

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES MARCH 6, 2012

OPENING

Meeting called to order.

Flag Salute

The Clerk announced the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been advertised in a March 2011 issue of the Asbury Park Press and The Coaster.

UNFINISHED BUSINESS OF THE OUTGOING BOARD

Motion to adjourn the Board sine die by Commissioner Jarmer, second by Commissioner Gannon, unanimously approved.

ELECTION REPORT

The Clerk reported the district election was held on February 18, 2012.

For the two commissioner positions, Edwin Deuchar received 49 votes, Robert McEwan received 73 votes, and William Mockridge received 45 votes. The budget passed 87 to 1, the public question received 89 "yes" votes. No votes were cast in opposition to the question

Commissioner Robert McEwan and Commissioner Edwin Deuchar were sworn in to three year terms.

REORGANIZATION

On the motion of Commissioner Ball and second of Commissioner Jarmer and unanimous approval, Robert McEwan was selected to act as temporary Chairman

Robert McEwan was nominated by Comm. Jarmer and second by Comm. Ball for the office of Chairman for the next year. Unanimously approved.

Scott Jarmer was nominated for Secretary of the Board of Fire Commissioners by Robert McEwan, second by William Ball, and unanimously elected.

Bill Ball was nominated for the office of Treasurer of the Board of Fire Commissioners by Scott Jarmer, seconded by Matthew Gannon, and unanimously elected.

APPOINTMENTS

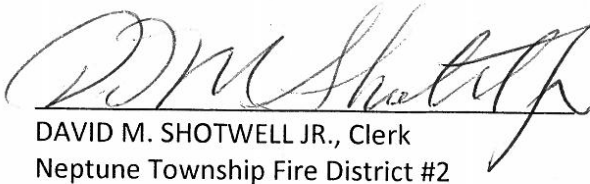
Resolution 2012-3-01 (attached) **A RESOLUTION TO ESTABLISH STAFF POSITIONS**

Offered by: Comm. Jarmer
Second by: Comm Deuchar
Voting in Favor

Commissioner Ball
Commissioner Jarmer
Commissioner Deuchar
Commissioner Gannon
Commissioner McEwan

None opposed, none abstained

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

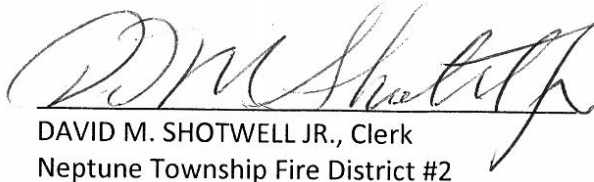
Resolution 2012-3-2 (attached) **TO ESTABLISH SCHEDULE OF MEETINGS** from April 2012 through March 2013 and the Fire District Election

Offered by: Comm Jarmer
Second by: Comm Ball
Voting in Favor

Commissioner Ball
Commissioner Jarmer
Commissioner Deuchar
Commissioner Gannon
Commissioner McEwan

None opposed, none abstained

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

Resolution #2012-3-3 (attached) **TO APPOINT PROFESSIONALS** (auditor & attorney)

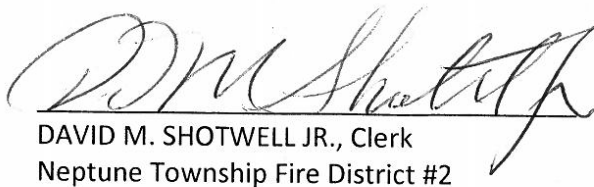
Offered by: Comm Gannon
Second by: Comm Jarmer

Voting in Favor

Commissioner Ball
Commissioner Jarmer
Commissioner Deuchar
Commissioner Gannon
Commissioner McEwan

None opposed, none abstained

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

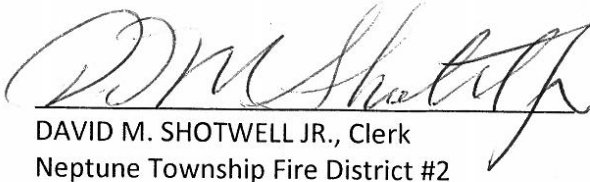
Resolution #2012-3-4 (attached) **DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS**

Offered by: Comm Jarmer
Second by: Comm Deuchar
Voting in Favor

Commissioner Ball
Commissioner Jarmer
Commissioner Deuchar
Commissioner Gannon
Commissioner McEwan

None opposed, none abstained

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

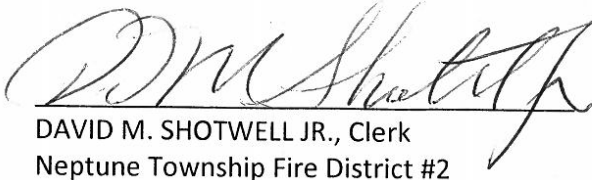
Resolution #2012-3-5 (attached) **TO DESIGNATE OFFICIAL NEWSPAPERS** for legal notices for the Board

Offered by: Comm Deuchar
Second by: Comm Jarmer
Voting in Favor

Commissioner Ball
Commissioner Jarmer
Commissioner Deuchar
Commissioner Gannon
Commissioner McEwan

None opposed, none abstained

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

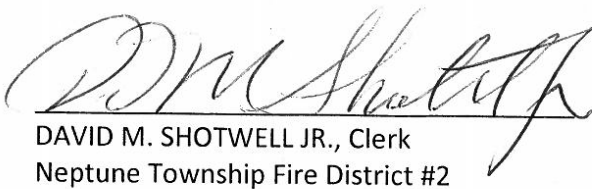
Resolution (#2012-3-6) **DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS** of the Neptune Township Fire District #2 (Ocean Grove Fire District).

Offered by: Comm Ball
Second by: Comm Gannon
Voting in Favor

Commissioner Ball
Commissioner Jarmer
Commissioner Deuchar
Commissioner Gannon
Commissioner McEwan

None opposed, none abstained

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

Motion to resume the regular meeting agenda by Commissioner Jarmer, second by Commissioner Gannon, unanimously approved.

COMMUNICATIONS

Eagle Hook & Ladder Co. #1., advising of 4 applications for the fire department.

Washington Fire Company No. 1., request for hose bed divider with quote attached.
Washington Fire Company No. 1 advising of an applicant and further advising deferment of swearing in until the April meeting.

Verbal communication from Eagle requesting repairs to company room, indicating problem with flat screen monitor, and requests for equipment and training DVDs, and advising that Captain Joe Ryan or Lt. Christian Stevens would provide written lists at meeting, as same were not provided to company secretary prior to this meeting.

ACTION ON COMMUNICATIONS

Authorization to purchase hosebed divider, not to exceed \$1,427.92 offered by Comm Gannon, second by Comm Deuchar, unanimously approved.

TREASURER'S REPORT

CFO Rick Cuttrell provided the Treasurer's report. The bill list was moved for payment by Comm Ball, second by Comm Jarmer, and unanimously approved.

OLD BUSINESS

Roof repair was done at Eagle. Stove at Eagle repaired. Additional actions to limit squirrels entering the Eagle firehouse have been implemented.

NEW BUSINESS

Motion authorizing closed session to discuss personnel matter and litigation matter was offered by Comm Gannon, second by Comm Jarmer, approved by Comm Ball, Comm Jarmer, Comm Deuchar, Comm Gannon, and Comm Mc Ewan.

FIRE OFFICIAL AND CHIEF'S REPORT

Reports were received from the Fire Official and the Chief.

PUBLIC HEARING

The floor was opened to the public. There were no comments.

The closed session followed.

On the motion of Comm Deuchar and second of Comm Ball, with unanimous consent, the meeting was reopened. No action was taken in the open session that followed, other than adjournment.

ADJOURNMENT

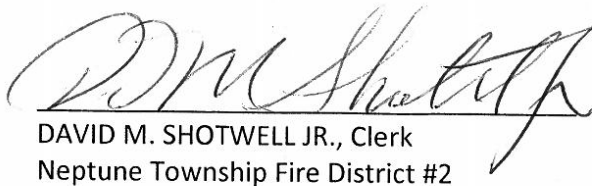
Motion by Comm Jarmer, second by Comm Gannon, unanimously approved.

RESOLUTION #2012-03-01
A RESOLUTION TO ESTABLISH STAFF POSITIONS

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Ronald G. Cole Jr.	Paid Firefighter
Ronald G. Cole Jr.	Fire Official
Scott Liddick	Fire Inspector
David M. Shotwell Jr.	Clerk of the Board
Richard J. Cuttrell	Financial Officer
James Hundley	Attorney
Vincent J. Alvino	Auditor
Rev. Walter Quigg	Chaplin
Rev. Richard Twidle	Chaplin
Rev. Scott Hoffman	Chaplin

I certify that the above resolution was adopted by not less than a majority of theBoard of Commissioners.


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION NO. 2012-03-02
A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2012-2013, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated:

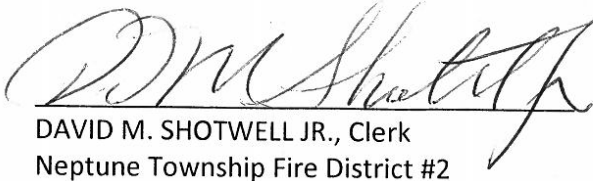
Thursday, April 12, 2012
Thursday, May 10, 2012
Thursday, June 14, 2012
Thursday, July 12, 2012
Thursday, August 9, 2012
Tuesday, September 13, 2012
Thursday, October 11, 2012
Thursday, November 8, 2012
Thursday, December 13, 2012
Thursday, January 10, 2013
Thursday, February 14, 2013

Tuesday, March 5, 2013 Organizational Meeting

Saturday, February 16, 2013 Fire District Election
(2PM – 9PM)

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION NO. 2012-03-03
A RESOLUTION TO APPOINT PROFESSIONALS

WHEREAS, There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

WHEREAS, These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Vincent J. Alvino

Auditor

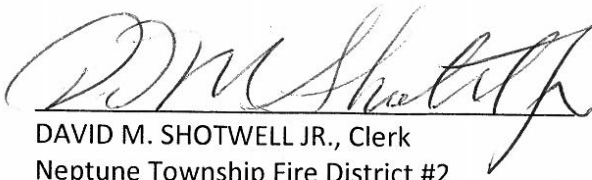
James Hundley

Attorney

BE IT FURTHER RESOLVED, That these appointments are being made pending submission and approval of service contracts; and,

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2012-03-04
A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL
FUNDS

BE IT RESOLVED, that the Central Jersey Bank and PNC Bank are hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

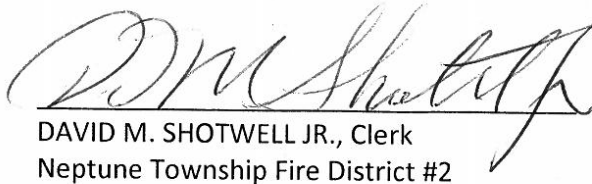
BE IT FURTHER RESOLVED, that the Central Jersey Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

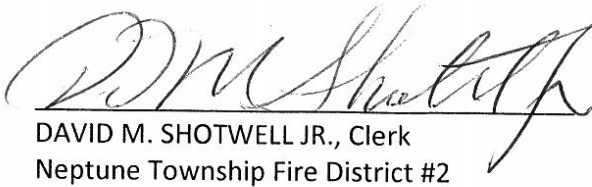
I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2012-03-05
A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2012-03-06

A RESOLUTION TO DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS

BE IT RESOLVED, the following areas shall fall under the supervision of the indicated Commissioners:

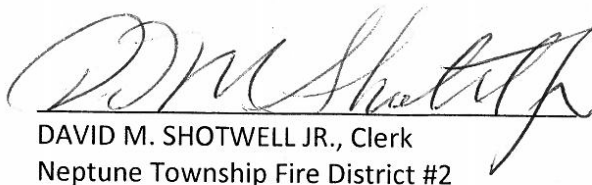
FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner William Ball

PERSONNEL: Commissioner Scott Jarmer

APPARATUS: Commissioner Edwin Deuchar

I certify that the above resolution was adopted by not less than a majority of the Board of Commissioners.



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2