

# OCEAN GROVE BOARD OF FIRE COMMISSIONERS

## MINUTES

SEPTEMBER 10, 2020

This meeting was held by conference call. The toll free call in number is 888-346-3659, the participant code is 403690. Public comment during the appropriate portion of the meeting was via email to [fire8883463659@gmail.com](mailto:fire8883463659@gmail.com)

### OPENING

#### Call to Order

The meeting was called to order via teleconference at 7:30 pm.

#### Flag Salute

This meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2020 issue of the Coaster and the Asbury Park Press. Consistent with Governor's Executive Order 107 and published guidance from the New Jersey Division of Community Affairs, notice that Board meetings subsequent to the Order would be held by conference call, along with the participant call in number and email contact was published in the Coaster.

#### Roll Call

Present	Commissioner Robert McEwan, Chairman
Present	Commissioner Paul Bagdanov
Present	Commissioner Edwin Deuchar
Joined at 7:40 pm	Commissioner Matthew Gannon
Present	Commissioner Scott Jarmer

Also noted on the call at opening were Financial Officer Richard Cuttrell, Attorney James Hundley, Clerk David Shotwell Jr., Chief Randy Thorne, and Ex Chief Joseph San Felice II,

#### Minutes of the Last Meeting

The August 13, 2020 minutes are presented for review and approval.

Motion: Comm. Jarmer                      Second: Comm. Deuchar

Vote: unanimously approved (4-0)

#### Communications

1. ISO Audit/Review

2. Eagle Hook & Ladder endorsed the application of Michael Rinehart. A physical and criminal history report are pending.
3. E.H. Stokes endorsed the application of Samuel Olshan. A clear history report has been received.

#### Action on Communications

1. Data to be compiled by staff, audit/review will proceed.
2. No action, pending completion of documents.
3. Approved, on the motion of Comm. Bagdanov, second by Comm. Jarmer, followed by unanimous approval.

## Treasurer's Report

The bill list was approved and the report accepted by a unanimous board following the motion of Comm. Deuchar and second of Comm. Bagdanov.

## Old Business

Eagle Firehouse bathroom renovation has been completed.

Portable Dual Band Radios have been issued to the three chief officers.

## New Business

#### Resolution 2020-9-1

Increase bid and quotation thresholds pursuant to state regulation.

Motion by: Comm. Jarmer, second by: Comm. Deuchar

Commissioner Robert McEwan, Chairman	yes
Commissioner Paul Bagdanov	yes
Commissioner Edwin Deuchar	yes
Commissioner Matthew Gannon	absent
Commissioner Scott Jarmer	yes

#### Resolution 2020-9-2

Authorize change order #1 (final) in connection with renovations to bathroom at Eagle Firehouse.

Motion by: Comm. Bagdanov, second by: Comm. Jarmer

Commissioner Robert McEwan, Chairman	yes
Commissioner Paul Bagdanov	yes
Commissioner Edwin Deuchar	yes
Commissioner Matthew Gannon	absent
Commissioner Scott Jarmer	yes

## Reports

FIRE CHIEF: Verbally reporting 207 alarms year to date, attended meeting with "SouthCom" (Monmouth County Sheriff dispatch/communications for southern Monmouth County), escape system training and drills scheduled for 9/30 and 10/14, annual smokehouse drill/SCBA qualification at Fire Academy scheduled for 10/7, new radio works.

FIRE OFFICIAL: no report

## Public Hearing

The chairman directed the clerk to review the email account for public comment. No comments or questions were submitted during or for the public hearing portion.

## Adjournment

There being no further business before the Board, the Chairman requested a motion for Adjournment, offered by Comm. Gannon, second by Comm. Jarmer, unanimously adopted.

RESOLUTION #2020-9-2

AUTHORIZE CHANGE ORDER #1 (FINAL) IN CONNECTION WITH RENOVATIONS  
TO BATHROOM AT EAGLE FIRE HOUSE

WHEREAS, a contract was awarded to Robert Gassner in the amount of \$18,900.00 in connection with the project to renovate the 2<sup>nd</sup> floor bathroom at Eagle Fire House; and,

WHEREAS, changes to the contract has been experienced as a result of adding floor drain, upgrading the hot water supply line, rerouting the sewer pipe system around a steel beam, and eliminating the need to replace the entrance door; and,

WHEREAS, funds for this purpose are available in the 2020 Fire District Budget and the Chief Financial Officer has so certified,

THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Neptune Township Fire District #2 that Change Order #1 (final) in the contract with Robert Gassner in connection with the project to renovate the 2<sup>nd</sup> floor bathroom at Eagle Fire House resulting in a net increase of \$3,400.00 revising the total contract amount to \$22,300.00.

RESOLUTION #9-1-2020

INCREASE BID AND QUOTATION THRESHOLDS PURSUANT TO STATE REGULATION

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised his authority to adjust the bid thresholds for awarding contracts by various contracting units; and,

WHEREAS, Neptune Township Fire District #2 has appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and therefore can increase the maximum bid threshold from \$40,000 to \$44,000 and the maximum quotation threshold to 15% of the bid threshold, or \$6,600,

THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Neptune Township Fire District #2 that the maximum bid threshold is hereby established at \$44,000 and the maximum quotation threshold is hereby established at \$6,600 in connection with purchases and contracts by Neptune Township Fire District #2 in accordance with action taken by the State Treasurer pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b).