizations	100,000.00	135,000.00
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TOTAL SEWER UTILITY APPROPRIATIONS	6,674,600.00	6,709,600.00
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DEDICATED MARINA UTILITY BUDGET

11. APPROPRIATIONS FOR MARINA UTILITY

Disaster Assistance – Restoration of Marina Facilities	500,000.00	300,000.00
Deferred Charges and Statutory Expenditures:		
DEFERRED CHARGES:		
Special Emergency Authorizations	200,000.00	400,000.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for her certification of the local municipal budget so amended and that a copy be forwarded to the Chief Financial Officer and the Township Auditor.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-302 - 6/20/13

DESIGNATE THE EMERGENCY MANAGEMENT COORDINATOR AS THE APPROPRIATE AUTHORITY PURSUANT TO THE POLICE DEPARTMENT RULES AND REGULATIONS

WHEREAS, the Neptune Township Police Department Rules and Regulations provides for the designation of an "Appropriate Authority" by the municipal governing body for the administration of rules, regulations and policies and to perform the duties of said title as prescribed in Article I of said Rules and Regulations,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Neptune Township Office of Emergency Management Coordinator be and is hereby designated as the "Appropriate Authority" and Acting Director within the Neptune Township Police Department and to perform such duties as prescribed and defined by the Rules and Regulations of the Neptune Township Police Department; and,

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the Deputy Chief of Police and the Business Administrator.

CERTIFICATION
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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-303 - 6/20/13

ACCEPT A MAINTENANCE GUARANTEE AND RELEASE A PERFORMANCE BOND
FILED BY 26-28 HIGHWAY 35, LLC FOR SITE IMPROVEMENTS AT
ACCREDITED DERMATOLOGY AT 26-28 HIGHWAY 35

WHEREAS, on November 10, 2008, 26-28 Highway, LLC filed a performance bond written by American Southern Insurance Company in the amount of \$78,408.00 guaranteeing site improvements at Accredited Dermatology, 26-28 Highway 35 (Block 216, Lots 734-737); and,

WHEREAS, the Township Engineer has certified that all site improvements have been completed in a satisfactory manner as of October 22, 2012 and said performance bond can be released; and,

WHEREAS, 26-28 Highway 35, LLC has filed Maintenance Bond #B98816025286 written by American Southern Insurance Company in the amount of \$10,890.00 guaranteeing said site improvements for a period of two years; and,

WHEREAS, the Township Attorney has reviewed and approved said maintenance bond,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Maintenance Guarantee as stated above be and is hereby accepted and the performance bond is authorized to be released; and,

BE IT FURTHER RESOLVED, that the cash portion of the performance guarantee on escrow with the Township be and is hereby authorized to be refunded; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer and Township Engineer.

CERTIFICATION
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard L. Cuttrell, Municipal Clerk

RESOLUTION #13-304 - 6/20/13

AUTHORIZE TEMPORARY STREET CLOSING IN
CONNECTION WITH THE COMMUNITY PRIDE BLOCK PARTY

WHEREAS, the Asbury Park/Neptune NAACP is planning their annual Community Pride Block Party in and around Midtown Commons Park on Saturday, August 10, 2013; and,

WHEREAS, the Police Department has recommended that a portion of West Lake Avenue be temporarily closed for the safety of the participants; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the West Lake Avenue between State Highway 35 and Drummond Avenue shall be closed to vehicular traffic and designated as temporary no parking on Saturday, August 10, 2013 between the hours of 8:00 AM to 4:00 PM; and,

BE IT FURTHER RESOLVED, that the Department of Public Works is hereby requested to supply the necessary barricades to close said street; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Deputy Chief of Police, Director of Public Works, Neptune Fire District #1 and Business Administrator.

CERTIFICATION

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Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-305 - 6/20/13

AUTHORIZE THE CANCELLATION OF SEWER RENT
(103 HIGHLAND AVENUE)

WHEREAS, the Deputy Tax Collector has requested the cancellation of sewer rent to the property listed below,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Deputy Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein; and,

BLOCK/LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
470/37	Kathleen & Michael Bascom	103 Highland Ave	2013	220.00

REASON: Building demolished

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION
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OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-306 - 6/20/13

EMPLOY MARINA ATTENDANT ON A PART-TIME BASIS

WHEREAS, there is a need for a part-time hourly Marina Attendant for the 2013 summer season; and,

WHEREAS, the Harbor Master has made his recommendation to employ an individual who worked as a Marina Attendant in 2012; and,

WHEREAS, funds will be provided in the appropriation entitled Marina S&W, ~~known as~~ Account No. 09-501-010, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Austin Latshaw be and is hereby employed as a Marina Attendant on a part-time seasonal basis, effective June 24, 2013, at an hourly rate of \$10.71 per hour, for not more than an average of twenty (20) hours per week; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Harbor Master, Business Administrator, Chief Financial Officer, Assistant C.F.O., and Mandy To.

RESOLUTION #13-307 - 6/20/13

APPOINT DEPUTY MUNICIPAL ASSESSOR

WHEREAS, pursuant to N.J.S.A. 40:81-11, the Township of Neptune, as shall be appropriate to the form of government of the Township of Neptune, may provide for the appointment of a Deputy Municipal Assessor; and,

WHEREAS, pursuant to N.J.S.A. 40A:9-146, every Deputy Municipal Assessor shall hold his or her office for a term of four years from the first day of July next following his or her appointment and vacancies other than due to expiration of term shall be filled by appointment for the unexpired term; and

WHEREAS, Annette Dawn Crozier possesses all necessary certifications pursuant to N.J.S.A. 54:1-35.30 and has been recommended to the Township Committee as the best candidate to carry out the duties of this position; and,

WHEREAS, funds will be provided in the appropriation entitled Assessor S&W, known as Account No. 150-010, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that Annette Dawn Crozier is hereby appointed to the position of Deputy Municipal Assessor of the Township of Neptune for a four year term commencing July 1, 2013 and ending June 30, 2017 at an annual salary of \$50,600.84 (which includes \$1,000.00 annually for attaining the Certified Tax Assessor designation); and,

BE IT FURTHER RESOLVED, that a certified copy of the within resolution be forwarded to The New Jersey Department of Treasury, Division of Taxation; Matthew Clark, Administrator, Monmouth County Board of Taxation; Bernard C. Haney, Assessor, Township of Neptune; and Annette Dawn Crozier, Deputy Assessor, Township of Neptune.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrel, Municipal Clerk

RESOLUTION #13-308 - 6/20/13

CONFIRM THE PURCHASE OF THREE VEHICLES FOR THE CODE/CONSTRUCTION DEPARTMENT UNDER THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Neptune Township Code/Construction Department wishes to purchase three Jeep Patriot vehicles under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Hertrich Fleet Services, Inc. has been awarded New Jersey State Contract No. A83011 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the total cost of the three vehicles shall not exceed \$52,749.00; and,

WHEREAS, funds for this purpose are available from an insurance refund in Account No. 01-299-56 and in Ordinance No. 11-33 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of three Jeep Patriot vehicles through the New Jersey Cooperative Purchasing Program for the Code/Construction Department be and is hereby confirmed and authorized at an amount not to exceed \$52,749.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-309 - 6/20/13

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH
NORTH RIVERSIDE DRIVE PUMP STATION IMPROVEMENTS

WHEREAS, a contract was awarded to DeMaio Electrical Co. Inc, in the amount of \$495,000.00 in connection with North Riverside Drive Pump Station Improvements; and,

WHEREAS, changes to the contract have been experienced as a result of reducing the size of the generator and modifying the electrical service equipment as required by JCP&L; and,

WHEREAS, these changes have been approved by the Township Engineering Consultant; and,

WHEREAS, funds for this purpose will be provided in the Special Emergency Appropriation – Sewer Utility and Ordinance Nos. 04-31, 05-25, 06-07, 08-51 and 12-14, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #1 in the contract with DeMaio Electrical Co. Inc. in connection with North Riverside Drive Pump Station Improvements resulting in a net increase of \$6,363.00 revising the total contract amount to \$501,363.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Engineering Consultant, Chief Financial Officer; Business Administrator and Township Engineer.

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I HEREBY CERTIFY THE ABOVE TO BE A TRUE
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-310 - 6/20/13

AUTHORIZE NAJARIAN ASSOCIATES TO PERFORM GROUNDWATER SAMPLING
AND A REMEDIAL INVESTIGATION AT THE FORMER WELSH FARMS SITE
ON OLD CORLIES AVENUE

WHEREAS, the Township desires to engage the services of Najarian Associates, an authorized Township Consulting Engineer to perform groundwater sampling and analysis and a remedial investigation at the former Welsh Farms property located at 703 Old Corlies Avenue and further described as Block 7013, Lot 11; and,

WHEREAS, in addition, Najarian Associates will provide tank and waste removal/disposal activities and complete soil sampling as identified during the preliminary investigation stage and subsequent site investigation; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. _____, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes Najarian Associates to perform the services as stated herein at an amount not to exceed as follows:

Groundwater Sampling and Analysis - \$29,600.00

Remedial Investigation/Drain System & Tank Removal/Disposal - \$38,300.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer and the Business Administrator.

RESOLUTION #13-311 - 6/20/13

EMPLOY CLERK-TYPIST/CUSTOMER SERVICE REPRESENTATIVE IN THE
CODE/CONSTRUCTION DEPARTMENT ON A PROBATIONARY BASIS

WHEREAS, there is a vacancy in the position of Clerk-Typist/Customer Service Representative in the Code/Construction Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Construction Official/Director of Code Enforcement has made his recommendation; and,

WHEREAS, funds will be provided in the appropriation entitled Construction S&W, known as Account No. 195-010 and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Heather Kepler be and is hereby employed as a Clerk-Typist/Customer Service Representative in the Code/Construction Department, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required evaluations, effective June 24, 2013, at an annual salary of \$23,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official/Director of Code Enforcement, Business Administrator, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Mandy To.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-312 – 6/20/13

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	3,982,131.94
FEDERAL & STATE GRANT FUND	4,661.14
TRUST OTHER	25,159.23
GENERAL CAPITAL FUND	235,466.56
SEWER OPERATING FUND	682.13
SEWER CAPITAL FUND	22,626.73
MARINA OPERATING FUND	17,467.53
MARINA CAPITAL FUND	46,500.00
DOG TRUST	514.20
LIBRARY TRUST	8,659.48
BILL LIST TOTAL	\$4,343,868.94

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

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TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13

A handwritten signature in black ink, appearing to read "R. J. [unclear]", is written over the certification text.

RESOLUTION #13-313 - 6/20/13

AUTHORIZE THE EXECUTION OF A MEMORANDUM OF AGREEMENT WITH
AFSCME LOCAL #1844 FOR A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the Collective Bargaining Agreement between the Township of Neptune and AFSCME Local #1844 expired on December 31, 2012; and,

WHEREAS, representatives from AFSCME Local #1844 and the Township of Neptune engaged in negotiations to develop a Successor Collective Bargaining Agreement; and,

WHEREAS, a Settlement has been reached between the two parties and a Memorandum of Agreement for a Successor Collective Bargaining Agreement has been prepared and endorsed by AFSCME Local #1844,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Memorandum of Agreement with AFSCME Local #1844 which details the changes in terms and conditions of employment to be contained in a Successor Collective Bargaining Agreement from the previous Bargaining Agreement with said Local for the term of January 1, 2013 and December 31, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and AFSCME Local #1844.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NEPTUNE ON 06/20/13



Richard J. Cuttrell, Municipal Clerk