

**TOWNSHIP COMMITTEE WORKSHOP MEETING – FEBRUARY 11, 2013 – 6:00 P.M.**

Mayor Houghtaling calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____
Eric J. Houghtaling	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – JSUMC representatives present to discuss “Paint the Town Pink” program.
2. Discussion – Consulting Engineer to assist in Community Rating System process.
3. Discussion – 2013 Township newsletters.
4. Discussion – Historic preservation grants.
5. Discussion – Small business loans for businesses with hurricane damage.

6. Review Committee calendars/follow-up on outstanding issues from previous meeting.

7. Update on Hurricane Sandy recovery and outstanding parking lot items. (PW)

Res. # 13-100 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – FEBRUARY 11, 2013 – 7:00 P.M.**

Mayor Houghtaling calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Dr. Michael Brantley	_____	
Mary Beth Jahn	_____	Kevin Penton Asbury Park Press
Kevin B. McMillan	_____	
Eric J. Houghtaling	_____	

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Houghtaling announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on January 3, 2013 and the Asbury Park Press on January 4, 2013, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meetings held on January 1<sup>st</sup>, January 14<sup>th</sup> and January 28<sup>th</sup>.

**REPORT OF THE CLERK**

The Clerk states that the following reports and communications are on file in the Clerk's office:

Monmouth County Board of Health agenda for the January 15<sup>th</sup> meeting.

A letter from the Ocean Grove Home Owners Association thanking Mayor Houghtaling for speaking at the Association's January meeting.

A letter from Ursula Torres thanking the Police and Fire Departments for their assistance when a water pipe burst in her home.

**COMMENTS FROM THE DAIS**

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one

visit to the microphone with a limit of five minutes.

**ORDINANCES**

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 13-02 - An ordinance authorizing the granting of an easement and right-of-way in the front of Block 473, Lot 23 (203 Hillcrest Avenue) - Final Reading

*Explanatory Statement: This ordinance authorizes an easement and right-of-way within the Township's right-of-way in front of 203 Hillcrest Avenue to permit the property owner to construct a retaining wall to prevent soil erosion.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

ORDINANCE NO. 13-03 - An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding a handicapped parking zone on Abbott Avenue and deleting a handicapped parking zone on Embury Avenue - Final Reading

*Explanatory Statement: This ordinance authorizes a handicapped parking stall in front of 65 Abbott Avenue and the removal of an existing handicapped parking stall in front of 8 Embury Avenue.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

ORDINANCE NO. 13-04 - An ordinance to amend salary range Ordinance No. 11-48 by creating part-time hourly job titles and salary ranges for the positions of Supervising Special Law Enforcement Officer, Carpenter and Assistant Engineer - Final Reading

*Explanatory Statement: This ordinance creates the part-time hourly titles of Supervising Special Law Enforcement Officer, Carpenter and Assistant Engineer and creates a salary range for each title.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**CONSENT AGENDA**

Res. # 13-101 – Authorize donation of infield groomer to the Neptune Little League.

Res. # 13-102 – Award contract for animal control services.

Res. # 13-103 – Amend the salary of Melissa Zucconi.

Res. # 13-104 – Appoint Architect for Municipal Marina Building.

Res. # 13-105 – Authorize the refund of an overpayment of summer land storage at the Municipal Marina.

Res. # 13-106 – Authorize execution of a Treatment Works Application for a sanitary sewer force main to service the Brick House Tavern at 3655 Route 66.

Res. # 13-107 – Authorize execution of a New Jersey Department of Transportation Utility Opening Permit Application in connection with the Brick House Tavern sanitary sewer connection.

Res. # 13-108 – Authorize the execution of an agreement with JSAS Health Care, Inc. for adult substance abuse services to Township services.

Res. # 13-109 – Extend deadline for payment of dockage fees at the Municipal Marina.

Res. # 13-110 – Provide reduced leverage ratios and expedite applications to the UDAG Loan Program for commercial businesses impacted by Hurricane Sandy.

Res. # 13-111 – Grant a loan to 35 Brew, Inc. t/a The Headliner under the UDAG Loan Program.

Res. # 13-112 – Authorize the transfer for 2012 budget appropriation reserves.

Res. # 13-113 – Approve Unexcelled Fire Company to solicit donations on a public roadway.

Res. # 13-114 – Authorize execution of an agreement with Prevention Specialists, Inc. to provide required testing for Public Works Drivers.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-115 – Appoint member to the Neptune Harbor Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-116 – Authorize Change Order #1 in connection with the purchase of fencing, safety surface and playground equipment for various parks.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-117 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

### **PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

## ADJOURNMENT

RESOLUTION #13-100 – 2/11/13

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation – Hours of operation for retail establishments located within proximity to parks/playgrounds

Litigation – PBA Local #74 litigation vs. Township

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #13-101 - 2/11/13

AUTHORIZE DONATION OF INFIELD GROOMER  
TO THE NEPTUNE LITTLE LEAGUE

WHEREAS, the Township is in possession of Toro Sandpro Infield Groomer that is hereby designated as surplus equipment due to the acquisition of a new Infield Groomer; and,

WHEREAS, the Neptune Township Little League has indicated a desire to acquire said Toro Sandpro Infield Groomer for use on the baseball fields at the Township owned Jumping Brook Ballfields; and,

WHEREAS, a vendor with knowledge of the value of this equipment has determined a current value of \$500.00 for this piece of equipment; and,

WHEREAS, the Neptune Township Little League will provide a governmental service by using the equipment on Township owned property for a Township prupose,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby declares a Toro Sandpro Infield Groomer as surplus equipment; and,

BE IT FURTHER RESOLVED, that the Township Committee authorizes the donation of said equipment to the Neptune Township Little League; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Recreation Director, Public Works Director and Neptune Township Little League.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

8



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #13-102 - 2/11/13

AWARD CONTRACT FOR ANIMAL CONTROL SERVICES

WHEREAS, the Business Administrator has negotiated with the organization supplying this service as required by NJSA 40:48-5.1; and,

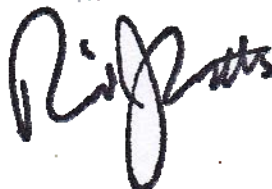
WHEREAS, the current provider has proposed a rate of \$3.16 per capita which reflects no change over the rate charged in 2012; and,

WHEREAS, funds for this purpose will be provided in the 2013 Municipal Budget, when adopted, in the appropriation entitled Dog Account known as Account No. 01-340-020 and the Chief Financial Officer has so certified in writing,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an agreement with Associated Humane Societies for Animal Control for the year 2013 at a cost of \$7,477.00 per month based on a charge of \$3.16 per capita; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Chief of Police and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-103 - 2/11/13

AMEND THE SALARY OF MELISSA ZUCCONI

WHEREAS, the Township Committee continues to encourage its employees to attend classes and seminars and obtain certifications in their respective field of study; and,

WHEREAS, the Township Committee awards an additional \$1,000 in annual compensation to any employee obtaining a certification in an area related to their specific job classification up to a maximum of two certifications; and,

WHEREAS, Melissa Zucconi, Assistant Purchasing Agent, has earned the designation of Registered Public Purchasing Specialist; and,

WHEREAS, funds for this purpose will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Melissa Zucconi shall receive an additional \$1,000.00 in annual salary effective immediately for receiving the Registered Public Purchasing Specialist designation; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Assessor, Chief Financial Officer, Assistant C.F.O. and Business Administrator.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-104 - 2/11/13

APPOINT ARCHITECT FOR MUNICIPAL MARINA BUILDING

WHEREAS, the Township of Neptune desires to appoint a Municipal Marina Architect to provide architectural services for the reconstruction of the Municipal Marina Building destroyed by Hurricane Sandy through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on January 31, 2013 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Marina Special Emergency budget when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of H2M Architects & Engineers to serve as Municipal Marina Architect for the purposes of the reconstruction of the Municipal Marina Building at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Harbor Master, Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-105 – 2/11/13

AUTHORIZE THE REFUND OF AN OVERPAYMENT  
OF SUMMER LAND STORAGE AT THE MUNICIPAL MARINA

WHEREAS, Ms. Wyzkowski submitted payment in the amount of \$300.00 for summer land storage at the Municipal Marina; and,

WHEREAS, the Marina is not able to provide the service for the first quarter of 2013 but does intend to provide it on or about April 1, 2013 for the summer season rate of \$250.00; and,

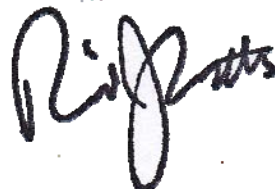
WHEREAS, the Harbor Master wishes to refund the overpayment of \$50.00,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Harbor Master be and hereby is authorized to refund an overpayment of \$50.00 for a 2013 Summer Land Storage fee as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Harbor Master, Chief Financial Officer Assistant CFO and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-106 - 2/11/13

AUTHORIZE EXECUTION OF A TREATMENT WORKS APPLICATION FOR  
A SANITARY SEWER FORCE MAIN TO SERVICE  
THE BRICK HOUSE TAVERN AT 3655 ROUTE 66

WHEREAS, Brick House Tavern has submitted a Treatment Works Application to construct approximately 1170 linear feet of force main and a pump station to connect to an existing sewer main on Route 66 to service a restaurant at 3655 Route 66; and,

WHEREAS, the Township Engineer has reviewed said application and has certified that available capacity exists,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the Clerk to execute the Treatment Works Application Statement of Consent for the sanitary sewer force main and pump station to service the Brick House Tavern at 3655 Route 66; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to TNSA along with the Treatment Works Application.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrel". The signature is stylized and cursive.

Richard J. Cuttrel, Municipal Clerk

RESOLUTION #13-107 - 2/11/13

AUTHORIZE EXECUTION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION  
UTILITY OPENING PERMIT APPLICATION IN CONNECTION WITH THE  
BRICK HOUSE TAVERN SANITARY SEWER CONNECTION

WHEREAS, the Developer of the Brick House Tavern at 3655 Route 66 requires a New Jersey Department of Transportation Utility Opening Permit to install a sanitary sewer connection under State Highway 66 in front of 3655 Route 66; and,

WHEREAS, State Highway Road Opening Permits are executed by the municipality; and,

WHEREAS, the Developer will be responsible for all fees in connection with obtaining said permit,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Municipal Clerk is hereby authorized to execute a New Jersey Department of Transportation Utility Opening Permit Application to allow for the installation of a sanitary sewer connection under State Highway 66 to service the Brick House Tavern; and.

BE IT FURTHER RESOLVED, that a certified copy of this resolution along with the executed application be forwarded to the Developer.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-108 - 2/11/13

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH JSAS HEALTH CARE, INC. FOR  
ADULT SUBSTANCE ABUSE SERVICES TO TOWNSHIP RESIDENTS

WHEREAS, JSAS Health Care, Inc. is a non-profit corporation, licensed and approved by the New Jersey Department of Health to provide ambulatory care services to substance abusers of all ages, on-site at its principal offices at 685 Neptune Blvd., Suite 101, Neptune, New Jersey or off-site in an approved and confidential setting, and,

WHEREAS, the Township desires to make available to its residents, a full range of substance abuse services, at no "out of pocket" cost to any individual resident and the Township will make available up to fourteen thousand dollars (\$14,000) in 2013 budgeted funds to pay for these services; and,

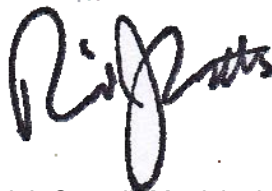
WHEREAS, JSAS Health Care, Inc. agrees to continue providing its services if the amount of the Township appropriation is exhausted; and,

WHEREAS, funds for this purpose will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an agreement with JSAS Health Care, Inc., to provide substance abuse services to Township residents for the year of 2013 at an amount not to exceed \$14,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution and the agreement be forwarded to the Drug Alliance Coordinator, JSAS Health Care, Chief Financial Officer, Assistant C.F.O. and Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-109 - 2/11/13

EXTEND DEADLINE FOR PAYMENT OF SUMMER DOCKAGE FEES  
AT THE MUNICIPAL MARINA

WHEREAS, summer dockage fees at the Municipal Marina are due in full no later than March 15, 2013, and,

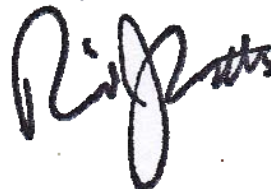
WHEREAS, due to extenuating circumstances as a result of Hurricane Sandy, the Harbor Master recommends extending this deadline to April 15, 2013; and,

WHEREAS, the Harbor Commission approves of this extension,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the deadline for full payment of summer dockage fees at the Municipal Marina for the 2013 season be and is hereby extended to April 15, 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution and the agreement be forwarded to the Harbor Master, Chief Financial Officer, and Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", is written over the certification text.

Richard J. Cuttrell, Municipal Clerk



RESOLUTION #13-110 - 2/11/13

PROVIDE REDUCED LEVERAGE RATIOS AND EXPEDITE APPLICATIONS TO THE UDAG  
LOAN PROGRAM FOR COMMERCIAL BUSINESSES IMPACTED BY HURRICANE SANDY

WHEREAS, the Township of Neptune administers a UDAG Loan Program to provide businesses with low-interest loans to expand or improve their business; and,

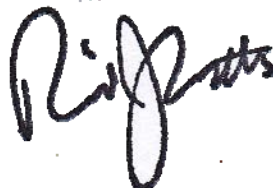
WHEREAS, the Township desires to accept and expedite applications to the Program submitted by Neptune Township businesses that were damaged as a result of Hurricane Sandy; and,

WHEREAS, at the recommendation of the Economic Development Coordinator, the Township Committee desires to offer a lower leverage ratio to businesses that were impacted by Hurricane Sandy,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby agrees to accept and expedite applications under the terms and conditions of the existing UDAG Loan Program for businesses impacted by Hurricane Sandy and set a leverage ratio of \$1 for \$1 for loans awarded through the UDAG Loan Program to said businesses; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Community Programs Coordinator and Grant Coordinator.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-111 - 2/11/13

GRANT A LOAN TO 35 BREW, INC. T/A THE HEADLINER  
UNDER THE U.D.A.G. RECIPROCAL LOAN PROGRAM

WHEREAS, the Township Committee has resolved to expedite the review of commercial loan applications under the U.D.A.G. Reciprocal Loan Program for businesses damaged by Hurricane Sandy; and,

WHEREAS, 35 Brew, Inc. t/a The Headliner has applied for a UDAG Loan for renovations and repairs due to storm damage; and,

WHEREAS, the Economic Development Corporation has completed its review of the loan application and requests the Township Committee accept its recommendation,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune accepts the recommendation of the U.D.A.G. Reciprocal Loan Review Committee to grant a loan of \$100,000.00 to Brew 35, Inc. t/a The Headliner at an interest rate of 2% for a term of 120 months; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant Chief Financial Officer and Economic Development Corporation.

CERTIFICATION  
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NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-112 - 2/11/13

AUTHORIZE THE TRANSFER OF 2012 BUDGET APPROPRIATION RESERVES

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of previous year appropriations during the first three months of the fiscal year; and,

WHEREAS, the Chief Financial Officer has recommended that the following appropriation transfers be authorized;

FROM:

Admin OE	1,500.00
Finance S&W	3,600.00
MIS OE	3,000.00
Rev Admin S&W	2,500.00
Rev Admin OE	1,500.00
Assessment S&W	3,000.00
Assessment OE	4,000.00
Legal OE	5,000.00
Economic Dev OE	2,000.00
Zoning Bd OE	2,000.00
Historic Pres OE	1,500.00
Community Pr OE	4,500.00
Construction S&W	1,500.00
Construction OE	4,500.00
Code S&W	7,400.00
Code OE	4,000.00
Insurance OE	6,500.00
Work Comp OE	10,000.00
Group Ins OE	15,000.00
Dispatch OE	3,000.00
Roads S&W	14,000.00
Roads OE	2,500.00
DPW Admin S&W	7,000.00
Solid Waste S&W	7,000.00
Bldgs & Grds S&W	6,500.00
Bldgs & Grds OE	2,000.00
Vehicle Maint. OE	7,000.00
Veh Maint. IL OE	7,500.00
Health Svcs S&W	5,000.00
Env Shade tree OE	1,000.00
Animal Control OE	18,000.00
Recreation OE	2,000.00
Senior Ctr OE	5,000.00

Parks OE	3,000.00
Publicity S&W	1,000.00
Publicity OE	1,000.00
Telephone OE	10,000.00
Water OE	6,000.00
Nat Gas OE	20,000.00
Solid Waste OE	45,000.00
Pension OE	10,000.00

TO:

Admin S&W	44,500.00
Zoning S&W	27,500.00
Police S&W	177,000.00
Engineering OE	7,500.00
Unemployment OE	10,000.00

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the 2012 Budget Appropriation Reserves be transferred as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION  
 I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
 COPY OF A RESOLUTION ADOPTED BY THE  
 TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
 NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-113 - 2/11/13

APPROVE UNEXCELLED FIRE COMPANY TO SOLICIT DONATIONS  
ON A PUBLIC ROADWAY

WHEREAS, Ordinance No. 11-22 establishes procedures for qualified charitable organizations to solicit donations on public roadways; and,

WHEREAS, Unexcelled Fire Company has completed the required application and received approval from the NJDOT to solicit donations on a state highway; and,

WHEREAS, the Chief of Police has approved said request,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Unexcelled Fire Company be and is hereby authorized to solicit donations on State Highway 33 in front of Unexcelled Fire House at 1120 Corlies Avenue on the following dates and times:

May 24, July 4, July 5, July 19, August 2, August 16 and August 30 – 4:00 p.m. to 8:00 p.m.  
May 18, May 25, June 1, June 15, July 6 and August 31 – 8:00 a.m. to 6:00 p.m.  
May 26, July 7 and September 1 - 8:00 a.m. to 4:00 p.m.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief of Police and Unexcelled Fire Company.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-114 - 2/11/13

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH PREVENTION SPECIALISTS INC.  
TO PROVIDE REQUIRED TESTING FOR PUBLIC WORKS DRIVERS

WHEREAS, the Federal Department of Transportation requires random drug and alcohol testing of individuals that possess a commercial drivers license; and,

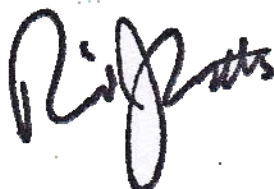
WHEREAS, all Drivers in the Department of Public Works possess a commercial drivers license and the Township desires to contract with an approved firm to perform required testing and reporting; and,

WHEREAS, funds for this purpose will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an agreement with Prevention Specialists Inc. to provide required testing and reporting services for Township employees who possess a commercial drivers license; and,

BE IT FURTHER RESOLVED, that a copy of this resolution and the agreement be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O. and Business Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrel", is written over the certification text.

Richard J. Cuttrel, Municipal Clerk

RESOLUTION #13-115 - 2/11/13

APPOINT MEMBER TO THE NEPTUNE HARBOR COMMISSION

WHEREAS, due to the passing of Willis Wardell, there is a vacancy on the Harbor Commission,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that James Mowczan be and is hereby appointed to the Neptune Harbor Commission for an unexpired five year term expiring December 31, 2017; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Harbor Master.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

A handwritten signature in black ink, appearing to read "Richard J. Cuttrell", written in a cursive style.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #13-116 - 2/11/13

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH THE PURCHASE OF FENCING,  
SAFETY SURFACE AND PLAYGROUND EQUIPMENT FOR VARIOUS PARKS

WHEREAS, on October 4, 2012, the Township Committee adopted Resolution #12-382 which authorized the purchase of fencing, safety surface and playground equipment for various parks from Whirl Construction, Inc. through State of New Jersey Cooperative Purchasing Program Contract A81412 in the amount of \$205,304.00; and,

WHEREAS, changes to the contract have been experienced as a result of adding an additional 1,200 square feet of safety surface at Midtown Commons Park; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in Ordinance No. 12-08 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby approves and authorizes Change Order #1 in the State Cooperative Purchasing Contract with Whirl Construction Inc. (Contract A81412) in connection with the purchase of additional safety surface at Midtown Commons Park resulting in a net increase of \$13,184.00 revising the total purchase amount to \$218,588.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer; Assistant C.F.O., Business Administrator and Township Engineer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13

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Richard J. Cuttrell, Municipal Clerk



RESOLUTION #13-117 – 2/11/13

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	1,281,907.35
FEDERAL & STATE GRANT FUND	22,656.00
TRUST OTHER	79,124.60
GENERAL CAPITAL FUND	257,735.95
SEWER OPERATING FUND	61,871.86
MARINA OPERATING FUND	23,404.17
MARINA CAPITAL FUND	497.83
DOG TRUST	457.80
LIBRARY TRUST	1,477.71
BILL LIST TOTAL	\$1,729,133.27

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 02/11/13



Richard J. Cuttrell, Municipal Clerk