



**Historic Preservation Commission
REORGANIZATION/REGULAR MEETING
Tuesday, JANUARY 11, 2022
To be Held Remotely Via Zoom**

This regular meeting of the Historic Preservation Commission will be taking place remotely via ZOOM and will commence at 7:00 PM at which time you may appear via Zoom and present any objection or questions you may have at the appropriate time. There will be no individuals present at the Municipal Building due to current COVID-19 rules and regulations. Instructions on how to access the meeting via Zoom are listed below:

Public Access to Zoom Meeting

To access the virtual hearing, you must join the ZOOM meeting. To access the ZOOM meeting, you will need access to computer with internet access and/or dial in through a mobile or land line phone to log into the meeting. To join the ZOOM meeting, click on the link below and type in the Meeting ID and Password. You will join the meeting and be able to listen and view the evidence shared on the screen at the meeting.

**Topic: Historic Preservation Commission Regular Meeting of January 11th
Time: Jan 11, 2022 07:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/88459436077?pwd=WUZLbFFTbk1eEEzNjJRURPQkdNQ09>

Meeting ID: 884 5943 6077

Passcode: 100115

One tap mobile

+16465588656,,88459436077# US (New York)

+13017158592,,88459436077# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 884 5943 6077

Find your local number: <https://us02web.zoom.us/j/88459436077?pwd=WUZLbFFTbk1eEEzNjJRURPQkdNQ09>

Join by SIP

[88459436077@zoomcrc.com](https://us02web.zoom.us/j/88459436077?pwd=WUZLbFFTbk1eEEzNjJRURPQkdNQ09)

Public Participation in Zoom Meeting

You will be able to participate when the Commission Chairperson opens the meeting to the public for the public participation portion of the meeting at the end of testimony for each of the applicants and/or their professionals' for you to ask questions and/or cross examine these witnesses and make statements. The Commission Chairperson will limit public



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comments to 5 minutes per person. If you have information or exhibits you wish to be considered and entered into the record, you will have to e-mail them to the Commission Secretary awalby@neptunetownship.org in advance of the meeting so they may be marked into evidence. For those who are in opposition of the proposal, you have the right to obtain an attorney to represent you, although this is not a requirement.

Public Access to Application Files

You will be able to access the application files that are shown in the meeting via the Neptune Township Website found on this page: <http://neptunetownship.org/agendas-minutes/historic-preservation-commission>.

Alternate Access to Application Files

If you are unable to access the information for the application via computer, or need assistance in logging on or using this technology, you may contact the Commission Secretary, Alison Walby, at 732-988-5200 Ext. 236 or awalby@neptunetownship.org. If you would like to view the files in person, you may schedule an appointment with the Commission Secretary. If you wish a particular file be e-mailed or mailed to you, you must request that with 72 hours advanced notice.

If you have any questions concerning any of the above, you may contact the Commission Secretary, Alison Walby at 732-988-5200 Ext. 236 or awalby@neptunetownship.org.

“The notice requirements of R.S.10-14-8, “Open Meetings Act” has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and on the Township website www.neptunetownship.org.

The procedure for the conduct of the meeting is as follows:

Each applicant will be sworn in and give a description of their proposal. Commissioners will then question the applicant and make suggestions and/or comments regarding the proposal. At the direction of the Chair, the public portion will open for questions regarding the proposal or project before the Commission. At that point, we ask that the public raise their virtual and/or physical hand to be recognized by the Chair. You will be asked for your name and address for the record and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion Mr. Steven Tombalakian, Attorney for the Commission, will review the conditions, suggestions and/or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:00 PM, with no new testimony or new applications beginning after 9:30 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC Office for review. We ask for the cooperation of the public in limiting any unnecessary noise by muting your microphone before and after the public participation portion of the meeting.”

FLAG SALUTE AND MEETING CALLED TO ORDER & ROLL CALL

MacMorris, Douglas	—	Wierzbinsky, Joseph	-	Rudell, Jeffery	_____
MacNamara, James	—	McKeon, Douglas	-	Heinlein, Lucinda	_____
Shaffer, Jenny	—	Cavano, Kurt	-	Osepchuk, Deborah	_____

ALSO PRESENT

Steven Tombalakian, Esq. – Attorney for the Commission



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SWEARING IN OF NEW/RE-APPOINTED MEMBERS

Kurt Cavano as a Class C member for a two year term expiring on December 31, 2023

Deborah Osepchuk as a Class B member for a four year term expiring on December 31, 2025

Lucina Henlein as a Class C member for a four year term expiring on December 31, 2025

Douglas McKeon as the Alternate #1 member for a one year term expiring on December 31, 2022

James MacNamara as the Alternate #2 member for a one year term expiring on December 31,
2022

2022 REORGANIZATION

Election of Chair Person

Election of 1st Vice Chair Person

Election of 2nd Vice Chair Person

Establishment of 2021 Regular Meeting Dates

February 8th, 2022

March 8th, 2022

April 12th, 2022

May 10th, 2022

June 14th, 2022

July 12th, 2022

August 9th, 2022

September 13th, 2022

October 11th, 2022

November 8th, 2022

December 13th, 2022

January 10th, 2023 (Reorganization)

AJOURNMENT OF REORGANIZATION

PRIVILEGE OF THE FLOOR/OPEN PUBLIC DISCUSSION

APPLICATIONS FOR REVIEW

1. **Application HPC2021-157 for 75 Mt Carmel Way also known as Block 118 Lot 6**
Applicant: Andrea Fitzpatrick
Description of Work: Porch, Columns, Door, Stairs, Roof, Gutters, Chimney, Window



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MacNamara, James	_____	McKeon, Douglas	-	Heinlein, Lucinda	_____
Shaffer, Jenny	_____	Cavano, Kurt	-	Osepchuk, Deborah	_____

2. Application HPC2021-095 for 140 Main Ave also known as Block 202 Lot 4

Applicant: Leslie Lewis

Description of Work: AC Unit (Deffered from August 10th Meeting)

MacMorris, Douglas	_____	Wierzbinsky, Joseph	-	Rudell, Jeffery	_____
MacNamara, James	_____	McKeon, Douglas	-	Heinlein, Lucinda	_____
Shaffer, Jenny	_____	Cavano, Kurt	-	Osepchuk, Deborah	_____

3. Application HPC2021-075 for 11 Atlantic Ave also known as Block 106 Lot 12

Applicant: Vincent Cusumano

Description of Work: Window

MacMorris, Douglas	_____	Wierzbinsky, Joseph	-	Rudell, Jeffery	_____
MacNamara, James	_____	McKeon, Douglas	-	Heinlein, Lucinda	_____
Shaffer, Jenny	_____	Cavano, Kurt	-	Osepchuk, Deborah	_____

DISCUSSION ITEMS (None)

RESOLUTIONS TO ME MEMORIALIZED (None)



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ADJOURNMENT:

Next scheduled meeting will be our regularly meeting on Tuesday, February 8th, 2022 which may also take place via ZOOM. Please check our website for any updates regarding meeting location and/or meeting access as the links, meeting passwords, and meeting ID's will change for each meeting that is held via ZOOM.