

TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2024 - 11:55 A.M.

Mayor Cafferty calls the meeting to order and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Robert Lane, Jr.	<u>Present</u>	Gina LaPlaca, Business Administrator	<u>Present</u>
Kevin McMillan	<u>Present</u>	Gabriella Siboni, Township Clerk	<u>Present</u>
Nicholas Williams	<u>Present</u>	Gene Anthony, Township Attorney	<u>Present</u>
Tassie D. York	<u>Present</u>		
Keith Cafferty	<u>Present</u>		

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

REMAINING BUSINESS FOR 2023

Mayor Cafferty calls for the transaction of any remaining business for the year of 2023.

The Clerk replies that there is no further business to be transacted.

ADJOURNMENT

Offered by: Lane Seconded by: York

Time adjourned for Sine Die: 11:57AM

2024 REORGANIZATION MEETING- JANUARY 1, 2024
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE

CALL TO ORDER

The municipal Clerk calls the 2024 Township Committee Reorganization Meeting to order at 12:11PM

NOTICE REQUIREMENTS

The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

INVOCATION

Invocation by Pastor James H. Brown Sr.

FLAG SALUTE

OATH OF OFFICE- ELECTED TOWNSHIP COMMITTEE MEMBERS

Re-Elected Township Committeeman Keith Cafferty was sworn into office by Senator Vin Gopal.

MEMBERS QUALIFIED TO SERVE

The Township Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the Year 2024:

ELECTION OF MAYOR

Res#24- 001 Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2024

Committeeman Lane nominated Ms. Tassie York for the position.

Offered by: Lane Seconded by: Williams
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

Oath of Office administered by Senator Vin Gopal

ELECTION OF DEPUTY MAYOR

Res#24- 002 Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2024

Committeeman Cafferty nominated Mr. Robert Lane, Jr. for the position.

Offered by: Cafferty Seconded by: McMillan
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

Oath of Office administered by Mayor of Ocean Township, John Napoitani, Sr.

Appointment of Departmental Chairpersons

Res#24- 003 A Resolution Of The Township Committee Of The Township Of Neptune Assigning Departmental Chairpersons For The Year 2024

Offered by: Cafferty Seconded by: McMillan
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

PRESENTATION

The Mayor will make a presentation to Keith Cafferty in recognition of his service as Mayor in 2023. Mayor York expressed gratitude from the committee for Mr. Cafferty’s work as Mayor in the year 2023. As the Mayor, one of his goals was to improve the recreation department and bring things to all Neptune residents. Mr. Cafferty succeeded in designing and building a disk golf course and adding a pump track to the skate park for all to enjoy. Being Mayor is not an easy task, but you served as so to the best of your ability. The Township Committee, the Neptune Professionals and especially the residents of Neptune, thank you for your service.

PUBLIC COMMENT ON RESOLUTION

Laura Rydell, 96 Webb Ave.- Ms. Rydell expressed that she is against the appointment of Resolution 24-035. Ms. Rydell did not agree with those who were being considered for appointment again and stated she had expressed her frustration for the continued appointment of the individuals to the board. Ms. Rydell indicated that she believes those appointed to the board failed to follow the same requirements that others are held to since they have served on the board.

Senator Vin Gopal paid tribute to the absence of Dr. Brantley and for his many years of service to the Township Committee.

CONSENT AGENDA- PROFESSIONAL APPOINTMENTS

Res #24- 004 Appoint Township Attorney

- Res #24- 005 Appoint Special Counsel
- Res #24- 006 Appoint Labor Attorney
- Res #24- 007 Appoint Redevelopment Attorney
- Res #24- 008 Appoint Prosecutor
- Res #24- 009 Appoint Public Defender
- Res #24- 010 Appoint Alternate Public Defender
- Res #24- 011 Appoint Regional Contribution Agreement and Environmental/ Shade Tree Commission Attorney
- Res #24- 012 Appoint Bond Counsel
- Res #24- 013 Appoint Auditor
- Res #24- 014 Appoint Consulting Engineers
- Res #24- 015 Appoint Consultant for Computer Aided Drafting and Design (CADD) Services
- Res #24- 016 Appoint Historic Preservation Commission Attorney
- Res #24- 017 Appoint Risk Management Consultant
- Res #24- 018 Appoint Financial Advisor
- Res #24- 019 Appoint Interim Township Engineer

Vote On Consent Agenda – Professional Appointments

Offered by: Lane Seconded by: Williams
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

Mr. Gene Anthony was sworn in as Township Attorney by Senator Vin Gopal.

CONSENT AGENDA- CITIZEN BOARD APPOINTMENTS

- Res #24- 020 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Board of Adjustment
- Res #24- 021 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Recreation Committee
- Res #24- 022 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Senior Citizens Advisory Council
- Res #24- 023 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Municipal Alliance Against Alcoholism and Drug Abuse
- Res #24- 024 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Fletcher Lake Commission
- Res #24- 025 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To the Deal Lake Commission
- Res #24- 026 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To Parade/ Municipal Special Events Committee
- Res #24- 027 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To Rent Leveling Board
- Res #24- 028 A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To the Advisory Committee on Sustainable Practices (Green

Team)

- Res #24- 029** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Trustees to the Economic Development Corporation
- Res #24- 030** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To the Police Committee
- Res #24- 031** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Creative Team
- Res #24- 032** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To Neptune Township Emergency Management Council

Vote On Consent Agenda – Citizen Board Appointments

Offered by: McMillan Seconded by: Cafferty
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

MAYOR’S APPOINTMENTS TO CITIZEN BOARDS

The Mayor Announces the Following Appointments to the Environmental/ Shade Tree Commission

Board	Position	Term	Appointment	Expiration	Name
Environmental/ Shade Tree Commission	Member	3 Year	1/1/2024	12/31/2026	Paul Bagdanov
Environmental/ Shade Tree Commission	Member	3 Year	1/1/2024	12/31/2026	Joseph Halifo III
Environmental/ Shade Tree Commission	Alternate #2	2 Year	1/1/2024	12/31/2025	Patrick Gilliam

- Res #24- 033** Confirm Mayors Appointments to the Environmental/ Shade Tree Commission

Offered by: Cafferty Seconded by: McMillan
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

The Mayor Announces the Following Appointments to the Planning Board

Board	Position	Term	Appointment	Expiration	Name
Planning Board	Class I Mayor or Mayor’s Designee	1 Year	1/1/2024	12/31/2024	Robert Lane, Jr.
Planning Board	Class II Municipal Official	1 Year	1/1/2024	12/31/2024	John Bonney
Planning Board	Class III Member of the Governing Body	1 Year	1/1/2024	12/31/2024	Keith Cafferty
Planning Board	Class IV Member	4 Year	1/1/2024	12/31/2027	Bryan Acciani
Planning Board	Class IV Alternate #1	2 Year	1/1/2023	12/31/2024	Richard Schlossbach
Planning Board	Class IV Alternate #2	2 Year	1/1/2024	12/31/2025	Roslyn Steverson

- Res #24- 034** Confirm Mayors Appointments to the Planning Board

Offered by: Lane Seconded by: Cafferty
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

The Mayor Announces the Following Appointments to the Historic Preservation Commission

Board	Position	Term	Appointment	Expiration	Name
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Historic Preservation Commission	Class B Member	4 Year	1/1/2024	12/31/2027	Jeff Rudell
Historic Preservation Commission	Alternate #1	1 Year	1/1/2024	12/31/2024	Kristen Esposito
Historic Preservation Commission	Alternate #2	1 Year	1/1/2024	12/31/2024	Linda Henderson

Res #24- 035 Confirm Mayors Appointments to the Historic Preservation Commission

Offered by: Williams Seconded by: Lane
 Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

The Mayor Announces the Following Appointments to the Library Board of Trustees

Res #24- 036 Confirm Mayors Appointments to the Library Board of Trustees

Board	Position	Term	Appointment	Expiration	Name
Library Board of Trustees	Superintendent of School's Representative	1 Year	1/1/2024	12/31/2024	Meghan Plevier
Library Board of Trustees	Mayor's Representative	1 Year	1/1/2024	12/31/2024	Fred Mayor
Library Board of Trustees	Member	5 Year	1/1/2024	12/31/2028	Teretha Jones
Library Board of Trustees	Member <i>Unexpired Term</i>	5 Year	1/1/2023	12/31/2027	Ava Johnson

Offered by: McMillan Seconded by: Cafferty
 Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

CONSENT AGENDA- Township Committee/ Staff Appointments

- Res #24- 037** Appoint Municipal Liaison to the Monmouth County Transportation Council
- Res #24- 038** Appoint Board of Education Liaison
- Res #24- 039** Designation Public Agency Compliance Officer
- Res #24- 040** Appoint Representative to the Monmouth County Tax Advisory Board
- Res #24- 041** Appoint Garden State Municipal Joint Insurance Fund Commissioner
- Res #24- 042** Appoint Municipal Representatives to Sustainable New Jersey
- Res #24- 043** Appoint Community Development Representatives

Vote On Consent Agenda – Township Committee/ Administrative Staff Appointments

Offered by: McMillan Seconded by: Cafferty
 Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

CONSENT AGENDA- Financial and Administrative Matters/ Fee Schedules/ Legal Notices

- Res #24- 044** Approve 2024 Temporary Budget
- Res #24- 045** Designate Meeting Dates For 2024
- Res #24- 046** Designate Official Newspapers
- Res #24- 047** Establish A Grace Period For Tax, Sewer And Commercial Refuse Payments
- Res #24- 048** Approve Petty Cash Funds

- Res #24- 049** Establish The Interest Rates To Be Charged By The Tax Office
- Res #24- 050** Establish Rate Of Reimbursement For Use Of A Personal Vehicle For Official Township Business
- Res #24- 051** Establish Fee Schedule For Repair Rates Performed By The Department Of Public Works
- Res #24- 052** Establish Fee Schedule For Emergency Medical Services
- Res #24- 053** Establish Fee Schedule For Office Of Emergency Management
- Res #24- 054** Establish Fee Schedule For Municipal Marina
- Res #24- 055** Authorize The Execution Of Stipulations And Filing Of Cross Appeals And Assessor Appeals For Corrections Only In Connection With Tax Appeals
- Res #24- 056** Authorize Change Funds In Various Departments
- Res #24- 057** Establish 2024 Hourly Rates For Part-Time Positions
- Res #24- 058** Establish Policy For Selecting Professional Services From Engineering Pool List
- Res #24- 059** Establish Cash Management Plan And Financial Management Policies.
- Res #24- 060** Adoption Of The Neptune Township Purchasing Manual
- Res #24- 061** Authorize And Appoint Members To A Personnel Subcommittee For The Governing Body.
- Res #24- 062** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing The Base Salary Increase For Employees Not Covered By Other Personnel Agreements
- Res#24- 063** Establish Salary For Municipal Judge

Vote On Consent Agenda – Financial and Administrative Matters/ Fee Schedules/ Legal Notices

Offered by: Lane Seconded by: Williams
Vote: Cafferty Yes Lane Yes McMillan Yes Williams Yes York Yes

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

There was no public comment during this time.

ADJOURNMENT

Offered by: Williams Seconded by: McMillan

Time adjourned: 12:44PM

Respectfully Submitted,

Gabriella Siboni
Township Clerk