

TOWNSHIP COMMITTEE WORKSHOP MEETING – OCTOBER 4, 2012 – 6:00 P.M.

Mayor Bishop calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____
J. Randy Bishop	_____

Also present: Philip D. Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor Bishop announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2012, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Race to the Top grant (David Mooij, Superintendent of School present)
2. Discussion – 2012 Best Practices Checklist. (PW)
3. Discussion – Support legislation amending Megan’s Law to require a determination of the risk of re-offense of sex offenders prior to release from incarceration.
4. Review Committee calendars/follow-up on outstanding issues from previous meeting.
5. Outstanding parking lot items. (PW)

Res. # 12-373 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by:_____ Seconded by:_____

Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

TOWNSHIP COMMITTEE MEETING – OCTOBER 4, 2012 – 7:00 P.M.

Mayor Bishop calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
Dr. Michael Brantley	_____	Don Stine The Coaster
Eric J. Houghtaling	_____	Charles Layton Blogfinger
Mary Beth Jahn	_____	Kevin Penton Asbury Park Press
Kevin B. McMillan	_____	
J. Randy Bishop	_____	

Also present at the dais: Gene Anthony, Township Attorney; Philip D. Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Bishop announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2012, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

REPORT OF THE CLERK

The Clerk states that the following reports and communications are on file in the Clerk's office:

Senior Beacon for October.

Letter from the Seaview at Shark River Island Homeowners Association commending the Public Works staff for outstanding service throughout the year.

Rosemary Gray sent letters of thanks to the following for recent donation to the Senior Center: Catholic Men for Jesus Christ, Wegmans, Dunkin Donuts, Shop-Rite, Peggy Heery, Rita Munn, Barbara Neuman, Forever Young Group, Marilyn Shotwell, Diane Panzer, Rhoda Schulman, Dee Reinhold, Michele D'Amato, and Patricia Coffey.

COMMENTS FROM THE DAIS

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes. ****No ordinances on this agenda****

CONSENT AGENDA

Res. # 12-374 – Cancel checks outstanding for over ninety days.

Res. # 12-375 – Place lien on various properties.

Res. # 12-376 – Authorize the refund of taxes as a result of an overpayment.

Res. # 12-377 – Authorize the cancellation of sewer rent.

Res. # 12-378 – Authorize the cancellation of taxes for 18 Brookside Road as a result of the granting of a totally disabled veterans exemption.

Res. # 12-379 – Authorize the cancellation of taxes for 423 Prospect Avenue as a result of the granting of a totally disabled veterans exemption.

Res. # 12-380 – Approve the transfer of Taxi Medallion License No. 008.

CONSENT AGENDA Offered by:_____ Seconded by:_____
Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

Res. # 12-381 – Support the application of the Neptune Township School District and Coastal Monmouth Education Alliance to the United States Department of Education for a Race to the Top III Grant.

Offered by:_____ Seconded by:_____
Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

Res. # 12-382 – Authorize the purchase and installation of fencing, safety surface, and playground equipment through the New Jersey State Cooperative Purchasing Program.

Offered by:_____ Seconded by:_____
Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

Res. # 12-383 – Authorize the purchase of a Toro Infield Pro.

Offered by:_____ Seconded by:_____
Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

Res. # 12-384 – Authorize the payment of bills.

Offered by:_____ Seconded by:_____
Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

Res. # 12-385 – Authorize submission of a grant application and execution of a grant agreement with the New Jersey Department of Transportation for Improvements to Carton Avenue.

Offered by:_____ Seconded by:_____
Vote: Brantley, _____; Houghtaling, _____; Jahn, _____; McMillan, _____; Bishop, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

RESOLUTION #12-373 – 10/4/12

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Litigation – Verizon v. Hopewell.
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

RESOLUTION #12-374 - 10/4/12

CANCEL CHECKS OUTSTANDING FOR OVER NINETY DAYS

WHEREAS, the Finance Department has advised that there are a number of outstanding checks that are over ninety (90) days old; and,

WHEREAS, the cancellation of said checks must be approved by resolution of the Township Committee,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following checks outstanding for greater than ninety (90) days be and are hereby approved for cancellation:

Payroll Account (Fund 40)

CHECK NO.	DATE	AMOUNT
11612	12/2008	\$ 704.86
1137	"	54.26
1694	"	2,910.00
1758	"	880.00
2123	"	1,880.50
2227	"	1,846.88
5051	12/2009	589.68
5085	"	590.86
5619	"	111.32
5854	"	63.26
5988	"	1,420.85
7794	"	590.86
8239	"	590.86
9580	"	6.35
3029	06/30/11	76.95
3040	07/15/11	512.45
3074	08/15/11	52.63
3079	08/15/11	213.36
3084	08/15/11	26.32

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O and Auditor.

RESOLUTION #12-375 - 10/4/12

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
167/327	604 Ridge Avenue	460.00
192/54.01	1706 Summerfield Avenue	115.00
499/932	213 Wilson Avenue	230.00
180/7	426 Myrtle Avenue	315.00
220/521	404 Drummond Avenue	315.00
319.02/6	103 Allenhurst Avenue	460.00
175/507	1311 Embury Avenue	460.00
180/3	412 Myrtle Avenue	1,065.00
3028/19	902 Eton Way	1,372.50
555/7	1311 Highway 35	3,533.75

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

RESOLUTION #12-376 - 10/4/12

AUTHORIZE THE REFUND OF TAXES
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund;
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune,
County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to
refund the taxes as stated herein; and,

BLOCK	LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
83	1129	MALWITZ	96 BROADWAY	2012	1,441.88
148	1498.02	POLAND	126 S MAIN ST	2012	1,938.15

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax
Collector, Assistant C.F.O. and Auditor.

RESOLUTION #12-377 - 10/4/12

AUTHORIZE THE CANCELLATION OF SEWER RENT

WHEREAS, the Tax Collector has requested the cancellation of sewer rent to the property listed below,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein; and,

BLOCK/LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
1304/6	Romesh & Saroj Amin	1030 Old Corlies Ave	2012	440.00

REASON: Correction

BLOCK/LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
555/7	Coba, Inc.	1311 Highway 35 So	2012	440.00

REASON: Occupancy

BLOCK/LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
1405/12.01	GM Coastal Properties, LLC	3700 Highway 33	2012	440.00

REASON: Correct number of units

BLOCK/LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
174.02/9	Jessie & Georgianna Jackson	3 Pharo St.	2012	440.00

REASON: Correct number of units

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

RESOLUTION #12-378 – 10/4/12

AUTHORIZE THE CANCELLATION OF TAXES FOR 18 BROOKSIDE ROAD AS A
RESULT OF THE GRANTING OF A TOTALLY DISABLED VETERANS EXEMPTION

WHEREAS, the property known as Block 7000, Lot 62, with an address of 18 Brookside Road, assessed to Robert A. & Doris G. Jameson, is eligible for a Totally Disabled Veterans Exemption effective September 19, 2012; and,

WHEREAS, the Township Committee of the Township of Neptune desires to cancel taxes assessed against the above property effective September 19, 2012 and refund same to the owner of record in accordance with N.J.S.A. 54:4-3.32; and,

WHEREAS, the amounts to be canceled and refunded are as follows;

Year	Cancel	Refund
2012	1,591.35	230.56

THEREFORE BE IT RESOLVED, by the Township of Neptune, County of Monmouth, that the Tax Collector be and hereby is authorized to cancel and refund taxes as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

RESOLUTION #12-379 – 10/4/12

AUTHORIZE THE CANCELLATION OF TAXES FOR 423 PROSPECT AVENUE AS A
RESULT OF THE GRANTING OF A TOTALLY DISABLED VETERANS EXEMPTION

WHEREAS, the property known as Block 428, Lot 70, with an address of 423 Prospect Avenue, assessed to Randy A. Burnett, is eligible for a Totally Disabled Veterans Exemption effective September 17, 2012; and,

WHEREAS, the Township Committee of the Township of Neptune desires to cancel taxes assessed against the above property effective September 17, 2012 and refund same to the owner of record in accordance with N.J.S.A. 54:4-3.32; and,

WHEREAS, the amounts to be canceled and refunded are as follows;

Year	Cancel	Refund
2012	2,280.60	342.10

THEREFORE BE IT RESOLVED, by the Township of Neptune, County of Monmouth, that the Tax Collector be and hereby is authorized to cancel and refund taxes as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

RESOLUTION #12-380 - 10/4/12

APPROVE THE TRANSFER OF TAXI MEDALLION LICENSE NO. 008

WHEREAS, Rashid Siddiqui is the owner of Neptune Township Taxi Medallion No. 008; and,

WHEREAS, he has notified the Taxi License Coordinator of the intent to sell and transfer ownership of said medallion to Arif Ali; and,

WHEREAS, the Taxi License Coordinator has certified that all requirements of transfer have been satisfied,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that approval is hereby granted for the transfer of Taxi Medallion License No. 008 to Arif Ali; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Taxi License Coordinator and Municipal Clerk.

RESOLUTION #12-381 – 10/4/12

SUPPORT THE APPLICATION OF THE NEPTUNE TOWNSHIP SCHOOL DISTRICT AND
COASTAL MONMOUTH EDUCATION ALLIANCE TO THE UNITED STATES DEPARTMENT
OF EDUCATION FOR A RACE TO THE TOP III GRANT

WHEREAS, the Neptune Township School District has taken the lead role within a consortium called the Coastal Monmouth Education Alliance (CMEA), which consists of the Neptune Township, Neptune City, Bradley Beach and Belmar school districts, to make application to the United States Department of Education for a Race to the Top III grant; and,

WHEREAS, the grant application focuses on improving the educational outcomes and schooling experience of the over 5500 students collectively served by the CMEA through the use of mobile technology; and,

WHEREAS, if awarded the grant, students in the participating districts will have the opportunity to experience technologically advanced classroom settings, participate in long term personalized learning projects, and create digital portfolios as they progress through their respective school district; and,

WHEREAS, mobile technology will create opportunities for students to go beyond the typical teacher/student classroom dyad and interact with content through information networking with other students and across various knowledge sites; and,

WHEREAS, the number of students within the CMEA places the consortium in the award bracket of \$10 million to \$20 million over the four year grant period,

THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Neptune, County of Monmouth, hereby expresses its full support of the application of the Neptune Township School District and Coastal Monmouth Education Alliance to the United States Department of Education for a Race to the Top III grant; and,

BE IT FURTHER RESOLVED, that the Township Committee firmly believes that if successful, this grant award will present a unique learning and technological experience for all Neptune Township students; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Neptune Township School District.

RESOLUTION #12-382 - 10/4/12

AUTHORIZE THE PURCHASE AND INSTALLATION OF FENCING, SAFETY SURFACE AND
PLAYGROUND EQUIPMENT THROUGH THE NEW JERSEY STATE COOPERATIVE
PURCHASING PROGRAM

WHEREAS, the Neptune Township Public Works Department wishes to authorize the purchase and installation of fencing and safety surface and the installation of playground equipment previously authorized for purchase at Liberty Park, Midtown Commons Park and Pittenger Park through authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Whirl Construction, Inc. has been awarded New Jersey State Contract No. A81412 for these materials and installation; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of the materials and installation shall not exceed \$205,304.00; and,

WHEREAS, funds for this purpose are available in Ordinance No. 12-08 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase and installation of fencing and safety surface and the installation of playground equipment previously authorized for purchase at Liberty Park, Midtown Commons Park and Pittenger Park through the New Jersey Cooperative Purchasing Program be and is hereby authorized at an amount not to exceed \$205,304.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Recreation Director, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

RESOLUTION #12-383 - 10/4/12

AUTHORIZE THE PURCHASE OF A TORO INFIELD PRO

WHEREAS, the Neptune Township Public Works Department wishes to authorize the purchase of a Toro Infield Pro with options for use at Township recreation fields through an authorized vendor under the Middlesex County Regional Education Cooperative, State Coop #65; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Storr Tractor Company has been awarded State Coop #65 Contract No. MRESC 12/13-24 for this equipment with options; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of the equipment and options shall not exceed \$19,232.00; and,

WHEREAS, funds for this purpose are available in Ordinance No. 11-33 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a Toro Infield Pro 5040 with options through the Middlesex County Regional Education Cooperative, State Coop #65, be and is hereby authorized at an amount not to exceed \$19,232.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Recreation Director, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

RESOLUTION #12-384 – 10/4/12

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	309,386.24
FEDERAL & STATE GRANT FUND	15,691.89
TRUST OTHER	20,533.87
GENERAL CAPITAL FUND	61,290.90
SEWER OPERATING FUND	421.71
MARINA OPERATING FUND	274.90
DOG TRUST	104.40
LIBRARY TRUST	1,073.39
BILL LIST TOTAL	\$408,777.30

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

RESOLUTION #12-385 - 10/4/12

AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO CARTON AVENUE

WHEREAS, the New Jersey Department of Transportation provides grants through the Transportation Trust Fund grant programs; and,

WHEREAS, the Township of Neptune desires to apply for and obtain a grant through the NJDOT Municipal Aid Program for the project known as Improvements to Carton Avenue from Lakewood Road to Brighton Avenue,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune formally approves the grant application for the above stated project; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2013-Neptune Township 00482 to the New Jersey Department of Transportation on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Neptune and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Director of Engineering and Planning.

Certified as a true copy of the Resolution adopted by the Neptune Township Committee on this 4th day of October, 2012

Richard J. Cuttrell, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Richard J. Cuttrell,
Municipal Clerk

J. Randy Bishop,
Mayor