

**TOWNSHIP COMMITTEE WORKSHOP MEETING – April 11, 2022 – 6:00 P.M.**

Mayor Williams calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

|                      |                 |
|----------------------|-----------------|
| Roll Call            | Present/ Absent |
| Dr. Michael Brantley | <u>Present</u>  |
| Keith Cafferty       | <u>Present</u>  |
| Robert Lane, Jr.     | <u>Present</u>  |
| Tassie D. York       | <u>Present</u>  |
| Nicholas Williams    | <u>Present</u>  |

Also present: Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk, Michael Bascom, Chief Financial Officer.

Mayor Williams announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2022, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)) and the meeting is being streamed live via townhallstreams.com.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

**1. Committee Calendars**

Mr. Lane stated the senior center will be doing a COVID testing and vaccine clinic on May 7.

Mr. Cafferty stated that Wesley Lake clean-up is upcoming.

Mr. Cafferty stated there is a dusk Easter egg hunt on Tuesday.

**2. Monmouth County Workforce Grant**

Mr. Bascom stated the grant which application was previously approved by resolution, but the new requirements for the grant are to have a pay scale at \$15.00. Mr. Bascom wanted to present to council to get consensus so that when a resolution at that pay scale to authorize employment at that rate so we qualify for the grant.

The committee was in consensus.

**3. Review Parking Survey Questions**

Mr. Cafferty presented the parking survey questions. Mr. Cafferty wanted to speak to the committee regarding the questions as they have been proposed, the manner to distribute and collect the surveys and the timing of said survey. Mr. Cafferty read the 9 proposed questions.

Dr. Brantley stated that the final questions are the most important. Mayor Williams stated he believed that the questions 7, 8, and 9 should be the first questions of the survey.

Mr. Cafferty wanted to ask about distribution.

Mr. Anthony stated he would like to discuss the distribution of the survey. Mr. Anthony asked if commercial industries, tenants, airbnbs and hotel/motels will be included and the effect that will have on the responses. Mr. Anthony also stated there will need to be conversations regarding cost.

Res # 184 Authorize An Executive Session As Authorized By The Open Public Meetings Act.

|              |                     |                     |   |
|--------------|---------------------|---------------------|---|
| Offered by:  | <u>Cafferty</u>     | Seconded by:        | <u>Lane</u>   |
| <i>Vote:</i> | Brantley <u>Yes</u> | Cafferty <u>Yes</u> | Lane <u>Yes</u> York <u>Yes</u> Williams <u>Yes</u> |

**TOWNSHIP COMMITTEE MEETING – April 11, 2022 – 7:00 P.M.**

Mayor Williams calls the meeting to order at 7:02PM and asks the Clerk to call the roll:

|           |                 |
|-----------|-----------------|
| Roll Call | Present/ Absent |
|-----------|-----------------|

|                      |                |
|----------------------|----------------|
| Dr. Michael Brantley | <u>Present</u> |
| Keith Cafferty       | <u>Present</u> |
| Robert Lane, Jr.     | <u>Present</u> |
| Tassie D. York       | <u>Present</u> |
| Nicholas Williams    | <u>Present</u> |

Also present: Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk, Michael Bascom, Chief Financial Officer.

**Silent Prayer and Flag Salute**

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Williams announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2022, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)) and the meeting is being streamed live via townhallstreams.com.

**APPROVAL OF MINUTES**

Motion offered by Committeeman Lane, seconded by Deputy Mayor Cafferty, to approve the minutes of meeting of March 28, 2022. All in favor to approve the minutes of March 28, 2022

**PRESENTATION**

**Proclamation Declaring April as Autism Awareness Month**

**WHEREAS**, Autism is a spectrum disorder, which means no two people with autism are affected the same way and it is a complex development disability that usually appears during the first three years of life and results in neurological disorder that affects the functioning of the brain and social interaction and communication skills, and;

**WHEREAS**, On World Autism Awareness Day and Autism Awareness Month, we honor the millions of Americans living with Autism Spectrum Disorder, who, in spite of challenges they may face, continue to make extraordinary contributions to their families, their communities, our Nation and the world. We also express our sincere appreciation to the families, friends, medical professionals and caregivers who help Americans with Autism Spectrum Disorder pursue a full and meaningful life, and;

**WHEREAS**, To maximize the quality of life across the entire autism spectrum, we must ensure that ASD is accurately identified and diagnosed in both children and adults. We must also support access to effective care, critical resources and support services, and;

**WHEREAS**, From home to school and in businesses and communities around the world, people living with autism spectrum disorder contribute in immeasurable ways to our society. They remind us each day that every person is born with unique talents and should be treated with respect, play an active role in planning for their futures, and feel empowered to fully participate in and contribute to their communities. When those with autism have access to equal opportunities, we all do better, and that begins with making sure our country lives up to its commitment to ensure all things are possible for all people, and;

**WHEREAS**, Every person deserves the chance to reach for their highest hopes and fulfill their greatest potential. On World Autism Awareness Day, we reaffirm our dedication to ensuring that belief is a reality for all those who live on the autism spectrum - including 1 in 68 children. And we uphold our obligation to help make sure every man, woman, and child, regardless of ability or background, is accepted for who they are and able to lead a life free from discrimination and filled with opportunity.

**NOW, THEREFORE, I**, Nicholas Williams, Mayor of the Township of Neptune, along with the entire Township Committee, do hereby declare April as Autism Awareness Month for the year 2022 and April 2 as World Autism Awareness Day and I encourage all Americans to learn more about autism and what they can

do to support individuals on the autism spectrum and their families, and to help shape a world in which all people, including those with autism, are accepted for who they are.

**Proclamation Declaring April as Child Abuse Prevention and Awareness Month**

**WHEREAS**, there are about 1.9 million youth aged 17 and under living in New Jersey, and;

**WHEREAS**, it is estimated that one in 100 children experiences abuse, and;

**WHEREAS**, childhood maltreatment and abuse are traumatic events that increase an individual's adverse childhood experiences, which, without intervention, can result in life-long negative emotional, physical, financial, education and social health outcomes, and;

**WHEREAS**, child abuse is a significant public health crisis and all children deserve to be nurtured, protected and free from physical and emotional harm, and;

**WHEREAS**, The State of New Jersey is committed to offering a continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family-centered, and;

**WHEREAS**, The New Jersey Department of Children and Families embraces the Standards for Prevention Programs developed by the New Jersey Task Force on Child Abuse and Neglect, and;

**WHEREAS**, as noted by the US Administration for Children and Families' 2020 review of child protective services across the United States, the rate at which children are maltreated in New Jersey is lower than the national average, and the rate at which children continue to be maltreated following an initial welfare intervention is significantly lower than the national average. and;

**WHEREAS**, the rate at which New Jersey relies on out of home placement as an intervention to keep children safe is amongst the lowest in the United States, and;

**WHEREAS**, all sectors of the community, including law enforcement, medical professionals, schools, courts, and media outlets as well as numerous public and private agencies, have joined forces to promote public awareness and community involvement in keeping children and their families safe, healthy and connected during the month of April and throughout the year, and;

**NOW, THEREFORE, I**, Nicholas Williams, Mayor of the Township of Neptune, along with the entire Township Committee, do hereby declare April 2022 as Child Abuse Prevention and Awareness Month.

**COMMENTS FROM THE DAIS**

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**Dr. Brantley-** Dr. Brantley stated there was a meeting regarding the community center. There is an architect firm who is working on a concept plan drawing and there are a few places that are being considered. In a previous meeting, there was a wish-list created for the property. Dr. Brantley encouraged the public to reach out to him if they had any ideas that would like to see implemented in the community center. Dr. Brantley stated there was a meeting on West Lake Redevelopment. The drawings and ideas at this time are a movement in the right direction. The company still requires additional vetting, but it is a move in a positive direction.

**Mr. Lane-** Mr. Lane, Mayor Williams and Deputy Mayor Cafferty attended the Easter Egg hunt and stated there was a great turn out. All also went to Memorial Park to see the work being completed by the Eagle Scout Thomas Delaney and thank him for his service. Mr. Lane stated the committee also thanked Diana Harris for her work on the community garden.

Mr. Lane stated there will be two seminars at the Senior Center regarding Mental Health Awareness and Home Care v. Assisted Living to help with discussions about transitions in life. The Senior Center will also be hosting a vaccine and testing clinic again as it has monthly.

**Ms. York-** No report this month.

**Deputy Mayor Cafferty-** Mr. Cafferty stated the Easter Egg hunt was a very nice event and was well attended. Mr. Cafferty noted there was an Easter egg hunt for the older kids that will happen at dusk on Tuesday.

Mr. Cafferty stated there is a Wesley Lake Clean up on Saturday from 10:00AM to Noon

**Mayor Williams-** The marina is officially open as of April 1. The Marina is sold out at 100% capacity and there is a waiting list of those who would like to put their boats in the marina. Mayor Williams stated Thomas Delaney is working to his Eagle Scout achievement. The Township Committee passed a resolution authorizing the project proposed by Mr. Delaney to update memorial park. Mayor Williams presented a proclamation on behalf of the Township Committee for his work.

### **REPORT OF THE BUSINESS ADMINISTRATOR**

The Business Administrator will report on capital projects and matters of general interest.

*Michael Bascom read the Business Administrator Report*

- **Update on Courtroom/ Municipal Complex Renovations:** The architect selected by our engineering department examined the current conditions related to the proposed renovations to the Courtroom, public bathrooms, and the tax office. Renovations include making additional spaces within the building ADA accessible and adding a second drive up lane for the expansion of drive up services to the community. Both projects are expected to go to bid by early summer, with work beginning in early fall.
- **Road Repairs:** The contractor responsible for the road program will resume work in the coming weeks to complete the 2021 road program. In addition, work continues on several localized infrastructure projects including the Embury Avenue / Ridge Avenue roadwork which will expand to include Division Street if approved by the governing body this evening. Work will begin in the coming days on the concrete repairs to the Broadway Memorial park, the municipal complex and the first aid driveways. The Myrtle Avenue project is expected to be ready for bid award at the next meeting so that it can be completed before summer. The much needed repaving of sections of Neptune Boulevard has advanced with plans that will soon be submitted to NJDOT for approval. Upon approval, we will move quickly to advertise for bids in hope of completing this job by the end of the summer. DPW Director Dave Milmoie has provided members of the governing body with a very helpful status report on various infrastructure projects in addition to those that are described herein.
- **Pump Track:** Work should begin shortly in the addition of a pump track to our existing skate park at Sunshine Village Park. We are on track to have this work completed by the end of the school year.
- **EMS:** The EMS Manager and I will be meeting with the Bradley Beach representatives at the public meeting tomorrow night in regard to a proposed Shared Services Agreement to formalize the provision of EMS services to the Borough.
- **Microgrid / Vehicle Charging:** We will be meeting with our consultant regarding the next step in the development of our microgrid. Representatives of the hospital, county and other partner have been invited. IN addition, the Township is applying for funding to install electric vehicles charging stations in our municipal lot.

### **PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

Mr. Coakley- 189 Valley Rd Mr. Coakley asked for clarification on Resolution 21-189 Marina Appointment.  
 Mayor Williams stated this is the appointment of a part time employee at the marina.

**ORDINANCES** - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES FOR FIRST READING**

**Ordinance No. 22-16** An Ordinance To Amend Volume I, Chapter Vii Of The Code Of The Township Of Neptune By Adding A Resident Only Handicapped Parking Zone On Broadway And Abbott

*Explanatory Statement: This ordinance authorizes a resident only handicapped parking zone in front of 127 1/2 Broadway and 27 Ocean Ave.*

Offered by: Lane Seconded by: York  
 Vote: Brantley Yes Cafferty Yes Lane Yes York Yes Williams Yes

**Ordinance No. 22-17** An Ordinance To Amend Volume I, Chapter Vii, Section 7-7 Of The Code Of The Township Of Neptune By Adding A No Parking Zone On Benson Ave.

*Explanatory Statement: This ordinance creates a 25 foot no-parking zone on Benson Ave.*

Offered by: York Seconded by: Lane  
 Vote: Brantley Yes Cafferty Yes Lane Yes York Yes Williams Yes

The Clerk announced that the Public Hearings on Ordinances will be held at the next Township Committee meeting on April 25, 2022.

**CONSENT AGENDA**

- Res # 185** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Cancellation Of Mortgages In Connection With Façade Improvement Program Loans
- Res # 186** Resolution Allowing The Neptune Township Business Administrator, Gina M. LaPlaca, To Work From Home
- Res # 187** Amending Resolution 22-167 “Accept The Resignation Of William Bloxon As A Crossing Guard In The Police Department” To Amend Effective Date And Spelling Of Name
- Res # 188** Authorizing Certain Personnel Actions- Police Department
- Res # 189** Authorizing Certain Personnel Actions- Municipal Marina
- Res # 190** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Board Of Adjustment
- Res # 191** Authorize Execution Of A Treatment Works Application For Hovsons, Inc To Provide Service To Victoria Gardens
- Res # 192** Resolution Urging The Swift Passage Of S-330/A3804, Which Shall Restore The Energy Tax Receipts To Municipalities
- Res # 193** Resolution Authorizing The Professional Services Agreement With CME Associates For Engineering Services Relating To Replacement Of Sewer Main On Sixth Avenue In An Amount Not To Exceed \$89,395.00
- Res # 194** Authorize Agreement With Emergency Services Marketing Corp, Inc. For Emergency Responder Reply System For A Term Of Three Years In The Amount Of \$7,765.00 Annually, \$23,295.00 Total
- Res # 195** Authorizing The Township Committee Of The Township Of Neptune To Execute Change Order #1 For \$33,427.50 With Fernandes Construction Inc. For Improvements

**Res # 196** Authorize The Payment Of Bills

**CONSENT AGENDA**

Offered by: Brantley Seconded by: York  
Vote: Brantley Yes Cafferty Yes Lane Yes York Yes Williams Yes

**SEPARATED RESOLUTIONS**

**Res # 197** Authorizing Certain Personnel Actions- Public Works

Ms. Siboni noted this will be amended to include James L. Lester

Offered by: York Seconded by: Cafferty  
Vote: Brantley Yes Cafferty Yes Lane Yes York Yes Williams Yes

**Res # 198** Resolution To Anticipate Miscellaneous Revenues In The 2022 Budget Using The Three-Year Average Of Realized Revenues From The Prior Three Years

Offered by: Lane Seconded by: York  
Vote: Brantley Yes Cafferty Yes Lane Yes York Yes Williams Yes

**Res # 199** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Green Team

Ms. Siboni noted this will be amended to include Patricia Monroe.

Offered by: York Seconded by: Brantley  
Vote: Brantley Yes Cafferty Yes Lane Yes York Yes Williams Yes

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

Joyce Klein  
109 Mt Hermon Way

Ms. Klein thanked the committee for taking on the task of parking. Ms. Klein believed the questions gave a fair idea of the questions that could or should be asked. Ms. Klein stated there should be an understanding or decision about how the questions are evaluated. Ms. Klein stated there should be a way to address the surveys for area, neighborhood, etc.

Mr. Cafferty stated the conversations about distribution and process have yet to be determined and are still being discussed.

Karen Mason  
105 Cardinal Rd

Ms. Mason stated a Thank you to Mr. Lane. Ms. Mason stated Montclair is starting a program to replenish bees where 70% of their community plantings will be for the “pollinators” Ms. Mason encouraged Mr. Lane to look into this for the community garden.

Ms. Mason stated she was impressed again with Mr. Anthony’s performance in court next week. Ms. Mason asked if the eviction will be completed in the 60 days. Mr. Anthony summarized the process for eviction and anticipated activity to address concerns that may be presented.

Ms. Mason stated the nights have been turned off every night since March 29<sup>th</sup> a 10PM. There are 2 dumpsters that are right on the fence line. Ms. Mason asked for Code to check it out as far as a fire hazard. The noise for putting things in dumpsters is very loud. Mr. Anthony suggested the committee may consider a noise ordinance update.

John Cello

Mr. Cello stated he has expressed concern over his neighbor at 303 Slocum

305 Slocum Ave

Kathleen Ripky. The neighbor is aging and has been having issues with rodents, disarray, etc. There was a response from law enforcement and she was removed from the property because it was unsafe living habits. There are remaining concerns about the maintenance of this property. The home is infested. Mr. Cello stated that she will not be able to return and there are concerns about what will happen with the home.

Andy Levine, Mt. Tabor Way

Mr. Levine thanked the committee for their work on the parking survey questions.

Diana Harris, 17 Willow Way

Ms. Harris stated there are hoops, baskets etc. they need to be replaced. There is brush that Ms. Harris requested DPW remove the brush. Ms. Harris stated there are dead trees also that should be evaluated for removal.

Ms. Harris requested the committee to consider a limit of the number of storage facilities in towns.

Richard Williams, 1 Abbott Ave.

Mr. Williams asked about the developer for West Lake Ave.

Dr. Brantley stated this is for the first block at this time.

Mr. Williams asked for an update on Airbnbs. Mr. Williams asked what the process is that would address this issue.

Mr. Cafferty stated there must be a process in place that authorizes the Airbnb and puts them "on the record" Mercantile is working with code and land use in general to create a process and ordinance. The Township is reviewing the ordinances with towns with Mature ordinance related to this matter.

The Township is also seeking a program that would review data in an automated matter to make sure the postings are meeting the requirements of the ordinance.

Hank Coakley, Valley Dr.

Mr. Coakley stated he knows the committee has not addressed his request for a roadblock for those who do not put on their head lights when it is raining.

Mr. Coakley stated he believes in self-imposed parking.

**ADJOURNMENT**

Offered by: Cafferty

Seconded by: Lane

**Meeting Adjourned at 7:52PM**

Respectfully Submitted,

Gabriella Siboni  
Township Clerk