

**TOWNSHIP COMMITTEE WORKSHOP MEETING – OCTOBER 26, 2020 – 6:00 P.M.**

**In person attendance is permitted. In addition, video and audio access to the meeting is via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj).**

Mayor Lane calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley  
Kevin B. McMillan  
Carol Rizzo  
Nicholas Williams  
Robert Lane

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on October 22, 2020, which indicated the ability to attend the meeting in person and included instructions on accessing and participating in the meeting virtually through [townhallstreams.com](http://townhallstreams.com). The Notice was filed with the Municipal Clerk and posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)), along with the meeting agenda, ordinances and resolutions.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Review 2020 Best Practices Survey.
2. Discussion – Amendment to Marina ordinance to require removal of boats in the event of a storm.
3. Discussion – Amendment to Noise ordinance.
4. Discussion - Sale of excess sewer capacity to Wall Township.
5. Discussion – Gateway Area in Need Study.
6. Discussion – Hiring of DPW Director/Driver.
7. Discussion – 2021 RFQs for professionals.
8. Review Committee calendars.

Res. # 20-333 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

RESOLUTION #20-333 – 10/26/20

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Appointments to the Police Committee

Contract negotiations – Prior Labor Attorney assignment

Personnel – Recommendation for Public Works Director appointment

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

**TOWNSHIP COMMITTEE MEETING – OCTOBER 26, 2020 – 7:00 P.M.**

In person attendance is permitted. In addition, video and audio access to the meeting is via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj). Questions and comments will also be accepted via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj).

Mayor Lane calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Dr. Michael Brantley	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____
Robert Lane, Jr.	_____

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on October 22, 2020, which indicated the ability to attend the meeting in person and included instructions on accessing and participating in the meeting virtually through [townhallstreams.com](http://townhallstreams.com). The Notice was filed with the Municipal Clerk and posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)), along with the meeting agenda, ordinances and resolutions.

**APPROVAL OF MINUTES** – Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meeting held on October 1st.

**PRESENTATION – 2020 MAYOR’S BALL** – The Mayor will present the proceeds of the 2020 Mayor’s Ball to the Jersey Shore Dream Center

**PROCLAMATION - CURFEW** - The Mayor will announce a proclamation extending curfew hours for minors on October 30<sup>th</sup> and October 31<sup>st</sup>. All persons under the age of 18 must be off public streets and places between 9:00pm and 4:00am unless accompanied by an adult.

**COMMENTS FROM THE DAIS** - Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS** - Public comments regarding resolutions accepted in person or remotely via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj).

**ORDINANCES** - For each ordinance with a public hearing, the public may comment in person or remotely via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj).

**ORDINANCE NO. 20-29** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding a resident only handicapped parking zone on Beach Avenue and relocating an existing resident only handicapped parking zone on Broadway - Final Reading

*Explanatory Statement: This ordinance authorizes a resident only handicapped parking zone ON Beach Avenue adjacent to 16 Lake Avenue and the relocation of an existing handicapped parking zone located in front of 88 Broadway to the front of 87 Broadway.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

**CONSENT AGENDA**

Res. #20-334 – Authorize an amendment to the 2020 municipal budget to realize monies from the Monmouth County Office on Aging/CARES Act.

Res. #20-335 – Authorize Deed of Consolidation for Block 4709, Lot 2 located on Smock Avenue and Block 4709, Lot 12 located on North Riverside Drive.

Res. #20-336 – Authorize termination and release of Developer’s Agreement with VASM, LLC, Block 209, Lot 5.

Res. #20-337 – Amend salary of George Reid, Assistant Director of Public Works.

Res. #20-338 – Authorize the purchase of four (4) police vehicles through the State Cooperative Purchasing Program.

Res. #20-339 – Authorize an agreement between the Township of Neptune and the New Jersey Department of Transportation for preliminary engineering design services for the Federal Aid Project Safety, Accessibility, and Mobility Improvements to the Jumping Brook corridor.

Res. #20-340 – Authorize the purchase of two (2) Chevrolet Suburban 4WD vehicles through the State Cooperative Purchasing Program.

Res. #20-341 – Authorize an amendment to the 2020 municipal budget to realize monies from the Monmouth County Office on Aging.

Res. #20-342 – Employ Special Law Enforcement Officer – Class II in the Police Department on a part-time basis.

Res. #20-343 – Authorize execution of a Shared Services Agreement with the City of Asbury Park for engineering services in connection with the rehabilitation of the footbridges over Wesley Lake.

**CONSENT AGENDA** Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

Res. #20-344 – Appoint Director of Public Works and Principal Public Works Manager.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

Res. #20-345 – Extend Offer of Employment for the position of Driver in the Department of Public Works.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

Res. #20-346 – Appoint members to the Police Committee.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

Res. #20-347 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Brantley, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; Lane, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township in person or by submitting comments remotely via [townhallstreams.com/towns/neptune\\_nj](http://townhallstreams.com/towns/neptune_nj).

**ADJOURNMENT**

ORDINANCE NO. 20-29

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING A RESIDENT ONLY HANDICAPPED PARKING ZONE ON BEACH AVENUE AND RELOCATING AN EXISTING RESIDENT ONLY HANDICAPPED PARKING ZONE ON BROADWAY

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Beach Avenue	1	West side of Beach Avenue beginning 33 feet south of the southwest intersection of Beach Avenue and Spray Avenue
Broadway	1	North side of Broadway beginning 67 feet east of the northeast intersection of Broadway and Pennsylvania Avenue

SECTION 2

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by *removing* the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Broadway	1	South side of Broadway beginning 47 feet east of the southeast intersection of Broadway and Pennsylvania Avenue

SECTION 3

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING: October 1, 2020

APPROVED, PASSED, AND ADOPTED: October 26, 2020

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Richard J. Cuttrell,  
Municipal Clerk

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Robert Lane, Jr.  
Mayor

RESOLUTION #20-334 - 10/26/20

AUTHORIZE AN AMENDMENT TO THE 2020 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM THE MONMOUTH COUNTY OFFICE ON AGING/CARES ACT

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the addition of an item of revenue in the budget for the year 2020 in the sum of \$46,081.00 which is now available from the Monmouth County Office on Aging FY20 Title IIIB Older Americans Act grant/CARES Act funding in the additional amount of \$46,081.00; and,

BE IT FURTHER RESOLVED that the like additional sum of \$46,081.00 is hereby appropriated under the caption of Senior Citizens Program – Title IIIB/CARES Act; and,

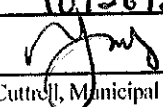
BE IF FURTHER RESOLVED, that the above is the result of additional funds from the Monmouth County Office on Aging FY20 Title IIIB funding Older Americans Act grant/CARES Act in the amount of \$46,081.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Brantley: aye  
McMillan: aye  
Rizzo: aye  
Williams: aye  
Lane: aye

CERTIFICATION  
I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 10/26/20

  
Richard J. Cuttrell, Municipal Clerk



RESOLUTION #20-335 – 10/26/20

AUTHORIZE DEED OF CONSOLIDATION FOR BLOCK 4709, LOT 2 LOCATED ON SMOCK AVENUE AND BLOCK 4709, LOT 12 LOCATED ON NORTH RIVERSIDE DRIVE

WHEREAS, the Township of Neptune owns two tracts of property contiguous to each other, also known as Block 4709, Lot 2 on the Tax Map of the Township of Neptune and located on Smock Avenue, and 4709, Lot 12 on the Tax Map of the Township of Neptune and located on North Riverside Drive; both being contiguous lots; and

WHEREAS, it was the recommendation of the Tax Assessor/Land Use Administrator of the Township of Neptune that the two contiguous lots be consolidated with the common ownership continuing as Neptune Township, and the same being confirmed by Deed of Consolidation to Block 4709, Lot 2.01 and recorded in the Clerk's Office of Monmouth County.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Mayor and Clerk hereby authorizes the Township Attorney to prepare and aforesaid Deed of Consolidation and authorizes the Mayor and Clerk to execute the Deed of Consolidation with regard to Block 4709, Lots 2 and 12 to be consolidated into Block 4709, Lot 2.01, and to be recorded in the Clerk's Office of Monmouth County; and

BE IT FURTHER RESOLVED, that upon recording the Tax Map indicate the consolidation and that the same be confirmed by the Tax Assessor/Land Use Administrator, who shall take all actions necessary to formalize and clarify for public record said Deed of Consolidation; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Attorney and Tax Assessor.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #20-336 – 10/26/20

AUTHORIZE TERMINATION AND RELEASE OF DEVELOPER'S AGREEMENT  
WITH VASM, LLC, BLOCK 209, LOT 5, NEPTUNE TOWNSHIP

WHEREAS, VASM, LLC sought development of property subject to a Major Site Plan Approval by the Neptune Township Planning Board for construction and reconstruction of an existing one-story commercial building along Main Avenue in Ocean Grove, and an accessory "lean-to" structure to the rear of the commercial building, with the intent to remove the rear portion of the existing one-story commercial building and the accessory "lean-too" and pergola structures and to construct a one-story building addition along the rear of the existing building to remain on site. The existing stone driveway/parking area at the rear of the site along Heck Avenue was to be paved with one Handicapped Parking Space within said area; and

WHEREAS, VASM, LLC, received Planning Board Approval for the Major Site Plan, which was memorialized by Resolution dated July 26, 2017, pursuant to Resolution #17-14, and VASM, LLC entered into a Developer's Agreement with the Township of Neptune on November 13, 2017; approved by the Mayor and Township Committee; and

WHEREAS, the Developer, VASM, LLC, now desires not to proceed with the aforesaid project and to terminate the Developer's Agreement previously entered into, along with all rights and obligations.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the aforesaid Termination and Release of Developer' Agreement with VASM, LLC, a true copy of which is on file in the Office of the Municipal Clerk, and the Township Committee authorizes the Municipal Attorney, upon execution of the Termination and Release Agreement by the Mayor and Clerk, to record the same in the Clerk's Office of Monmouth County; and,

BE IT FURTHER RESOLVED, that upon approval by the Mayor and Township Committee of the Termination and Release of the Developer's Agreement and execution by all parties, the Clerk shall return to the Developer any existing past guarantee and inspection fee escrows, less fees and invoices outstanding, along with cancellation of any Bond Guarantees; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Attorney and Planning Board Administrative Officer.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-337 - 10/26/20

AMEND SALARY OF GEORGE REID, ASSISTANT DIRECTOR OF PUBLIC WORKS

WHEREAS, George Reid is currently employed in the position of Public Works Supervisor and Assistant Director of Public Works; and,

WHEREAS, the Business Administrator and Human Resources Director have made a recommendation to amend the salary of the stipend position of Assistant Director of Public Works; and,

WHEREAS, funds for this purpose will be provided in the 2020 municipal budget, in the appropriation entitled Administration of Public Works, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the salary of George Reid in the position of Assistant Director of Public Works be and is hereby amended to the amount of \$10,000.00 annually effective October 16, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director, and the Division and Department Heads Association.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-338 - 10/26/20

AUTHORIZE THE PURCHASE OF FOUR (4) POLICE VEHICLES THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Chief of Police has recommended the purchase of four (4) 2021 Police Interceptor SUVs through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Winner Ford has been awarded New Jersey State Contract No. 20-FLEET-01189 for this vehicle; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the total cost of these vehicles shall not exceed \$132,068.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 19-21 and in the 2020 municipal budget, in the appropriation entitled Police O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of four (4) 2021 Police Interceptor SUVs through New Jersey Cooperative Purchasing Program Contract No. 20-FLEET-01189 be and is hereby authorized at an amount not to exceed \$132,068.00 (\$33,017.00 per vehicle); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Chief of Police, Assistant C.F.O. and Auditor.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #20-339 - 10/26/20

AUTHORIZE AN AGREEMENT BETWEEN THE TOWNSHIP OF NEPTUNE AND  
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY  
ENGINEERING DESIGN SERVICES FOR THE FEDERAL AID PROJECT  
SAFETY, ACCESSIBILITY, AND MOBILITY IMPROVEMENTS  
TO THE JUMPING BROOK CORRIDOR

WHEREAS, the Township of Neptune received a Federal Aid Grant for Safety, Accessibility, and Mobility Improvements to the Jumping Brook Corridor; Federal Project No. TA-D00S(423); State Job No. 6734310; and,

WHEREAS, the Township qualifies for the NJDOT Federal Design Assistance Program; and,

WHEREAS, the Federal Highway Administration authorized funding for Preliminary Engineering Design through New Jersey Department of Transportation (NJDOT) Local Aid in the amount of \$202,514.58; and,

WHEREAS, the Township Engineer has reviewed the letter of Authorization and Project Agreement prepared by the NJDOT, and has recommended entering into said Agreement for Preliminary Engineering Services,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. The execution of an Agreement is hereby authorized with the NJDOT to provide Preliminary Engineering Design services for the Federal Aid project Safety, Accessibility, and Mobility Improvements to the Jumping Brook Corridor.

2. The Agreement is for a period not to exceed twelve (12) months in the amount of \$202,514.58, which the NJDOT will process through the Township of Neptune as reimbursement under Section 7 of the Agreement.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Engineer, Chief Financial Officer, Assistant C.F.O. and Auditor.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-340 - 10/26/20

AUTHORIZE THE PURCHASE OF TWO (2) CHEVROLET SUBURBAN 4WD VEHICLES THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Office of Emergency Management Director has recommended the purchase of two (2) 2021 Chevrolet Suburban 4WD 1500 Commercial SUVs through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Hertrich Fleet Services has been awarded New Jersey State Contract No. A89939 for this vehicle; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the total cost of these vehicles shall not exceed \$90,000.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 19-21, in 2019 OEM budget appropriation reserves, and in the 2020 municipal budget, in the appropriation entitled OEM O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of two (2) 2021 Chevrolet Suburban 4WD 1500 Commercial SUVs through New Jersey Cooperative Purchasing Program Contract No. A89939 for the Office of Emergency Management be and is hereby authorized at an amount not to exceed \$90,000.00 (\$45,000.00 per vehicle); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, OEM Director, Assistant C.F.O. and Auditor.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #20-341 - 10/26/20

AUTHORIZE AN AMENDMENT TO THE 2020 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM THE MONMOUTH COUNTY OFFICE ON AGING

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the addition of an item of revenue in the budget for the year 2020 in the sum of \$4,000.00 which is now available from the Monmouth County Office on Aging FY20 Title IIIB Older Americans Act grant in the additional amount of \$4,000.00; and,

BE IT FURTHER RESOLVED that the like additional sum of \$4,000.00 is hereby appropriated under the caption of Senior Citizens Program – Title IIIB; and,

BE IF FURTHER RESOLVED, that the above is the result of additional funds from the Monmouth County Office on Aging FY20 Title IIIB funding Older Americans Act grant in the amount of \$4,000.00; and,

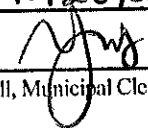
BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Brantley: aye  
McMillan: aye  
Rizzo: aye  
Williams: aye  
Lane: aye

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 10/26/20

  
Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-342 - 10/26/20

EMPLOY SPECIAL LAW ENFORCEMENT OFFICER – CLASS II  
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for a Special Law Enforcement Officer – Class II in the Police Department on a part-time hourly basis; and,

WHEREAS, the Chief of Police and Police Committee have made their recommendation to employ a current Special Law Enforcement Officer – Class I in this position; and,

WHEREAS, funds will be provided in the 2020 municipal budget, in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kylee Jazikoff be and is hereby employed as a part-time Special Law Enforcement Officer - Class II as of January 11, 2021, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, and effective upon successful completion of the Special Law Enforcement Officer – Class II training at the Monmouth County Police Academy at an hourly rate of \$21.64; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Police Committee, Chief Financial Officer, Assistant C.F.O., and Human Resources.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk



RESOLUTION #20-343 – 10/26/20

AUTHORIZE THE EXECUTION OF A SHARED SERVICES AGREEMENT  
WITH THE CITY OF ASBURY PARK FOR ENGINEERING SERVICES IN CONNECTION  
WITH THE REHABILITATION OF THE FOOTBRIDGES OVER WESLEY LAKE

WHEREAS, the Township of Neptune and City of Asbury Park, with input from the Wesley Lake Commission, have engaged in a project to rehabilitate the two Wesley Lake footbridges; and,

WHEREAS, it is necessary for a professional engineer to perform engineering services including a condition assessment and maintenance recommendation to determine necessary rehabilitation and repair needs to the two bridges; and,

WHEREAS, the Township of Neptune and the City of Asbury Park desire to enter into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. to serve the best interests of residents in both municipalities by sharing in the cost of these services to improve Wesley Lake and surrounding environs; and,

WHEREAS, T&M Associates has submitted a proposal for these services and the Township and City agree to share equally in these costs,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Shared Services Agreement with the City of Asbury Park, a copy of which is on file in the Office of the Municipal Clerk, for engaging the services of T&M Associates to perform a condition assessment and maintenance recommendation to determine necessary rehabilitation and repair needs on the two Wesley Lake footbridges at a cost of \$31,442.00 to be shared equally by the two municipalities; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Administrative Assistant to the C.F.O., Assistant C.F.O., Public Works Director and the City of Asbury Park.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



**Richard J. Cuttrell, Municipal Clerk**

RESOLUTION #20-344 - 10/26/20

APPOINT DIRECTOR OF PUBLIC WORKS AND  
PRINCIPAL PUBLIC WORKS MANAGER

WHEREAS, due to the pending retirement of Mark Balzarano, a vacancy exists in the position of Director of Public Works and Principal Public Works Manager; and,

WHEREAS, the position was duly posted and advertised and interviews were conducted; and,

WHEREAS, the Business Administrator and Human Resources Director have made their recommendation; and,

WHEREAS, N.J.S.A. 40A:9-154.6 requires municipalities to appoint a Principal Public Works Manager that holds the certification of Certified Public Works Manager; and,

WHEREAS, funds for this purpose will be provided in the 2020 municipal budget, in the appropriation entitled Administration of Public Works, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that David Milmo be and is hereby appointed Director of Public Works/Principal Public Works Manager and Recycling Coordinator of the Township of Neptune effective November 2, 2020 at an annual salary of \$120,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Division of Local Government Services, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and the Division and Department Heads Association.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-345 - 10/26/20

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF DRIVER  
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a vacancy in the position of Driver in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Public Works Director have made their recommendation; and,

WHEREAS, funds will be provided in the 2020 municipal budget, in the appropriation entitled Solid Waste S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offers of employment be and is hereby extended to Yasin Parrish for the position of Class A Driver in the Department of Public Works at an annual salary of \$32,200.00, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective November 2, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human Resources Director.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-346 - 10/26/20

APPOINT MEMBERS TO THE POLICE COMMITTEE

WHEREAS, on October 1, 2020, the Township Committee adopted Ordinance No. 20-28 which expanded the membership and added terms to members of the Police Committee; and,

WHEREAS, the Township Committee desires to make appointments to conform to the requirements of the ordinance while retaining the three members who currently serve on the Police Committee,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints the following members to the Police Committee effective October 27, 2020:

Robert Lane, Jr., Township Committee member, for a two year term expiring October 26, 2022

Carol Rizzo, Township Committee member, for a two year term expiring October 26, 2022

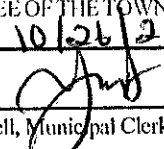
Vito D. Gadaleta, Business Administrator, non-voting member, to serve concurrently with the title of Business Administrator.

Rev. Nancy Jackson-Johnson, non-employee resident for a two year term expiring October 26, 2022

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Township Attorney and Chief of Police.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
NEPTUNE ON 10/26/20

  
Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-347 – 10/26/20

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	5,289,790.48
GRANT FUND	81,861.17
TRUST FUND	49,579.09
GENERAL CAPITAL FUND	1,260,337.87
SEWER OPERATING FUND	62,887.37
SEWER CAPITAL FUND	17,149.64
MARINA OPERATING FUND	15,842.72
DOG TRUST	63.60
LIBRARY TRUST	25.00
BILL LIST TOTAL	\$6,777,536.94

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

**CERTIFICATION**  
**HEREBY CERTIFY THE ABOVE TO BE A TRUE**  
**COPY OF A RESOLUTION ADOPTED BY THE**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**NEPTUNE ON OCTOBER 26, 2020**



Richard J. Cuttrell, Municipal Clerk