

**TOWNSHIP COMMITTEE WORKSHOP MEETING – FEBRUARY 25, 2013 – 6:00 P.M.**

Mayor Houghtaling calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

| <u>ROLL CALL</u>     | <u>PRESENT/ABSENT</u> |
|----------------------|-----------------------|
| J. Randy Bishop      | _____                 |
| Dr. Michael Brantley | _____                 |
| Mary Beth Jahn       | _____                 |
| Kevin B. McMillan    | _____                 |
| Eric J. Houghtaling  | _____                 |

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – Shore Link Shuttle for summer months.
  
  
  
  
  
  
  
  
  
  
2. Review Committee calendars/follow-up on outstanding issues from previous meeting.
  
  
  
  
  
  
  
  
  
  
3. Update on Hurricane Sandy recovery and outstanding parking lot items. (PW)

Res. # 13-118 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – FEBRUARY 25, 2013 – 7:00 P.M.**

Mayor Houghtaling calls the meeting to order and asks the Clerk to call the roll:

| <u>ROLL CALL</u>     | <u>PRESENT/ABSENT</u> | <u>PRESS REPRESENTATIVES</u>      |
|----------------------|-----------------------|-----------------------------------|
| J. Randy Bishop      | _____                 | Don Stine<br>The Coaster          |
| Dr. Michael Brantley | _____                 |                                   |
| Mary Beth Jahn       | _____                 | Kevin Penton<br>Asbury Park Press |
| Kevin B. McMillan    | _____                 |                                   |
| Eric J. Houghtaling  | _____                 |                                   |

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meeting held on February 11<sup>th</sup>.

**PRESENTATION**

Mr. Gadaleta will announce that the Statewide Insurance Fund has presented awards to the Township of Neptune for outstanding claim reporting, investigation and cooperation. Present this evening are former Business Administrator Philip Huhn who was specifically recognized for his efforts during his tenure with the Township and Stephanie Oppegaard, Administrative Assistant to the Business Administrator, who coordinates the claims process for the Township.

**REPORT OF THE CLERK**

The Clerk states that the following reports and communications are on file in the Clerk's office:

The 2012 Environmental/Shade Tree Commission annual report.

Monmouth County Board of Health January 15<sup>th</sup> meeting agenda.

Senior Center monthly statistics for January.

A note from Diana Griffith thanking the Public Works Department for their efforts during and after Hurricane Sandy.

Committeeman McMillan received a letter of thanks from West Side Christian Academy for his participation in the National African-American Read-In Chain.

An e-mail from Stella Young and her neighbor commending the Public Works Department for doing a fantastic job during the recent snowstorm.

**COMMENTS FROM THE DAIS**

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**CONSENT AGENDA**

Res. # 13-119 – Authorize issuance of a plenary retail consumption liquor license (hotel/motel exemption) to Longwood Hospitality, LLC t/a Hampton Inn & Suites, 4 McNamara Way.

Res. # 13-120 – Accept donation of a 2004 Ford Explorer from Neptune Township Fire District #1.

Res. # 13-121 – Authorize execution of a Memorandum of Understanding with Together North Jersey to participate in the consortium to discuss planning concepts for the Memorial Drive corridor.

Res. # 13-122 – Appoint consultant for Community Rating System Program.

Res. # 13-123 – Authorize temporary no parking in connection with the annual Craft Show.

Res. # 13-124 – Authorize the execution of a Lease Agreement with the Ocean Grove Chamber of Commerce to operate a Tourism Bureau in a portion of 45 Pilgrim Pathway.

Res. # 13-125 – Appoint member to the Neptune Township Housing Authority.

Res. # 13-126 – Appoint member to the Board of Adjustment.

Res. # 13-127 – Authorize execution of a Treatment Works Application for a sanitary sewer force main and sewer extensions to service the Signature Place at Neptune development on Jumping Brook Road

Res. # 13-128 – Appoint Special Law Enforcement Officers in the Police Department on a part-time basis.

Res. # 13-129 – Reclassify two Special Law Enforcement Officers to the position of Supervising Special Law Enforcement Officer.

Res. # 13-130 – Authorize the execution of a Sewer Maintenance Agreement between Neptune Township and 66 Neptune Realty, LLC.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-131 – Award bid for Hazardous Materials Simulation Aids.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-132 – Authorize purchase of two full matrix message boards.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-133 – Authorize Change Order #1 in connection with the replacement of playground equipment, safety surface and fencing in Shark River Memorial Park.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-134 – Authorize the purchase of a police sedan under the New Jersey State Cooperative Purchasing Program.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-135 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-136 – Authorize Deed of Transfer to the Trust of Frederick Height of 314 Robbins Road a/k/a Block 504, Lot 1116 on the tax map of the Township of Neptune.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-137 – Award Façade Improvement loan/grant to F&C Auto Supply.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

RESOLUTION #13-118 – 2/25/13

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Vacancies on Board of Adjustment and Environmental/Shade Tree Commission.

Contract negotiations – F.O.P Local #19 contract.

Contract negotiations - Appointment of Consultant for Community Rating System Program.

Litigation – Parkview Inn.

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #13-119 - 2/25/13

AUTHORIZE THE ISSUANCE OF A PLENARY RETAIL CONSUMPTION LIQUOR LICENSE  
(HOTEL/MOTEL EXCEPTION) TO LONGWOOD HOSPITALITY, LLC  
T/A HAMPTON INN & SUITES, 4 MCNAMARA WAY

WHEREAS, Longwood Hospitality, LLC has filed an application for a Plenary Retail Consumption License under the provisions of N.J.S.A. 33:1-12.20 which permits a municipality to issue a new license outside of the population cap for a hotel or motel containing at least one hundred (100) guest sleeping rooms; and,

WHEREAS, Longwood Hospitality, LLC proposes to operate this facility as a Hampton Inn & Suites, 4 McNamara Way, which has at least one hundred (100) guest sleeping rooms; and,

WHEREAS, the application has been made with the Township Clerk and the appropriate filing fees have been paid to the Township and the New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, all procedures for a liquor license as outlined by state statute and local ordinances have been completed satisfactorily,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the issuance of a plenary retail consumption liquor license under the Hotel/Motel provisions of Title 33 to Longwood Hospitality, LLC t/a Hampton Inn & Suites located at 4 McNamara Way, Neptune, NJ; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the New Jersey Division of ABC, the Chief of Police and the Applicant.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-120 - 2/25/13

ACCEPT DONATION OF A 2004 FORD EXPLORER FROM  
NEPTUNE TOWNSHIP FIRE DISTRICT #1

WHEREAS, Neptune Township Fire District #1 has declared that a 2004 Ford Explorer owned by the District is no longer needed by the District and is therefore surplus equipment; and,

WHEREAS, the Township of Neptune Public Works Department is in need of such a vehicle; and,

WHEREAS, the Township's Fleet Maintenance Contractor has inspected said vehicle and found that it is in good condition; and,

WHEREAS, the Fire District has offered the vehicle to the Township of Neptune at no cost,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby accepts a donation of a 2004 Ford Explorer bearing vehicle identification number 1FMZU72K44UA88449 from Neptune Township Fire District #1 at no cost to the Township for use by the Neptune Township Public Works Department; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O, Public Works Director and Neptune Township Fire District #1.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-121 - 2/25/13

AUTHORIZE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH TOGETHER  
NORTH JERSEY TO PARTICIPATE IN THE CONSORTIUM TO DISCUSS PLANNING  
CONCEPTS FOR THE MEMORIAL DRIVE CORRIDOR

WHEREAS, the U.S Department of Housing and Urban Development (HUD) created the Sustainable Communities Regional Planning Grant Program in an effort to support metropolitan and multi-jurisdictional planning efforts that integrate various land use concepts, economic and workforce development and infrastructure plans to empower jurisdictions to consider the interdependent challenges of economic growth, access to opportunity, public health, and environmental impact simultaneously; and,

WHEREAS, various agencies with the State of New Jersey in the areas of planning, transportation and community development collaborated on a grant application to create Together North Jersey; and,

WHEREAS, in November, 2011, HUD announced that the grant application submitted by Together North Jersey had been selected for an award in the amount of \$5 million; and,

WHEREAS, this award includes for a planning initiative, Connecting Community Corridors, to scope future improvements for the revitalization of the Memorial Drive corridor in Neptune Township, Asbury Park and Bradley Beach; and,

WHEREAS, Neptune Township is a participant in Connecting Community Corridors through the Together North Jersey consortium for this initiative; and,

WHEREAS, as part of the application process, the Together North Jersey partners agreed to enter into a formal Memorandum of Understanding to participate in a consortium for this purpose,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby accepts authorizes the execution of a Memorandum of Understanding to participate in the Together North Jersey/Connecting Community Corridors consortium to discuss concepts for improvements to the Memorial Drive corridor consistent with the purpose and parameters of the HUD grant received by Together North Jersey; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, and Township Engineer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrel, Municipal Clerk

RESOLUTION #13-122 - 2/25/13

APPOINT CONSULTANT FOR COMMUNITY RATING SYSTEM PROGRAM

WHEREAS, the Township of Neptune desires to appoint a Consultant for the Community Rating System to provide consulting services to maximize the Township's CRS rating and reduce residential and commercial National Flood Insurance Program premium rates through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on February 21, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided in the Special Emergency Appropriation – General Fund and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Agnoli Engineering to serve as Township Consultant for the Community Rating System Program at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Township Engineer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-123 - 2/25/13

AUTHORIZE TEMPORARY NO PARKING IN CONNECTION  
WITH THE ANNUAL CRAFT SHOW

WHEREAS, the annual Craft Show is planned for the Pathway in Ocean Grove on Saturday, June 15, 2013; and,

WHEREAS, for the safety of the participants and to permit an area to unload goods, a temporary no parking zone is necessary,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the establishment of temporary no parking zones on Saturday, June 15, 2013, between the hours of 5:00 A.M. and 6:00 P.M. at the following locations:

- 1) the north side of eastbound Ocean Pathway and the south side of westbound Ocean Pathway from Central Avenue to Ocean Avenue
- 2) both sides of Beach Avenue between eastbound Ocean Pathway and westbound Ocean Pathway
- 3) the west side of Ocean Avenue between eastbound Ocean Pathway and westbound Ocean Pathway
- 4) the east side of Central Avenue between eastbound Ocean Pathway and westbound Ocean Pathway

BE IT FURTHER RESOLVED, that Beach Avenue between eastbound Ocean Pathway and westbound Ocean Pathway shall be closed be vehicular traffic on Saturday, June 15, 2013, between the hours of 5:00 A.M. and 6:00 P.M.; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Director of Public Works, Ocean Grove Fire Official and Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-124 - 2/25/13

AUTHORIZE THE EXECUTION OF A LEASE AGREEMENT  
WITH THE OCEAN GROVE CHAMBER OF COMMERCE TO OPERATE A  
TOURISM BUREAU IN A PORTION OF 45 PILGRIM PATHWAY

WHEREAS, the Township of Neptune operates a Tourism Bureau during the summer months at 45 Pilgrim Pathway through a lease agreement with the Ocean Grove Chamber of Commerce; and,

WHEREAS, the Township of Neptune desires to renew said lease for a portion of 45 Pilgrim Pathway for the 2013 summer season; and,

WHEREAS, the Township agrees to pay the Chamber of Commerce a total of \$1,320.00 for use of the office space from May 15, 2013 to October 15, 2013 (\$264.00 per month); and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget in the appropriation entitled Tourism\_, known as Account No. 412-020 and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Lease Agreement, a copy of which is on file in the Office of the Municipal Clerk, with the Ocean Grove Chamber of Commerce for use of a portion of 45 Pilgrim Pathway as a Tourism Bureau from May 15, 2013 to October 15, 2013 at a total cost of \$1,320.00 (\$264.00 per month); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., and Ocean Grove Chamber of Commerce.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-125 - 2/25/13

APPOINT MEMBER TO THE NEPTUNE TOWNSHIP HOUSING AUTHORITY

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Winifred Johnson to the Neptune Township Housing Authority for an unexpired five year term expiring March 31, 2015; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Housing Authority.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-126 - 2/25/13

APPOINT MEMBER TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints William Frantz to the Board of Adjustment for an unexpired four year term expiring December 31, 2014; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell".

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-127 - 2/25/13

AUTHORIZE EXECUTION OF A TREATMENT WORKS APPLICATION FOR  
A SANITARY SEWER FORCE MAIN AND EXTENSIONS TO SERVICE THE  
SIGNATURE PLACE AT NEPTUNE DEVELOPMENT ON JUMPING BROOK ROAD

WHEREAS, Chase Partners, LLC has submitted a Treatment Works Application to construct approximately 712 linear feet of force main and 1420 linear feet of sewer line extensions to connect to an existing sewer main on Jumping Brook Road to service the Signature Place at Neptune development on Jumping Brook Road; and,

WHEREAS, the Township Engineer has reviewed said application and has certified that available capacity exists,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the Clerk to execute the Treatment Works Application Statement of Consent for the sanitary sewer force main and sanitary sewer extensions to service the Signature Place at Neptune development on Jumping Brook Road; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to TNSA along with the Treatment Works Application.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-128 - 2/25/13

APPOINT SPECIAL LAW ENFORCEMENT OFFICERS  
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for four Special Law Enforcement Officers – Class II in the Police Department on a part-time hourly basis; and,

WHEREAS, the positions were duly posted and applicants have been interviewed; and,

WHEREAS, the Chief of Police has made his recommendations; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Evan Pollara, Robert Martiz, William Poling and Darrell Furman be and are hereby appointed as part-time Special Law Enforcement Officers - Class II, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, effective immediately, at an hourly rate as established by prior resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O., and Mandy To.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-129 - 2/25/13

RECLASSIFY TWO SPECIAL LAW ENFORCEMENT OFFICERS TO THE POSITION  
OF SUPERVISING SPECIAL LAW ENFORCEMENT OFFICER

WHEREAS, the Township Committee has adopted Ordinance No. 13-04 which creates the part-time position of Supervising Special Law Enforcement Officer; and,

WHEREAS, the Chief of Police has made his recommendation to reclassify two existing Special Law Enforcement Officers – Class II to this position; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that John Mattia and Darrell Furman be and are hereby reclassified and appointed to the position of part-time Supervising Special Law Enforcement Officers, and to perform such other duties as prescribed by the Chief of Police, effective immediately, at an hourly rate of \$20.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O., and Mandy To.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-130 – 2/25/13

AUTHORIZE THE EXECUTION OF A SEWER MAINTENANCE AGREEMENT  
BETWEEN NEPTUNE TOWNSHIP AND 66 NEPTUNE REALTY, LLC

WHEREAS, 66 Neptune Realty, LLC, is the developer/owner of real property known as 3655 State Highway 66, Block 1508, Lot 1 in the Township of Neptune, County of Monmouth and State of New Jersey, and received a site plan approval from the Township of Neptune Planning Board on January 3, 2013 to develop the property with a free-standing restaurant use; and,

WHEREAS, the developer/owner has applied for a TWA Permit from the NJDEP to install a sanitary sewer force main along State Highway 66; and,

WHEREAS, the NJDEP requires that the Township own the sanitary sewer force main, and the developer/owner of the subject property assume full responsibility for the installation, maintenance and repair of the sanitary sewer force main pursuant to a Sewer Maintenance Agreement,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Governing Body hereby authorizes the execution of the attached Sewer Maintenance Agreement as Exhibit "A" between Neptune Township and 66 Neptune Realty, LLC, to require that the developer/property owner install, maintain and repair a sewer main to be constructed on the State right-of-way on State Highway 66, and owned by Neptune Township, who will file the necessary TWA Permit for the installation of the aforesaid main; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby authorizes the Mayor and Clerk to execute the Sewer Maintenance Agreement attached hereto as Exhibit "A," and authorizes the Township Attorney to pursue all terms of the Agreement.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-131 - 2/25/13

AWARD BID FOR HAZARDOUS MATERIALS SIMULATION AIDS

WHEREAS, on February 14, 2013, the Purchasing Agent received bids for the award of a contract to supply Hazardous Materials Simulation Aids for the Office of Emergency Management; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by BullEx, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided through an EMPG Grant and Ordinance No. 12-16 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to BullEx, Inc. on their lowest responsible bid of \$53,345.00 to supply Hazardous Materials Simulation Aids for the Office of Emergency Management; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Office of Emergency Management.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-132 - 2/25/13

AUTHORIZE PURCHASE OF TWO FULL MATRIX MESSAGE BOARDS

WHEREAS, the Purchasing Agent solicited quotes for the purchase of two full matrix message boards; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Purchasing Agent who has recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 11-33 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of two (2) Solartech full matrix message boards be and is hereby authorized through Trico Equipment pursuant to their quote of \$15,690.00 for each message boards (total of \$31,580.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-133 - 2/25/13

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH THE  
REPLACEMENT OF PLAYGROUND EQUIPMENT, SAFETY SURFACE  
AND FENCING IN SHARK RIVER MEMORIAL PARK

WHEREAS, on January 14, 2013, the Township Committee adopted Resolution #13-70 which authorized the replacement of playground equipment, safety surface and fencing destroyed by Hurricane Sandy at Shark River Memorial Park through authorized vendors under the State of New Jersey Cooperative Purchasing Program; and,

WHEREAS, changes to the contract have been experienced as a result of adding arch swings, benches and play surface material and installation; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in the Special Emergency Appropriation and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby approves and authorizes Change Order #1 in the State Cooperative Purchasing Contract with Burke Construction (Contract A81430) and Whirl Construction Inc. (Contract A81412) in connection with the replacement of playground equipment, safety surface and fencing destroyed by Hurricane Sandy at Shark River Memorial Park as follows:

|                    | Original Amount | Change Order | Revised Amount |
|--------------------|-----------------|--------------|----------------|
| Burke Construction | \$22,400.00     | \$ 9,383.84  | \$31,783.84    |
| Whirl Construction | \$60,291.00     | \$ 4,434.60  | \$64,725.60    |
| TOTAL              | \$82,691.00     | \$13,818.44  | \$96,509.44    |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer; Assistant C.F.O., Business Administrator and Township Engineer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-134 - 2/25/13

AUTHORIZE THE PURCHASE OF A POLICE SEDAN UNDER THE  
NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Neptune Township Police Department wishes to purchase a 2013 Chevrolet Caprice police sedan through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Day Chevrolet has been awarded New Jersey State Contract No. A82926 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of the police sedan shall not exceed \$30,00.00; and,

WHEREAS, funds for this purpose are available from an insurance refund in Account No. 01-299-55 , and Ordinance No. 11-33 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a (one) 2013 Chevrolet Caprice police sedan through the New Jersey Cooperative Purchasing Program for the Neptune Township Police Department be and is hereby authorized at an amount not to exceed \$30,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrel, Municipal Clerk

RESOLUTION #13-135 – 2/25/13

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

|                            |                |
|----------------------------|----------------|
| CURRENT FUND               | 6,607,392.52   |
| FEDERAL & STATE GRANT FUND | 10,776.06      |
| TRUST OTHER                | 28,097.55      |
| GENERAL CAPITAL FUND       | 157,894.02     |
| SEWER OPERATING FUND       | 26,138.02      |
| SEWER CAPITAL FUND         | 60,735.50      |
| MARINA OPERATING FUND      | 600.63         |
| MARINA CAPITAL FUND        | 533.62         |
| DOG TRUST                  | 7,477.00       |
| UDAG RECIPROCAL TRUST      | 100,000.00     |
| LIBRARY TRUST              | 572.55         |
| BILL LIST TOTAL            | \$7,000,217.47 |

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-136 – 2/25/13

AUTHORIZE DEED OF TRANSFER TO THE TRUST OF FREDERICK HEIGHT OF  
314 ROBBINS ROAD, NEPTUNE, NEW JERSEY, A/K/A BLOCK 504, LOT 1116  
ON THE TAX MAP OF THE TOWNSHIP OF NEPTUNE

WHEREAS, the Township of Neptune received a Final Judgment in Tax Sale Foreclosure on Block 504, Lot 1116 on the Tax Map of the Township of Neptune in the Superior Court of New Jersey Chancery Division, Monmouth County, under Docket No. F-583-58, recorded March 17, 1959 in Book 2903, Pg. 87 in the Clerk's Office of Monmouth County, based on the Final Judgment of the Superior Court of New Jersey, Chancery Division, Monmouth County; and

WHEREAS, the Township Committee of Neptune Township confirmed the sale and authorized the execution and delivery of a Deed in 1959, but failed to submit the appropriate Deed, or the same was not recorded, and therefore, needs to pass a new Resolution this date reauthorizing the execution and delivery of the Deed for a consideration of One Dollar (\$1.00); and

WHEREAS, the present owner, the Trust of Frederick Height, and the prior owner, Frederick Height, are shown as the taxpayer on the subject property with the Tax Assessor's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Governing Body hereby authorizes the Township Attorney to prepare a Quit Claim Deed transferring property, all claims and title that the Township may have at the property located at Block 504, Lot 1116 on the Tax Map of the Township of Neptune, a/k/a 314 Robbins Road, Neptune Township, New Jersey, to the Trust of Frederick Height, and authorizes the Township Attorney to prepare said Deed of Transfer in consideration of One Dollar (\$1.00).

BE IT FURTHER RESOLVED, that the Township Committee hereby authorizes the Mayor and Clerk to execute the aforesaid Deed of Transfer, and submit the same to the attorney for the Trust of Frederick Height for recording in the Clerk's Office of Monmouth County at the sole cost and expense of the Trust of Frederick Height.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-137 - 2/25/12

AWARD FAÇADE IMPROVEMENT LOAN/GRANT TO F&C AUTO SUPPLY

WHEREAS, the Township Committee created a Façade Improvement Loan/Grant Program by adoption of Ordinance 00-3; and,

WHEREAS, on February 13, 2013, the Façade Review Committee approved an application filed by F&C Auto Supply for two separate businesses located at 57 Route 35 for a \$10,000 grant and \$10,000 loan (\$5,000 grant/\$5,000 loan for each storefront); and,

WHEREAS, the Township Committee desires to authorize the award of said loan/grant as approved by the Façade Review Committee; and,

WHEREAS, funds will be provided from the U.D.A.G. Reciprocal Loan Account and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an award of \$10,000/grant and \$10,000/loan (\$5,000 grant/\$5,000 loan for each of the two storefronts) be and is hereby approved under the Façade Improvement Loan/Grant Program for the business known as F&C Auto Supply, located at 57 Route 35, pursuant to the application approved by the Façade Review Committee on February 13, 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Grant Coordinator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF NEPTUNE ON 02/25/13



Richard J. Cuttrell, Municipal Clerk