



**Historic Preservation Commission  
REGULAR MEETING  
Tuesday, January 12, 2021  
Held Via Zoom**

**Opening Statement and Flag Salute:**

The meeting was called to order by the HPC Attorney for the Commission, Mr. Steven Tombalakian at 7:04pm. Mr. Steven Tombalakian read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website [www.neptunetownship.org](http://www.neptunetownship.org). This meeting was held virtually via ZOOM.

**New/Re-appointed members sworn in:**

1. Kurt Cavano was sworn in by the Attorney for the Commission, Mr. Steven Tombalakian as the Class C member for a two year term expiring on December 31, 2023.
2. Deborah Osepchuk was sworn in by the Attorney for the Commission, Mr. Steven Tombalakian as a Class B member for a four year term expiring on December 31, 2025.
3. Lucinda Heinlein was sworn in by the Attorney for the Commission, Mr. Steven Tombalakian as a Class C member for a four year term expiring on December 31, 2025.
4. Douglas McKeon was sworn in by the Attorney for the Commission, Mr. Steven Tombalakian as the Alternate #1 member for a one year term expiring on December 31, 2022.
5. James McNamara was sworn in by the Attorney for the Commission, Mr. Steven Tombalakian as the Alternate #2 for a one year term.

**Pledge of Allegiance is Recited.**

**Attendance:**

Heinlein, Lucinda	<u>P</u>	McKeon, Douglas	<u>P</u>	Shaffer, Jenny	<u>P</u>
Cavano, Kurt	<u>P</u>	Osepchuk, Deborah	<u>P</u>	McNamara, James	<u>P</u>
MacMorris, Douglas	<u>P</u>	Rudell, Jeffery	<u>P</u>	Wierzbinsky, Joseph	<u>P</u>

**2022 Reorganization:**

Election of Chairperson

Ms. Heinlein offered the name of **Deborah Osepchuk** for the position of the Chairperson. Ms. Shaffer seconded this offer.

Heinlein, Lucinda	<u>Y</u>	McKeon, Douglas	<u>Y</u>	Shaffer, Jenny	<u>Y</u>
Cavano, Kurt	<u>Y</u>	Osepchuk, Deborah	<u>Y</u>	McNamara, James	<u>Y</u>
MacMorris, Douglas	<u>Y</u>	Rudell, Jeffery	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>



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Election of 1<sup>st</sup> Vice Chairperson

Ms. Shaffer offered the name of **Lucinda Heinlein** for the position of the 1<sup>st</sup> Vice Chairperson. Mr. MacMorris seconded this offer.

Heinlein, Lucinda	<u>Y</u>	McKeon, Douglas	<u>Y</u>	Shaffer, Jenny	<u>Y</u>
Cavano, Kurt	<u>Y</u>	Osepchuk, Deborah	<u>Y</u>	McNamara, James	<u>Y</u>
MacMorris, Douglas	<u>Y</u>	Rudell, Jeffery	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>

Election of 2<sup>nd</sup> Vice Chairperson

Ms. Heinlein offered the name of **Jeffery Rudell** for the position of the 2<sup>nd</sup> Vice Chairperson. Mr. MacMorris seconded this offer.

Heinlein, Lucinda	<u>Y</u>	McKeon, Douglas	<u>Y</u>	Shaffer, Jenny	<u>Y</u>
Cavano, Kurt	<u>Y</u>	Osepchuk, Deborah	<u>Y</u>	McNamara, James	<u>Y</u>
MacMorris, Douglas	<u>Y</u>	Rudell, Jeffery	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>

**The Commission established the following meeting dates:**

- February 8<sup>th</sup>, 2022
- March 8<sup>th</sup>, 2022
- April 12<sup>th</sup>, 2022
- May 10<sup>th</sup>, 2022
- June 14<sup>th</sup>, 2022
- July 12<sup>th</sup>, 2022
- August 9<sup>th</sup>, 2022
- September 13<sup>th</sup>, 2022
- October 11<sup>th</sup>, 2022
- November 8<sup>th</sup>, 2022
- December 13<sup>th</sup>, 2022
- January 10<sup>th</sup>, 2023 (Reorganization)

A motion was made by Ms. Heinlein to accept the proposed monthly meeting dates. The motion was seconded by Mr. Wierzbinsky and passed.

**Adjournment**

With no further reorganization business before the Commission a motion to adjourn the reorganization meeting and open the regular portion of the meeting was offered by Mr. Rudell to be moved and seconded by Ms. Heinlein, reorganization meeting closes at 7:10 pm.

**Privilege of the floor/Open Public Discussion:** No public discussion or comments.

**Applications Reviewed:**



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**1. Application HPC2021-095 for 140 Main Ave also known as Block 202 Lot 4**

Applicant: Leslie Lewis

Description of Work: AC Unit (Deffered from August 10th Meeting)

Applicant **deferred** their application. A motion was made by Mr. Rudell to accept this deferment. The motion was seconded by Ms. Heinlein.

Heinlein, Lucinda	<u>Y</u>	McKeon, Douglas	<u>Alt.</u>	Shaffer, Jenny	<u>Y</u>
Cavano, Kurt	<u>Y</u>	Osepchuk, Deborah	<u>Y</u>	McNamara, James	<u>Alt.</u>
MacMorris, Douglas	<u>Y</u>	Rudell, Jeffery	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>

**2. Application HPC2021-075 for 11 Atlantic Ave also known as Block 106 Lot 12**

Applicant: Vincent Cusumano

Description of Work: Window

A motion was made to **conditionally approve** this application by Mr. Cavano. The motion was seconded by Ms. Shaffer.

Heinlein, Lucinda	<u>Y</u>	McKeon, Douglas	<u>Alt.</u>	Shaffer, Jenny	<u>Y</u>
Cavano, Kurt	<u>Y</u>	Osepchuk, Deborah	<u>Y</u>	McNamara, James	<u>Alt.</u>
MacMorris, Douglas	<u>Y</u>	Rudell, Jeffery	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>

**3. Application HPC2021-157 for 75 Mt Carmel Way also known as Block 118 Lot 6**

Applicant: Andrea Fitzpatrick

Description of Work: Porch, Columns, Door, Stairs, Roof, Gutters, Chimney, Window

A motion was made to **conditionally approve** this application by Mr. Rudell. The motion was seconded by Ms. Heinlein.

Heinlein, Lucinda	<u>Y</u>	McKeon, Douglas	<u>Alt.</u>	Shaffer, Jenny	<u>Y</u>
Cavano, Kurt	<u>Y</u>	Osepchuk, Deborah	<u>Y</u>	McNamara, James	<u>Alt.</u>
MacMorris, Douglas	<u>Y</u>	Rudell, Jeffery	<u>Y</u>	Wierzbinsky, Joseph	<u>Y</u>

**Adjournment:**

With no further business before the Commission a motion to adjourn the regular meeting at 9:00 pm was offered by Ms. Shaffer. The motion was seconded by Mr. Rudell. All present members were in favor. Minutes respectfully submitted by Alison Walby, HPC Administrative Officer/Secretary.