

TOWNSHIP OF NEPTUNE  
NOTICE OF FINAL ADOPTION OF ORDINANCE  
ORDINANCE NO. 21-34

AN ORDINANCE TO FURTHER AMEND AND SUPPLEMENT THE  
LAND DEVELOPMENT ORDINANCE OF THE TOWNSHIP OF  
NEPTUNE BY DEFINING AND REGULATING CANNABIS CLASS  
USES

Approved on First Reading: June 28, 2021

Approved, passed and adopted on final reading: July 26, 2021

TOWNSHIP OF NEPTUNE  
NOTICE OF FINAL ADOPTION OF ORDINANCE  
ORDINANCE NO. 21-36

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE  
CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING A  
RESIDENT ONLY HANDICAPPED PARKING ZONE ON MAIN  
AVENUE

Approved on First Reading: June 28, 2021

Approved, passed and adopted on final reading: July 26, 2021

TOWNSHIP OF NEPTUNE  
NOTICE OF FINAL ADOPTION OF ORDINANCE  
ORDINANCE NO. 21-37

AN ORDINANCE AMENDING ORDINANCE NO. 20-35 ENTITLED  
"AN ORDINANCE CREATING AND SETTING THE SALARY  
RANGE FOR NEW JOB TITLES AND AMENDING THE SALARY  
RANGES FOR ALL OTHER EXISTING JOB TITLES OF THE  
TOWNSHIP OF NEPTUNE" BY CREATING THE POSITION OF  
ASSISTANT BUSINESS ADMINISTRATOR

Approved on First Reading: June 28, 2021

Approved, passed and adopted on final reading: July 26, 2021

TOWNSHIP OF NEPTUNE  
NOTICE OF FINAL ADOPTION OF ORDINANCE  
ORDINANCE NO. 21-38

AN ORDINANCE TO AMEND CHAPTER II, SECTION 2-10 OF THE  
CODE OF THE TOWNSHIP OF NEPTUNE ENTITLED "POLICE  
DEPARTMENT" TO INCLUDE POLICE PROMOTION POLICIES

Approved on First Reading: June 28, 2021

Approved, passed and adopted on final reading: July 26, 2021

**NOTICE**  
**ORDINANCE NO. 21-35**  
**TOWNSHIP OF NEPTUNE**

The Ordinance published herewith has been finally adopted on July 26, 2021 and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such Ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement.

ORDINANCE NO. 21-35

AN ORDINANCE AUTHORIZING THE LEASING OF CERTAIN  
CAPITAL EQUIPMENT BY THE TOWNSHIP OF NEPTUNE, NEW  
JERSEY FROM THE MONMOUTH COUNTY IMPROVEMENT  
AUTHORITY AND THE EXECUTION OF A LEASE AND  
AGREEMENT RELATING THERETO

BE IT ORDAINED, by the Township Committee of the Township of Neptune, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. Pursuant to Section 78 of the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., the Township of Neptune (the "Municipality") is hereby authorized to unconditionally and irrevocably lease certain items of capital equipment from The Monmouth County Improvement Authority (the "Authority") pursuant to a Lease and Agreement, substantially in the form submitted to this meeting (the "Lease"), a copy of which is on file in the office of the Clerk to the Municipality. The Mayor is hereby authorized to execute the Lease on behalf of the Municipality in substantially such form as submitted to this meeting and with such changes as may be approved by the Mayor, which approval shall be conclusively evidenced by the execution thereof, and the Clerk to the Municipality is hereby authorized to affix and attest the seal of the Municipality.

Section 2. The following additional matters are hereby determined, declared, recited and stated:

(a) In recognition of the fact that the lease payment of the Municipality under the Lease will be based, in part, on the amount of bonds issued by the Authority to finance the acquisition of the leased equipment and the interest thereon, the maximum amount of bonds which the Authority shall issue to finance the acquisition of the equipment to be leased to the Municipality shall not exceed \$2,211,000 and the interest rate on said bonds shall not exceed five and fifty hundredths percent (5.50%) per annum;

(b) The items to be leased from the Authority shall be as set forth in Schedule A hereto; provided that the Mayor or any authorized municipal representative (as defined in the Lease) may substitute or add items of equipment in accordance with the provisions of the Lease; and

(c) The lease term applicable to a particular item of leased equipment shall not exceed the useful life of such item.

Section 3. This ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by law.

### SCHEDULE A - EQUIPMENT LIST

#### Township of Neptune

<u>Equipment</u>	<u>Useful Life (Years)</u>	<u>Lease Term (Years)</u>	<u>Estimated Cost</u>
Acquisition of Police SUVs	5	5	\$320,000
<b>Acquisition of Emergency Services Equipment:</b>			
Light Trailer/Generator	15	10	20,000
Training Equipment	5	5	25,000
Personal Protective Equipment	5	5	50,000
Radio Equipment	10	10	20,000
Rescue Equipment/HazMat			
Metering	5	5	50,000
Automated Stretchers for Ambulances	5	5	100,000
Acquisition of Ambulance	5	5	225,000
Acquisition of Administrative Vehicles	5	5	80,000
Acquisition of Computers and Servers	5	5	100,000
Acquisition of Two (2) Garbage Trucks	5	5	620,000
Acquisition of Leaf Vacuum Trailers	15	10	120,000
<b>Sewer Utility Project:</b>			
Acquisition of DPW/SEWER Front	15	10	180,000

End Loader			
Acquisition of Pick-up Trucks w/ Plows	5	5	100,000
<b>Total</b>			<b>\$2,010,000</b>

Richard J. Cuttrell  
Municipal Clerk

NOTICE  
ORDINANCE NO. 21-39  
Township of Neptune  
County of Monmouth

NOTICE is hereby given that at a regular meeting of the Township Committee of the Township of Neptune on the 26th day of July, 2021, the following Ordinance was introduced and passed on first reading.

Said Township Committee will meet on Monday, the 23rd day of August, 2021, at 7:00 p.m. at the Township Municipal Complex, 25 Neptune Boulevard, Neptune, New Jersey to further consider this ordinance for final passage and to give all interested persons an opportunity to be heard concerning this ordinance. Copies of the full text of the ordinance published herewith are available for inspection by the members of the general public who shall request same at the office of the Township Clerk located at the above address. The ordinance is also posted under legal notices in the Agenda and Minutes section of the Township web site at [www.neptunetownship.org](http://www.neptunetownship.org).

ORDINANCE NO. 21-39

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING RESIDENT ONLY HANDICAPPED PARKING ZONES ON CENTRAL AVENUE AND BEACH AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Central Avenue	1	West side of Central Avenue

beginning 10 feet north of the northwest intersection of Central Avenue and Pitman Avenue

Beach Avenue

1

West side of Beach Avenue beginning 40 feet north of the northwest intersection of Beach Avenue and Spray Avenue

## SECTION 2

This ordinance shall take effect upon publication in accordance with law.

Richard J. Cuttrell,  
Municipal Clerk

NOTICE  
ORDINANCE NO. 21-40  
Township of Neptune  
County of Monmouth

NOTICE is hereby given that at a regular meeting of the Township Committee of the Township of Neptune on the 26th day of July, 2021, the following Ordinance was introduced and passed on first reading.

Said Township Committee will meet on Monday, the 23rd day of August, 2021, at 7:00 p.m. at the Township Municipal Complex, 25 Neptune Boulevard, Neptune, New Jersey to further consider this ordinance for final passage and to give all interested persons an opportunity to be heard concerning this ordinance. Copies of the full text of the ordinance published herewith are available for inspection by the members of the general public who shall request same at the office of the Township Clerk located at the above address. The ordinance is also posted under legal notices in the Agenda and Minutes section of the Township web site at [www.neptunetownship.org](http://www.neptunetownship.org).

### ORDINANCE NO. 21-40

AN ORDINANCE TO AMEND CHAPTER II, ARTICLE II, SECTION 2-5 OF THE CODE OF THE TOWNSHIP OF NEPTUNE ENTITLED, "BUSINESS ADMINISTRATOR"

BE IT ORDAINED by the Township Committee of the Township of Neptune of the County of Monmouth in the State of New Jersey that Chapter II, Article II, Section 2-5 of the Code of the Township of Neptune be and is hereby amended to read as follows:

Section 1. § 2-5 BUSINESS ADMINISTRATOR.

§ 2-5.1 Creation of Office of Business Administrator.

The office of Business Administrator is hereby created in and for the Township pursuant to the provisions of N.J.S.A. 40A:9-136, et seq. The duties of the Business Administrator shall be those set forth in § 2-5.7, in addition to those other duties as shall be assigned by the Township Committee from time to time.

#### § 2-5.2 Assistant Business Administrator.

There is hereby created the position of Assistant Business Administrator. The duties of the Assistant Business Administrator shall be those set forth in 2-5.7, in addition to those other duties as shall be assigned by the Business Administrator or Township Committee from time to time. The Business Administrator shall ensure that the Assistant Business Administrator has sufficient involvement and familiarity with the day-to-day operations of the Township such that he or she is ready and able to assume the duties of the Business Administrator in the absence of the Business Administrator.

#### § 2-5.3 Appointment; Vacancy; Absence or Disability.

a. The Business Administrator and the Assistant Business Administrator shall be appointed by a majority of the Township Committee and shall serve at the pleasure of the Township Committee.

b. Any vacancy in these offices shall be filled by appointment of the Township Committee.

c. Absence or Disability: During the absence or disability of the Business Administrator, the Assistant Business Administrator shall perform the duties of this office during such absence or disability. Such absence or disability shall be limited to three (3) months after which time, such absence or disability may be deemed a vacancy.

d. The Business Administrator and the Assistant Business Administrator shall not be removed from office except in accordance with N.J.S.A. 40A:9-138, and N.J.S.A. 40A:63-7.1, which statutes are incorporated herein by reference.

#### § 2-5.4 Qualifications and Requirements.

a. The Business Administrator and the Assistant Business Administrator shall be appointed on the basis of their executive and administrative abilities and qualifications, with special regard to education, training and experience in governmental affairs, including the interworking of governmental agencies and boards.

b. (Reserved)

c. The Business Administrator and Assistant Business Administrator shall be appointed to serve and each shall devote their full time to the duties of this office, except that nothing herein shall prevent the Business Administrator or Assistant Business Administrator from also holding another municipal office of the Township and fulfilling the duties thereof.

#### § 2-5.5 Salaries.

The Business Administrator and the Assistant Business Administrator shall receive such salaries as may be established by the Township Committee in the annual salary ordinance.

#### § 2-5.6 Supervision of Business Administrator.

The Business Administrator shall be the Chief Administrative Officer of the Township. The Assistant Business Administrator shall be the Deputy Chief Administrative Officer of the Township. The Business Administrator and Assistant Business Administrator shall, at all times, be under the supervision of and responsible to the Township Committee for all actions relevant to the duties and responsibilities of these offices to the extent not prohibited by law.

#### § 2-5.7 Duties.

The Business Administrator, and the Assistant Business Administrator under the supervision and direction of the Business Administrator, for the purpose of carrying out their responsibilities, shall develop, promulgate and implement, with the approval of the Township Committee, sound administrative, personnel and purchasing practices and procedures for all departments, offices and agencies of the Township, and shall to that end:

a. Study, recommend, implement and enforce personnel organization and policy of the Township and its departments, in accordance with Chapter 9 of the Township Code.

b. Study, recommend, implement and enforce administrative procedures and policies of the Township and its departments after consultation with department heads.

c. Study, recommend, implement and enforce purchasing procedures and policies of the Township and its departments after consultation with department heads.

d. Study, recommend, implement and enforce procedures and policies of the Township and departments for receipt, dissemination and collation of, and responses to, communications and information after consultation with department heads.

e. Assign responsibility for departmental action and coordinate intradepartmental operations as authorized by the Township Committee.

f. Study, recommend, implement and enforce the procedures and policies of the Township and its departments for the coordination, compiling, editing and prompt dissemination and release of public information, upon the recommendation and authorization of the Township Committee.

g. See that all terms and conditions imposed in favor of the Township or its inhabitants in any statute or contract are faithfully kept and performed and, upon knowledge of any violation, call the same to the attention of the Township Committee.

h. Study, recommend, implement and enforce the financial procedures and policies of the Township and its departments after consultation with department heads.

i. Conduct a continuous study of all activities and operations of the Township government and recommend changes for the purpose of increasing efficiency and effectiveness; prescribe such rules and regulations as they shall deem necessary with the approval of the Township Committee for the conduct of administrative procedures, and revoke, suspend or amend any such rules or regulations, subject to approval of the Township Committee in all background matters to assist it with the establishment of policy.

j. To require the various departments to effect an adequate inventory of all equipment, materials and supplies in stock, and to recommend sale of any surplus, obsolete or unused

equipment when authorized by the Township Committee.

k. The Business Administrator and Assistant Business Administrator shall make studies and surveys of such municipal problems of the Township as shall be assigned to them by the Township Committee, and prepare and submit written reports of their findings and determinations to the Township Committee for consideration and action. The Business Administrator and Assistant Business Administrator shall be responsible to see that any complaints concerning the functions and obligations of the Township made by any of its residents, citizens or taxpayers are promptly attended to, a written record kept of such complaints when made, and when and what action was taken in response thereto.

l. The Business Administrator and Assistant Business Administrator shall perform such other duties as may be specifically assigned to them by the Township Committee.

m. The Business Administrator and Assistant Business Administrator shall attend all public meetings of the Township Committee and any other meetings when so requested by the Township Committee.

n. The Business Administrator and Assistant Business Administrator shall assist the Township Committee in the preparation of the annual Township operating and capital budgets to be considered and adopted by the Township Committee.

o. The Business Administrator and Assistant Business Administrator shall keep the Township Committee informed as to Federal aid projects, State aid projects and any other aid programs for which the Township may qualify.

§ 2-5.8 Powers of Municipal Officials Not Impaired.

Nothing in this section shall derogate from or authorize the Municipal Business Administrator to exercise the powers and duties of the elected and appointed officials or employees.

Section 2. This amendatory ordinance shall take effect 20 days after the first publication thereof after final adoption as provided by law.

Richard J. Cuttrell  
Municipal Clerk