

**TOWNSHIP COMMITTEE WORKSHOP MEETING – December 21, 2023 – 6:00 P.M.**

Mayor Cafferty calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<b>Township Committee</b>	Present/ Absent	<b>Professionals</b>	Present/ Absent
	_____	Gina LaPlaca, Business Administrator	_____
Robert Lane, Jr.	_____	Gabriella Siboni, Township Clerk	_____
Nicholas Williams	_____	Gene Anthony, Township Attorney	_____
Tassie D. York	_____		
Keith Cafferty	_____		

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)).

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Ordinance Amending §13-1 Excavation of Streets and Sidewalks
2. Committee Calendars

**Res #23- 432** Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Lane \_\_\_\_\_ Williams \_\_\_\_\_ York \_\_\_\_\_ Cafferty \_\_\_\_\_

**TOWNSHIP COMMITTEE MEETING – December 21, 2023 – 7:00 P.M.**

Mayor Cafferty calls the meeting to order and asks the Clerk to call the roll:

<b>Township Committee</b>	Present/ Absent	<b>Professionals</b>	Present/ Absent
	_____	Gina LaPlaca, Business Administrator	_____
Robert Lane, Jr.	_____	Gabriella Siboni, Township Clerk	_____
Nicholas Williams	_____	Gene Anthony, Township Attorney	_____
Tassie D. York	_____		
Keith Cafferty	_____		

**MOMENT OF SILENCE AND FLAG SALUTE**

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of meetings of December 11, 2023.

**VACANCY ON TOWNSHIP COMMITTEE**

**Res#23- 433** Appointing A Successor To Fill The Vacancy Of An Incumbent Committeeperson On The Neptune Township Committee Pursuant To N.J.S.A. 40A:16-11

**Name of Nomination:** \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Lane \_\_\_\_\_ Williams \_\_\_\_\_ York \_\_\_\_\_ Cafferty \_\_\_\_\_

**PROCLAMATION**

Recognizing Charlie Borges

**COMMENTS FROM THE DAIS**

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**REPORT OF THE BUSINESS ADMINISTRATOR**

The Business Administrator will report on capital projects and matters of general interest.

**PUBLIC COMMENTS ON RESOLUTIONS**

The Clerk will announce additional information regarding Separated Resolutions if necessary.

Public comments regarding resolutions presented on this agenda only.

The public comment portion of our meeting is to allow the public to bring to the Committee’s attention their concerns or comments. In accordance with N.J.S.A. 10: 4-12(a) and the Neptune Rules of Committee, the Committee asks the public to limit their comments to five minutes or less. The Committee will respect the public’s time by refraining any comment until the speaker has finished with their allotted time. It should be further noted that public comment portion of our meeting is not structured as a question-and-answer session. If a member of the public has questions, they seek answers to, an appointment can be made with the appropriate office, Business Administrator or Township Committee Liaison during regular business hours. The Township Clerk will regulate the time during the comment portion of our meeting. The Committee reserves the right to respond to comments or questions at the conclusion of the speaker’s time.

**ORDINANCES** - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**PUBLIC HEARING AND FINAL ADOPTION ORDINANCES:**  
**ORDINANCES FOR FIRST READING**

*There are no ordinances scheduled for this meeting.*

**CONSENT AGENDA**

- Res #23- 434** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing The Cancellation Of Sewer Rent
- Res #23- 435** Authorizing Fees And For Use Of Electric Charging Station
- Res #23- 436** Resolution Of The Township Committee Of The Township Of Neptune To Terminate Employee In Public Works
- Res #23- 437** Resolution Of The Township Committee Of The Township Of Neptune Awarding Fernandes Construction, Inc. Contract "Improvements To Neptune Boulevard, Phase II" In An Amount Not To Exceed \$397,790.10
- Res #23- 438** Resolution Authorizing The Professional Services Agreement With T&M Associates For Engineering Services Relating To 2023 Monmouth County Community Development Block Grant Municipal Building Elevator Improvements Project In An Amount Not To Exceed \$25,400.00
- Res#23- 439** A Resolution Of The Township Committee Of The Township Of Neptune Accepting Resignations
- Res#23- 440** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Reclassification
- Res#23- 441** Resolution Authorizing Agreement For Purchase Of Two (2) 2024 Mason Dump Bodies From DeJana Truck And Utility Equipment Under New Jersey State Co-Op #65mcesccps, Contract # ESCNJ 23/24-04 In An Amount Not To Exceed \$49,247.10
- Res#23- 442** Resolution Authorizing Agreement For Purchase Of 2024 Eager Beaver 25 Ton Trailer To Jesco, Inc In An Amount Not To Exceed \$29,400.00
- Res#23- 443** Resolution Authorizing Purchase Of Two (2) 2024 Ford F450 Cab And Chassis Crew 4x4 With Plow From Winner Ford Under New Jersey State Contract #88215 In An Amount Not To Exceed \$122,944.00
- Res#23- 444** Authorizing the Payment of Bills
- Res#23- 445** Establish Annual Compensation For Fire Commissioners District #1
- Res#23- 446** Resolution Authorizing The Chief Financial Officer And Other Township Officials To Undertake Certain Actions In Connection With The Issuance Of A Not To Exceed \$816,466 General Improvement Bond Anticipation Note

**CONSENT AGENDA**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Lane \_\_\_\_\_ Williams \_\_\_\_\_ York \_\_\_\_\_ Cafferty \_\_\_\_\_

**SEPARATED RESOLUTION**

- Res#23- 447** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Code Department

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Lane \_\_\_\_\_ Williams \_\_\_\_\_ York \_\_\_\_\_ Cafferty \_\_\_\_\_

- Res#23- 448** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Public Works

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Lane \_\_\_\_\_ Williams \_\_\_\_\_ York \_\_\_\_\_ Cafferty \_\_\_\_\_

- Res#23- 449** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Zoning

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Lane \_\_\_\_\_ Williams \_\_\_\_\_ York \_\_\_\_\_ Cafferty \_\_\_\_\_

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township.

The public comment portion of our meeting is to allow the public to bring to the Committee’s attention their concerns or comments. In accordance with N.J.S.A. 10: 4-12(a) and the Neptune Rules of Committee, the Committee asks the public to limit their comments to five minutes or less. The Committee will respect the public’s time by refraining any comment until the speaker has finished with their allotted time. It should be further noted that public comment portion of our meeting is not structured as a question-and-answer session. If a member of the public has questions, they seek answers to, an appointment can be made with the appropriate office, Business Administrator or Township Committee Liaison during regular business hours. The Township Clerk will regulate the time during the comment portion of our meeting. The Committee reserves the right to respond to comments or questions at the conclusion of the speaker’s time.

**ADJOURNMENT**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Time adjourned: \_\_\_\_\_

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-432**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE AUTHORIZING THE DISCUSSION OF MATTERS IN A CLOSED SESSION PURSUANT TO THE STATUTORY EXCLUSIONS OF N.J.S.A. 10:4-12**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and,

**WHEREAS**, the matters to be discussed relate to a statutorily excluded topic pursuant N.J.S.A 10:4-12(b) 1-9, specifically:

- Attorney- client privilege;
- X      Employment and personnel;
- Imposition of civil penalty;
- Investigation;
- Leasing or acquisition of property;
- Pending or anticipated litigation;
- Privacy;
- Public Safety;
- Educational matter;
- Contract Negotiation

**Description of matter:**

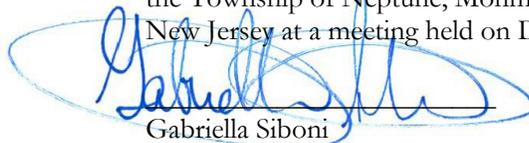
1. Personnel
  - a. Stipend position, new hires

**WHEREAS**, this may be disclosed to the public at a time when the necessity for confidentiality no longer exists, or within six months or less from the date hereof; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune as follows:

1. That the Township Committee shall retire into executive session where the public shall be excluded and where said matters shall be discussed.
2. That the Township Committee shall reconvene in public session upon conclusions of the discussions.
3. That the minutes of this executive session shall be closed from public inspection and shall so remain until the reason for confidentiality ceases to exist, or upon formal action by the Township Committee at an official meeting.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023.

  
Gabriella Siboni  
Township Clerk

**TOWNSHIP OF NEPTUNE**

**RESOLUTION #23-433**

**APPOINTING A SUCCESSOR TO FILL THE VACANCY OF AN INCUMBENT  
COMMITTEEPERSON ON THE NEPTUNE TOWNSHIP COMMITTEE PURSUANT TO N.J.S.A.  
40A:16-11**

WHEREAS, by Resolution on November 27, 2023, the Township Committee of the Township of Neptune established, pursuant to N.J.S.A. 40A:16-3(g), that a Township Committee position previously held by Committeeman, Dr. Michael Brantley, was vacant, and it was determined by the Township Committee that such a vacancy existed; and

WHEREAS, the Township Committee, through the Clerk's Office of the Township of Neptune, and pursuant to N.J.S.A. 40A:16-11, received and considered the names of three nominees from the Democratic Municipal Committee of Neptune Township, the political party for which the former Township Committeeman, Dr. Michael Brantley, was a member of; more specifically, the names of Eric Houghtaling, Jason Jones and Kevin McMillan for consideration and the selection by the Township Committee as successor/appointee to fill the aforesaid vacancy.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune, County of Monmouth and State of New Jersey, that the Township Committee does hereby appoint \_\_\_\_\_ as the successor/appointee to fill the vacancy left by former Township Committeeperson, Dr. Michael Brantley, until the results of the next general election are certified, pursuant to N.J.S.A. 40A:16-5(b), and completion of Township Committeeperson, Dr. Michael Brantley's term.

BE IT FURTHER RESOLVED, that the aforesaid appointee shall be sworn in immediately upon appointment.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Township Clerk to the Monmouth County Clerk and the successor/appointee, as well as any appropriate Township Officials.

DATED: December 21, 2023

**TOWNSHIP OF NEPTUNE  
RESOLUTION 23-434**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING THE CANCELLATION OF SEWER RENT**

**WHEREAS**, the Tax Collector has requested the cancellation of sewer rent to the property listed below,

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein; and,

<b>Block</b>	<b>Lot</b>	<b>Assessed to</b>	<b>Address</b>	<b>Year</b>	<b>Amount</b>	<b>Account</b>	<b>Reason</b>
515	19	John Perkins	1309 11 <sup>th</sup> Ave.	2023	690.00	30566	Building Disconnected

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

## TOWNSHIP OF NEPTUNE

### RESOLUTION #23-435

#### AUTHORIZING FEES AND FOR USE OF ELECTRIC CHARGING STATION

WHEREAS, the Township Committee of Neptune Township authorized by Resolution on June 26, 2023, a Revocable License Agreement between the Ocean Grove Camp Meeting Association of the United Methodist Church and Neptune Township for the use of a portion of a parking lot located on South Main Street, Ocean Grove, as an electric charging station; and

WHEREAS, said Revocable License Agreement was entered into between the aforesaid parties on July 10, 2023 allowing for the installation and maintenance of an EV Charging Station in a specific area identified in Schedule A of the aforesaid Revocable License Agreement, with the capacity to service 2 associated parking spots and setting forth other obligations and responsibilities and limitations.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby authorizes the following fees for use of the aforesaid EV Charging Station as follows:

- a. Cost per minute –
  1. Use of the EV Charging Station shall be on a first come, first served basis, with a fee of \$.40 (40 cents) per minute.
- b. Time limits for use –
  1. The aforesaid rate of \$.40 (40 cents) shall be based on the charging of a car limited to 20 minutes per charge.
- c. Prohibitions on Use –
  1. No use during emergent weather events as announced by the Township;
  2. No overnight parking or storage;
  3. No non-electric vehicle shall park in the subject parking lot without written permission of the Township or Ocean Grove Camp Meeting Association.

BE IT FURTHER RESOLVED that the aforesaid rates and associated rules shall go into effect January 1, 2024.

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-436**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE TO  
TERMINATE EMPLOYEE IN PUBLIC WORKS**

**BE IT RESOLVED**, by the Township Committee of the Township of Neptune that Nathaniel Parkman, Public Works Laborer, be and is hereby terminated effective December 21, 2023 for neglect of duty, and;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Municipal Court Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-437**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AWARDING FERNANDES CONSTRUCTION, INC. CONTRACT "IMPROVEMENTS TO  
NEPTUNE BOULEVARD, PHASE II" IN AN AMOUNT NOT TO EXCEED \$397,790.10**

**WHEREAS**, the Township of Neptune advertised a notice to bidders on November 25, 2023 requesting bid submissions for the "Improvements to Neptune Boulevard, Phase II"; and,

**WHEREAS**, on December 12, 2023, the Township of Neptune received bids as follows:

<b>Company</b>	<b>Address</b>	<b>Base Bid</b>	<b>Alternate A</b>	<b>Alternate B</b>
Fernandes Construction	Monroe, NJ	\$367,500.90	\$18,289.20	\$12,000.00
Earle Asphalt Company	Farmingdale, NJ	\$374,513.13	\$22,100.00	\$10,000.00
Black Rock Enterprises, LLC	Old Bridge, NJ	\$391,299.70	\$22,550.00	\$5,000.00
KM Construction Corp.	Irvington, NJ	\$399,596.00	\$22,550.00	\$15,500.00
Z Brothers Concrete Contractor	Sayreville, NJ	\$429,273.36	\$35,628.00	\$0.01
L&L Paving Company, Inc.	Farmingdale, NJ	\$445,796.00	\$37,200.00	\$1.00
Meco, Inc.	Clarksburg, NJ	\$458,197.50	\$21,150.00	\$12,000.00
S. Brothers	South River, NJ	\$618,788.30	\$24,237.50	\$30,000.00

**WHEREAS**, the Township Engineer has recommended to the Township Committee that the contract be awarded to Fernandes Construction.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The Township Committee hereby concurs with the recommendations of the Township Engineer and hereby awards the contract for the "Improvements to Neptune Boulevard, Phase II" to Fernandes Construction in an amount not to exceed \$397,790.10 in a form of contract acceptable to the Township Attorney.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Qualified Purchasing Agent

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE  
RESOLUTION 23-438**

**RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICES AGREEMENT WITH T&M ASSOCIATES FOR ENGINEERING SERVICES RELATING TO 2023 MONMOUTH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT MUNICIPAL BUILDING ELEVATOR IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$25,400.00**

**WHEREAS**, the Township of Neptune desires to appoint an Engineering Services relating to the 2023 Monmouth County Community Development Block Grant Municipal Building Elevator Improvements; and,

**WHEREAS**, the Department of Engineering has requested proposals from the consulting firms in the engineering pool that was designated by Resolution 23-013; and,

**WHEREAS**, the following proposals were submitted for review:

<u>Company</u>	<u>Address</u>	<u>Price</u>
T&M Associates	11 Tindall Road Middletown, NJ 07748	\$25,400.00

**WHEREAS**, the Department of Engineering has recommended the contract be awarded to T&M Associates.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The award to T&M for the contract related to 2023 Monmouth County Community Development Block Grant Municipal Building Elevator Improvements Project in an amount not to exceed \$25,400.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above noted agreement.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-439**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
ACCEPTING RESIGNATIONS**

**WHEREAS**, the Human Resources Director has received notification from employee(s) that they will be resigning their position; and,

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that the resignation(s) of noted below are hereby accepted; and,

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>DATE OF NOTIFICATION</u>	<u>EFFECTIVE DATE OF RESIGNATION</u>
Nikki Rogers	Code and Construction	Customer Service Representative	December 10, 2023	December 29, 2023
Kristen Narciso	Police Department	F/T Jailer P/T SLEO I	December 12, 2023	January 7, 2024

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the respective departments, Business Administrator and Human Resources Director.

**TOWNSHIP OF NEPTUNE  
RESOLUTION 23-440**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING CERTAIN PERSONNEL ACTIONS- RECLASSIFICATION**

**WHEREAS**, the following re-classifications have been reviewed by the Department Heads of the respective Departments; and,

**WHEREAS**, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the Reclassification of the following individuals; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPT</u>	<u>PREVIOUS POSITION</u>	<u>RECLASSIFICATION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Christopher Bedrosian	Code	Assessing/ Land Use Inspector	Code Enforcement Inspector	\$53,728.03	1/2/2024
Joseph Mullen	Public Works	Laborer	CDL Class A Driver	\$49,000.00	12/22/2023

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the execution of sublease agreement with the Chamber of Commerce

Account Name

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-441**

**RESOLUTION AUTHORIZING AGREEMENT FOR PURCHASE OF TWO (2) 2024 MASON DUMP BODIES FROM DEJANA TRUCK AND UTILITY EQUIPMENT UNDER NEW JERSEY STATE CO-OP #65MCESCCPS, CONTRACT # ESCNJ 23/24-04 IN AN AMOUNT NOT TO EXCEED \$49,247.10**

**WHEREAS**, the Township of Neptune sought two (2) 2024 Mason Dump Bodies from DeJana Truck and Utility Equipment under New Jersey State Co-Op #65MCESCCPS, Contract # ESCNJ 23/24-04 in an amount not to exceed \$49,247.10; and,

**WHEREAS**, DeJana Truck and Utility Equipment., having an address at 490 Pulaski Road Kings Park, NY 11754 has been awarded under State Co-Op #65MCESCCPS, Contract# ESCNJ 23/24-04 for purposes of providing such services; and,

**WHEREAS**, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The Purchase of sought two (2) 2024 Mason Dump Bodies from DeJana Truck and Utility Equipment under New Jersey State Co-Op #65MCESCCPS, Contract # ESCNJ 23/24-04 in an amount not to exceed \$49,247.10 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, Public Works Director, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Public Works Director.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above detailed purchase.

**Account Name**  
Ord 23-32 2023 MCIA

**Account Number**  
05-220-55-932-020

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**  
**RESOLUTION 23-442**  
**RESOLUTION AUTHORIZING AGREEMENT FOR PURCHASE OF 2024 EAGER BEAVER 25**  
**TON TRAILER TO JESCO, INC IN AN AMOUNT NOT TO EXCEED \$29,400.00**

**WHEREAS**, the Purchasing Agent solicited quotes for 2024 Eager Beaver 25 Ton Trailer.; and

**WHEREAS**, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

**WHEREAS**, said quotes were reviewed by the Qualified Purchasing Agent who has recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The agreement for purchase of 2023 Eagle Beaver 25 Ton Trailer from Jesco, Inc. in an amount not to exceed \$29,400.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for above named contract.

**Account Name**  
Ord. 23-32 2023 MCIA

**Account Number**  
05-220-55-932-020

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**  
**RESOLUTION 23-443**  
**RESOLUTION AUTHORIZING PURCHASE OF TWO (2) 2024 FORD F450 CAB AND CHASSIS**  
**CREW 4X4 WITH PLOW FROM WINNER FORD UNDER NEW JERSEY STATE CONTRACT**  
**#88215 IN AN AMOUNT NOT TO EXCEED \$122,944.00**

WHEREAS, the Township of Neptune wishes to authorize purchase of Two (2) 2024 Ford F450 Cab and Chassis Crew 4 x 4 with Plow from Winner Ford under New Jersey State Contract # 88215 in an amount not to exceed \$122,944.00; and

WHEREAS, Winner Ford, having an address at 250 Haddonfield-Berlin Road Cherry Hill, NJ 08034, has been awarded under New Jersey State Contract #20-FLEET-01189 for purposes of providing such services; and

WHEREAS, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The purchase Two (2) 2024 Ford F450 Cab and Chassis Crew 4 x 4 with Plow from Winner Ford under New Jersey State Contract # 88215 in an amount not to exceed \$122,944.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above detailed agreement.

**Account Name**  
Ord. 23-32 2023 MCIA

**Account Number**  
05-220-55-932-020

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION #23-444**

**AUTHORIZING THE PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

**December 21, 2023, BILL LIST**

Current Fund	\$3,709,055.96
Grant Fund	\$13,845.00
Trust Other	\$41,573.32
General Capital	\$157,824.39
Sewer Operating Fund	\$68,344.13
Sewer Capital Fund	\$1,770.00
Marina Capital Fund	\$35,289.80
Dog Trust	\$34.20
Library Trust	\$158.49
<b>Bill List Total</b>	<b>\$4,027,895.29</b>

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-445**

**ESTABLISH ANNUAL COMPENSATION FOR FIRE COMMISSIONERS DISTRICT #1**

**WHEREAS**, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve annual compensation for fire district commissioners regarding of whether the amount of compensation is being modified; and,

**WHEREAS**, the Board of Fire Commissioners desires to establish annual compensation for 2024 at the said amount which is an increase from years prior; and,

**THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Neptune Township Fire District 1 that the annual compensation for the year 2024 for the Commissioners of the Fire District shall be set at \$6,000.00 for all Commissioners.

**BE IT FURTHER RESOLVED**, that the District Clerk be and is hereby directed to transmit a copy of this resolution to the Neptune Township Committee for review and approval of said compensation.

**TOWNSHIP OF NEPTUNE**  
**RESOLUTION 23-446**  
**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER AND OTHER**  
**TOWNSHIP OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION WITH**  
**THE ISSUANCE OF A NOT TO EXCEED \$816,466 GENERAL IMPROVEMENT BOND**  
**ANTICIPATION NOTE**

WHEREAS, the Township of Neptune, in the County of Monmouth, State of New Jersey (the “Township”) is seeking to issue a not to exceed \$816,466 Bond Anticipation Note (the “Note”) to currently refund (i) a \$726,466 principal portion of the \$866,466 Bond Anticipation Notes of the Township issued on December 28, 2022 and maturing on December 27, 2023 (the “Prior Notes”) (the remaining portion of such Prior Notes are being paid by a 2023 budgetary appropriation of the Township in the amount of \$140,000); and (ii) to temporarily finance the costs of various general capital improvements in the amount of \$90,000 in and for the Township (the “Project”).

WHEREAS, the Township desires to issue the Note to the Sewer Operating Fund of the Township; and

WHEREAS, such Note shall bear interest at a rate of zero and zero hundredths per centum (0.00%) per annum, shall be dated December 26, 2023 and shall mature on December 20, 2024; and

WHEREAS, the Township seeks to authorize the issuance of the Note to the Sewer Operating Fund of the Township.

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY as follows:

Section 1. Pursuant to and in accordance with Bond Ordinance Number 18-06, Bond Ordinance Number 19-27, Bond Ordinance Number 19-28, Bond Ordinance Number 19-29, Bond Ordinance Number 19-38, Bond Ordinance Number 21-13, Bond Ordinance Number 21-29, and Bond Ordinance 21-23, all duly adopted by the Township (collectively, the “General Improvement Bond Ordinances”), Bond Anticipation Notes of the Township in an aggregate principal amount not to exceed \$816,466 (the “Notes”) shall be issued for the purpose of currently refunding a portion of the Prior Notes and financing the Project.

Section 2. The Notes are authorized to be issued to the Sewer Operating Fund of the Township.

Section 3. The Note shall be dated December 26, 2023 and shall mature on December 20, 2024, shall bear interest from its date, which interest shall be at a rate of zero and zero hundredths per centum (0.00%) per annum, and shall be in the form attached hereto as Exhibit A.

Section 4. The Note shall be subject to prepayment by the Township at any time prior to its stated date of maturity.

Section 5. The Note shall be executed by the Mayor and the Chief Financial Officer of the Township and the official seal shall be thereunto affixed and attested to by the Clerk of the Township. To the extent not otherwise determined by this resolution, it is hereby delegated to the Chief Financial Officer of the Township the authority to determine all matters in connection with the Note issued, and the signature of the Chief Financial Officer upon the Note shall be conclusive evidence as to all such determinations. The Chief Financial Officer is also hereby authorized to sell part or all of the Note from time to time at a public or private sale and to deliver it to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from its date to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of the Note pursuant to this resolution

is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the Note so sold, the price obtained and the name of the purchaser. The Chief Financial Officer is hereby authorized and directed to deliver any certificates necessary in connection with the issuance of the Note.

Section 6. This resolution shall take effect immediately.

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted by affirmative vote of the majority of the Township Committee at a regular meeting of the Township Committee duly called and held on the 21st day of December, 2023 by the following vote:

AYES:

NAYS:

ABSENTEES:

**CERTIFICATION**

I, GABRIELLA SIBONI, Clerk of the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township"), DO HEREBY CERTIFY that the annexed resolution is a true, complete and correct copy of a resolution duly adopted by the Township Committee at its meeting duly called and held on December 12, 2023, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as officially recorded in the Minute Book of said Township Committee and that said resolution has not been amended, modified or repealed and is in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Township this \_\_\_\_ day of \_\_\_\_\_, 2023.

(SEAL)

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**GABRIELLA SIBONI,**  
Clerk of the Township of Neptune

**EXHIBIT A**

**FORM OF NOTE**

BAN 2023-1

\$816,466

**Township of Neptune,  
In the County of Monmouth,  
State of New Jersey  
United States of America**

**GENERAL IMPROVEMENT BOND ANTICIPATION NOTE**

\*\*\*\*\*

KNOW ALL MEN BY THESE PRESENTS that the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township"), for value received, hereby acknowledges itself to be indebted and promises to pay to the Sewer Operating Fund of the Township, the registered owner hereof or its registered assigns, on the 20th day of December, 2024, the principal sum of EIGHT HUNDRED SIXTEEN THOUSAND FOUR HUNDRED SIXTY-SIX DOLLARS (\$816,466) with interest thereon at the rate of zero and zero hundredths per centum (0.00%) per annum (computed on the basis of a 360-day year of twelve 30-day months). Both principal of and interest on this Note are payable in lawful money of the United States of America upon presentation and surrender hereof at the Office of the Chief Financial Officer of the Township. The full faith and credit of the Township are hereby irrevocably pledged for the prompt payment of the principal of and interest on this Note as the same become due and payable.

This Note may be registered as to principal and interest after which it will be transferable only upon presentation to the Chief Financial Officer of the Township at his office with a written assignment duly acknowledged or proved, and the name of the assignee shall be endorsed hereon and entered in the books kept in the office of said Chief Financial Officer of the Township.

This Note is subject to prepayment by the Township at any time prior to its stated maturity.

This Note is being issued to currently refund currently refund (i) a \$726,466 principal portion of the \$866,466 Bond Anticipation Notes of the Township issued on December 28, 2022 and maturing on December 27, 2023 (the "Prior Notes") (the remaining portion of such Prior Notes are being paid by a 2023 budgetary appropriation of the Township in the amount of \$140,000); and (ii) to temporarily finance the costs of various general capital improvements in the amount of \$90,000 in and for the Township. This Note is authorized to be issued pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, various bond ordinances duly adopted by the Township Committee, approved by the Mayor and published as required by law, and a resolution duly adopted by the Township Committee on December 12, 2023.

It is hereby certified and recited that all acts, conditions and things essential to the validity of this Note exist, have happened and have been done, and that every requirement of law affecting the issuance hereof has been duly complied with, and this Note is within every debt and other limit prescribed by the Constitution and laws of the State of New Jersey.

IN WITNESS WHEREOF, the Township has caused this Note to be signed by its Mayor and Chief Financial Officer and its official seal to be hereunto affixed and attested to by the Township Clerk, and this Note to be dated the 26th day of December, 2023.

**OF**

**TOWNSHIP OF NEPTUNE, IN THE COUNTY**

**MONMOUTH, NEW JERSEY**

**By: [FORM OF NOTE- DO NOT SIGN]  
NICHOLAS WILLIAMS,  
Mayor**

(SEAL)

**[FORM OF NOTE- DO NOT SIGN]  
MICHAEL J. BASCOM,  
Chief Financial Officer**

**[FORM OF NOTE- DO NOT SIGN]  
GABRIELLA SIBONI,  
Township Clerk**

BAN 2023-1

\$816,466

Township of Neptune  
in the County of Monmouth  
State of New Jersey  
United States of America

REGISTERED CERTIFICATE

It is hereby certified that the within Note is registered as to principal and interest as follows:

Date of Registry	Name of Registered Holder	Registered By
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-447**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING CERTAIN PERSONNEL ACTIONS- CODE DEPARTMENT**

**WHEREAS**, the following appointments have been reviewed by the Department Heads of the respective Departments; and,

**WHEREAS**, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and,

**WHEREAS**, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
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I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-448**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING CERTAIN PERSONNEL ACTIONS- PUBLIC WORKS**

**WHEREAS**, the following appointments have been reviewed by the Department Heads of the respective Departments; and,

**WHEREAS**, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and,

**WHEREAS**, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
-------------	-------------------	-----------------	---------------	---------------------------

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

<u>Account Name</u>	<u>Account Number</u>
_____	_____
Michael Bascom, Chief Financial Officer	Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 23-449**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING CERTAIN PERSONNEL ACTIONS- ZONING**

**WHEREAS**, the following appointments have been reviewed by the Department Heads of the respective Departments; and,

**WHEREAS**, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and,

**WHEREAS**, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
-------------	-------------------	-----------------	---------------	---------------------------

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on December 21, 2023.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

<u>Account Name</u>	<u>Account Number</u>
_____	_____
Michael Bascom, Chief Financial Officer	Date