

TOWNSHIP COMMITTEE WORKSHOP MEETING – JULY 27, 2015 – 6:00 P.M.

Mayor Jahn calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Kevin B. McMillan	_____
Mary Beth Jahn	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Pamela D. Howard, Deputy Municipal Clerk.

Mayor Jahn announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 8, 2015, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Review Committee calendars/update on outstanding issues and capital items.
- Various on-going capital improvement projects.

Res. # 15-312 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____

Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

TOWNSHIP COMMITTEE MEETING – JULY 27, 2015 – 7:00 P.M.

Mayor Jahn calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Kevin B. McMillan	_____
Mary Beth Jahn	_____

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene J. Anthony, Township Attorney; and Pamela D. Howard, Deputy Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Jahn announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 8, 2015, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of the meeting held on July 13th.

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 15-30 – An ordinance to add Volume I, Chapter VII, Section 7-13A of the Code of the Township of Neptune to allow for right turns only from Monroe Avenue on to Highway 35 - Final Reading

Explanatory Statement: This ordinance establishes a right turn only from Monroe Avenue on to State Highway 35 at the recommendation of the NJDOT.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

ORDINANCE NO. 15-31 – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding resident handicapped on-street parking zones on Webb Avenue and Broadway and removing handicapped parking zones on Milton Avenue and Spray Avenue - Final Reading

Explanatory Statement: This ordinance authorizes resident handicapped on-street parking zones in front of 14 Webb Avenue and 102 Broadway and removes existing handicapped zones in front of 2014 Milton Avenue and 8 Spray Avenue.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

ORDINANCE NO. 15-32 – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by amending the list of streets on which commercial vehicles over the gross vehicle weight of four tons are excluded - Final Reading

Explanatory Statement: This ordinance adds streets to the list of streets on which commercial vehicles over 4 tons gross vehicle weight are excluded.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

ORDINANCE NO. 15-33 - An ordinance authorizing the leasing of certain capital equipment by the Township of Neptune, New Jersey from the Monmouth County Improvement Authority and the execution of a lease and agreement relating thereto. – Final Reading

Explanatory Statement: This ordinance authorizes the capital lease of capital equipment for various departments through the Monmouth County Improvement Authority at an amount not to exceed \$2,750,000.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

ORDINANCE NO. 15-34 - An ordinance authorizing the leasing of certain capital equipment (police vehicles) by the Township of Neptune, New Jersey from the Monmouth County Improvement Authority and the execution of a lease and agreement relating thereto. - Final Reading

Explanatory Statement: This ordinance authorizes the capital lease of police vehicles through the Monmouth County Improvement Authority at an amount not to exceed \$300,000.

Public Hearing:

Offered by: _____ Seconded by: _____

Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

ORDINANCE NO. 15-35 - An ordinance authorizing the guaranty by the Township of Neptune, New Jersey for payment of principal and interest on the Capital Equipment Lease Revenue Bonds, Series 2015 (Township of Neptune Project) of the Monmouth County Improvement Authority - Final Reading

Explanatory Statement: This ordinance guarantees payment by the Township of principal and interest on Capital Lease Revenue Bonds through the Monmouth County Improvement Authority for the lease of police vehicles.

Public Hearing:

Offered by: _____ Seconded by: _____

Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

CONSENT AGENDA

Res. # 15-313 – Increase bid and quotation thresholds pursuant to state regulation.

Res. # 15-314 – Place lien on various properties.

Res. # 15-315 – Authorize an amendment to the 2015 municipal budget to realize monies from the Division of Highway Traffic Safety.

Res. # 15-316 – Authorize an amendment to the 2015 municipal budget to realize monies from the New Jersey Department of Environmental Protection – Clean Communities Program.

Res. # 15-317 – Accept the resignation of Ronald Kutsy as a part-time Custodian in the Building Maintenance Department.

Res. # 15-318 – Appoint Joseph Ciccone as Fire Sub-Code Official.

Res. # 15-319 – Authorize the submission of a Title IIIB funding grant to the Monmouth County Office on Aging.

Res. # 15-320 – Authorize Change Order #2 in connection with the Shark River Municipal Marina Building.

Res. # 15-321 – Authorize the renewal of liquor license issued to SRBYC, Inc. for the 2015-2016 licensing year.

Res. # 15-322 – Accept the resignation of Mildred Stafford as a School Crossing Guard.

Res. # 15-323 – Authorize the lease of Neopost mail system and equipment through the National Joint Powers Alliance Purchasing Program.

Res. # 15-324 – Accept a maintenance guarantee and release a performance bond filed by Edmar Developers, LLC for site improvements at 3442 West Bangs Avenue.

Res. # 15-325 – Authorize issuance of duplicate tax sale certificate.

Res. # 15-326 – Confirm the sale of 1308 Heck Avenue at public auction.

Res. # 15-327 – Accept the resignation of Jeffrey Devlin as a Driver in the Public Works Department.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

Res. # 15-328 – Action on employee grievance.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

Res. # 15-329 – Authorize waiver of late fees for Cityworks Neptune Office Building UDAG Loan payment.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

Res. # 15-330 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

Res. # 15-331 – Employ three Drivers in the Department of Public Works on a probationary basis.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; McMillan, _____; Jahn, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

RESOLUTION #15-312 – 7/27/15

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

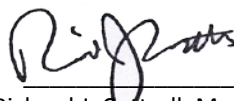
WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Contract negotiations – Cityworks UDAG loan
Personnel – Employee grievance
Personnel – Succession planning in municipal table of organization
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-313 - 7/27/15

INCREASE BID AND QUOTATION THRESHOLDS PURSUANT TO STATE REGULATION

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised his authority to adjust the bid thresholds for awarding contracts by various contracting units; and,

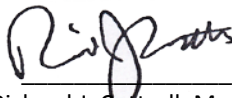
WHEREAS, the Township of Neptune has appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and therefore can increase the maximum bid threshold from \$36,000 to \$40,000 and the maximum quotation threshold to 15% of the bid threshold, or \$6,000,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the maximum bid threshold is hereby established at \$40,000 and the maximum quotation threshold is hereby established at \$6,000 in connection with purchases and contracts by the Township of Neptune in accordance with action taken by the State Treasurer pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-314 - 7/27/15

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and


WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
406/18	405 ½ Atkins Avenue	270.00
5106/21	425 Glenmere Avenue	405.00
1003/12	1922 Greenwood Avenue	405.00
713/17	505 Fisher Place	405.00
305/8	1127 Heck Avenue	405.00

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-315 - 7/27/15

AUTHORIZE AN AMENDMENT TO THE 2015 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE DIVISION OF HIGHWAY TRAFFIC SAFETY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2015 in the sum of \$7,000.00 which is now available from a NJDL&PS Division of Highway Traffic Safety Grant in the amount of \$7,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$7,000.00 is hereby appropriated under the caption of 2016 Pedestrian Safety Enforcement; and,

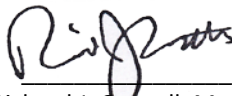
BE IT FURTHER RESOLVED, that the above is the result of funds from the New Jersey Department of Law & Public Safety – Division of Highway Traffic Safety 2016 Pedestrian Safety Education and Enforcement Fund in the amount of \$7,000.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye
Brantley: aye
Houghtaling: aye
McMillan: aye
Jahn: aye

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cottrell, Municipal Clerk

RESOLUTION #15-316 - 7/27/15

AUTHORIZE AN AMENDMENT TO THE 2015 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION – CLEAN COMMUNITIES PROGRAM

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2015 in the sum of \$68,403.19 which is now available from the NJDEP Clean Communities Program in the amount of \$68,403.19; and,

BE IT FURTHER RESOLVED that the like sum of \$68,403.19 is hereby appropriated under the caption of NJDEP – Clean Communities Program 2015; and,

BE IF FURTHER RESOLVED, that the above is the result of funds from the New Jersey Department of Environmental Protection Clean Communities Program in the amount of \$68,403.19; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye
Brantley: aye
Houghtaling: aye
McMillan: aye
Jahn: aye

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-317 - 7/27/15

ACCEPT THE RESIGNATION OF RONALD KUTSY AS A
PART-TIME CUSTODIAN IN THE BUILDING MAINTENANCE DEPARTMENT

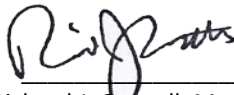
WHEREAS, the Township Committee has received a letter from Ronald Kutsy resigning as a part-time Custodian in the Building Maintenance Department effective July 12, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Ronald Kutsy as a part-time Custodian in the Building Maintenance Department is hereby accepted effective July 12, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Human Resources and Director of Public Works.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-318 - 7/27/15

APPOINT JOSEPH CICCONE AS FIRE SUB-CODE OFFICIAL

WHEREAS, due the retirement of Kenneth Northrup, Joseph Ciccone was appointed Acting Fire Sub-Code Official on July 1, 2014; and,

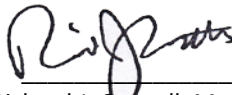
WHEREAS, the Construction Official has indicated that Joseph Ciccone has performed satisfactorily in this position and recommends that he be appointed as Fire Sub-Code Official in accordance with state statute,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Joseph Ciccone be and is hereby appointed the position of Fire Sub-Code Official of the Township of Neptune for a four year term effective July 1, 2015 and expiring June 30, 2019; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Human Resources and Construction Official.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-319 - 7/27/15

AUTHORIZE THE SUBMISSION OF A TITLE IIIB FUNDING
GRANT TO THE MONMOUTH COUNTY OFFICE ON AGING

WHEREAS, the Township of Neptune is desirous to obtain Title IIIB funding under the Older Americans Act for the three year cycle 2016-2018, in the amount of \$25,000 each year, from the Monmouth County Office on Aging to provide services to Neptune Seniors through the Neptune Senior Center; and,


WHEREAS, the Senior Center Director has completed the necessary documentation for submission,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the submission of a grant request to the Monmouth County Office on Aging for FY2010 Title IIIB funding for the three year cycle 2016-2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Senior Center Director.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-320 - 7/27/15

AUTHORIZE CHANGE ORDER #2 IN CONNECTION WITH
THE SHARK RIVER MUNICIPAL MARINA BUILDING

WHEREAS, a contract was awarded to Santorini Construction in the amount of \$2,622,001.00 in connection with the Shark River Municipal Marina Building; and,

WHEREAS, on June 22, 2015, the Township Committee adopted Resolution #15-280 which authorized Change Order #1 resulting in a net increase of \$36,800.00

WHEREAS, changes to the contract have been experienced as a result of additional structural design and oversight for pile conflicts and the piles for elevated generator; and,

WHEREAS, this change has been approved by the Township Engineer; and,

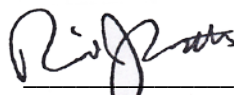
WHEREAS, funds for this purpose are available in Ordinance No. 15-04 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #2 in the contract with Santorini Construction in connection with the Shark River Municipal Marina Building resulting in a net increase of \$9,000.00 revising the total contract amount to \$2,667,801.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Business Administrator and Township Engineer.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-321 - 7/27/15

AUTHORIZE THE RENEWAL OF LIQUOR LICENSE
ISSUED TO SRBYC, INC. FOR THE 2015-2016 LICENSING YEAR


WHEREAS, Liquor license 1334-31-029-002, issued to SRBYC, Inc. has completed the renewal application and a New Jersey State Sales Tax Clearance Certificate has been received by the Clerk's Office,

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Club Liquor License 1334-31-029-002 issued to SRBYC, Inc. and located at 360 South Riverside Drive in the Township of Neptune be and is hereby renewed for the period July 1, 2015 to June 30, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control, and Municipal Clerk.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-322 - 7/27/15

ACCEPT THE RESIGNATION OF MILDRED STAFFORD AS A
SCHOOL CROSSING GUARD

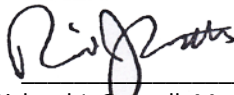
WHEREAS, the Township Committee has received a letter from Mildred Stafford resigning as a School Crossing Guard effective July 15, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Mildred Stafford as a School Crossing Guard is hereby accepted effective July 15, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Human Resources and Sgt. Michael Zarro.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-323 - 7/27/15

AUTHORIZE THE LEASE OF NEOPOST MAIL SYSTEM AND EQUIPMENT THROUGH THE NATIONAL JOINT POWERS ALLIANCE PURCHASING PROGRAM

WHEREAS, the Township Committee wishes to authorize the sixty month lease of a Neopost IN-750 Mail System and Equipment utilizing pricing through the National Joint Powers Alliance Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and;

WHEREAS, the National Joint Powers Alliance has a nationally recognized cooperative agreement and has awarded Contract No. 043012-NPI to Neopost for a mail system and related equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

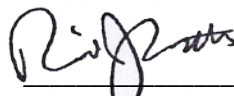
WHEREAS, the amount of this lease is \$451.48 per month for a period of sixty (60) months for a total of \$27,088.80; and,

WHEREAS, funds for this purpose are available in the 2015 municipal budget and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township of Neptune Committee of the Township of Neptune that the lease of a Neopost IN-750 Mail System and Equipment be and is hereby authorized through the National Joint Powers Alliance Purchasing Program at an amount not to exceed \$451.48 per month for a period of sixty (60) months; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-324 - 7/27/15

ACCEPT A MAINTENANCE GUARANTEE AND RELEASE A PERFORMANCE BOND FILED
BY EDMAR DEVELOPERS, LLC FOR SITE IMPROVEMENTS
AT 3442 WEST BANGS AVENUE

WHEREAS, on February 10, 2014, Edmar Developers, LLC filed a cash performance guarantee in the amount of \$21,144.00, guaranteeing site improvements at 3442 West Bangs Avenue (Block 7018, Lot 6.01); and,

WHEREAS, said performance bond was subsequently reduced and currently is in the amount of \$6,312.00; and,

WHEREAS, the Township Engineer has certified that all site improvements have been completed in a satisfactory manner as of July 21, 2015 and said performance bond can be released; and,

WHEREAS, the Township will retain the amount of \$3,171.60 from the cash performance guarantee escrow to serve as a Maintenance Bond guaranteeing said site improvements for a period of two years,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the maintenance guarantee as stated above be and is hereby accepted and the performance guarantee is authorized to be released; and,

BE IT FURTHER RESOLVED, that the cash portion of the performance guarantee in the amount of \$3,157.65 be and is hereby authorized to be refunded (with \$3,171.60 being retained to serve as the two year maintenance guarantee); and,

BE IT FURTHER RESOLVED, that the inspection fee escrow be and is hereby authorized to be refunded (with \$200.00 being retained for final inspection at the end of the two year maintenance period); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer and Township Engineer.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-325 - 7/27/15

AUTHORIZE ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE

WHEREAS, New Jersey Boardwalk, LLC c/o US Bank as C/F NJ Boardw (sic) had purchased Tax Sale Certificate comprising a lien on the following property:

Certificate #	Block/Lot	Address	Property Owner
2013-350	9017/20	12 Rutgers Terr.	Robinson, E & Walker, P&L

WHEREAS, New Jersey Boardwalk, LLC c/o US Bank as C/F NJ Boardw has filed a duly executed affidavit swearing that he is still the lawful owner of said certificate but has lost same; and,

WHEREAS, the Tax Collector has recommended the issuance of a duplicate tax sale certificate pursuant to Chapter 99, P.L. 1997,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to issue a duplicate tax sale certificate to be marked "Duplicate Certificate" to New Jersey Boardwalk, LLC c/o US Bank as C/F NJ Boardw (sic) upon payment of the sum of \$100.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-326 - 7/27/15

CONFIRM THE SALE OF 1308 HECK AVENUE AT PUBLIC AUCTION

WHEREAS, the Township of Neptune conducted a public sale of non-conforming Township owned property to adjoining property owners only on July 23, 2015; and,

WHEREAS, said property was sold to the highest bidder,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the sale of the following properties be and is hereby confirmed:


<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>PURCHASER</u>	<u>AMOUNT</u>
503/7	1308 Heck Avenue	Dolores Allen	\$ 7,700.00

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute a Deed conveying each property and Affidavit of Title on behalf of the Township of Neptune, County of Monmouth, a municipal body corporate of the State of New Jersey.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Attorney and Tax Assessor.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-327 - 7/27/15

ACCEPT THE RESIGNATION OF JEFFREY DEVLIN AS A
DRIVER IN THE PUBLIC WORKS DEPARTMENT


WHEREAS, the Township Committee has received a letter from Jeffrey Devlin resigning as a Driver in the Public Works Department effective July 22, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Jeffrey Devlin as a Driver in the Public Works Department is hereby accepted effective July 22, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Human Resources and Director of Public Works.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-328 - 7/27/15

ACTION ON EMPLOYEE GRIEVANCE

WHEREAS, Police Officer Kyheem Davis has submitted a Step 3 grievance in accordance with the grievance procedure in the P.B.A. collective bargaining agreement; and,

WHEREAS, the Township Committee has reviewed said grievance,

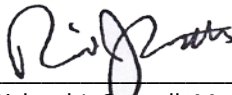
THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby takes the following action in regards to the Step 3 grievance filed by Police Officer Kyheem Davis dated July 15, 2015:

Denied at Step 3 as this is not the correct venue

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief of Police, and Police Director.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-329 - 7/27/15

AUTHORIZE WAIVER OF LATE FEES FOR CITYWORKS NEPTUNE OFFICE
BUILDING UDAG LOAN PAYMENT

WHEREAS, Cityworks Neptune Office Building (CWNO) was granted a UDAG Reciprocal Loan in connection with the office building constructed at the intersection of West Lake Avenue and Route 35; and,

WHEREAS, CWNO is scheduled to make monthly payments against said loan but has not made payment since October, 2014; and,

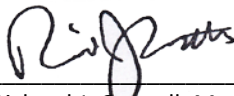
WHEREAS, CWNO has requested a waiver of late fees if payment in the amount of \$7,248.60 is made by July 31, 2015 to cover payments for the period from November, 2014 to October, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a waiver of late fees is hereby granted in connection with the Cityworks Neptune Office Building UDAG Reciprocal Loan contingent upon payment in the amount of \$7,248.60 being made by Cityworks to the Township no later than July 31, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Grants Coordinator.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-330 – 7/27/15

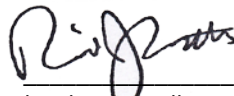
AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$2,848,127.50
FEDERAL & STATE GRANT FUND	17,230.18
TRUST OTHER	74,449.81
GENERAL CAPITAL FUND	34,690.03
SEWER OPERATING FUND	212,349.49
SEWER CAPITAL FUND	1,537.94
MARINA OPERATING FUND	11,244.04
DOG TRUST	561.60
UDAG TRUST	144.16
LIBRARY TRUST	2,108.82
BILL LIST TOTAL	\$3,202,443.57

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #15-331 - 7/27/15

EMPLOY THREE DRIVERS IN THE DEPARTMENT OF
PUBLIC WORKS ON A PROBATIONARY BASIS

WHEREAS, due to the recent resignations, there are three vacancies in the position of Driver in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Specialist and Business Administrator have made their recommendations; and,


WHEREAS, funds will be provided in the 2015 municipal budget in the appropriation entitled Solid Waste S&W, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Alf Berg III, Steven Disandro, and Donald Coles be and are hereby employed as Drivers in the Department of Public Works, on a probationary basis for a period of not less than 90 days and not exceeding one year, pending favorable results of the required physical, effective August 3, 2015, at an annual salary of \$28,560.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Business Administrator, Chief Financial Officer, Assistant C.F.O., AFSCME Local #1844, and Human Resources.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON JULY 27, 2015



Richard J. Cuttrell, Municipal Clerk