

**TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2013 - 12:25 A.M.**

Mayor Bishop calls the meeting to order and requests the Deputy Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____
J. Randy Bishop	_____

Also present at the dais:

Michael J. Bascom, Chief Financial Officer; Vito D. Gadaleta, Business Administrator; Pamela D. Howard, Deputy Municipal Clerk; and Gene Anthony, Township Attorney.

The Deputy Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit".

Mayor Bishop announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement to the Asbury Park Press and The Coaster on December 20, 2012, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

**REMAINING BUSINESS FOR 2012**

Mayor Bishop calls for the transaction of any remaining business for the year of 2012.

The Deputy Clerk replies that there is no further business to be transacted.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to Adjourn Sine Die.

2013 REORGANIZATION MEETING – JANUARY 1, 2013  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE

**CALL TO ORDER**

The Deputy Municipal Clerk calls the 2013 Township Committee Reorganization Meeting to order.

**NOTICE REQUIREMENTS**

The Deputy Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement to the Asbury Park Press and The Coaster on December 20, 2012, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notices with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted on the Township web site.

**INVOCATION** - Reverend Paul Brown – First Pentecostal Church

**FLAG SALUTE**

**OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBERS**

Re-elected Township Committeeman Dr. Michael Brantley will be sworn into office by The Honorable James J. McGann, Monmouth County Superior Court Judge and former Mayor of Neptune Township.

Re-elected Township Committeewoman Mary Beth Jahn will be sworn into office by Judge McGann.

**MEMBERS QUALIFIED TO SERVE**

The Deputy Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2013:

J. Randy Bishop      Dr. Michael Brantley      Eric J. Houghtaling  
Mary Beth Jahn      Kevin B. McMillan

**ELECTION OF MAYOR**

Res. # 13-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2013.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Oath of Office administered by Judge McGann.

**ELECTION OF DEPUTY MAYOR**

Res. # 13-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2013.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Oath of Office administered by Judge McGann.

### **PRESENTATION**

The Mayor will make a presentation to J. Randy Bishop who served as Mayor of Neptune Township in 2012.

### **APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS**

The Mayor will announce the appointments of Departmental Chairpersons for 2013:

DR. MICHAEL BRANTLEY – Health, Welfare and MURC

ERIC J. HOUGHTALING – Public Works, Administration and MURC

MARY BETH JAHN – Economic Development, Finance and Marina

KEVIN B. MC MILLAN – Library, Recreation, Community Development and MURC

J. RANDY BISHOP – Land Use, Public Safety, Code, Construction, Senior Center and Tourism.

### **CONSENT AGENDA – PROFESSIONAL APPOINTMENTS**

Res. # 13-3 - Appoint Township Attorney.

Res. # 13-4 - Appoint Acting Township Attorney.

Res. # 13-5 - Appoint Labor Attorney.

Res. # 13-6 - Appoint Prosecutor.

Res. # 13-7 - Appoint Public Defender.

Res. # 13-8 - Appoint Alternate Public Defender.

Res. # 13-9 - Appoint Regional Contribution Agreement Attorney.

Res. # 13-10 - Appoint Bond Counsel.

Res. # 13-11 – Appoint Transcript Reporter.

Res. # 13-12 - Appoint Auditor.

Res. # 13-13 - Appoint Engineering Consultants.

Res. # 13-14 – Appoint consultant for Computer Aided Drafting and Design (CADD) Services

Res. # 13-15 - Appoint Historic Preservation Commission Attorney.

Res. # 13-16 – Appoint Special Counsel for Emergency Medical Services issues.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

### **CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS**

Res. # 13-17 - Appoint member to the Township of Neptune Sewerage Authority.

Res. # 13-18 - Appoint member to the Ocean Grove Sewerage Authority.

Res. # 13-19 - Appoint members to the Board of Adjustment.

Res. # 13-20 - Appoint members to the Recreation Committee.

Res. # 13-21 - Appoint members to the Senior Citizens Advisory Council.

Res. # 13-22 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.

Res. # 13-23 - Appoint members to the Fletcher Lake Commission.

Res. # 13-24 - Appoint members to the Wesley Lake Commission.

Res. # 13-25 - Appoint members to the Deal Lake Commission.

Res. # 13-26 - Appoint Trustees to the Economic Development Corporation.

Res. # 13-27 - Appoint members to the Municipal Parade Committee.

Res. # 13-28 - Appoint members to the Local Emergency Planning Committee.

Res. # 13-29 - Appoint member to the Harbor Commission.

Res. # 13-30 - Appoint members to the Board of Health.

Res. # 13-31 - Appoint members to the Region 12 watershed area.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**MAYOR'S APPOINTMENTS TO CITIZEN BOARDS**

**The Mayor announces the following appointments to the Environmental/Shade Tree Commission:**

**Denise Salles, Richard Ambrosio and Mindi Arcoleo for three year terms.**

**Carmen Cancel-Seaman as the Alternate #1 member for a two year term.**

Res. # 13-32 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**The Mayor announces the following appointments to the Planning Board:**

**Sharon Davis as the Class I Member for a one year term.**

**Robert Lane as the Class II member for a one year term.**

**J. Randy Bishop as the Class III member for a one year term.**

**Joseph Krimko as a Class IV member for a four year term.**

**Ray Huizenga as the Class IV Alternate #1 for a two year term.**

Res. # 13-33 - Confirm Mayor's appointments to the Planning Board.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**The Mayor announces the following appointments to the Historic Preservation Commission:**

**Kennedy Buckley as a Class C member for a four-year term.**

**Christopher Flynn as the Alternate #1 member for a one-year term.**

**Donna Spencer as the Alternate #2 member for a one-year term.**

Res. # 13-34 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**The Mayor announces the following appointments to the Board of Library Trustees:**

**Maureen Pampaloni for a five-year term.**

**Meghan Plevier as the Superintendent of School's representative for a one-year term.**

**Madeline King as the Mayor's representative for a term concurrent with the Mayor.**

Res. # 13-35 - Confirm Mayor's appointments to Board of Library Trustees.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS**

Res. # 13-36 - Appoint Community Development representatives.

Res. # 13-37 – Appoint representative to Meridian Health Advisory Board.

Res. # 13-38 - Appoint Municipal Liaison to the Monmouth County Transportation Council.

Res. # 13-39 - Appoint Board of Education Liaison.

Res. # 13-40 – Designate Public Agency Compliance Officer.

Res. # 13-41 – Appoint Emergency Management Coordinator.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**CONSENT AGENDA – FINANCIAL MATTERS/FEE SCHEDULES/LEGAL NOTICES**

Res. # 13-42 – Establish salaries for certain appointed professionals.

Res. # 13-43 – Designate meeting dates for 2013.

Res. # 13-44 – Designate official newspapers.

Res. # 13-45 - Establish Cash Management Plan.

Res. # 13-46 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 13-47 - Approve Petty Cash Funds.

Res. # 13-48 - Establish the interest rates to be charged by the tax office.

Res. # 13-49 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 13-50 - Establish a fee schedule for repair rates performed by the Department of Public Works.

Res. # 13-51 - Authorize the Tax Assessor to sign stipulations and file cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 13-52 - Approve 2013 Temporary Budget.

Consent Agenda Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-53 – Employ Police Officers on a probationary basis.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

Res. # 13-54 – Employ Citizen Board Administrator/Zoning Compliance Officer.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_; Houghtaling, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

**COMMENTS FROM THE TOWNSHIP COMMITTEE**

**MAYOR'S ADDRESS**

**CLOSING PRAYER**

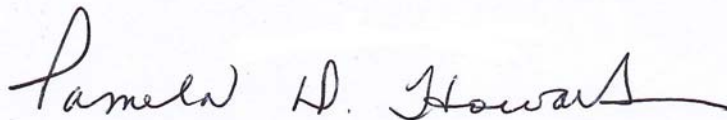
**ADJOURNMENT**

RESOLUTION #13-1 - 1/1/13

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2013

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2013.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink, reading "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

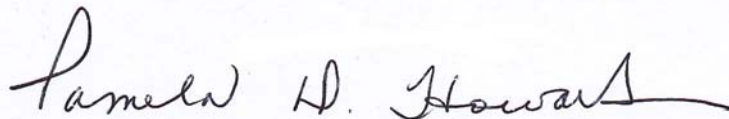


RESOLUTION #13-2 - 1/1/13

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2013

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2013.

CERTIFICATION  
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COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-3 - 1/1/13

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

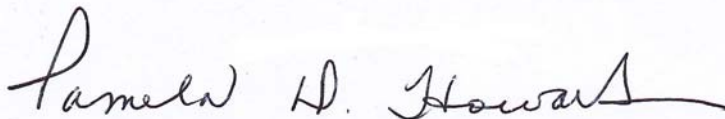
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and desires to make an appointment from the proposals received; and,

WHEREAS, funds for Township Attorney will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2013, effective January 1, 2013 at an annual retainer as set by resolution and a hourly rate of \$125.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-4 - 1/1/13

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

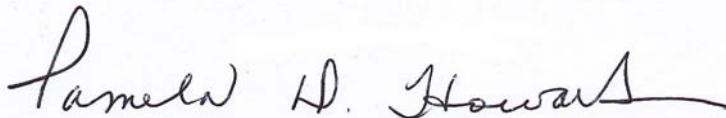
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as acting Township Attorney for the year 2013, effective January 1, 2013 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-5 - 1/1/13

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

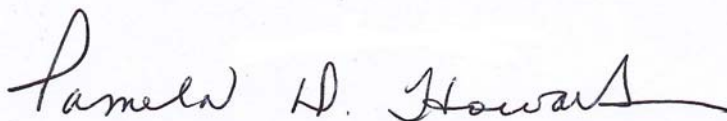
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of James L. Plosia, Jr., Apruzzese, McDermott, Mastro & Murphy, as Township Labor Attorney for the year 2013, effective January 1, 2013 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-6 - 1/1/13

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

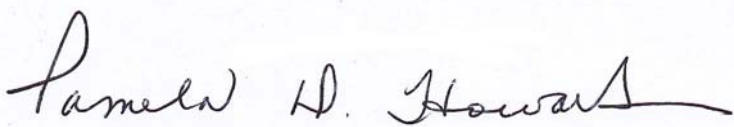
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2013, effective January 1, 2013 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-7 - 1/1/13

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

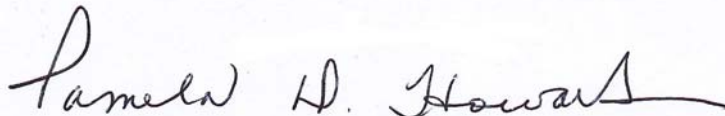
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2013, effective January 1, 2013 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-8 - 1/1/13

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

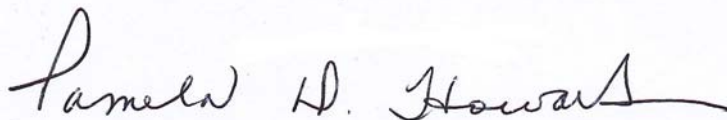
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy (Eric D. Brophy and Richard P Diegnan, Jr.) to serve as Alternate Public Defender in the absence of the Public Defender for the year 2013, at a compensation rate of \$85.00 per hour; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-9 - 1/1/13

APPOINT REGIONAL CONTRIBUTION AGREEMENT ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

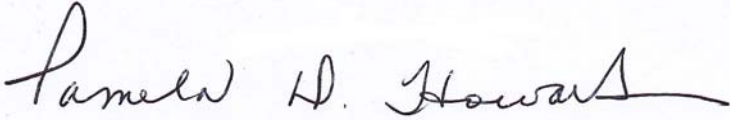
WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement Attorney for the year 2013, effective January 1, 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk



RESOLUTION #13-10 - 1/1/13

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

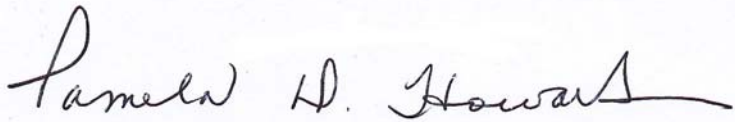
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2013, effective January 1, 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-11 - 1/1/13

APPOINT TRANSCRIPT REPORTER

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporter through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

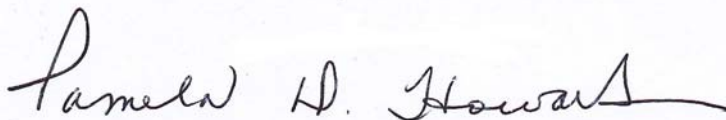
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of State Shorthand Reporting Services as Township Transcript Reporter for the year 2013, effective January 1, 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Municipal Court Administrator and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink, reading "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-12 - 1/1/13

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

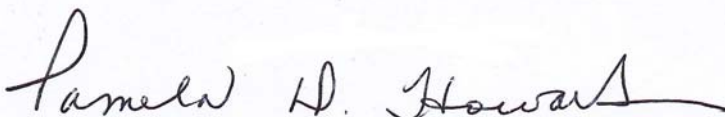
WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Thomas Fallon, Fallon & Larsen as Township Auditor for the year 2013, effective January 1, 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-13 - 1/1/13

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make selections from the proposals received; and,

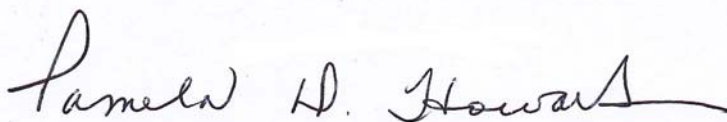
WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consultant Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2013:

Leon S. Avakian, Inc.  
Maser Consulting  
Sam Schwartz Engineering  
CME Associates  
Adams, Rehmann, Heggan  
Lewis Consulting Group  
John S. Truhan Consulting Engineers, Inc.  
Roberts Engineering Group

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013



Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-14 - 1/1/13

APPOINT CONSULTANTS FOR COMPUTER AIDED  
DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint Consultants for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

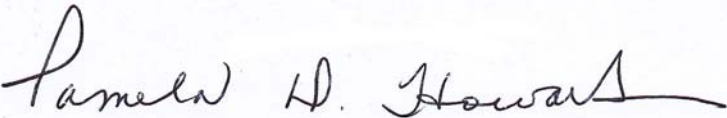
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Leon S. Avakian; Adams, Rehmann & Heggan; and CME Associates for CADD Services, effective January 1, 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-15 - 1/1/13

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

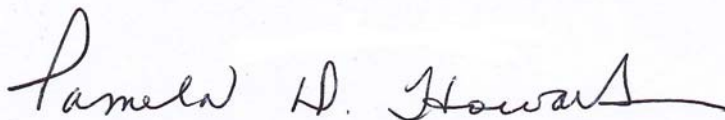
WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wesley Kain as Attorney to the Historic Preservation Commission for the year 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-16 - 1/1/13

APPOINT SPECIAL COUNSEL FOR EMERGENCY MEDICAL SERVICES ISSUES

WHEREAS, the Township of Neptune desires to appoint Special Counsel to represent the Township's interests in issues relating the Emergency Medical Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 13, 2012 and will make a selection from the proposals received; and,

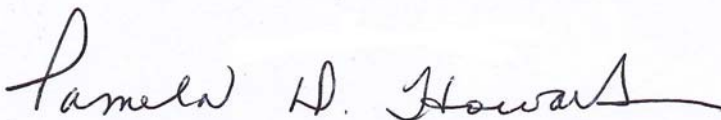
WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of David Shotwell, Jr. as Special Counsel for Emergency Medical Services issues for the year 2013 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

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Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-17 - 1/1/13

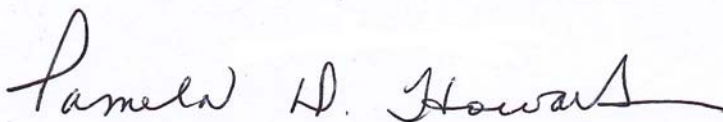
APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Harry Devine be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2013 and expiring January 31, 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink that reads "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk



RESOLUTION #13-18 - 1/1/13

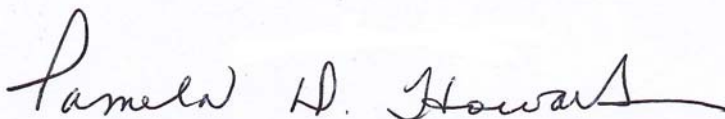
APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mary Winkler be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2013 and expiring January 31, 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink that reads "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-19 - 1/1/13

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

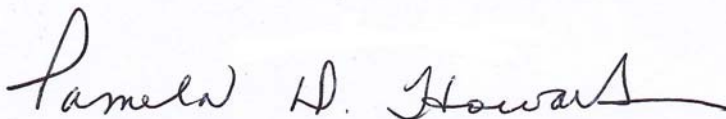
Paul Dunlap to a four-year term expiring December 31, 2016

Cynthia Suarez as the Alternate #1 member to a two-year term expiring December 31, 2014

VACANT as the Alternate #3 member to a two-year term expiring December 31, 2014

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink, reading "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-20 - 1/1/13

APPOINT MEMBERS TO THE RECREATION COMMITTEE

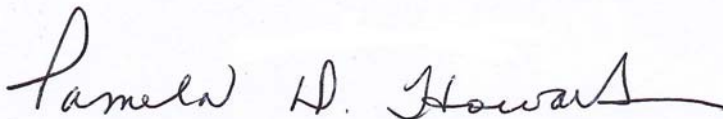
BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2013:

Roger Brown  
Michelle Moss  
Niarra Harvey  
Cathleen Crandall  
Dave Taliaferro  
Bridget James  
Maureen Ruotolo  
Laria Hamilton  
Matt Olds

Verita Hill  
Connie Ogden  
Myan Nichols-Morgan  
Monica Kowalski  
Eric Houghtaling  
Robert Lane  
Charles "Chappy" Williams  
Kevin McMillan  
Michael Radwanski

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013



Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-21 - 1/1/13

APPOINT MEMBERS TO THE SENIOR CITIZEN ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizen Advisory Council for the year 2013:

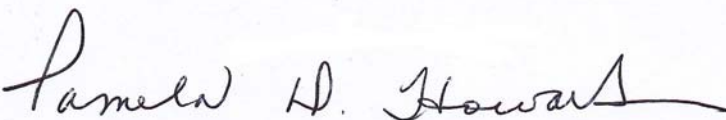
Ptl. Michael Adam  
Maureen Minnick  
Elizabeth Schneider  
Jacqueline Catley  
Thomas Collins

Anne Sibole  
Jean Hood  
Therman Baker  
Joan Keleigh  
Robert Hodges

Barbara Ransom  
Esther Day  
June Stucky  
Evelyn Bedell  
Angela Germann

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013



Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-22 - 1/1/13

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE  
AGAINST ALCOHOLISM AND DRUG ABUSE

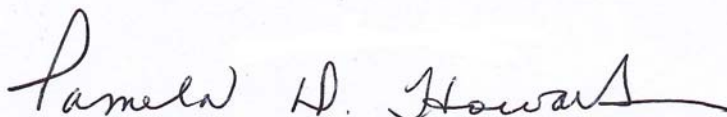
BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2013:

Ava Johnson  
Sherry Sotnikoff  
Billy Brown  
Gail Oliver  
Faye Scholz, LCSW  
Sgt. Michael Zarro  
Nick Williams  
Molly Berkowitz  
Jennifer Clearwaters

Ellen Carroll  
Mary Beth Jahn  
Jill Tierney  
Ninette Tuerk  
Rick Matson  
Joyce Dawson  
Yvonne Earley-Proute  
Justin Brown

BE IT FURTHER RESOLVED, that Mary Beth Jahn shall serve as Mayoral Representative to the Drug Alliance.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink, reading "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-23 - 1/1/13

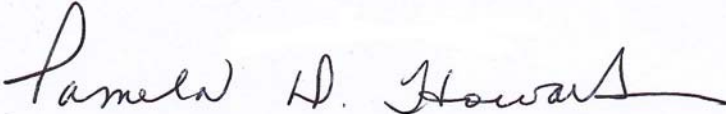
APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2013:

J. Randy Bishop - Township Committee Member  
Susan Roach – Township Committee Representative  
William Mockridge - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Robert Scholz - At-large member  
Cathy Rechlin - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink, reading "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

RESOLUTION #13-24 - 1/1/13

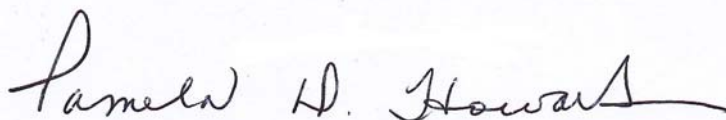
APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for the year 2013:

Dr. Michael Brantley - Township Committee member  
Richard Ambrosio - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Sharon Davis - at-large member  
Rev. Paul Brown - Neptune alternate member

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink that reads "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk

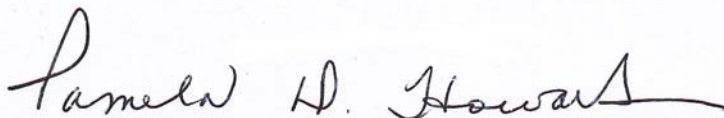
RESOLUTION #13-25 - 1/1/13

APPOINT REPRESENTATIVES TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jason Jones be and is hereby appointed as a member and Dr. Michael Brantley as an alternate member to the Deal Lake Commission for a one year term expiring December 31, 2013; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 01/01/2013

A handwritten signature in black ink that reads "Pamela D. Howard". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela D. Howard, Deputy Municipal Clerk



RESOLUTION #13-26 - 1/1/13

APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointment of Peggy Hordt as a Municipal Trustee to the Economic Development Corporation for the year 2013; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Mary Beth Jahn as the Municipal Trustee and Len Steen as the member at-large Trustee to the Economic Development Corporation for the year 2013; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Economic Development Corporation.

RESOLUTION #13-27 - 1/1/13

APPOINT MEMBERS TO THE MUNICIPAL PARADE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling and Randy Bishop be and are hereby appointed to serve on the Municipal Parade Committee for the year 2013; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee and Ocean Grove Camp Meeting Association.

RESOLUTION #13-28 - 1/1/13

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2013:

Michael Bascom - Emergency Management Coordinator/Chairman  
Michael DiLeo - Emergency Management - Haz-Mat  
George Waterman – EMS  
Dwayne Breeden - Fire  
Robert Adams, Chief of Police  
Sharon Rowe - Secretary  
David Mooij - Board of Education  
Vito Gadaleta – Business Administrator/Public Information Officer  
Edward Hudson - Purchasing/Resource Management  
Eric J. Houghtaling - Mayor  
J. Randy Bishop - Public Safety Committeeman  
Doug Campbell - JSUMC  
Wayne Rode - Public Works  
Rosemary Gray - Shelter Management  
Roberta Grace - Public Assistance  
Richard Cuttrell – Weather  
Bernard Haney – GIS/Donations Management  
Leanne Hoffmann - Engineer  
Kevin Devlin - Communications  
Joseph Mauro - TNHA  
James W. Manning, Jr. - TNSA  
Stephen Vetrano, D.O. – Medical Director  
William Doolittle – Construction Official  
Tim O'Connor – Marina Supervisor  
Edward Finlay - Marina  
David Shotwell - EMS/Policy  
William Rosen - EMS/Training  
Jennifer England - EMS  
Neptune Fire Chief  
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

RESOLUTION #13-29 - 1/1/13

APPOINT MEMBER TO THE NEPTUNE HARBOR COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Willis Wardell be and is hereby appointed to the Neptune Harbor Commission for a five year term expiring December 31, 2017; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Marina Supervisor, and the Business Administrator.

RESOLUTION #13-30 - 1/1/13

APPOINT MEMBERS TO THE BOARD OF HEALTH

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals are hereby appointed to the Board of Health:

Dr. Arlene Cardinale and Teretha Jones for three year terms expiring December 31, 2015.

RESOLUTION #13-31 - 1/1/13

APPOINT MEMBERS TO THE REGION 12 WATERSHED AREA

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and they are hereby appointed as representatives to the Region 12 Watershed Area for the year 2013:

Barry Auerbach (Mid and South)  
Shay Schembri (North)

RESOLUTION #13-32 - 1/1/13

CONFIRM MAYOR'S APPOINTMENTS TO THE  
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Denise Salles, Richard Ambrosio and Mindi Arcoleo for three year terms expiring December 31, 2015.

Carmen Cancel-Seaman as the Alternate #1 member for a two year term expiring December 31, 2014

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

RESOLUTION #13-33 - 1/1/13

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2013:

Sharon Davis, as the Class I Member for a one year term expiring December 31, 2013.

Robert Lane, as the Class II member for a one year term expiring December 31, 2013.

J. Randy Bishop as the Class III member for a one year term expiring December 31, 2013.

Joseph Krimko, as a Class IV member for a four year term expiring December 31, 2016.

Ray Huizenga as the Class IV Alternate #1 for a two year term expiring December 31, 2014.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.



RESOLUTION #13-34 - 1/1/13

CONFIRM MAYOR'S APPOINTMENTS TO  
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Kennedy Buckley as a Class C member for a four-year term expiring December 31, 2016

2013 Christopher Flynn as the Alternate #1 member for a one-year term expiring December 31,

2013 Donna Spencer as the Alternate #2 member for a one-year term expiring December 31,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

RESOLUTION #13-35 - 1/1/13

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Maureen Pampaloni for a five-year term expiring December 31, 2017.

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2013.

Madeline King as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

RESOLUTION #13-36 - 1/1/13

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael Bascom be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2013; and,

BE IT FURTHER RESOLVED, that Vito Gadaleta and Monique Burger are hereby appointed as Alternate Community Development Representatives; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

RESOLUTION #13-37 - 1/1/13

APPOINT REPRESENTATIVE TO THE MERIDIAN HEALTH ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby appointed as the Township Committee representative to the Meridian Health Advisory Board for the year 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Meridian Health Advisory Board.

RESOLUTION #13-38 - 1/1/13

APPOINT REPRESENTATIVE TO THE  
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mary Beth Jahn be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2013; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

RESOLUTION #13-39 - 1/1/13

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2013.

RESOLUTION #13-40 - 1/1/13

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Lisa Roberts be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2013 in accordance with P.L. 1975 c 125 (N.J.A.C. 17:27) at the salary set by resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that funds for this purpose will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

RESOLUTION #13-41 - 1/1/13

APPOINT EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael J. Bascom be and is hereby appointed as Emergency Management Coordinator of the Township of Neptune for a three-year term expiring December 31, 2015; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby confirms the Emergency Management Coordinator's appointment of Kevin Devlin and Michael DiLeo as Deputy Coordinators and Donald Colarusso, William Rosen and \_\_\_\_\_ as Assistant Deputy Coordinators; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Emergency Management.



RESOLUTION #13-42 - 1/1/13

ESTABLISH SALARIES FOR CERTAIN APPOINTED PROFESSIONALS

WHEREAS, the Municipal Judge, Municipal Prosecutor, Alternate Municipal Prosecutor, Public Defender, Alternate Public Defender and Township Attorney receive compensation and are not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for these positions for the year 2013; and,

WHEREAS, funds will be provided for the first three months of 2013 in the 2013 Temporary Budget and funds for the balance of 2013 will be provided in the Budget for the year 2013, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes 2013 salaries for the professionals listed below who are not covered by a collective bargaining contract or agreement (all salaries are the same as 2012):

<b>POSITION</b>	<b>2013 SALARY</b>
Municipal Judge	\$ 54,742.00
Municipal Prosecutor	36,400.00
Alternate Municipal Prosecutor	\$400 per session
Public Defender	19,760.00
Alternate Public Defender	\$85 per hour
Township Attorney	32,897.76

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

RESOLUTION #13-43 - 1/1/13

DESIGNATE MEETING NIGHTS FOR THE YEAR 2013

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month at the Neptune Municipal Complex, 2<sup>nd</sup> Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2013 in accordance with the requirements of R.S. 10:4-18:

January 14	July 8
January 28	July 22
February 11	August 12
February 25	August 26
March 11	September 9
March 25	September 23
April 8	October 10 (Thursday)
April 22	October 28
May 13	November 6 (Wednesday)
May 23 (Thursday)	November 25
June 10	December 9
June 24	December 23

January 1, 2014 - 12:25 P.M.

Sine Die Meeting

January 1, 2014 – 12:30 P.M.

Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2013

RESOLUTION #13-44 - 1/1/13

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2013 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

RESOLUTION #13-45 - 1/1/13

ESTABLISH CASH MANAGEMENT PLAN

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to adopt a Cash Management Plan, including the Designation of a Depository or Depositories,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan dated January 1, 2013, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2013; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

RESOLUTION #13-46 - 1/1/13

ESTABLISH A GRACE PERIOD FOR TAX, SEWER  
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

RESOLUTION #13-47 - 1/1/13

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief Robert Adams	250.00
Finance	Michael J. Bascom	200.00
MOMV	Wayne Rode	100.00
Library	Marian Bauman	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

RESOLUTION #13-48 - 1/1/13

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.

3. This resolution shall be published in its entirety once in the Coaster.

4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

RESOLUTION #13-49 - 1/1/13

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE  
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-eight (58) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.



RESOLUTION #13-50 - 1/1/13

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED  
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2013:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	15.00 per ton
Disposal Fee	110.00 per ton
Plywood	20.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

RESOLUTION #13-51 - 1/1/13

AUTHORIZE THE TAX ASSESSOR TO SIGN STIPULATIONS AND FILE  
CROSS APPEALS AND ASSESSOR APPEALS FOR CORRECTIONS ONLY  
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2013 County Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor be and is hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that J. Steven Walters will act as the Township expert in defense of 2013 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Tax Assessor, and the County Board of Taxation.

RESOLUTION #13-52 - 1/1/13

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2013 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

RESOLUTION #13-53 - 1/1/13

EMPLOY POLICE OFFICERS ON A PROBATIONARY BASIS

WHEREAS, due to retirements, there are vacancies in the position of Police Officer; and,

WHEREAS, applicants were interviewed by the Police Department and the Chief of Police has made his recommendations; and,

WHEREAS, funds in the appropriation entitled Police S&W, known as Account No. 240-010 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby employed as probationary Police Officers in the Police Department, pending favorable results of physical and psychological examinations, at an annual salary of \$36,022.00, and to perform such other duties as prescribed by the Chief of Police effective January 2, 2013:

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O, Mandy To, and P.B.A. Local 74.

RESOLUTION #13-54 - 1/1/13

EMPLOY CITIZEN BOARD ADMINISTRATOR/ZONING COMPLIANCE OFFICER

WHEREAS, due to the retirement of Rose Havey, there is a vacancy in the position of Citizen Board Administrator to the Planning Board and Zoning Board of Adjustment; and,

WHEREAS, the Township also has a need for a Zoning Compliance Officer; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Township Engineer and Land Use Administrator have made their recommendations; and,

WHEREAS, funds will be provided in the appropriation entitled PB S&W and ZBA S&W, known as Account Nos. 180-010 & 185-010, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kristine Armour be and is hereby employed as Citizen Board Administrator to the Planning Board and Zoning Board of Adjustment/Zoning Compliance Officer, on a probationary basis for a period of not less than 90 days and not exceeding one year, pending favorable results of the required physical, effective January 7, 2013, at an annual salary of \$41,391.00 for Citizen Board Administrator (which includes compensation for attendance of up to a total of 36 meetings annually) and \$5,000.00 for Zoning Compliance Officer; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Land Use Administrator, Township Engineer, Business Administrator, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Mandy To.