

**NEPTUNE TOWNSHIP RENT LEVELING BOARD - AGENDA JANUARY 7, 2021- 6pm**

James Manning, Jr. calls the meeting to order and requests the Secretary to call the roll:

**ROLL CALL:**

Ruth Johnson \_\_\_\_\_ James Manning, Jr. \_\_\_\_\_ Naomi Riley \_\_\_\_\_  
Ava Johnson \_\_\_\_\_ Tassie York \_\_\_\_\_ Alternate #I Jeff Klein \_\_\_\_\_  
Alternate II Wendel Thomas \_\_\_\_\_

**Flag Salute**

Chairperson Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86746467736?pwd=TTlrOEJBuk90R2tKNVJpWWFEWIBWUT09>

Meeting ID: 867 4646 7736  
Password: 136086  
One tap mobile  
+16465588656,,86746467736#,,,,0#,,136086# US (New York)

**Dial by your location**

+1 646 558 8656 US (New York)  
Meeting ID: 867 4646 7736  
Password: 136086

**Action Items**

Swearing in of the officers

**Resolutions**

- 1. Resolution #21-01 - Appoint Chairperson for 2021

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote:

Johnson \_\_\_\_\_; Manning \_\_\_\_\_; Riley \_\_\_\_\_; Johnson \_\_\_\_\_; York \_\_\_\_\_; Klein \_\_\_\_\_;  
Thomas \_\_\_\_\_

2. Resolution #21-02 - Appoint Vice - Chairperson for 2021

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote:

Johnson \_\_\_\_\_; Manning \_\_\_\_\_; Riley \_\_\_\_\_; Johnson \_\_\_\_\_; York \_\_\_\_\_; Klein \_\_\_\_\_;  
Thomas \_\_\_\_\_

3. Resolution #21-03 Designate 2021 Meeting Dates

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote:

Johnson \_\_\_\_\_; Manning \_\_\_\_\_; Riley \_\_\_\_\_; Johnson \_\_\_\_\_; York \_\_\_\_\_; Klein \_\_\_\_\_;  
Thomas \_\_\_\_\_

**DISCUSSION ITEMS:**

**PUBLIC PARTICIPATION:**

**ADJOURNMENT (Time):** \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote:

Johnson \_\_\_\_\_; Manning \_\_\_\_\_; Riley \_\_\_\_\_; Johnson \_\_\_\_\_; York \_\_\_\_\_; Klein \_\_\_\_\_;  
Thomas \_\_\_\_\_

**MINUTES**

## **PUBLIC PARTICIPATION**

**RESOLUTIONS**

RESOLUTION #21-01

RESOLUTION APPOINTING CHAIRPERSON  
FOR THE NEPTUNE TOWNSHIP RENT LEVELING BOARD

WHEREAS, the Neptune Township Rent Leveling Board selects a Chairperson among its members during its Reorganization Meeting held in January of each year.

NOW, THEREFORE, BE IT RESOLVED, by the Neptune Township Rent Leveling Board that the Board hereby selects \_\_\_\_\_ to serve as the Chairperson of the Neptune Township Rent Leveling Board for the year 2021.

OFFERED BY BOARD MEMBER:

SECONDED BY BOARD MEMBER:

AND ADOPTED ON ROLL CALL BY THE FOLLOWING VOTES:

ROLL CALL

Affirmative:

Negative:

Abstain:

Absent:

Dated: January 7, 2021

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
PAMELA HOWARD  
Secretary

I hereby certify the foregoing to be a true copy of the resolution adopted by the Neptune Township Rent Leveling Board at a meeting held on January 7, 2021.

\_\_\_\_\_  
PAMELA HOWARD  
Secretary

RESOLUTION #21-02

RESOLUTION APPOINTING VICE-CHAIRPERSON  
FOR THE NEPTUNE TOWNSHIP RENT LEVELING BOARD

WHEREAS, the Neptune Township Rent Leveling Board selects a Chairperson and Vice-Chairperson among its members during its Reorganization Meeting held in January of each year.

NOW, THEREFORE, BE IT RESOLVED, by the Neptune Township Rent Leveling Board that the Board hereby selects \_\_\_\_\_ to serve as the Vice-Chairperson of the Neptune Township Rent Leveling Board for the year 2021.

OFFERED BY BOARD MEMBER:

SECONDED BY BOARD MEMBER:

AND ADOPTED ON ROLL CALL BY THE FOLLOWING VOTES:

ROLL CALL

Affirmative:

Negative:

Abstain:

Absent:

Dated: January 7, 2021

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
PAMELA HOWARD  
Secretary

I hereby certify the foregoing to be a true copy of the resolution adopted by the Neptune Township Rent Leveling Board at a meeting held on January 7, 2021.

\_\_\_\_\_  
PAMELA HOWARD  
Secretary

RESOLUTION #21-03

RESOLUTION ESTABLISHING REGULAR AND SPECIAL MEETING DATES OF THE  
NEPTUNE TOWNSHIP RENT LEVELING BOARD AND SETTING FORTH  
PROCEDURES THEREFORE

WHEREAS, it is incumbent upon the Neptune Township Rent Leveling Board to reaffirm by annual resolution, the time and place of its regular meetings and its executive sessions to be held throughout the ensuing calendar year, as established in its adopted rules and regulations; and

WHEREAS, there was effective on January 19, 1976, throughout the State of New Jersey, the "Open Public Meetings Act" (N.J.S.A. 10:4-6 et seq) commonly referred to as the "Sunshine Law" requiring notification, publication and airing of all acts taken by the Rent Leveling Board of this municipality; and

WHEREAS, the Neptune Township Rent Leveling Board desires to implement the said act.

NOW, THEREFORE, BE IT RESOLVED, by the Neptune Township Rent Leveling Board that:

1. Regular meetings of the Neptune Township Rent Leveling Board for the year 2021 will be held at 6:00 p.m. on the second floor in the Township Committee Chambers, Neptune Township Municipal Building, 25 Neptune Blvd., Neptune Township, New Jersey, or any other designated location, or by Zoom format on the following meeting dates: February 4, 2021; March 4, 2021; April 1, 2021; May 6, 2021; June 3, 2021; July 1, 2021; August 5, 2021; September 2, 2021; October 14, 2021; November 4, 2021; December 2, 2021 and the Reorganization Meeting for the year 2022 will be January 6, 2022.

2. Special meetings and executive sessions of the Neptune Township Rent Leveling Board shall be at the call of the Chairperson or upon the vote of the membership at a prior regular meeting or by motion to follow any particular regular meeting.

3. This notice shall be posted upon the public bulletin board in the main entranceway of the Township Municipal Building and shall remain so posted for at least one month.

4. A copy of this resolution shall be mailed by the secretary of the Rent Leveling Board or the attorney of the Rent Leveling Board to the official newspapers of the Township of Neptune and the Neptune Township Rent Leveling Board.

5. The secretary, on behalf of the Rent Leveling Board, shall be authorized to

direct that any other necessary action be performed by the appropriate officials or employees of the Borough to fulfill the mandates of the "Open Public Meetings Act" insofar as the same is applicable to the work and activities of the Rent Leveling Board.

6. This notice shall be published in the official newspapers of the Township of Neptune and the Neptune Township Rent Leveling Board within seven (7) days from the date hereof.

OFFERED BY BOARD MEMBER:

SECONDED BY BOARD MEMBER:

AND ADOPTED ON ROLL CALL BY THE FOLLOWING VOTES:

ROLL CALL

Affirmative:

Negative:

Abstain:

Absent:

Dated: January 7, 2021

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
PAMELA HOWARD  
Secretary

I hereby certify that the foregoing is a true copy of the resolution adopted by the Neptune Township Rent Leveling Board at a meeting held on January 7, 2021.

ATTEST:

\_\_\_\_\_  
PAMELA HOWARD  
Secretary