

TOWNSHIP COMMITTEE WORKSHOP MEETING – JANUARY 28, 2019 – 6:00 P.M.

Mayor Rizzo calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley  
Robert Lane, Jr.  
Kevin B. McMillan  
Nicholas Williams  
Carol Rizzo

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Rizzo announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2019, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Business Administrator's report.
  
  
  
  
  
  
  
  
  
  
2. Review Committee calendars.

Res. # 19-81 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

RESOLUTION #19-81 – 1/28/19

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Personnel hearing

Personnel – Recommendations for hiring of Driver and Customer Service Rep in Code/Construction

Personnel – Citizen Board vacancies. (HPC & Board of Adjustment alternate)

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

**TOWNSHIP COMMITTEE MEETING – JANUARY 28, 2019 – 7:00 P.M.**

Mayor Rizzo calls the meeting to order and asks the Clerk to call the roll:

**ROLL CALL**

**PRESENT/ABSENT**

Dr. Michael Brantley  
Robert Lane, Jr.  
Kevin B. McMillan  
Nicholas Williams  
Carol Rizzo

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Rizzo announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2019 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES** – Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meetings held on January 1<sup>st</sup> and January 14<sup>th</sup>.

**COMMENTS FROM THE DAIS** - Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS** - Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES** - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 19-01** – An ordinance to exceed the municipal budget appropriation limits and establish a cap bank for purpose of introducing the 2019 municipal budget - Final Reading

*Explanatory Statement: This ordinance permits the introduction of the annual municipal budget with a maximum increase in total appropriations of 3.5%. This ordinance does not change or negate the 2% tax levy cap.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

**CONSENT AGENDA**

Res. #19-82 – Employ part-time temporary Tourism Representatives for the 2019 summer season.

Res. #19-83 – Authorize the temporary closing of streets in connection with the ARC of Monmouth 5km run and walk.

Res. #19-84 – Confirm appointment of Office of Emergency Management staff.

Res. #19-85 – Appoint Coastal Engineering Consultants.

Res. #19-86 – Accept the resignation of Joyce Bradley as an alternate member of the Board of Health.

Res. #19-87 – Correct Resolution #19-69 which designates a Public Agency Compliance Officer.

Res. #19-88 – Authorize the purchase of radiological detection equipment through the State Cooperative Purchasing Program.

Res. #19-89 – Authorize Township Engineering Consultant to perform site remediation services at the Clinton Avenue Pump Station.

Res. #19-90 – Accept the resignation of Brandon Moreski as a Driver in the Department of Public Works.

Res. #19-91 – Authorize the Monmouth County Mosquito Control Division to conduct aerial mosquito control operations within the Township of Neptune as necessary.

Res. #19-92 – Authorize execution of contracts with various organizations to provide recreation programs and services.

Res. #19-93 – Authorize the refund of taxes as a result of an overpayment.

Res. #19-94 – Authorize Change Order #1 to the contract for engineering services for the 11<sup>th</sup> Avenue sanitary sewer rehabilitation project.

**CONSENT AGENDA** Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-95 – Extend offer of employment for the position of Driver in the Department of Public Works.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-96 – Extend offer of employment for the position of Customer Service Representative in the Code/Construction Department.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-97 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-98 – Employ Special Law Enforcement Officer – Class I in the Police Department on a part-time basis.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

Res. #19-99 – Terminate Police Officer Shaun Hubbard.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Williams, \_\_\_\_\_; Rizzo, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

RESOLUTION #19-82 - 1/28/19

EMPLOY PART-TIME TEMPORARY TOURISM REPRESENTATIVES  
FOR THE 2019 SUMMER SEASON

WHEREAS, there is a need to employ four part-time temporary Tourism Representatives to operate the Tourism Bureau for the 2019 Summer Season; and,

WHEREAS, the four representatives who worked in 2018 have expressed an interest in returning in this capacity; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this purpose will be \$14,000.00. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019 in the appropriation entitled Publicity & Tourism S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Catherine Goslee, Carol Bernard, Danielle Daly and Jacqueline Lyon be and are hereby employed as part-time temporary Tourism Representatives in the Tourism Bureau not to exceed an average of 25 hours per week per employee or an average of 40 hours per week in total staffing beginning April 16, 2019 and ending October 1, 2019, at an hourly rate of \$15.76; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tourism Bureau, Chief Financial Officer, Assistant C.F.O., and Human Resource Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-83 – 1/28/19

AUTHORIZE TEMPORARY CLOSURE OF STREETS IN CONNECTION  
WITH THE ARC OF MONMOUTH 5KM RUN AND WALK

WHEREAS, the ARC of Monmouth has planned a 5km road race along the Concourse section of Neptune Township on both Saturday, April 27, 2019; and,

WHEREAS, it is necessary to temporarily close South Concourse and West Concourse to allow runners safe passage; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the temporary closure of South Concourse and West Concourse for the ARC of Monmouth 5km run on April 27, 2019 between the hours of 9:15 a.m. and 10:30 a.m. followed by a partial closure along the road shoulder only for the walk between the hours of 11:15 a.m. to 11:45 a.m.; and,

BE IT FURTHER RESOLVED, that these closures are contingent upon the ARC of Monmouth obtaining the appropriate approvals from the Borough of Neptune City for the portion of the route that is in the Borough; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Lt. Zarro, Director of Public Works, and ARC of Monmouth.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-84 - 1/28/19

CONFIRM APPOINTMENT OF OFFICE OF EMERGENCY MANAGEMENT STAFF

WHEREAS, on January 1, 2019, the Township Committee appointed Michael Bascom as Emergency Management Coordinator; and,

WHEREAS, the Coordinator has recommended that the existing Office of Emergency Management leadership team be reappointed; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019 in the appropriation entitled Office of Emergency Management S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Township Committee hereby confirms the Emergency Management Coordinator's appointment of the following individuals to the titles and annual salary as follows:

Michael DiLeo - Deputy Coordinator - \$5,200.00  
Donald Colarusso – Assistant Deputy Coordinator - \$3,600.00  
William Rosen - Assistant Deputy Coordinator - \$3,600.00  
Sharon Rowe – OEM Secretary - \$3,800.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the OEM Coordinator, Assistant C.F.O., and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



**Richard J. Cuttrell, Municipal Clerk**



RESOLUTION #19-85 - 1/28/19

APPOINT COASTAL ENGINEERING CONSULTANTS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering that require the services of a Coastal Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 18, 2018 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints CME Associates and Andrew Rella of EConcrete, Inc. as Coastal Engineering Consultants who will be solicited for proposals on larger and/or specialized coastal engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2019; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-86 - 1/28/19

ACCEPT THE RESIGNATION OF JOYCE BRADLEY  
AS AN ALTERNATE MEMBER OF THE BOARD OF ADJUSTMENT

WHEREAS, the Township Clerk has received notification from Joyce Bradley resigning as an alternate member of the Board of Adjustment effective January 15, 2019,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Joyce Bradley as an alternate member of the Board of Adjustment is hereby accepted effective January 15, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Administrative Officer to the Board of Adjustment.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-87 - 1/28/19

CORRECT RESOLUTION #19-69 WHICH DESIGNATES A  
PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, on January 14, 2019, the Township Committee adopted Resolution #19-69 which designated Courtney Langer as the Public Agency Compliance Officer effective February 1, 2019; and,

WHEREAS, the annual salary was incorrectly stated as \$1,376.92 in Resolution #19-69; and,

WHEREAS, the correct 2019 salary for the position is \$1,337.92,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Resolution #19-69, which appointed Courtney Langer as Public Agency Compliance Officer (P.A.C.O.) effective February 1, 2019, be and is hereby corrected to reflect an annual salary of \$1,337.92; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O, and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-88 - 1/28/19

AUTHORIZE THE PURCHASE OF RADIOLOGICAL DETECTION EQUIPMENT  
THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Office of Emergency Management is in need of radiological detection equipment through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Laurus Systems, Inc. has been awarded New Jersey State Contract No. G-8056 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$22,789.32; and,

WHEREAS, funds for this purpose are available in Ordinance No. 17-31 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of radiological detection equipment for the Office of Emergency Management through New Jersey Cooperative Purchasing Program Contract No. G-8056 be and is hereby authorized at an amount not to exceed \$22,789.32; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, O.E.M. Coordinator, Chief of Police, Assistant C.F.O. and Auditor.

**CERTIFICATION**

**HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON JANUARY 28, 2019**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #19-89 - 1/28/19

AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM  
SITE REMEDIATION SERVICES AT THE CLINTON AVENUE PUMP STATION

WHEREAS, the Township desires to retain a Licensed Site Remediation Professional to perform the required investigation to address the open NJDEP case at the Clinton Avenue Pump Station; and,

WHEREAS, it is necessary to perform administrative and technical services, soil investigation, groundwater investigation, receptor evaluation, and technical reporting at this location in order to obtain a Response Action Outcome; and,

WHEREAS, the Township's Environmental Engineering Consultant has solicited a proposal to perform said work; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019 in the appropriation entitled Sewer Utility O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes T&M Associates to perform the services as stated herein as Township Engineering Consultant at an amount not to exceed \$27,500.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Public Works Director, and Township Engineer.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-90 - 1/28/19

ACCEPT THE RESIGNATION OF BRANDON MORESKI AS A  
DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Human Resources Director has received a letter from Brandon Moreski resigning as a Driver in the Department of Public Works effective close of business February 5, 2019,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Brandon Moreski as a Driver in the Department of Public Works is hereby accepted effective close of business February 5, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Public Works Director, Assistant C.F.O., and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-91 - 1/28/19

AUTHORIZE THE MONMOUTH COUNTY MOSQUITO CONTROL DIVISION TO  
CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN  
THE TOWNSHIP OF NEPTUNE AS NECESSARY

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and,

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and,

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area", the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51) to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and,

WHEREAS, the Township of Neptune is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:

1. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies; and,
2. such operations will be performed in compliance with applicable Federal and State regulations; and,
3. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Monmouth County Mosquito Control Division.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #19-92 - 1/28/19

AUTHORIZE EXECUTION OF CONTRACTS WITH VARIOUS ORGANIZATIONS TO  
PROVIDE RECREATION PROGRAMS AND SERVICES

WHEREAS, the Neptune Township Recreation Department has relationships with various organizations to organize and provide various recreational activities and programs in the Township of Neptune; and,

WHEREAS, in some instances, the Township of Neptune provides either sponsorship or funding to said organizations to provide these programs; and,

WHEREAS, it is the desire of the Township to renew the annual contracts with these organizations,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute contracts with various organizations and groups that are supported by the Township's Recreation Department and that provide recreational services and programs to Township residents for the year 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Recreation Director, Chief Financial Officer, and Township Attorney.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #19-93 - 1/28/19

AUTHORIZE THE REFUND OF TAXES  
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund;  
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune,  
County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to  
refund the taxes as stated herein; and,

BLOCK	LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
4915	15	Dempsey	159 Hillside Dr	2018	1,786.02
109	5	Vernoski	58 Lake Ave	2018	3,002.00
254	9	Fikslin	129 Cookman Ave	2018	2,054.25
1009	5	Robinson	2013 Greenwood Ave	2018	1,005.02
4215	24	Cervini	8 Jumping Brook Dr	2018	1,376.45
713	18	503 Fisher LLC	503 Fisher Pl	2018	503.77
1902	1C301	Markland	301 Graham Ave	2018	1,419.92
416	18	Mr Heck St LLC	1307 6 <sup>th</sup> Ave	2018	1,491.36
5103	25	Kirchner	435 Prospect Ave	2018	1,874.70

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax  
Collector, Assistant C.F.O. and Auditor.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #19-94 - 1/28/19

AUTHORIZE CHANGE ORDER #1 TO THE CONTRACT FOR ENGINEERING SERVICES  
FOR THE 11<sup>TH</sup> AVENUE SANITARY SEWER REHABILITATION PROJECT

WHEREAS, on December 11, 2017, the Township Committee adopted Resolution #17-478 which authorized CME Associates to perform engineering services in connection with the replacement of approximately 1,800 linear feet of sanitary sewer lines under 11<sup>th</sup> Avenue at an amount not exceed \$68,170.00; and,

WHEREAS, a change to the contract has been experienced as a result of replacing an additional 470 linear feet of sanitary sewer line at the western dead end of 11<sup>th</sup> Avenue; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in Ordinance No. 17-19 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Change Order #1 in the contract with CME Associations in connection with the 11<sup>th</sup> Avenue sanitary sewer rehabilitation project resulting in a net increase of \$6,420.00 revising the total contract amount to \$74,590.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-95 - 1/28/19

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF DRIVER  
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a vacancy in the position of Driver in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Public Works Director have made their recommendation; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Solid Waste Collection S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to the following individuals for the position of Driver in the Department of Public Works, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective February 4, 2019, at an annual salary as indicated:

Michael Nowacki, Jr. – Class A Driver - \$32,200.00  
Kevin Marter – Class B Driver - \$31,200.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-96 - 1/28/19

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF CUSTOMER SERVICE REPRESENTATIVE IN THE CODE/CONSTRUCTION DEPARTMENT

WHEREAS, there is a vacancy in the position of Customer Service Representative in the Code/Construction Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Construction Official have made their recommendation; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Construction Official S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to Melanie Manning for the position of Customer Service Representative in the Code/Construction Department, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective February 4, 2019, at an annual salary of \$27,300.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-97 – 1/28/19

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	4,581,509.56
GRANT FUND	11,460.78
TRUST FUND	49,295.62
GENERAL CAPITAL FUND	474,496.68
SEWER OPERATING FUND	80,316.27
SEWER CAPITAL FUND	11,875.13
MARINA OPERATING FUND	2,909.39
DOG TRUST	7,202.80
LIBRARY TRUST	4,516.79
BILL LIST TOTAL	\$5,223,583.02

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-98 - 1/28/19

EMPLOY SPECIAL LAW ENFORCEMENT OFFICER – CLASS I  
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for Special Law Enforcement Officers – Class I in the Police Department on a part-time hourly basis; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Chief of Police and Police Committee have made their recommendations; and,

WHEREAS, funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Ryan Santos be and is hereby employed as a part-time Special Law Enforcement Officer - Class I, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation, medical evaluation and training requirements; at an hourly rate of \$17.33; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Police Committee Chairperson, Chief Financial Officer, Assistant C.F.O., and Human Resources.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON JANUARY 28, 2019**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #19-99 – 1/28/19

TERMINATE POLICE OFFICER SHAUN HUBBARD

WHEREAS, Shaun Hubbard was subject to a Fitness for Duty Hearing before Retired Judge Robert W. O'Hagan; and

WHEREAS; the Hearing Officer, Retired Judge Robert W. O'Hagan, after reviewing all evidence presented, rendered a decision on January 8, 2019 recommending termination of Police Officer Shaun Hubbard from the Police Department of Neptune Township; determining further that Shaun Hubbard was unfit for duty; and

WHEREAS, Police Officer Hubbard underwent four psychiatric evaluations between 2015 and 2018, which included the Township's assigned expert and an expert chosen by Police Officer Hubbard, of which three of the four evaluations concluded that Police Officer Hubbard was unfit for duty; and

WHEREAS, the Township Administrator issued a RICE Notice to Shaun Hubbard on January 22, 2019 concerning the Township Committee's review of Police Office Hubbard's employment situation scheduled for January 28, 2019; and

WHEREAS, the Township Committee received the advice of Labor Counsel, Michael Burns, Esq., concerning this matter; and

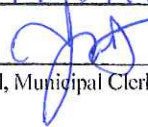
WHEREAS, it is in the best interest of the Township of Neptune and the citizens of the Township of Neptune not to continue Officer Shaun Hubbard's employment as a Police Officer of the Township of Neptune due to his unfitness for duty.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby terminates Police Officer Shaun Hubbard as a Police Officer of the Township of Neptune, effective immediately, based on his unfitness for duty, and based on the recommendation of Hearing Officer, Retired Judge Robert W. O'Hagan; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Police Committee Chairperson, Labor Attorney, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 1/28/19

  
Richard J. Cuttrell, Municipal Clerk